



**DEPARTMENT OF THE ARMY**  
**U.S. ARMY INSTALLATION MANAGEMENT COMMAND**  
**HEADQUARTERS, UNITED STATES ARMY GARRISON, FORT STEWART/HUNTER ARMY AIRFIELD**  
**1791 GULICK AVE., BLDG. 709**  
**FORT STEWART, GEORGIA 31314**

AMIM-SHG-ZA (600)

MEMORANDUM FOR SEE DISTRIBUTION

SUBJECT: U.S. Army Garrison Fort Stewart and Hunter Army Airfield, Policy #17, Command Supply Discipline Program (CSDP)

1. References.

- a. AR 710-2. (Supply Policy Below the National Level).
- b. AR 735-5. (Policies and Procedures for Property Accountability).
- c. AR 11-1. (Command Logistics Review Program).

2. The CSDP is a Commander's program designed to assist subordinate directors, PHRH's and supervisors in carrying out supply system responsibilities throughout the command. The CSDP establishes command, supervisory, and managerial responsibilities necessary to comply with regulatory requirements and to verify Directorates and Primary Hand Receipt Holder activities are adhering to Army supply accountability standards.

3. The purpose of the Garrison CSDP is to ensure compliance with Department of the Army supply policy and procedures; maintain 100 percent property accountability and ensure the proper use, care, custody, safekeeping, and disposition of all Government property entrusted to all FS/HAAF Garrison Activities. Promote supply economy consciousness and improve overall command asset visibility; identify supply problems in order to permit timely corrective action with the chain of command; identify and correctly dispose of excess property; and prevent fraud, waste, and abuse throughout Garrison.

4. Responsibilities:

- a. The Garrison Commander appoints a senior logistics manager as the CSDP coordinator. This individual will normally be from the Army Field Support Battalion Stewart. The Commander will provide staff oversight for the implementation of an aggressive CSDP throughout the command; recommend CSDP changes as needed to the Army Material Command (AMC) proponent; perform annual CSDP evaluation of each subordinate activity and provide assistance visits as needed; formulate metrics and performance measures for monitoring CSDP in Garrison using AR 710-2, Appendix B, Requirements Listing, as the minimum standard.

- b. AFSBn Stewart CSDP Coordinator serves as staff proponent for the Garrison CSDP; establish and coordinate the annual CSDP evaluation schedule with Garrison.

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5. Directors and PHRH's, develop a CSDP checklist as appropriate for the operating environment of the Command; review results of CSDP evaluations in order to share positive and negative trends throughout the command; conduct follow-up evaluations as needed to ensure corrective actions are taken for deficiencies identified in previous CSDP evaluations.

6. Point of contact is the Army Field Support Battalion, Stewart S-4, commercial (912) 435-1835

MARC J. AUSTIN  
COL, IN  
Commanding

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Garrison Directorates  
All Tenant Organizations