



Fort Riley



Federal Hiring Fair

Background Investigation Checklist

Citizenship information

Where you have lived (past 5 years), worked (past 10 years), and attended school

- Including contact information for people who can verify

Selective Service Record (males)

Military Service History

Contact information for people who know you well (past 7 years)

Marital/Relationship Status

- Current and former spouse(s) and current cohabitants (names, date/place of birth, and SSNs)

Relatives (living or deceased)

- Children/stepchildren, parents, siblings (including step and half), mother/father-in law (names, date/place of birth, address(es))

Foreign Contacts (if applicable) (past 7 years)

Foreign Financial/Business/Professional Activities (if applicable)

Foreign Countries Visited

Police Records (past 7 years)

Non-Criminal Court Actions (past 10 years)

Illegal Drug Use (past 7 years or longer)

Use of Alcohol (past 7 years or longer)

Past Background Investigations

Financial Records (past 7 years)