ENCLOSURE – Informal Dispute Resolution Process

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. Tenant's Name:		
Grade	Last Name	First Name
Residential Address: _		
nclude house/apt number, street na	ame, city, state, zip code)	
. Tenant Contact Informa	ation:	
a. Home telephone numb	ber: ()	
	Area Code	
	/	
. Preferred method of re	ceiving correspon	dence relating to the matter:
a Residential add	• ·	-
b Email address i		
. Rental/Owner Company	/ Name:	
. Rental/Owner Contact I	nformation:	
A	Area Code	
c. Email:		
. Statement describing t	he dispute and pri	ior efforts to resolve the dispute:

Continue on next page

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9. List supporting documentation tenant included in this request:

a.	
b.	
с.	
d.	
e.	
f. ,	

10. By signing below the tenant affirms the information provided above is accurate to the best of their knowledge...

Printed Tenant's First, Last Name

Tenant's Signature

 $\mathbf{x} := \underline{\mathbf{H}}$

Date:

11. The Military Housing Office employee listed below acknowledges receipt of this Informal Dispute Resolution request:

Printed Name (Last, First)

Date of Receipt of Informal Dispute Resolution

Duty Position or Title

Telephone Number

Email Address