



**Directorate of Emergency Services Event Request**  
*Physical Security Division*

757 East Bultman Avenue  
Fort Stewart, GA 31314  
Phone: 912-767-8494

**COMMENTS OR SPECIAL INSTRUCTIONS:**

Please complete this request form, ensure that visitors do not bring privately owned weapons or contraband onto the installation for this event. IAW AR 190-13, paragraph 8-9 and 8-20, all vehicles are subject to 100% vehicle search when entering Fort Stewart and HAAF.

Note: Contraband refers to items that are illegal to trade, carry, produce, or otherwise have in one's possession. Contraband may be goods that are illegal to import or export and are attempted to be smuggled into a country, or items that are banned from a facility.

POC Name	POC Phone #	EMAIL	DATE OF EVENT

1. Reason for Event:

2. What is the location of the event?

3. What is the estimated number of personnel attending the event?

4. Date of request:

POC signature

Submit request to Chief Bryant or VCC at 912-767-8494/7750 or by email [Nickolas.d.bryant.civ@army.mil](mailto:Nickolas.d.bryant.civ@army.mil) or [usarmy.stewart.usag.list.des-access-control@army.mil](mailto:usarmy.stewart.usag.list.des-access-control@army.mil) at least 5 days prior to the event.

If there are any changes to the request, please contact the VCC or Chief Bryant immediately.

**"ROCK OF THE MARNE"**