

ADPAAS

Army Disaster Personnel Accountability and Assessment System

Step 1: Log into AKO

Step 2: Under Army Links on right hand side click on **“ADPAAS”**

Step 3: Click Acknowledge, then click on the left **“Click Here”** button for Soldier Members

- Log in with your CAC

Step 4: On top left hand corner click on **“My Info”**

Step 5: Go through and make sure all of your information is completely up to date.

- To Edit Information click the orange button on the right hand side **“Edit _____ Info”** for the following:
 - Contact Information
 - Emergency Contacts
 - Family Member Info
 - User Account – Change your username and Password

