



**DEPARTMENT OF THE ARMY**  
**HEADQUARTERS, UNITED STATES ARMY GARRISON, FORT RILEY**  
**500 HUEBNER ROAD**  
**FORT RILEY KS 66442-5000**

AMIM-RLL-P (100)

06 August 2024

**MEMORANDUM FOR SEE DISTRIBUTION**

**SUBJECT: Garrison Policy Memorandum - Unattended Child/Youth Supervision and Curfew Policy**

**1. REFERENCES:**

- a. AR 608-10, Child Development Services
- b. AR 608-75, Exceptional Family Advocacy Program
- c. AR 608-18, The Army Family Advocacy Program, 30 October 2007 with RAR Issue Date: 13 September 2011
- d. Department of Defense Instruction (DODI) 6060.02, Child Development Programs (CDPs), 5 August 2014, incorporating changes 1 September 2020
- e. K.S.A. 21-5601, Kansas Statutes, Endangering a Child and Aggravated Endangering a Child

**2. GENERAL: This policy memorandum—**

- a. Emphasizes the need for sponsors to be responsible for the health, welfare, and safety of children and youth at all times.
- b. Outlines "out-of-school child and youth supervision criteria during parent duty hours" to include installation home alone policies.
- c. Identifies parameters of installation curfew for children/youth including hours, response and off-limit areas.
- d. Provides parents with choices and information about a variety of supervision options for their children and youth.

**3. POLICY AND PROCEDURES.**

- a. Policy. This policy is issued as a general order and applies to all Civilian and Military personnel when on Fort Riley. This policy applies to the care and supervision of

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all children/youth when physically present on Fort Riley during both the duty-day (generally 0600-1800, Monday through Friday) and off-duty hours.

(1) The health, welfare and safety of children/youth are a parental responsibility. Parents/guardians are expected to assess the physical and emotional capabilities of their children/youth and the potential risks or advantages to their children/youth in selecting the most appropriate supervision or care option.

(2) Sponsor parents/guardians are responsible for ensuring Family Members comply with the provisions of this policy. The sponsor's chain of command is responsible for the sponsor and Family Members assigned or attached to their command or agency.

(3) These policies are minimum standards, and parents or guardians should assess their children individually and, if necessary, raise the age limits.

(4) No child/youth will be left unattended either by absence or inattention of the parent, guardian, foster parent, caregiver or "supervisor" under circumstances involving potential or actual risk to the child/youth's health and safety.

(5) A "supervisor" is any person 14 years of age or older who is in a supervisory childcare role and can adequately provide for a child/youth's welfare and safety in all circumstances deemed appropriate. A "supervisor" under the age of 18 must have immediate access to adult supervision in case of an emergency. Access is defined as the "supervisor" having the ability to--

a) Contact a verifiable, prearranged and responsible adult in the local housing area who would be able to respond to an emergency;

b) Assure the sponsor knows the location of the children/youth; and

c) Understand how to access emergency services through the 911 system.

(6) Refer to the Age Matrix (enclosure 1) for minimum standards for use in making decisions involving safety and proper supervision of children.

(7) To increase parental choice options, the installation CYS Services Registration Office will provide information to parents about available on- and off-post supervised activities and care options (enclosure 2).

(8) The child/youth's age will take precedence over the child/youth's grade in school.

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(9) In all cases, interpretation of this policy should be made in favor of the child/youth's safety.

b. Procedures. The procedures of this child and youth supervision policy were developed to ensure the safety for children/youth living or visiting Fort Riley. A multidisciplinary team has concluded the following procedures are to be followed.

(1) Children newborn through 2 years of age require close supervision and will be under direct monitored care. The person supervising must be able to respond to any emergency or threatening situation. Periodic checks should be made on sleeping children. Children in this age group will not be left unattended at any time. A "supervisor" under the age of 18 may not exceed a 1:1 ratio of "supervisor" to child.

(2) Children 2 - 4 years of age require close supervision and will be under direct monitored care. The person supervising must be able to respond to any emergency or threatening situation. Periodic checks should be made on sleeping children. Children in this age group will not be left unattended at any time. A "supervisor" under the age of 16 may not exceed a 1:1 ratio of "supervisor" to child, and a "supervisor" between the ages of 16 and 18 may not exceed a 1:2 ratio to "supervisor" to children.

(3) Children 5 - 6 years of age may play outside unsupervised in an appropriately designated area but must be in visual sight or hearing distance and have immediate access to adult supervision. They may not be left in self-care or home alone at any time. A "supervisor" under the age of 18 may not exceed a 1:2 ratio of "supervisor" to children.

(4) Children 7 - 9 years of age may play outside unsupervised and can be allowed to explore their environment, but must also be afforded protection. Therefore, they must have access to adult supervision, and the sponsor must know the location of the child. They may not be left in self-care or home alone at any time. A "supervisor" under the age of 18 may not exceed a 1:2 ratio of "supervisor" to children.

(5) Children/youth left alone in quarters.

(a) Children/youth 10 - 11 years of age may be unsupervised in self or monitored care with ready access to adult supervision. (See enclosure 1 for details)

(b) Youth 12 - 14 years of age may be unsupervised in self or monitored care with ready access to adult supervision. (See enclosure 1 for details)

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(c) Youth 15 years of age and older may be unsupervised in self-care during the day, evening and overnight. (See enclosure 1 for details)

(d) All children/youth unsupervised in quarters, regardless of age, must have access to a verifiable, prearranged and responsible adult in the local housing area that would be able to respond to an emergency. All children must have the responsible adult's work and home phone numbers. Children who are not under direct supervision should know, at a minimum, what to do in case of an emergency (such as injury, fire, assault and parents not returning as expected) and understand how to access emergency services through the 911 system.

c. Special Provisions.

(1) Children who meet the criteria for the Exceptional Family Member Program, as defined by AR 608-75, may require special supervision. These guidelines are to be modified in accordance with their special needs.

(2) Children who are in the care of a certified Family Child Care (FCC) provider, who has entered into a contract with the children's parents for such care, will be supervised by the FCC provided in accordance with guidelines set forth in AR 608-10 and local procedures.

(3) Except for extreme emergency conditions involving health and safety, children 9 years of age and under will not be left alone in family quarters or alone in a motor vehicle.

(4) Elementary school children 5 years of age or older may walk up to 2 miles unaccompanied to and from school, a bus stop, or other youth activities by themselves or in groups by a prearranged route with parental permission and access to adult supervision. **NOTE: It is the responsibility of parents to assure that the child(ren) has (have) access to adult supervision in the local housing area and destination.**

d. Kansas Law. K.S.A. 21-5601 states that placing or recklessly allowing a child(ren) under the age of 18, to be placed in a situation where the child's life, body or health is endangered is a criminal offense. These laws apply to anyone on Fort Riley regardless of military status.

e. Child Curfew.

(1) The following guidelines will be followed when implementing curfew:

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(a) Curfew will be enforced when any child/youth under the age of 18 years old is not accompanied by either a parent or guardian or an adult person duly authorized by a parent or guardian to accompany the child/youth.

(b) During curfew, children/youth not accompanied by an adult or guardian are restricted from going to or remaining on any post street, post business (Such as a bowling alley or an arcade) or entering onto post through any gate. Exceptions to this policy will only be made in certain circumstances, with the Military Police (MP) using discretion.

1) Curfew hours for children/youth are between the hours of 2300 and 0500, year round.

2) When children/youth are violating the established installation curfew, any on-post business or establishment will not allow the child/youth access to activities and will notify the MP.

3) When the MP finds children/youth that have violated this curfew policy or respond to a situation where a child/youth has violated this curfew policy, the following will transpire:

(a) The MP will transport the violator(s) to the MP Station via unmarked MP sedan.

(b) The sponsor/legal guardian will be contacted and advised to pick up the child/youth from the MP Station.

(c) The curfew violation will be reported in either the MP Blotter or Journal. The Military Police Investigation (MPI) section will maintain a database of curfew violators. This database will be utilized to tract repeat offenders.

- Depending on the situation and status of the violator (for example, a repeat offender or the child/youth has other violations on his/her record), the MP may report the violation to the sponsor's chain of command.
- If a child/youth violates this policy more than once, the sponsor's chain of command will be notified by the MP Desk at the time of the incident.

(d) If the curfew violator is not a military Family member, he/she will be transported to the MP Station via unmarked MP sedan, and the personal information will be annotated in the curfew violation database.

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- The parent/legal guardian will be contacted and advised to pick up the child/youth from the MP Station.
- If children/youth who are not military Family members violate this curfew policy more than once, they will be considered for actions to bar their entry onto Fort Riley.

(e) Depending on the severity of the violation, as well as the child/youth's past criminal history, the violator and his/her Family may be requested to appear before the Fort Riley Juvenile Review Board.

(f) On-post off-limits areas. The following locations on Fort Riley are considered off-limits for children/youth. Children/youth may not visit these areas unless accompanied by their parent or guardian. Other exceptions for children/youth to visit these areas may be granted on a case-by-case basis by the commander of each particular housing unit.

1) All Single Service member housing units or any housing areas single Service Members inhabit.

2) Commanders of the above housing units should post signs stating that children/youth under the age of 18 are prohibited from visiting these areas, unless accompanied by their parent or guardian or approved by the commander.

g. Support Options.

(1) Activity options are available through School Age Services (SAS), Middle School/Teen (MST) Programs, Youth Sports and Fitness Programs and Family Child Care.

(2) Baby Sitting Courses are available through the CYS Services (239-9885). Youth must be 13 years old to attend the CYS Services course, IAW AR 608-10.

(3) The CYS Services Resource and Referral Office can provide information to parents about available off-post supervised activities and care options available through schools, youth organizations and other agencies.

4. SUPERSESSON. This policy complies with DOD Instruction 6060.02 which requires commanders to implement a policy that addresses the ages and circumstances under which children under the age of 13 years old can be left without adult supervision. To the extent that this policy conflicts with other guidance issued by units or directorates on Fort Riley, the provisions of this policy shall take precedence.

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5. PROPONENT. The proponent for this policy is the Directorate of Emergency Services. Point of contact for this policy is the Deputy Director of Emergency Services, (785) 240-2849.

2 Encls

1. Age Matrix
2. Supervised activities and care options



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## FORT RILEY CHILD/YOUTH SUPERVISION POLICY AGE MATRIX

1. Parents are responsible for the welfare and safety of children in the military community.

2. Each child is unique. Personality, environment, developmental progress and maturity level are factors used to determine when children are ready to accomplish activities with little or no supervision. The following are minimum community standards; under no circumstances will these guidelines be reduced. Parents are still required to assess their child and, if necessary, raise the age limits.

Age of Child	Left Without Sitter in Quarters	Left Alone Overnight	Play Outside Unattended	Left in Car Unattended	Child Sit Siblings	Child Sit Others
Newborn thru age 4 years	NO	NO	NO	NO	NO	NO
5 -6 Years	NO	NO	YES: with immediate access (visual sight or hearing distance) to adult supervision	NO	NO	NO
7 – 9 Years	NO	NO	YES: with access to adult supervision and sponsor knows location of child	NO	NO	NO
10 – 11 Years	YES: on occasion, with ready access to adult supervision LIMIT: 4 hours	NO	YES: with access to adult supervision	YES	NO	NO
12 – 14 Years	YES: on occasion, with ready access to adult supervision LIMIT: 8 hours	NO	YES: with access to adult supervision	YES	YES **see below	YES **see below may not sit overnight
15 – 17 Years	YES	YES: with access to adult supervision	YES: with access to adult supervision	YES	YES **see below	YES **see below may not sit overnight

\*\*Recommend certified babysitting training course.

Encl 1

## FORT RILEY OUT OF SCHOOL SUPERVISION OPTIONS

SUPERVISION LEVELS	DEFINITION	SUPERVISION OPTIONS
DIRECT	Adult supervision on a regular basis out of school hours during parental duty day	<p>CYSS Sponsored:</p> <ul style="list-style-type: none"> <li>• School-age Services (SAS)</li> <li>• Child Development Center (CDC)</li> <li>• Family Child Care (FCC)</li> </ul> <p>Community Resources:</p> <ul style="list-style-type: none"> <li>• In-home babysitter</li> <li>• Nanny</li> <li>• Schools</li> <li>• Civilian Child Care Programs</li> </ul>
MONITORED AND SELF CARE	<p>An adult is aware of Child's location and activities during out of school hours. An emergency contact is available at all times.</p> <p>Parents assess child's ability to be in monitored self-care.</p>	<p>CYSS Services Sponsored:</p> <ul style="list-style-type: none"> <li>• Youth Services</li> <li>• Team Sports</li> <li>• Instructional Classes</li> <li>• Clubs/Volunteers Activities</li> <li>• Teen Centers</li> </ul> <p>Community Resources:</p> <ul style="list-style-type: none"> <li>• Designated Adult</li> <li>• Schools</li> <li>• Churches</li> <li>• Youth Centers</li> </ul>

**Note:** Parents should assess the physical and emotional capabilities of their child (ren) and the potential risks or advantages to their child (ren) in selecting the most appropriate supervision/care option.