

OUTPROCESSING QUESTIONNAIRE

This form is subject to the Privacy Act of 1974.

Out-Processing: Reassignments (PCS) 785-240-2488

Transition Center (TC) (RET/ETS/CHAP/MEB/UQR/REFRAD) 785-239-2980

usarmy.riley.id-readiness.mbx.dhr-out-processing@army.mil

1. (PCS/TC) How are you leaving Fort Riley? PCS/RET/ETS/CHAP/MEB/UQR/REFRAD
2. (PCS/TC) Do you have a Top-Secret SCI? YES / NO
If YES, see the 1ID Special Security Officer (SSO). If UNSURE, see your unit S2.
(Note: Non-SCI personnel will clear through the unit S2.)
3. (PCS/TC) Do you have dependents enrolled in EFMP? YES / NO
4. (PCS) Drill Sergeants/Recruiters: Did you provide your DA 1059? YES / NO
5. (PCS) TDY enroute? Did you provide your Prof. Dev. Absence? YES / NO
6. (PCS/TC) Do you have children enrolled in Junction City USD475 schools? YES / NO
7. (PCS/TC) Do you have children enrolled in Child Development Center/Child Youth Services (CDC/CYS) on post? YES / NO
8. (PCS/TC) Have you ever used Vyve cable/internet? YES / NO
9. (PCS/TC) Have you ever used the Veterinary Services? YES / NO
10. (PCS/TC) Have you ever used Army Emergency Relief? YES / NO
11. (PCS/TC) Have you ever used the on-post library? YES / NO
12. (PCS/TC) Select where you currently reside: (Barracks / Corvias / Off Post)
13. (PCS/TC) **Medical personnel only.** YES / NO
Have you ever worked at IACH (Hospital), DENTAC (Dental), or Health Clinics (Farrelly, Custer, SRP, DENTAC)?
If YES, you must clear IMD at IACH, 3rd floor, 650 Huebner Rd. (MPD will add to installation clearing papers).

Soldier's Contact Information

_____ Name (Rank, Last, First)	_____ Current Unit
_____ Cell Phone #	_____ DODID
_____ Escort Rank and Name (If Chapter)	_____ Escort POC/Unit POC Names

-----Out-Processing Office Use Only-----

Request: Clerk Name: _____ Date Requested: _____

Clearing Papers Pickup Date: _____ Final Out Date: _____