INSTRUCTIONS - Registration for Respirator Fit Testing

BASIC COURSE INFO:

1. **Respirator Fit Testing** is provided on an as needed basis for FS/HAAF USAG employees (including BMM) **who have a requirement** to use respirators at their job. Fit Test verification memo is issued to the organization POC upon completion of Fit Testing; good for one year for the specific Respirator fitted.

2. Other organizations (outside of USAG) requesting Fit Testing, must have a current and approved Memorandum of Understanding (MOU) on file with the Garrison Safety Office.

3. We **ARE NOT** allowed and **DO NOT** Fit Test contractors.

REGISTRATION INSTRUCTIONS:

REF: https://home.army.mil/stewart/about/Garrison/garrison-staff-offices/safety-office

1. Personnel MUST be medically cleared prior to Fit Testing. Contact **Occupational Health** at **(571) 802-0405** for medical examination and clearance.

2. After acquiring medical clearance, **Organization POC** will complete the FIT TESTING – REGISTRATION SHEET (found on GSO webpage):

NAME (Print Clearly) (Last, First MI)	DATE	Type Test	Mask	Size L/M/S	Unit	TEST #	Signature
Example: *Rambo, John T.*	*10/01/24*	*Qualitative*	*3M 6899T*	*L*	*A 1-2 BN*	*NA*	*Not Required*

3. **Organization POC** will email the FIT TESTING – REGISTRATION SHEET with requestor's details (including the 5Ws), and a confirmation of medical clearance to the USAG Safety Office at usarmy.stewart.usag.list.gso-all@army.mil.

4. POC must provide an MFR confirming that personnel have received Respirator Training (list personnel w/ date and instructor) at the unit and stating that they have been made aware of the hazards in their workplace which would require them to use a respirator. (Example MFR available on GSO webpage)

5. The USAG Safety Office will review the Registration Request and medical clearance(s) and will contact the Requesting/Organization POC to schedule the Fit Testing (if approved).

6. Personnel MUST have their own (government issued) respirator. **BEFORE ARRIVING**, respirator should be assembled (including proper filters) and be ready for Fit Testing. The Fit Test **will not** be conducted if there is any hair growth between the skin and the facepiece sealing surface.

7. Generally, the Fit Testing takes about an hour (group size dependent), and includes basic fitting, maintenance instruction, and the Fit Testing.

Questions? *Contact the GSO email list at usarmy.stewart.usag.list.gso-all@army.mil.*