

**WRITTEN SERVICE AGREEMENT AND MANDATORY DISCLOSURE STATEMENT**

For use of this form, see AR 637-2; the proponent agency is DCS, G-1.

**DATA REQUIRED BY THE PRIVACY ACT OF 1974****AUTHORITY:** Title 10 U.S.C., Section 3013, E.O. 9397 (SSN) as amended.**PRINCIPAL PURPOSE:** To comply with 10 U.S.C. Section 1174 as a condition of separation pay.**ROUTINE USES:** In addition to those disclosures generally permitted under 5 U.S.C. § 552a (b) of the Privacy Act of 1974, as amended, these records contained therein may specifically be disclosed outside the DoD as a routine use pursuant to 5 U.S.C. § 552a (b)(3).**DISCLOSURE:** Voluntary; however, failure to provide Social Security number may result in a delay or error in processing pay entitlement.**I - PERSONAL DATA**

Name (Last, First, Middle)	Grade or Rank/PMOS/AOC	SSN

**II - MANDATORY DISCLOSURE STATEMENT**

If I qualified for military retired pay or retainer pay in accordance with Title 10 or Title 14, United States Code (USC), and/or Veterans Administration disability compensation pursuant to the laws administered by the Secretary of Veterans Affairs after receiving Involuntary Separation Pay (known as "ISP"), I will be subject to a deduction from retired pay or retainer pay from disability compensation in the total amount of any ISP paid as prescribed under Section 1174 of Title 10, U.S.C.

*Initials***III - SERVICE AGREEMENT**

If following the endorsement of this document as detailed below, it is determined that I am not qualified for appointment or enlistment in the Ready Reserve (RR), I will not be enlisted or appointed by the Military Service concerned and will be considered to have met this condition of eligibility for separation pay.

In order to receive separation pay, I agree to serve in the Ready Reserve of a Reserve Component (RC) of the Armed Forces for a period of not less than 3 years following my separation from Active Duty (AD).

I understand that if I am qualified for the Ready Reserve, upon separation from Active Duty, I will be enlisted or appointed, as appropriate, as a reserve member by the Military Service concerned.

If I have a service obligation that is not completed at the time I am separated from Active Duty, the 3-year Ready Reserve obligation must begin on the day after the day on which I complete my existing obligation.

I understand that this document will not become a written agreement for the purpose of eligibility for separation pay according to 10 U.S.C 1174 and DODI 1332.29, paragraph 3.1.4, unless it is endorsed by a Ready Reserve Career Counselor, or other official authorized to contract Soldiers into the Ready Reserve certifying that I have been screened for eligibility for such service.

☐ I decline to enter into a written agreement to serve in the Ready Reserve in accordance with 10 U.S.C § 1174.

*Initials*

Member Name (Last, First, Middle)	Signature	Date

**IV - OFFICIAL AUTHORIZED TO CONTRACT SOLDIERS INTO THE READY RESERVE**

Soldier is ☐ is not ☐ qualified for appointment or enlistment in the Ready Reserve.

Name, Rank, Title of Official Authorized	Signature	Date