



DEPARTMENT OF THE ARMY
FORT STEWART NONCOMMISSIONED OFFICER ACADEMY
35 ROAD B, BLDG 19204
FORT STEWART, GEORGIA 31314-6002

ATZB-NS

23 March 2023

MEMORANDUM FOR Basic Leader Course Students

SUBJECT: Welcome Letter for BLC Class 06-23

1. It is my pleasure to welcome you to the Fort Stewart NCO Academy, Basic Leader Course (BLC) **Class 06-23**. Your selection to BLC proves your potential for advancement and increased responsibility. Your selection to attend this course is tangible evidence of your professional ability and the confidence placed in you by your Leaders.

2. REPORTING:

a. Students will report on **14APR23** (Day ZERO) **NLT 0600** at 35 Road B Fort Stewart, GA 31314, off highway 119 on FSGA.

b. Day ZERO scheme of maneuver, see enclosure 1.

c. DAY ZERO UNIFORM:

Army Combat Uniform (ACU)
Common Access Card
ID tags (complete)
Complete physical copy of BLC packet
Complete packing list (located in student packet, see enclosure 2)

3. STUDENT PACKET:

BLC Student Packet can be found in enclosure 3.

Student packet required documents:

- a. STUDENT IN-PROCESSING FORM
- b. UNIT PRE-EXECUTION CHECKLIST (TRADOC Form 350-18-2-R-E, APR 18)
- c. DA FORM 705-ACFT CARD (**valid DA 705 within the last 60 days**)
- d. DA FORM 5500/5501 BODY FAT CONTENT SHEET (**last 60 days**)
- e. FT STEWART BLC PACKING LIST: with Chain of Command signatures
- f. **IPPS-A Soldier Talent Profile (updated and within 30 days)**
- g. DLC1 CERTIFICATE (**DA FORM 87**)

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- h. PERMANENT PROFILE SIGNED BY APPROVAL AUTHORITY
- i. Commanders Attachment Memorandum
- j. LES or Commanders BAS MFR for meal deductions (optional)
- k. Copy of approved **religious accommodation** documents allowing any exceptions to policy (if applicable)

4. TEMPORARY PROFILES & POST-PARTUM SOLDIERS

a. IAW AR 350-1, 3-14, b: Soldiers with temporary profiles preventing full participation in a course that are not a result of operational deployment will be removed or deferred from school attendance consideration by their immediate commander until the temporary profile is removed.

b. IAW Army Directive 2022-06 4-e-2-a (page 6), Enlisted Soldiers will not be required to attend mandatory PME courses during the first 365 days postpartum. Soldiers who volunteer to attend PME within their 365-day postpartum window must meet all physical requirements mandatory for attendance and graduation, including any record physical fitness testing. To volunteer to attend PME once off their temporary profile, postpartum NCOs need only accept their PME slot.

c. IAW Army Directive 2022-06 4-e-2-4 (page 6), All Soldiers who attend PME are exempt from body composition requirements up to 365 days after a pregnancy ends. The last record height/weight screening will be used to satisfy PME eligibility and graduation requirements, provided it is not more than 730 days (24 months) old at the time of PME course enrollment. Soldiers who do not have a record screening dated within the last 730 days (24 months) must receive a waiver from the school's commandant.

5. DEFICIENCIES:

a. Students have 72 hours from the beginning of Day 1 to provide all missing documentation and packing list requirements from the student packet. Students who fail to meet this deadline will be dis-enrolled and returned to their unit.

6. NIPR / BLACKBOARD REGISTRATION INSTRUCTIONS:

- a. Students require a working NIPR account.
- b. Blackboard (BB) accounts must be created before the start of the course. **For those without Army 365 accounts, a provisional account will be set up once you arrive.**
- c. Create a blackboard.mil account at <https://usasma.ncoes.army.mil/>
- d. Students will receive BLC BB Self-Enrollment instructions via e-mail two weeks prior to the start of the course.

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e. Blackboard.mil Support: Blackboard Virtual Support Desk: 1-800-275-2872 or <https://usasma.ncoes.army.mil> Business Hours: M-F, 0700 to 1600 CST

7. TRAVEL:

a. **Lodging:** Government lodging is not provided for Basic Leader Course (BLC) students. Hunter Army Airfield (HAAF) and Ft. Stewart students will return to their hotel or residence at the end of each day.

b. **Transportation:** The Ft. Stewart NCO Academy is located in the North of the Ft. Stewart reservation, 18 miles from Ft. Stewart, 40 miles from HAAF. No shuttle transportation is available. Students are required to have a personally owned vehicle for the duration of the course.

c. **Meals:** Meals are provided for breakfast, lunch, and dinner, Monday through Friday except for training holidays. Students will present their LES or BAS MFR upon entering the dining facility. Those receiving BAS will have to pay cash for meals or their parent unit can process a 4187 through S1 finance for meal deductions for the duration of the course and provide the enclosed BAS MFR as supporting documentation to verify meals deductions. Costs of meals are as follows:

- Breakfast \$4.30 - Lunch \$6.85 - Dinner \$5.95

8. ADDITIONAL INFORMATION:

a. The following honors are awarded "Distinguished Honor Graduate, Honor Graduate, Distinguished Leadership Award, Commandant's List, Superior Academic Performance (Top 40%), the Commandant's Writing Award (SHARP Essay), and the Iron Soldier Award."

b. Final GPA is based on GPA weighted assignments only to include "1009S Public Speaking and Information Brief, 1009W Assessing Writing (Compare and Contrast Essay), 1009W Assessing Writing (Informative Essay), Conduct Individual Training Evaluation, Conduct Physical Readiness Training Evaluation, and Conduct Squad Drill Evaluation."

(1) To support AD 2023-08 the ACFT is scheduled for Day one of the course. Soldiers who score 540 points or higher with a minimum of 80 points in each assessed event will be exempt from the AR 600-9 tape assessment conducted on day nine of the course.

(2) Sponsors and unit leadership are authorized to visit SMs from 1200-1300 Monday-Friday. Coordinate at 24 hours prior by calling (912)-435-2506 or (912)-435-2505. Visitors must park at the designated location beyond the NCOA HQ, and check-in


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with the Fort Stewart NCO Academy S3 in BLDG 19202.

10. Once again, Welcome to the Basic Leader Course Class 01-23. Ensure you dedicate time and effort to this course of study, and you will be successful. "Enter to Learn, Leave to Lead!"

11. The point of contact for this memorandum is the Ft. Stewart NCO Academy Chief of Training, MSG Troy W. Giles at (912) 435-2505 or email at troy.w.giles2.mil@army.mil.



JENNYANNE C. BRIGHT
CSM, USA
Commandant

Encls

1. BLC Day Zero Scheme of Maneuver
2. BLC Student Packing List
3. FSGA NCOA BLC Student Packet