

# Getting started with the ADPAAS Mobile App



Install and setup is made easy by following the steps listed below.



# 1



Download the **ADPAAS Mobile App** on Apple devices by following the steps below:

1. Open the Camera app on your phone.
2. Scan the QR code below.
3. Select **View in App Store**.
4. Tap **GET** and then **INSTALL**.

You may also download the **ADPAAS Mobile App** by [clicking here](#).

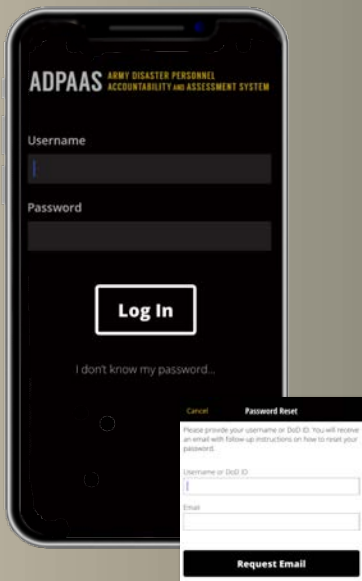


Download the **ADPAAS Mobile App** on an Android device by following the steps below:

1. Open the Camera app on your phone.
2. Scan the QR code below.
3. Select the **URL** that appears.
4. Tap **Download**.

You may also download the **ADPAAS Mobile App** by [clicking here](#).

**NOTE:** If you do not get a notification, go to **Settings** and enable **QR code scanning**.



# 2

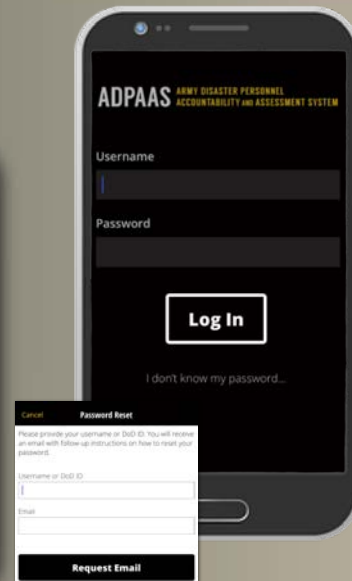
Log in by entering your **ADPAAS username and password**

- Your username is your **Enterprise email address** or **DOD ID**.
- Your initial password is **auto-generated** in the following structure:

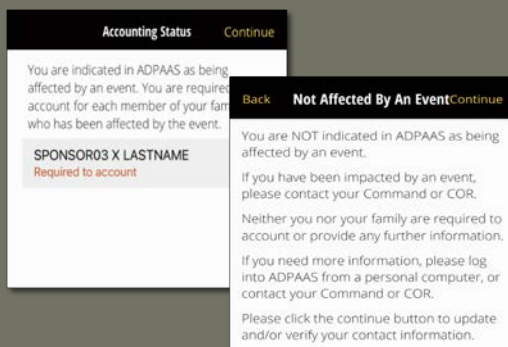
*Sponsor's DOB plus the last four digits of the Sponsor's SSN.*

*Example: YYYYMMDDXXXX*

*Forgot your password? Select the "I don't know my password" link to reset your password to the default.*

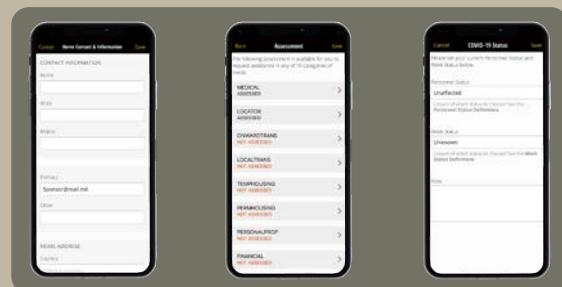
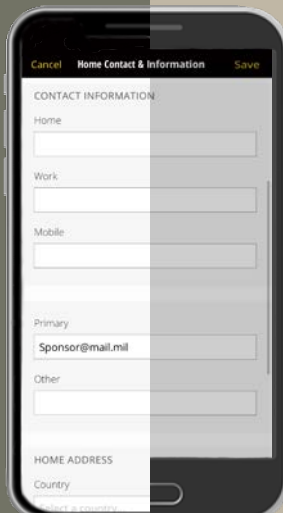


Once you have successfully logged in, you will be prompted to **account** (if affected by an event) or **update your contact information**.



# 3

Detailed instructions on how to account, update contact information, and perform other tasks in the **ADPAAS Mobile App** can be found under the "Help" tab in **ADPAAS**.



**Having Technical Issues?**

Contact the ADPAAS Help Desk by emailing:  
[USARMY.PENTAGON.HQDA.MBX.ADPAAS@ARMY.MIL](mailto:USARMY.PENTAGON.HQDA.MBX.ADPAAS@ARMY.MIL)

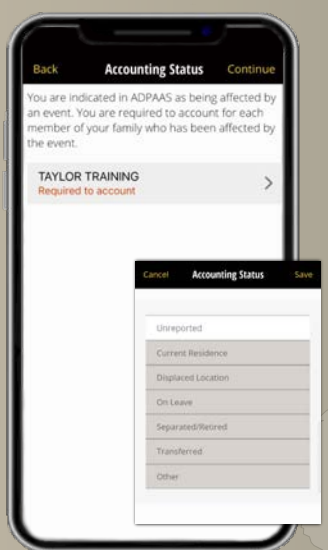


# Accounting and Assessing ADPAAS Mobile App

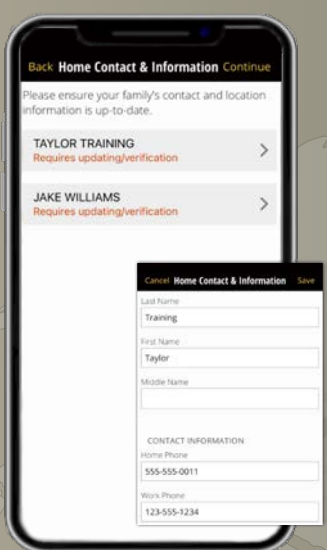
## EVACUATE. GET SAFE. REPORT.

Use the **Army Disaster Personnel Accountability and Assessment System Mobile App** to account for you and your family members during disaster events no matter your location. With a built in **Needs Assessment Survey** tool, you may also note any assistance needed.

1 Account



2 Update Information



3 Displaced Location

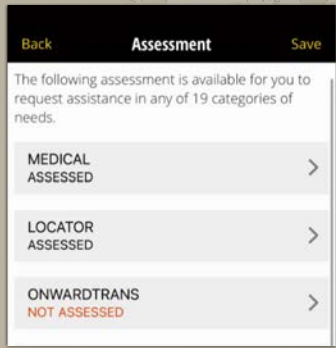


If you are affected by a real-world or exercise event, you will be prompted to account upon log in. Select the Sponsor's name and then select the **Accounting Status** that best describes your situation. Select **Save** to continue. Repeat for any dependents that are required to account. When all statuses have been updated, click **Continue**.

If your **Home and Contact Information** requires updating or verification, select the Sponsor's name to begin. Enter your current contact information and home address into the **Home Contact & Information** form. Select **Save** to continue. Repeat this process for any dependents listed in your profile. When updates are complete or you are not required to provide an update, select **Continue**.

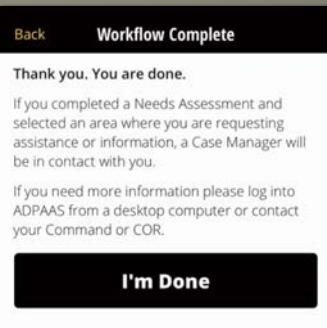
Did you or any of your family members evacuate due to the event? If you select **Yes**, you will be prompted to enter the **address and contact information** for your **temporary location**. If you select **No**, you will continue to the next section.

4 Assess



If you are affected by an event that allows you to complete an assessment, the **Needs Assessment Survey** will take you through the process designed to assess your needs that have resulted from the event. To assess, review the **19 Needs Categories** and select the option that best describes your current needs. Once you have completed all categories, select **Save** to continue.

5 Action Complete



Once you have finished accounting, assessing, and updating contact information, select **I'm Done** to finish.

### Having Technical Issues?

Contact the ADPAAS Help Desk by emailing: [USARMY.PENTAGON.HQDA.MBX.ADPAAS@ARMY.MIL](mailto:USARMY.PENTAGON.HQDA.MBX.ADPAAS@ARMY.MIL)