



USAG R-P MPD Reassignments

Processing Requests for Deletion, Deferment, and Early Arrival

References: AR 600-8-11, para 2-13; <https://www.hrc.army.mil/content/1339&search%3D1>

1. PAR requests will be forwarded to the MPD for submission to HRC.
 - a. OCONUS Actions UDL: AC_HRC_OFF_WO_ENL_OCONUS_Actions (000000000054274)
 - b. Requests must include colonel/O-6 level chain of command recommendation.
 - c. Requests may be disapproved at any level in the chain of command without referral to HRC, except for requests based on medical reasons of the Soldier.
 - d. Requests related to REENLISTMENT assignments must be processed through the supporting Career Counselor's office.
 - e. Requests based on a Family member must be submitted as a compassionate request to HRC Special Actions Office.
2. Requests resulting in Soldiers departing OCONUS locations after or before their DEROS must also include a request for a FSTE or FSTC, except for compassionate or adverse action requests.
3. Requests will be submitted within 30 calendar days of the IPPS-A cycle date or as soon as the determination is made.
 - a. Requests submitted after 30 calendar days due to unforeseen circumstances will not be rejected; however, they must explain circumstances causing the late submission. Supporting documentation must be included (for example profile, court documents, etc.).
4. Requests will not be submitted to HRC if data to support the requested action is not correct in IPPS-A.
 - a. For example, if the assignment is not in an "approved" status in IPPS-A, requests will be returned, and the unit will have to resubmit once the assignment is out of a "draft" status and approved.
5. If a disqualifying factor can be resolved within 120 calendar days of the report month, deferment should be requested instead of deletion.
6. Early arrival versus early report. Requests for early arrival are requests to change the report date in IPPS-A and on the Soldier's orders. Early report is the ability to report earlier than their report date without requiring a change to the report date or amendment to orders.
7. Requests for deferment or early arrival will not exceed 120 days before or after the report date, unless exception to policy is approved by HRC.
 - a. Multiple requests on one Soldier will not exceed a total of 120 days without HRC exception to policy approval.
 - b. All requests will be in 30-day increments (for example: 30, 60, 90 or 120 days).
8. Reassignment processing will continue (except for port call request, moving Family Members, shipping HHG, and terminating quarters). Soldiers must continue all other out-processing until HRC determination is confirmed through IPPS-A.
 - a. Soldiers will be advised not to take irreversible actions (for example, shipment of HHG or POV) while pending a request for deletion, deferment, or early arrival.
9. If requests are disapproved, Soldiers will comply with the original report date. If necessary, HRC will adjust the report date.