U.S. ARMY

OIC/RSO Certification Information

✓In Person OIC/RSO Range Certification Course (3ID and Tenant Units)

- OIC/RSO Certification training is held at BLDG 7905. (Class capacity 40 PAX)
- Classes are scheduled for Tuesdays and Thursdays during the first and third weeks of each month.
- Doors open at 0900, sign-in until 0945, class starts 1000.
- Soldiers must bring CAC card and signed Battalion or Squadron Commander's memo stating their Soldiers are qualified to perform duties as an OIC/RSO. Memo template can be found at https://home.army.mil/stewart/about/Garrison/DPTMS/t-d/range-control (Left side of page)

✓ Online OIC/RSO Certification Brief is still available for National Guard, Reserve and Non-Tenant Units. Course can be accessed through Tap In and RFMSS.

- **Tap In: To access Click Here (You will be asked to download it)**
  - If the above link is broken, go to https://tapin.eur.army.mil, click on CONUS (zoom in of Ft Stewart), click on the star , Navigate to CONUS > FORTSTEWART > 2_SOPs_and_Publications > Range OIC-RSO Brief (Slides and Training Certificate are in this folder)
- **RFMSS:** Library > OIC-RSO BRIEF (Folder) > OIC/RSO CERTIFCATION BRIEF

- Review the slide packet and follow instructions on slide #51 to complete the certification process.
- Submit signed training certificate and Battalion/Squadron Commander's certification memo to: usarmy.stewart.usag.mbx.range--control-ops@army.mil (Primary) and usarmy.stewart.usag.mbx.range-control-hq@army.mil (Alternate)

- **Processing can take between 24-48 hours.**

U.S. ARMY

Example Training Certificate

I have been designated to function as Range OIC or Safety Officer for the purpose of conducting live training on Fort Stewart. I have reviewed and understand the Fort Stewart Range Guide and briefing slides on the Fort Stewart Range Facilities and Range Procedures provided by DPTMS Range Management Authority. I understand the extent and scope of responsibilities outlined in AR 385-63 and Fort Stewart Range Guide. I fully understand that it is my responsibility to observe and enforce Fort Stewart policies and Army Safety Regulations. It is my responsibility to ensure that all troops under my control comply with the same.

Hollis, Thomas E. 1LT

(Print Name and Rank)

2-15 FA

(Unit)

HOLLIS.THOMAS.ERIC. [redacted]4738

Digitally signed by HOLLIS.THOMAS.ERIC.[redacted]4738
Date: 2021.01.22 13:04:58 -05'00'

(Signature)

DODID #

22-Jan-21

(Date)

Admin Data must be complete and include "Laundry Mark" (First letter of last name and last four of DODID#). Laundry mark and name must match info provided on Commander's Certification memo.