



RIVERSTONE COMMUNITIES

Are you a finance professional looking for a part-time position? Are you passionate about real estate and taxes and want to apply your knowledge? Do you enjoy producing financial reports that will be used to make operational decisions and formulate operational strategies?

If so, then this is the job for you! We are looking to hire a Financial and Tax Analyst to join our Accounting Team! This individual will provide timely, responsive, financial services to our internal and external customers, while safeguarding the company's assets and pursuing profit/efficiency enhancements within corporate and property operations.

This Financial and Tax Analyst position also includes, but is not limited to:

- Providing financial reporting and analysis of the business with reliable conclusions that management can use to implement more effective operational strategies
- Compiling and analyzing financial reports and find trends and discrepancies for senior management review
- Analyzing potential acquisition financial reports and due diligence documents
- Researching tax and technical accounting compliance
- Reviewing tax returns and creating tax forecasting
- Ensuring the safeguarding and control of company assets
- Assisting with working to an allocated budget
- Ensuring a customer satisfaction rating of 95% or better
- Embracing a continuous learning environment and culture

Financial and Tax Analyst Position Requirements:

- 5+ years of professional accounting/finance experience required
 - Partnership and Real Estate tax knowledge required
 - Experience working at a Big 4 firm, a plus
- Bachelor Degree with a major in Finance/Accounting, CPA or MBA a plus
- Advanced knowledge of required financial software (Microsoft Excel required, Rent Manager and Avid preferred)
- Property management knowledge, specifically mobile home parks (preferred)
- Ensure accuracy of financial data and and compliance with department expectations
- Must work with integrity/honesty and transparency
- Strong customer service/administrative background
- Flexible and adaptable
- Works well under pressure with strong organizational and planning skills
- Quick study - analytical and strong attention to detail
- Proactive with strong work ethic - must be self starting and self directed
- Oral/written communication - strong interpersonal skills
- Open to constructive criticism and others ideas
- Ability to be active when necessary - walking, bending, standing, lifting up to 20 pounds
- Must legally be able to operate a motor vehicle with a clear driving record

This position has the ability to be remote. If you are located in Michigan it will be a hybrid role.

At Riverstone Communities, we don't just accept differences - we celebrate them, we support them and we thrive on them for the benefit of our team members and communities. We are committed to providing an environment of mutual respect where equal employment opportunities are available to all applicants and team members without regard to race, color, ancestry, religion, sex, national origin, sexual orientation, age, citizenship, marital status, gender identity, disability, protected veteran status or any other status protected under federal, state or local law.

Apply Here: <https://app.jobvite.com/j?cj=o227nfwl&s=MSEP>