



AMPO Fort Riley Monthly Newsletter



Upcoming Events

- 04/01/2025 No Update/Basic Pay Mass Rate Change
- 04/04/2025 Closed for RDO
- 04/07/2025 Mid Month Cut Off
- 04/14/2025 S1 Class Bldg. 206 Room 111
- 04/18/2025 Closed for RDO
- 04/21/2025 Closed for RDO
- 04/23/2025 End of Month Cut Off
- 05/07/2025 Mid Month Cut Off
- 05/09/2025 Closed for RDO
- 05/19/2025 S1 Class Bldg. 206, Room 111
- 05/21/2025 End of Month Cut Off
- 05/23/2025 Closed for RDO
- 05/26/2025 Closed for Memorial Day

April 2025

Contact Info

Main Finance

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Debt Management/Special

Actions

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PCS In/Out Processing

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Separations

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Reserve Pay

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THE MONTHLY S1 CLASS

This class will allow you to send and receive financial documents to the Ft. Riley AMPO on behalf of your fellow Soldiers.

**Open to all S1 staff
Time: 1300-1400**

For Dates and locations see below

- 04/14/2025 Building 206, Room 111
- 05/19/2025 Building 206, Room 111
- 06/16/2025 Building 206, Room 111
- 07/21/2025 Building 206, Room 111
- 08/18/2025 Building 206, Room 111
- 09/15/2025 Building 206, Room 111

BNA Recertification

Due to the Basic Pay increase for Junior Enlisted this month anyone receiving BNA will need to recertify once the pay increase takes effect. Additionally, anyone who is thinking about applying for the first time should wait as well.

The Basic Needs Allowance (BNA) is a monthly allowance for active-duty service members with dependents who have completed initial entry training and whose gross household income falls below 150% of federal poverty guidelines.

Soldiers are required to recertify anytime their household finances change. This includes promotions, increases in BAH as well as the employment status of the spouse. Since the pay increase takes effect this month Soldiers already receiving BNA will need to recertify with their new Basic Pay.

AMPO Closed Wednesdays

Due to the recent Government changes; Deferred Resignation Program (DRP), Voluntary Early Retirement Authority (VERA), and losing those employee positions, as well as the current hiring freeze and the uncertainty of losing more employees through Reduction In Force (RIF) the AMPOs have been instructed to close the doors to customers one day a week for training and production processing.

Beginning on April 2, 2025 the Ft Riley AMPO will be closed all day on Wednesdays. Please note we can still be reached via IPPS-A CRM or UDL, or through the section emails to the left.

Only our doors will be closed to in person visits on Wednesdays.

As always, we will work the request in the order in which it is received.

Hours of Operation

Monday 0730-1500
 Tuesday 0730-1500
Wednesday Closed
 Thursday 0730-1500
 Friday 0730-1500

Pay Increases for 2025

Congress approved a pay raise for Junior enlisted at the end of 2024 that is set to go into effect April 1, 2025. This raise in Basic Pay is just for Junior enlisted. Soldiers in the grades E1 - E4 will receive a 10% raise on 1 April ,2025 on top of the 4.5% increase they already received in January 2025. With this raise Junior Enlisted will see a total of 14.5% increase for the year.

Soldiers in the rank of E2 with 2 years of service will see the base pay raise from \$27,000 to \$31,000 while an E4 with 3 years of service will see their pay raise from \$35,000 to \$40,000 annually.

If you or someone you know falls into this category, please check your April End of Month LES.

You can also check the pay tables here <https://www.dfas.mil/militarymembers/payentitlements/Pay-Tables/>

April Processing Dates

The cutoff dates for pay checks are:

7 April 2025 for Mid Month

23 April 2025 for End of Month

IPPS-A

All Ft. Riley S1 staff have access to the UDL workflow process. UDL workflow is the proper way to submit documents to the Ft. Riley AMPO and has proven to be effective for the S1, Soldier and AMPO. The Ft. Riley AMPO will respond to your UDL submission within five days from the date we receive it. Please use the appropriate workflow for your organization.

- 4812_AMPO_FORT RILEY 1ABCT
- 4812_AMPO_FORT RILEY 2ABCT
- 4812_AMPO_FORT RILEY 11D CAVN
- 4812_AMPO_FORT RILEY 11D SUST BDE
- 4812_AMPO_FORT RILEY 11D SUST BDE
- 4812_AMPO_FORT RILEY 11D HHBN_DIVARTY
- 4812_AMPO_FORT RILEY TENANT ORGANIZATIONS

The soldier or S1 representative may submit a CRM ticket to the AMPO using Provider Group "ACPKS AMPO Fort Riley, KS".

The Military Pay office in building 210, room 105 will remain open for all Soldiers Separating, In-Processing or Out-Processing Fort Riley, along with the SRP. The main office in building 212 is open to No Pay Due, Allotments, Direct Deposits and Garnishments that didn't post to the bank account, and LES Debts.

April Fools

SCAADL

What is SCAADL you ask?

SCAADL is Special Compensation for Assistance with Activities of Daily Living (SCAADL). It was authorized by the 2010 National Authorization Act (Public Law 111-84). It's a monthly compensation for catastrophically injured or ill service members who require assistance with activities of daily living or who are at a high risk for personal safety and cannot live independently in the community without care giver support.

Catastrophically wounded, ill and injured Service members and their caregivers may reach out to their primary care managers or care coordinators to discuss eligibility for this program.

A Service member must meet all the following conditions to be eligible for SCAADL:

- Has incurred or aggravated a permanent catastrophic illness or injury in the line of duty;
- Needs assistance from another person to perform the personal functions or requires constant supervision;
- Has been certified by a DoD or VA-licensed physician to need assistance from another person to perform the personal functions. In the absence of such assistance, would require hospitalization, nursing home care, or other residential institutional care; and
- Is an outpatient and has identified a designated primary caregiver

Payment is based on the member's level of dependency, caregiver assistance required and the local wage rate for a home health aide in the member's geographical location. For more information and to review the calculations please visit <https://militarypay.defense.gov/Calculators/SCAADL-Calculator/>

Smart Voucher

Need help filling out your SmartVoucher, for a step-by-step guide go to <https://www.dfas.mil/militarymembers>

Complete your SmartVoucher here: <https://smartvoucher.dfas.mil/>