

# Virtual Benefits Training:

ArmyIgnitED – Service Member

**AFTER** you 'Education Goal' has been created **AND** approved; when going back to your 'Dashboard' to 'Apply for Funding', **ANY** 'Issues Blocking Tuition' will need to be satisfied.

Dashboard -> 'Active Education Goals' -> 'Issues Blocking Tuition':

The screenshot displays the 'Dashboard' interface. At the top, there is a navigation bar with a back arrow and the text 'Dashboard'. Below this, there are five tabs: 'Guard TA', 'Active TA', 'Active CA', 'Reserve CA', and 'Guard CA'. The 'Active TA' tab is selected. The dashboard features three main cards: 'Fiscal Year Cap' showing '\$3,250.00' with 'Funding Remaining' and 'Credits Remaining: 13'; 'Undergraduate' showing '127' 'Credits Remaining' and 'GPA: N/A'; and 'Graduate' showing '39' 'Credits Remaining' and 'GPA: N/A'. Below these cards is a section titled 'ACTIVE EDUCATION GOALS' with a red arrow pointing to it. Under this section, there is an 'Executive' goal for 'AMERICAN MILITARY UNIVERSITY (AMU)' with a '2% COMPLETE' progress bar. A red arrow points to the 'Issues Blocking Tuition' section, which contains a message: 'You are missing virtual benefits training. Please click [HERE](#) to access training.' At the bottom, there are two buttons: 'APPLY FOR FUNDING' and 'VIEW DETAILS'.

← Dashboard

Guard TA   Active TA   Active CA   Reserve CA   Guard CA

**Fiscal Year Cap**  
\$3,250.00  
Funding Remaining  
Credits Remaining: 13

**Undergraduate** ⓘ  
127  
Credits Remaining  
GPA: N/A

**Graduate** ⓘ  
39  
Credits Remaining  
GPA: N/A

**ACTIVE EDUCATION GOALS** ←

**Executive**  
APPROVED • AMERICAN MILITARY UNIVERSITY (AMU) • Bachelors Degree • Eligible for Guard TA

2% COMPLETE

Required Credits: 120.00   Completed Credits: 3.00   Transferred Credits: 0.00   Remaining Credits: 117.00

**Issues Blocking Tuition** ←

- You are missing virtual benefits training. Please click [HERE](#) to access training.

APPLY FOR FUNDING   VIEW DETAILS

Click 'Here' within the 'Issues Blocking Tuition':

The screenshot displays the Ignited student portal dashboard. The left sidebar contains navigation options under 'EDUCATION RECORD' (Dashboard, Messages, Tuition Assistance Requests, Education Goals, SkillBridge Applications, Virtual Benefits Training, Documents, Scheduled Tests, Test Scores, Education Center Visits, Recoupments, Recoupment Transactions) and 'RESEARCH' (Credentialing Assistance, SkillBridge). The main content area is titled 'EDUCATION PROGRAMS' and 'Dashboard'. It features tabs for 'Guard TA', 'Active TA', 'Active CA', 'Reserve CA', and 'Guard CA'. Three summary cards are shown: 'Fiscal Year Cap' with \$3,250.00 funding remaining and 13 credits remaining; 'Undergraduate' with 127 credits remaining and N/A GPA; and 'Graduate' with 39 credits remaining and N/A GPA. Below these is the 'ACTIVE EDUCATION GOALS' section for an 'Executive' program, which is 'APPROVED' and includes details for AMERICAN MILITARY UNIVERSITY (AMU) Bachelors Degree. A progress bar shows 2% completion (3.00 completed credits out of 120.00 required). A red arrow points to a dashed box titled 'Issues Blocking Tuition' containing the message: 'You are missing virtual benefits training. Please click [HERE](#) to access training.' At the bottom are buttons for 'APPLY FOR FUNDING' and 'VIEW DETAILS'.

**'Sign & Complete':**

The screenshot shows the Ignited Student Portal interface. The top navigation bar includes the Ignited logo and 'student portal' text, a hamburger menu icon, and 'EDUCATION PROGRAMS' with a dropdown arrow. The left sidebar lists navigation options: EDUCATION RECORD, Dashboard, Messages, Tuition Assistance Requests, Education Goals, SkillBridge Applications, Virtual Benefits Training (highlighted in orange), Documents, and Scheduled Tests. The main content area has a yellow header with a back arrow and 'Virtual Benefits Training'. Below this is a white box titled 'Test' containing the text 'Pending Signature', 'Sign to acknowledge.', and 'Created: 08/05/2022'. At the bottom of this box is a yellow button labeled 'SIGN & COMPLETE TRAINING' with a red arrow pointing to it from the right.

**'Confirm Signature':**

The screenshot shows a 'Confirm Signature' dialog box. The title is 'Confirm Signature'. Below the title is the text 'Your signature indicates understanding of training.'. At the bottom of the dialog are two buttons: a yellow button labeled 'I AGREE' and a white button labeled 'CANCEL'. A red arrow points to the 'I AGREE' button from the left.

You can now 'Apply for Funding':

The screenshot shows a dashboard with a top navigation bar containing a back arrow and the word "Dashboard". Below this is a horizontal menu with five tabs: "Guard TA", "Active TA", "Active CA", "Reserve CA", and "Guard CA". The "Guard TA" tab is selected and highlighted with a yellow underline.

Below the menu are three white cards with rounded corners:

- Fiscal Year Cap:** \$3,250.00. Subtext: "Funding Remaining Credits Remaining: 13".
- Undergraduate:** 127. Subtext: "Credits Remaining GPA: N/A".
- Graduate:** 39. Subtext: "Credits Remaining GPA: N/A".

Below these cards is a section titled "ACTIVE EDUCATION GOALS". It contains a card for an "Executive" goal:

- Executive:** APPROVED • AMERICAN MILITARY UNIVERSITY (AMU) • Bachelors Degree • Eligible for Guard TA.

Below the goal card is a progress bar labeled "2% COMPLETE". The bar shows a small orange segment on the left. Below the bar, the following statistics are listed:

- Required Credits: 120.00
- Completed Credits: 3.00
- Transferred Credits: 0.00
- Remaining Credits: 117.00

At the bottom of the goal card are two buttons: a yellow button labeled "APPLY FOR FUNDING" and a white button labeled "VIEW DETAILS". A red arrow points from the top right of the progress bar area down to the "APPLY FOR FUNDING" button.