



DEPARTMENT OF THE ARMY  
1ST BATTALION, 145TH AVIATION REGIMENT  
5911 ANDREWS AVE.  
FORT RUCKER AL 36362

ATZQ-BDE-O

30 July 2024

MEMORANDUM FOR ABOLC/AWOBC students

SUBJECT: Welcome Letter

1. On behalf of LTC Matthew Stockton and CSM Julian Adams, congratulations on your selection to Army Aviation and welcome to 1st Battalion, 145th Aviation Regiment "Old Warriors" Fort Rucker, Alabama. My team is responsible for all administrative requirements. You will in-process with many other flight school students at the same time, please be patient and responsive to my team as you arrive and prepare for your first day of class. You are expected adhere to the Warrior Ethos, Army Values, and Old Warrior's standards 24/7. If you have questions reach out to the cadre.

2. 1-145<sup>th</sup>'s mission is to develop, train, and educate disciplined, agile, and adaptive Army Professionals and leaders for the operational force who are experts in Air-Ground Operations and Combined Arms Operations.

3. **Reporting instructions.**

a. **FSXXI Officers Report to the Soldier Support Center, bldg. 5700 on the second floor, room 280 no later than 0730 on your orders or ATRRS report date (not start date) in OCPs.** Unexpected circumstances will happen. If you are unable to report during duty hours, report to the 1-145<sup>th</sup> staff duty desk, located at bldg. 5911 on Andrews Ave. Installation in-processing briefs start at **0730**, Monday through Friday, except for federal holidays. It is vital that you attend this brief to prevent delays in your training timeline. Medical in-processing is the number one priority for installation in-processing.

b. After your installation in-processing day one briefs are complete, report to the 1-145<sup>th</sup> Aviation Regiment Student Management office (SMO) NLT 1100hrs, bldg. 5911, room 132 to in-process the SMO. This step is key for the scheduling of CIF, flight physicals, and computer accounts.

4. **National Guard and Reserve best practices.**

a. **DO NOT TRAVEL WITHOUT ORDERS**

b. Ensure PCS start date allows for travel days in accordance with the Joint Travel Regulation. Ensure your Report Date to Fort Novosel is 10 days prior to ATRRS class Start Date. This could result in a "No Show" status if not coordinated with SMO and ARNG-LNO prior.

c. Ensure orders are over 30 days or you will not receive TRICARE and benefits. This will prevent you from starting on time.

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d. If you are planning on living in on-post housing, please contact the Fort Rucker Housing Office at 334-255-9230. You can also visit the Fort Rucker Housing Office website at <https://home.army.mil/rucker/housing>.

5. **In-processing documents.** The following documents are required for in-processing the installation and 1-145<sup>th</sup> Aviation Regiment.

- a. PCS Orders
- b. DD Form 93
- c. Federal Oath of Office
- d. State Oath of Office (ARNG)
- e. BOLC 1059 (BOLC Bypass)
- f. SERE certificate if previously attended SERE-C
- g. CPT / 1LT promotion orders
- h. Cyber Awareness and Mandated Army IT User Agreement completed within 30 days of arrival to Fort Rucker. Cyber Awareness training and user agreement can be found at [CS Signal Training Fort Eisenhower \(army.mil\)](https://cs.signaltraining.army.mil)

6. **Point of contact.** For all inquiries regarding FSXXI contact the 1-145<sup>th</sup> Aviation Regiment Student Management Officer, CW3 Michael G. Iffinger, [Michael.g.iffinger.mil@army.mil](mailto:Michael.g.iffinger.mil@army.mil) or 334-255-1400.

6 Encl

1. Transportation FAQ
2. PCS Pay Entitlements FAQ
3. Medical Readiness How To
4. Fort Novosel Map
5. Post In-processing Schedule
6. NG/AR Pay Information
7. AVCoE Blue Book
8. Medical In Processing

MICHAEL G IFFINGER  
CW3, AV  
Student Management Officer