



Community Leader's Information Forum

Baumholder Military Community

COL Reid E. Furman
Garrison Commander
USAG RP



THE ARMY'S #1 GARRISON IN EUROPE

19 JAN 23 Schedule of Speakers (BMC)

Start	End	Time	Directorate/Support Partner
10:00:00	10:03:00	0:03	Welcome and Introduction
10:03:00	10:08:00	0:05	SRO & Garrison Commander Opening Comments
10:08:00	10:11:00	0:03	Public Affairs Office (PAO) & German American Community Office (GACO)
10:11:00	10:16:00	0:05	Plans, Analysis, & Integration Office (PAIO)
10:16:00	10:26:00	0:10	Directorate of Public Works (DPW)
10:26:00	10:36:00	0:10	Directorate of Family, Morale, Welfare and Recreation (DFMWR)
10:36:00	10:46:00	0:10	Directorate of Emergency Services (DES)
10:46:00	10:56:00	0:10	10 Minute Break
10:56:00	11:06:00	0:10	Directorate of Plans, Training, Mobilization, and Security (DPTMS)
11:06:00	11:16:00	0:10	Directorate of Human Resources (DHR)
11:16:00	11:21:00	0:05	USO
11:21:00	11:26:00	0:05	Army & Air Force Exchange Service (AAFES)
11:26:00	11:30:00	0:04	Religious Services Office (RSO)
11:30:00	11:35:00	0:05	American Red Cross
11:35:00	11:37:00	0:02	Installation Safety Office (ISO)
11:37:00	11:41:00	0:04	Equal Employment Opportunity (EEO)
11:41:00	11:43:00	0:02	Community Bank / Service Credit Union
11:43:00	11:48:00	0:05	Garrison Commander Closing Comments





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Purpose: This Community Information Leaders Forum serves as a structured quarterly meeting for Garrison, Mission Unit and Service Partners, and our organizations' senior leaders to share short and midterm plans, exchange information, while fostering local networking and cross-communication.

This forum provides a two-way communications opportunity to offer insights on specific concerns and issues, while allowing the USAG Rheinland-Pfalz Command Team to share priorities, updates, and their thoughts on hot-topic items.





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CLIF Agenda

- ❑ **SRO & Garrison Commander's Opening Comments**
- ❑ **USAG Rheinland-Pfalz Directorates and Partnered Organization's Quarterly Update:**
 1. Calendar of Events - Public Affairs Office (PAO) and German American Community Office (GACO)
 2. Plans, Analysis & Integration Office (PAIO)
 3. Directorate of Public Works (DPW)
 4. Directorate of Family and Morale, Welfare, and Recreation (DFMWR)
 5. Directorate of Emergency Services (DES)
 6. [10-Minute Break](#)
 7. Directorate of Plans Training Mobilization and Security (DPTMS)
 8. Directorate of Human Resources (DHR)
 9. USO
 10. The Exchange (AAFES)
 11. Religious Support Office (RSO)
 12. American Red Cross
 13. Installation Safety Office (ISO)
 14. Equal Employment Opportunity (EEO)
 15. Community Bank / Service Credit Union
- ❑ **Garrison Commander's Closing Comments**





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SRO & Garrison Commander's Opening Comments





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Calendar of Events - Public Affairs Office (PAO)

Upcoming Events/Holidays:

- ☐ LN Hiring Fair - Jan. 21 in Baumholder Goldener Engel Museum 0900-1500
- ☐ Valentine Bazaar – Feb. 10-12 ROB Bldg. 237

Ongoing:

- ☐ Army Volunteer of the Year Nominations Jan. 1 – Feb. 24 ACS 541-2850
- ☐ Baumholder Lodge Construction – Tree Removal
- ☐ Overseas Housing Allowance Utility Survey runs Jan. 1 – March 31
 - For Uniformed Service Members who receive OHA
 - Data provided will directly impact the Utility/Recurring Maintenance Allowances paid to service members: <https://www.travel.dod.mil/Allowances/Overseas-Housing-Allowance/OHA-Data-Collection-Surveys/> or QR Code
- ☐ Armed Services Blood Program Blood Drive Jan. 30-31 BMC 590-5885
- ☐ Women's Initiative Group Recruitment through Jan. 31 I Study issues, develop policy changes, and make recommendations to Army senior leaders pertaining to women in the Army, including Soldiers and DA Civilians. usarmy.pentagon.hqda-asa-mra.mbx.army-wit-executive-secretariat@army.mil



Training:

- ☐ Completed board packets for Officer Candidate School must be submitted NLT March 1.
MPD OCS POC: Mr. Dale Vogel, DSN: 541-1043, dale.w.vogel.civ@army.mil
- ☐ Building Manager Evacuation Coordinator Training BMC 531-3086

- ☐ **Weekly Garrison Updates and Information Email:** Sign up sheet





The German-American Community Office (GACO)

- The GACO is jointly operated by the US Air Force, the US Army, and the City of Kaiserslautern, under the patronage of the KMC commander, the USAG RP commander and Kaiserslautern's Lord Mayor
- The office is a drop-in point for everyone with questions or concerns regarding German-American daily live matters.
- Our service is free of charge
- Mission: To promote the integration of U.S. military members, civilian DoD employees, and their families into the local community as well as to provide a platform for Germans inquiring about U.S. presence in the area.

How to contact us:

Phone: 0631-3633010

Email: info@gaco-kl.de

Facebook: facebook.com/GACOKaiserslautern

Office hours: Mon, Tue, Wed: 0800 – 1300; Thu 1400 -1800

Appointment is needed



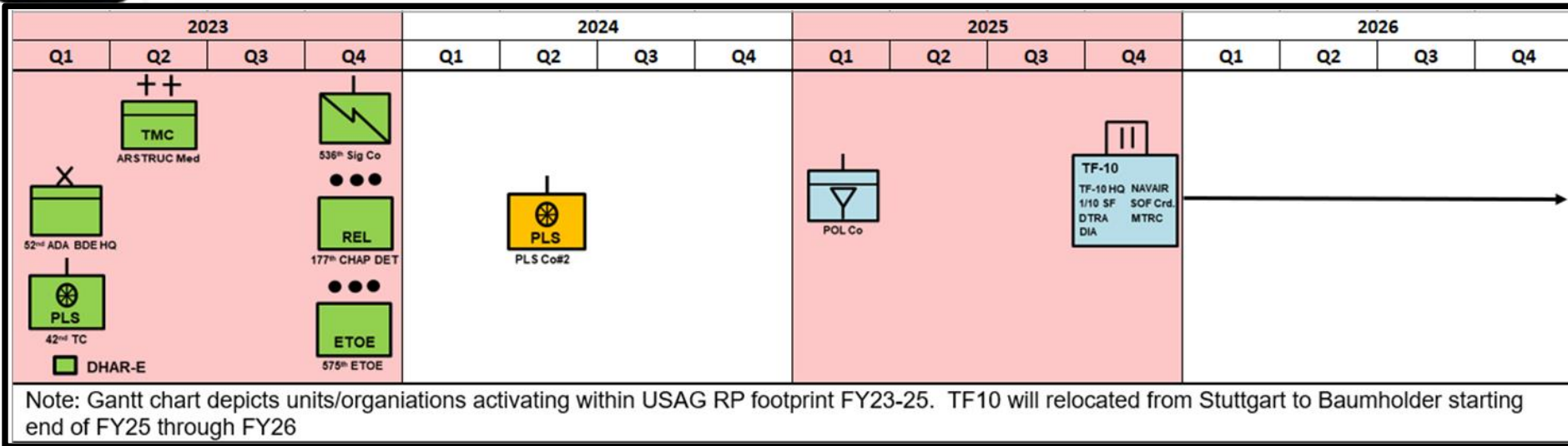
DEUTSCH-AMERIKANISCHES BÜRGERBÜRO
GERMAN-AMERICAN COMMUNITY OFFICE





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Plans, Analysis & Integration Office (PAIO-Stationing)



- ☐ **Population Growth:** 5,489 Soldiers, Civilians, and Family Members (Thru-FY26)
- ☐ **Transform KMC to accommodate ARSTRUC Growth:** ~2,460 SM, CIV, and FM
 - Revitalize Pulaski Barracks – future centralized community center
 - Renovate maintenance facility on Miesau
 - Renovate select facilities on Kleber Kaserne
 - Enables additional barracks, administrative, and maintenance facilities to address deficits
- ☐ **Renovations on BMC due to SOF personnel relocation and ARSTRUC Growth:** ~3029 SM, CIV, and FM
 - SOF2BH program renovations \$482M
 - Barracks MILCON \$50M
 - TEMF (Maintenance Facility) MILCON ISO 95th CSSB \$25M
 - Administrative facility renovation (B-8312) ISO 95th CSSB \$4.5M
- ☐ **Stationing Process**
 - New AEA 220-5 Regulation
 - Stationing process starts with stationing request submitted to USAREUR-AF G5





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Army Stationing Installation Plan (ASIP)

Regulatory Guidance: AR 5-18 (5 August 2022)

- Paragraph 1-14. Commanders of Army commands, Army service component commands, and direct reporting units; senior commanders; and installation/garrison commanders **will** -
 1. Review the ASIP installation report quarterly. Within 60 days of receipt of the report, provide recommended changes through appropriate channels to the HQDA proponent for inclusion in the source databases (such as SAMAS, DRRS – A, FMSWEB, ATRRS, ARNG, and USAR unit locations). Provide an information copy of these submissions to DCS, G – 9 (DAIN – ODR).
 2. Report improperly identified or undocumented derivative units' strength (officer, warrant officer, enlisted, and civilian) and location to the DCS, G – 9 (DAIN – ODR) for inclusion in the ASIP.
 3. Report improperly identified or undocumented derivative units' changes to appropriate channels to update ASIP data in DRRS – A and FMSWEB.
 4. Submit report on transient training data (not including ATRRS training) for inclusion in the ASIP to DCS, G – 9 (DAIN – ODR).
 5. Designate an ASIP point of contact (POC) and provide the POC name, position, and phone number to the DCS, G – 9.
 - Your **FORCE MANAGER** is most likely going to be your POC and needs to understand this responsibility.

Key Takeaway. IMCOM is no longer the lead agency for ASIP integrity. It is the responsibility of every unit Commander (at levels stated above) to self-report, identify discrepancies, and provide revisions to HQDA (DCS G-9).

- DRSS-A is one method of communicating these revisions/discrepancies to HQDA

Why you should care. ASIP directly feeds the Real-Property Planning and Analysis System (RPLANS) database, which ensures proper funding for the maintenance and renovations of your facilities!

[HTTPS://ASIP.ARMY.MIL](https://asip.army.mil)





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Directorate of Public Works (DPW)

Mr. Gregory A. Williams, PMP, CEM
Director

Mission: The Directorate of Public Works' mission is to provide safe, clean, comfortable and functional facilities in an environment to meet the needs of Soldiers, civilians and family members within U.S. Army Garrison Rheinland-Pfalz.

19 January 2023 - Agenda

1. Facility Manager (FACMAN) Program
2. Work Request Program
3. Army Maintenance Application (ArMA)
4. ArMA Command Reporting
5. Real Property Planning Board (RPPB)
6. Energy Conservation Guidance
7. Pet Policy





Facility Manager (FACMAN) Program

PROGRAM OVERVIEW / GOALS

- ✓ **Purpose of Program:**
 - Assist leaders with performing facilities management responsibilities
- ✓ **Overarching Goals:**
 - Safe, healthy, and operational efficient work/training environment
- ✓ **Governing DOD or Army Regulation:**
 - AR 420-1 Army Facilities Management; USAG RP TASKORD 19-124 FACMAN Appointment

FY23 FACMAN TRAINING

- ✓ **Virtual – MS Teams**
 - 22 FEB 23, 0900-1700
 - 31 MAY 23, 0900-1700
 - 30 AUG 23, 0900-1700
 - POC: George Brown III; george.b.brown10.civ@army.mil
 - DSN 541-4000

COMMAND TEAM RESPONSIBILITIES

- ✓ **BDE Reporting Requirements**
 - # Buildings Requiring FACMAN / # Buildings with FACMAN Appointed
- ✓ **Command Team Specified Tasks**
 - Appoint Primary/Alternate FACMAN for each building within AOR (does not have to be one-for-one)
- ✓ **Special Instructions / Implied Tasks**
 - Direct attendance to DPW 8-Hours FACMAN Course

ADDITIONAL INFO / GRAPHICS

<https://home.army.mil/rheinland-pfalz/index.php/about/directorates-support-offices/directorate-public-works-dpw>





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Work Request Program

PROGRAM OVERVIEW / GOALS

- ✓ **Purpose of Program:**
 - Ensure proper submission of Demand Maintenance Orders (DMO) and Project Works Orders (PWO)
- ✓ **Overarching Goals:**
 - LHS repair & maintenance executed timely
- ✓ **Governing DOD or Army Regulation:**
 - AR 420-1 Army Facilities Management

WORK RECEPTION DESK

- ✓ **KMC Area:**
 - Daenner Kaserne, Bldg. 3113
 - Hours: 0730 - 1600 Monday-Friday
 - Phone: DSN 483-7175 / 8929 / 7281; CIV 0631-411-7175 / 8929 / 7281
- ✓ **BMC Area:**
 - Smith Barracks, Bldg 8165
 - Hours: 0800-1630 Monday-Friday
 - Phone: DSN 531-3060; CIV 0611-143-531-3060; After hours call 115

COMMAND TEAM RESPONSIBILITIES

- ✓ **BDE Reporting Requirements**
 - *None*
- ✓ **Command Team Specified Tasks**
 - Appoint FACMAN
- ✓ **Special Instructions / Implied Tasks**
 - Direct attendance to DPW 8-Hours FACMAN Course
 - Direct usage of Army Maintenance App - ArMA

ADDITIONAL INFO / GRAPHICS

<https://home.army.mil/rheinland-pfalz/index.php/about/directorates-support-offices/directorate-public-works-dpw>

USAG Rheinland-Pfalz DPW "Main Office"
DSN: 541-4000; CIV: 0611-143-541-4000

**Interactive Customer Evaluation
(ICE)**

<http://ice.disa.mil>

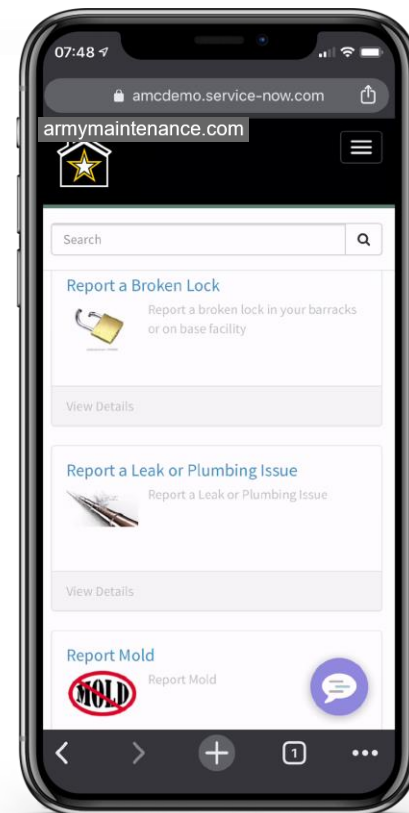




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Army Maintenance Application (ArMA) App

- Army Maintenance Application (ArMA) is a new system that allows all occupants to electronically submit and track DMOs to the DPW work reception desk.
- The app can be launched on a computer or smart phone through a publicly available website.
- ArMA Resident Access Site:
<https://www.armymaintenance.com>



IS SOMETHING BROKEN?

Do you need DPW/maintenance help?
You can now use ArMA for **ANY** DPW maintained facility.

Scan the code below with your smartphone camera
to open the Army Maintenance Application (ArMA) and submit a case.



ARMYMAINTENANCE.COM





ArMA Overview

- ArMA Functions
 - Quickly and easily submit DMO related questions or issues via a phone or web browser
 - Include pictures of the issue
 - Check the status of an issue on-line
 - Communicates with customers via email and text
 - Submit questions, comments, or responses to the DPW customer service desk
 - Automated delivery of customer satisfaction survey upon completion of maintenance orders
 - **Non-Emergency DMOs**
- ArMA Facts
 - Self-registration by soldiers and family members with self-identification of installation, building, and unit
 - Accounts must be confirmed by a “army.mil” email address
 - Linked within the Digital Garrison App
 - Common platform for residents command-wide (ServiceNow)
 - **Emergency DMOs must be phoned-in immediately**

Demand Maintenance Orders (DMO): These services include work that is either corrective in nature (e.g., repairs, modifications, installations, and replacements) or not generally considered to be a maintenance activity. DMO's are categorized by priority: Emergency, Urgent, or Routine.





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Command Reporting – Email Subscription

- <https://www.armymaintenance.com/subscribe>

- Official .mil email address required
 - With confirmation
- Single or multiple unit selection
- Daily report generation with selective delivery
- Unsubscribe button within email

Unit Report Subscription

Receive regular ARMA maintenance request reports directly to your .mil inbox for one or more units. Reports are generated at 0600Z and emailed at 0800Z based on the selected days of the week below. Reports are sent in both PDF and Microsoft Excel formats.

A subscription verification email will be sent to you and you **MUST** reply to that email in order to activate your unit report subscription.

*** Email**
Must be a .mil email address

*** Unit(s)**
Using an asterisk at the beginning of your unit search will search anywhere within the given unit name for you

Options
☒ Monday
☐ Tuesday
☐ Wednesday
☐ Thursday
☐ Friday
☐ Saturday
☐ Sunday

☐ I'm not a robot

Submit






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Command Reporting – Email Subscription

- Report in Excel Spreadsheet and PDF
 - No Personally Identifiable Information (PII)
 - Building, Unit, Status, Description
 - ArMA Cases for the last 30 Days
 - Reply to email with UNSUBSCRIBE to stop receiving email

	A	B	C	D	E	F	G	H	I	J	K	L
	Number	Unit	Short description	Description	Location	Location details	Category	Priority	State	Created	Updated	
1	CS0018935	Fort Drum :: 1-32 IN BN, 1 IBCT, 10 MTN DIV	Heating, Cooling or Ventilation Request at Fort Drum/Fort Drum/10604	heater doesn't work adlene velez 3237744420 adlenevelez1@gmail.com	Fort Drum/Fort Drum/10604	Barracks Room: 242B	HVAC	1 - Emergency	Open	2021-02-19 21:42:54	2021-02-22 20:51:01	
2	CS0019211	Fort Drum :: 1-32 IN BN, 1 IBCT, 10 MTN DIV	10602 rm 324b thermostat bad	Broken thermostat	Fort Drum/Fort Drum/10602	Room 324 b	HVAC	1 - Emergency	Open	2021-02-21 18:38:08	2021-02-22 20:46:36	
3	CS0016194	Fort Drum :: 1-32 IN BN, 1 IBCT, 10 MTN DIV	Electrical Request at Fort Drum/Fort Drum/10604	6 total hallway light are out in both hallways of the 2nd floor Jacob Salmons 239-810-6043 jacob.m.salmons.mil@mail.mil	Fort Drum/Fort Drum/10604	10604 Area: 2nd Floor Hallways	Electrical	3 - Routine	Open	2021-02-13 20:07:40	2021-02-22 20:34:37	
4	CS0016196	Fort Drum :: 1-32 IN BN, 1 IBCT, 10 MTN DIV	Appliance Request at Fort Drum/Fort Drum/10604	Water fountain not operational	Fort Drum/Fort Drum/10604	10604 Area: 2nd Floor Common Area	Appliance	3 - Routine	Open	2021-02-13 20:16:56	2021-02-22 20:32:31	

Case List

Report Title: Case List

Run Date and Time: 2021-02-22 21:02:30 Greenwich Mean Time

Run by: ArMA Reporting

Table name: sn_customerservice_case

Query Condition: Category != Automated Request AND Resident Unit in (Fort Drum :: 1-32 IN BN, 1 IBCT, 10 MTN DIV) AND Active = true

Sort Order: Updated in descending order

24 Cases

Number	Unit	Short description	Description	Location	Location details	Category	Priority	State	Created	Updated
CS0018935	Fort Drum :: 1-32 IN BN, 1 IBCT, 10 MTN DIV	Heating, Cooling or Ventilation Request at Fort Drum/Fort Drum/10604	heater doesn't work adlene velez 3237744420 adlenevelez1@gmail.com	Fort Drum/Fort Drum/10604	Barracks Room: 242B	HVAC	1 - Emergency	Open	2021-02-19 21:42:54	2021-02-22 20:51:01
CS0019211	Fort Drum :: 1-32 IN BN, 1 IBCT, 10 MTN DIV	10602 rm 324b thermostat bad	Broken thermostat	Fort Drum/Fort Drum/10602	Room 324 b	HVAC	1 - Emergency	Open	2021-02-21 18:38:08	2021-02-22 20:46:36
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CS0016196	Fort Drum :: 1-32 IN BN, 1 IBCT, 10 MTN DIV	Appliance Request at Fort Drum/Fort Drum/10604	Water fountain not operational *Note: Original work order put in on 11/27/2020, still not fixed	Fort Drum/Fort Drum/10604	10604 Area: 2nd Floor Common Area	Appliance	3 - Routine	Open	2021-02-13 20:16:56	2021-02-22 20:32:31

Run By: ArMA Reporting

Page 1 of 4

2021-02-22 21:02:30 Greenwich Mean Time





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The 5-W's of the RPPB

Who:

- Senior Responsible Officer (SRO), IMCOM Europe Director
- Garrison Leaders (GC, DGC, GCSM, DGM, Directors, Special Staff,.....)
- Commanders of major units
- Representatives of Community Support Partners

What: A venue to assist the Garrison Commander with managing the installation facilities and real estate in a manner that satisfies all assigned and known future missions.

Where: The Armstrong Club, Vogelweh and MS Teams

When: 22 March 2023

Why: To brief Senior Leaders on the status of approved Stationing actions; Approve Garrison Master Plans, project site selections, the of FY 23/24 Restoration and Modernization (R&M), FY24/25 Unspecified Minor Military Construction, Army (UMMCA) & FY25/26 Military Construction, Army (MCA) project lists and priorities; and provide community support project updates)

How:

- AR 210-20, Real Property Planning, 16 May 2005
- UFC 2-100-01, Installation Master Planning, 15 May 2012
- IMCOM OPORD 010-15, Conducting Planning Boards, 10 April 2015
- USAG RP Real Property Planning Board SOP, 02 March 2016
- **Real Property Planning Board Working Groups:**
BMC – 25 Oct 22, **KMC-East** – 26 Oct 22, **KMC-West** – 27 Oct 22,
Combined Working Group – 29 Nov 22, **ASA-BS** – 30 Nov 22,
COC – 9 Feb 23





IMCOM-E Winter 22-23 Energy Guidance: Individual Measures

Heating a room to 19°C (66°F) instead of 24°C (75°F) saves up to 30%
Office areas (Individuals):

1. Turn off heating or set thermostats to “snowflake” or “one” in hallways, stairwells and other typically unoccupied areas of the office
2. Set max heating to 19°C (66°F), when not interfering with the safety or health of those using the facility
3. Set thermostats to no more than “three” in occupied spaces
4. Set thermostats to “one” at the end of the workday, nights, weekends and holidays
5. Keep doors and windows closed except for ventilation
6. Consolidate office areas and office times as mission permits; use telework when effective
7. Get rid of space heaters
8. Close shutters/roladens at night; open them in the day





“Who Let the Dogs Out?”

USAG Rheinland-Pfalz Pet Policy:

1. Pets will not be exercised in the immediate vicinity of government Family housing.
2. Pets will not be allowed to relieve themselves on balconies, playgrounds, or within 50 feet of government Family housing.
3. Pet owners are required to carry a feces bag when outdoors with their pet.
4. Pet owner will immediately clean up excrements created by their pet, place it in a plastic bag and dispose of the bag in a trash container. This applies to all areas within USAG Rheinland-Pfalz Baumholder Military Community, including dog park areas.
5. Pets will not be tied to stair railings, pipes, shrubbery, and trees or kept in fenced playgrounds where small children may congregate. Pets will not be left unattended on balconies.
6. If the pet owner is going to be absent from the quarters for an extended period of time, they must make arrangements for proper care of the pet. The owner is responsible for informing the Stairwell coordinator and building coordinator of the person(s) that will be responsible for the pet if the pet is left in the quarters. Personnel responsible for pet abandonment incidents will be subject to disciplinary action by both military and civil authorities.





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baumholder.armymwr.com

Connect & Get Involved



For community events, family programs, leisure and recreational activities, visit baumholder.armymwr.com



For news and announcements and all other garrison support services, visit home.army.mil/rheinland-pfalz

 facebook.com/BaumholderFMWR

 instagram.com/rheinlandpfalzmwr

kaiserslautern.armymwr.com

Connect & Get Involved



For community events, family programs, leisure and recreational activities, visit kaiserslautern.armymwr.com



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 facebook.com/RheinlandPfalzFMWR

 instagram.com/rheinlandpfalzmwr

Rhonda D. Hunter
Director, Family and Morale, Welfare and Recreation
DSN: 541-9051
Rhonda.d.hunter6.naf@army.mil





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Value Added Tax (VAT)

VAT Form Prices:

- ✓ NF1 (Purchases up to 2,499.99 Euros): \$10.00 per form
- ✓ NF2 (Purchases of 2,500 Euros or higher): \$100.00 per form

VAT Office Locations:

- ✓ Kleber Kaserne, Building 3245, Room 116
DSN: 541-9120 | 0611-143-541-9120, Monday – Friday: 0830-1200 & 1230-1600
- ✓ Rhine Ordnance Barracks (ROB), Building 273, located inside Java Café
DSN: 541-9089 | 0611-143-541-9089, Monday – Friday 0900 – 1230 & 1300 – 1600
- ✓ Armstrong's Club VAT Office, Building 1036 (Vogelweh Housing)
DSN: 541-9118 | 0611-143-541-9118, T & Th: 1000-1300 & 1400-1700; W: 1100-1400; 1500-1800
- ✓ Landstuhl Post, Building 3810, located inside Landstuhl Library
DSN: 541-9126 | 0611-143-541-9126, Monday – Thursday 1000-1400; Friday 1200-1600
- ✓ Baumholder, Smith Barracks, Building 8661
DSN: 531-2896 | 0611-143-531-2896, Monday – Friday 1000- 1300; 1400-1700

Official Mailbox E-mail:

usarmy.rheinland-pfalz.id-europe.mbx.dfmwr-vat-office@army.mil





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Private Organizations (PO) on Army Installations

PO Establishment

1. Submit valid documents to PO Liaison Office:
 - USAG RP Application
 - Constitution and Bylaws (Must include the articles of agreement listed in AR 210-22)
 - Officer Listing (Include address, phone number email and SOFA status)
 - SOFA Status Memo (51% of members must have SOFA status)
 - Valid Proof of Insurance
 - Request to establish a bank account with IRS SS-4 document

2. Packet is submitted for Legal Review by PO Liaison.

Once favorable legal opinion is received and written approval is obtained from Director, Family and MWR, approval memo is provided to Private Organization POC. POs requesting space must initiate a space request through the USAG RP Plans, Analysis, and Integration Office to pursue a real estate license or agreement if space is available.

Point of Contact: Kerstin Reed (Rhine Ordnance Barracks, Bldg. 162, Room 117)

DSN 541-9075, CIV 0611-143-541-9075

Email: usarmy.rheinland-pfalz.id-europe.mbx.private-orgs@army.mil





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Fundraisers on Army Installations

Fundraiser Submission Approval Process for approved Private Organizations, Informal Funds (units), or Soldier Family Readiness Groups

1. Fundraiser Requests should be submitted a minimum of 30 days before the event date to PO Liaison Office (PO's must have current approval to operate and be current on insurance – it cannot be lapsed):
 - a) Event Application
 - b) Valid Food Handler Card (if food is involved at fundraiser)
 - c) Number of fundraisers will be set by local Family and MWR Standard Operating Procedure.
2. Packet is submitted for Legal Review by PO Liaison.
3. Written Letter of Approval from Director, Family and MWR is provided to POC after favorable legal review is received, reflecting the number of fundraisers remaining for the FY.

Point of Contact: Kerstin Reed (Rhine Ordnance Barracks, Bldg. 162, Room 117)

DSN 541-9075, CIV 0611-143-541-9075

Email: usarmy.rheinland-pfalz.id-europe.mbx.private-orgs@army.mil





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Childcare Update – Space Versus Waitlist & Enrollment

TOTAL:	Authorized	On-Board	%	Physical Capacity	Current Enrollment	Waitlist
Landstuhl CDC 1, Bldg. 93802	27	22	89%	122	66	133
Kleber CDC, Bldg. 3224	20	19		62	60	
Landstuhl CDC 2, Bldg. 3812	21	21		82	75	
Miesau CDC, Bldg. 1314	10	6		50	26	
Sembach CDC, Bldg. 83	18	17		62	47	
TOTAL Kaiserslautern	96	85		378	274	
Smith CDC	22	13	56%	62	43	15
Wetzel CDC	33	18		132	58	
Clinic CDC	0	0		0	0	
TOTAL Baumholder	55	31		194	101	
TOTAL CDCs	151	116	77%	572	375	
Landstuhl SAC, Bldg. 3851	12	11	81%	105	100	16
Sembach SAC, Bldg. 66	9	6		60	51	
TOTAL Kaiserslautern	21	17		165	152	
Wetzel SAC	10	6	60%	90	60	6
TOTAL Baumholder	10	6		90	70	
TOTAL SACs	31	23	74%	255	222	

- ✓ Personnel on-board strength level impacts delivery
- ✓ Good News: We've reduced the waitlist by 116 spaces since July 2022!





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Childcare Incentives

CYS Professionals	Family Child Care (FCC) Homes
<p>More CYS Professionals = More Childcare Spaces!</p> <p>This is a profession you can take with you that has the opportunity for career advancement!</p> <p>We have reoccurring hiring fairs and onboard professionals throughout the month!</p> <p>Apply today at: https://www.usajobs.gov</p> <p>WE NEED YOUR HELP! CHILD CARE SPACE AVAILABILITY IS LIMITED DUE TO STAFFING LEVELS</p> <p>March 2023 Hiring Fair \$1,200 recruitment incentive. \$200 at the time of onboarding; \$500 at the 6-month anniversary; and \$500 at the 12-month anniversary of employment.</p>	<p>More FCC Homes = More Childcare Spaces!</p> <p>Own your own business and make a difference! This career option provides flexibility and can travel with you. FCC providers receive subsidies, equipment support & training at no cost.</p> <p>FCC providers now have transfer options!</p> <p><u>Bonuses are available for new and transferring providers.</u></p> <p><u>Call Baumholder Parent Central Services</u> <u>531-3437</u></p>

Additional Incentives for CYS Professionals! Effective 1 December 2022, Childcare Professionals receive reduced childcare fees

- ✓ 1st Child Discounts:
 - Direct care providers - 100% Discount for the 1st child (most expensive child)
 - All other CYS Professionals – 50% Discount for the 1st child (most expensive child)
- ✓ Multi-Child Discounts:
 - 15% Multi-Child Discount (normal discount) + 25% additional multi-child discount





THE ARMY'S #1 GARRISON IN EUROPE



“School of Knowledge, Inspiration, Exploration and Skills” and the unlimited possibilities that this program provides children and youth in the community.

- Instructional classes for children 1-18 years of age
- Open to ID cardholder from all branches of Services. Participants must be registered with [CYS Services](#)

Current Instructional Class offerings:

Kaiserslautern: Gymnastics, Soccer, Irish Dance, Ballet, Karate, Kickboxing, Kuk Sool Won, Performing Arts, Drawing, STEM & Engineering Classes, Private Piano Lessons, Yoga, Driver's Ed and Social Skills

Baumholder: Gymnastics, Soccer Classes and Camps and Private Piano Lessons

We are always looking for instructors to increase our class offerings!



UNITED STATES ARMY
CHILD & YOUTH SERVICES





THE ARMY'S #1 GARRISON IN EUROPE

Featured Programs



The Army Community Service Army Volunteer Corps are accepting nominations for calendar year 2022 Army Volunteer of the Year until **24 Feb.**

Categories are: Youth, Teen, Single Soldier, Military, Civilian and Family Member.

Download nomination forms at:

https://baumholder.armymwr.com/download_file/view/4b799808-2b48-4473-802d-9f4fa6162e4f/14683

Send nomination form to:

Julie.L.Stephens2.civ@army.mil and
usarmy.rheinland-pfalz.id-europe.mbx.dfmwr-acsc@army.mil





THE ARMY'S #1 GARRISON IN EUROPE

Upcoming Events & Programs to Watch For

- ✓ **Stuffed Animal Sleepover**, 26-27 Jan 23, Landstuhl Library
- ✓ **Arcadia**, 3-5 Feb 23, KMC On-Stage
- ✓ **Valentine Bazaar**, 10-12 Feb 23, ROB Special Events Center
- ✓ **Super Bowl Viewing Party**, 12 Feb 23
 - Baumholder Warrior Zone
 - Landstuhl Club
- ✓ **Palentine's Day Celebration**, 13 Feb 23, Baumholder Rolling Hills Golf Course Club House
- ✓ **Valentine's Day Dinner**, 14 Feb 23
 - Armstrong's Club
 - Rheinlander Club
- ✓ **Comedy Show**, 17 Feb 23, Kazabra Club
- ✓ **USAG-RP Sports is hosting unit level Basketball at Kleber and Hall of Champions courts – winners will move forward to IMCOM-E Championship at Wiesbaden**, 17 Feb 23
- ✓ **Spring Forward Corn Hole Tournament**, 20 Feb 23, 1800 – 2100, Baumholder Warrior Zone

ACS February Class Schedule & Event Flyer is in the Back-Up Slides





THE ARMY'S #1 GARRISON IN EUROPE

Directorate of Emergency Services (DES)

Organizational Structure

- ❑ Total staff of 309 Employees
 - 34 Military
 - 20 DAC
 - 255 LN
- 10 IACS/DBIDS registrar contractors
- 525 Contract Security Guards (POND)



Mission

The U.S. Army Garrison Rheinland-Pfalz Directorate of Emergency Services is committed to providing the highest quality professional law enforcement, fire support and emergency services. The top three priorities are prevention, response and support to the community.



Contact Information

USAG Rheinland-Pfalz
Directorate of Emergency Services
Bldg. 164, Rhine Ordnance Barracks
Director DSN 541-7011
Deputy Director DSN 541-7022
Operations DSN 541-7075



- ❑ **Fire and Emergency Services Division** The Fire Department safeguards the health, safety and welfare of the community through code enforcement, loss prevention and effective fire prevention and public education programs.
- ❑ **Physical Security** Physical Security Program Management. Budget and planning functions necessary for the executable PS Program
 - Execute Intrusion Detection System and Other Infrastructure Program and Operations. Provide administration and operation of electronic security systems, PS infrastructure, and PS equipment contracts
 - Execute Physical Security Program. Execution of the core PS mission functions – Inspections, surveys, SAVs, PS training, new construction and renovation surveys with DPW
 - Execute Installation Access Control Program Operations. Provide administration and operation of ACPs, visitor control, access control equipment, contracts, and IACs oversight
- ❑ **Law Enforcement Division** Military Police patrols are responsible for enforcing all laws, regulations and policies; deterring crime through alert patrolling; and responding to calls for assistance.



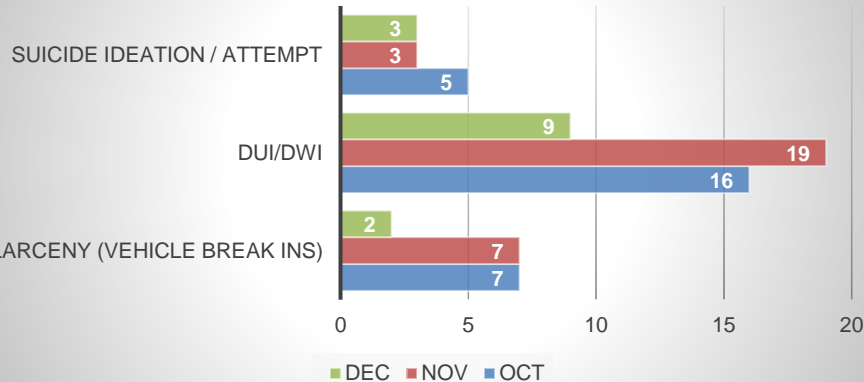


THE ARMY'S #1 GARRISON IN EUROPE

Directorate of Emergency Services (DES) Current Trends

Law Enforcement Top 3 Trends

Crimes Committed / Incidents Reported



Larceny (Vehicle Break Ins)

1st QTR FY23: **16 Total (1 On, 15 Off)**

1st QTR FY22: **9 Total (2 On, 7 Off)**



78%
From last year

❖ Crime Analysis: USAG RP has seen an increase in crimes of opportunity occurring off the installations. Thieves tend to look for "easy targets."

Suicide Ideation / Attempt

1st QTR FY23: **11 Total (7 On, 4 Off)**

1st QTR FY22: **5 Total (3 On, 2 Off)**



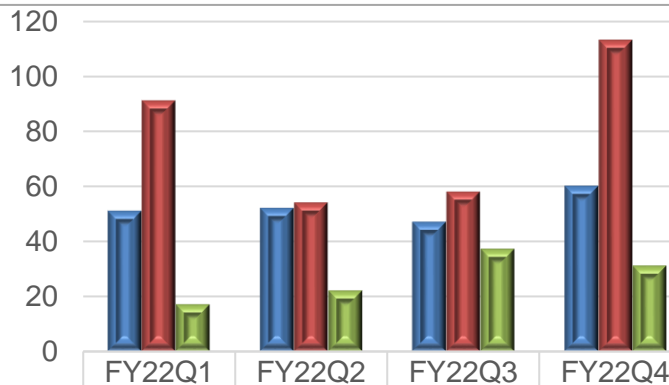
120%
From last year

❖ Crime Analysis: USAG RP continues to see an increase in Suicide Ideations / Attempts. Predominately due to relationship issues and being geographically separated.

Abandoned Vehicles:

- Approximately 898 abandoned vehicles in USAG RP
- Secure Funding, Conduct Surge, Identify and Tow Vehicles
- O/A 30 Jan 23, Towing 79 tagged vehicles on Sembach and the BMC.

F&ES Top 3 Calls for Emergency Service



Medical Calls	51	52	47	60
False Alarm / False Call	91	54	58	113
Service Calls	17	22	37	31

Enhanced Pedestrian Security Gate (EPSG) Trends:

- ESPGs affected by extreme hot and cold weather conditions
- DBIDS down = ESPG down
- Continued intermediate breaks in service
- Replacement Plan: x2 Jan 23, Seeking Funding

System Malfunctions on Fire Alarm and Suppression Systems:

- Unified Facilities Criteria (UFC) 3-601-02 mandates that impairments affecting the performance of installed fire protection features shall be corrected immediately.





THE ARMY'S #1 GARRISON IN EUROPE



Mr. Henry Kaaihue
DPTMS Director

Organizational Structure (As of: 09 January 2023)

- ❑ Total staff of 22 Army Professionals



Mission

Directs, coordinates and synchronizes installation Operations, Training Support, Protection, Mobilization and Demobilization, Operational Planning, and Security in order to support the Soldiers, Families and Civilians of the United States Army Garrison Rheinland-Pfalz Community.

Contact Information

USAG Rheinland-Pfalz
DPTMS
Bldg. 162 Rhine Ordnance Barracks (ROB)
Kaiserslautern
Director's Office DSN 541-3000

Interactive Customer Evaluation (ICE)

<http://ice.disa.mil>



MISSION ESSENTIAL TASK LIST (METL):

Antiterrorism/Force Protection.

- Troop Diversion / Community Reaction Force Management
- AT Plan Management & Execution
- Special Events & Risk Assessments
- Facility Design Reviews

Personnel / Industrial / Info Security.

- Personnel Security: Security Clearances / Fingerprinting
- Industrial Security: Contract reviews
- Information security: Classified Documents

Emergency Management.

- Emergency Management Response Exercise Planning/Execution
- Emergency Operations Center Management
- Mass Notification System (Giant Voice)
- Mass Warning and Notification (AtHoc) Management

Plans & Operations.

- OPORDs / TASKORDs
- Commander's Critical Information Requirements (CCIRs)
- Installation Operations Center / Emergency Operations Center
- Deployment Support (Soldier Readiness Processing, Installation Staging Areas)
- OPSEC
- Garrison Master Calendar





10-Minute Break





THE ARMY'S #1 GARRISON IN EUROPE

Directorate of Human Resources (DHR)

1. Postal Service Center (PSC) Regular Operating Hours for All Locations.

Finance Window

Mon-Fri 1000-1500

Baumholder only: Wed until 1600

Parcel Pick-up

Mon-Fri 1100-1730

NOTE: SM/FM on extended mission or leave, complete DD Form 2258 "Disposition of Mail" and coordinate with PSC

2. Education Center. Services: Counseling; Tuition Assistance; Army Personnel Testing; Credentialing Assistance; Basic Skills Education Program (GT Score Improvement); ASVAB; Career Exploration Program for DoDEA high schools. **(In-Person College Courses):** UMGC, CTC, ERAU, OU. **Locations:** Sembach, ROB, Landstuhl, and Baumholder.

3. Transition Assistance Program (TAP). TAP is a congressionally mandated program for all transitioning Soldiers that helps them prepare for their post-military career. All service members must start TAP NLT 365 days prior to expiration of Term of Service (ETS) or retirement date (*may start TAP up to 18 months before ETS or 24 months before retirement*).

4. Total Army Sponsorship Program (TASP). The Total Army Sponsorship Program is a commander's program. The commander is responsible for its implementation, leadership involvement and its success. The USAG-RP DHR Installation Sponsorship Liaison & ACS Relocation Readiness Program Manager are the POCs for training, assistance and resources.

5. Army Substance Abuse Program (ASAP).

- Next CR2C Meeting: 10 February from 1030-1200, Panzer bldg. 3029 (COIC), Rm #104. Brigade commanders attend in-person.
- ACE-SI Instructor Certification Course offered monthly; will provide dedicated training to BN/BDE with guaranteed 12 students
- Mock Barracks Room Training conducted in collaboration with CID; provides command teams hands-on experience conducting effective barracks health & wellness checks; Hidden-in-Plain-Site Teen Room experience can be provided to FRGs
- Awaiting back-log of Unit Risk Inventory (URI) reports from contractor; outbriefs with Company Health Promotion Teams will be scheduled in Jan/Feb timeframe; URI scheduling push out to March.
- Four Employee Assistance Program (EAP) counselors throughout AOR; assist civilians/retirees with work-life balance issues.

6. Workforce Development Courses.

- List of leadership development courses and directions to sign-up in backup slides. Training slots open to mission partners 5 days prior to course start date.





THE ARMY'S #1 GARRISON IN EUROPE

United Service Organizations (USO)

USO Baumholder

Center Manager: Adi Fink

Contact Info: DSN 531 3481

Email: baumholderuso@uso.org

Amenities Available:

Internet cafe, special events, gaming, movie theatre, family room, snacks & drinks, printing, faxing, scanning, and international phones.

Operating Hours:

M-F 1000-1800.

Training Holidays 1200-1800.

Volunteer Opportunities:

Center Representative, Event Support





THE ARMY'S #1 GARRISON IN EUROPE

The Exchange (AAFES)

The Exchange Team is working hard to better serve the community...

Self-Checkout:

- Now active at the KMCC Main Store
- Continued rollout to other facilities throughout 2023

Year-End Inventory:

- FY 22 Inventory in progress for all retail stores
- Some facilities will close early (signs posted)
- KMCC Main Store will close all day - **26 January**

New General Manager for KMC Consolidated Exchange (Ramstein, Vogelweh, Baumholder, ROB, Pulaski, Azores, Egypt):

- Michele Weisshaar (weissshaarm@aafes.com)

Baumholder Team:

- Main Store Manager: Charles A. Meyer (meyerCha@aafes.com)
- Express Store Manager: Christine Ware (warechr@aafes.com)





THE ARMY'S #1 GARRISON IN EUROPE

Religious Support Office (RSO)

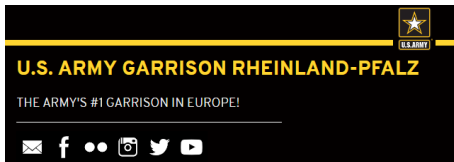
Smith Barracks and Kleber Kaserne locations

Committed, professional ministry personnel performing or providing effective Religious Support programs, enabling the free exercise of religion.

1. Worship services, spiritual growth, religious education, auxiliary programs (Club Beyond [Youth], Protestant Women of the Chapel, Catholic Women of the Chapel, Cadence International)
2. Family Life Center (counseling services to strengthen relationships)
3. Confidential leader engagement and support

Garrison Religious Programs

- RSO contact information
- Chapel Locations
- Chapel Program times



USAG Chapel Programs Online Giving

- Scan the QR code or long-on to www.OS56.army.mil/giving
- Choose between 'Give one time' or 'Set up recurring'
- Select your service in 'Choose Category'
- Follow the prompts





U.S. AIR FORCE

American Red Cross

KAISERSLAUTERN MILITARY COMMUNITY



Community Safety Training

Adult and Pediatric CPR / AED / First Aid

- 26 Jan (Baumholder)
- 31 Jan (Ramstein)
- 8 Feb (Ramstein)
- 24 Feb (Ramstein)



Basic Life Saver (BLS)

- 16 Feb (Ramstein)
- 17 Mar (Ramstein)

Babysitting Basics with Pediatric CPR

- 21-Jan (Ramstein)
- 25-Feb (Ramstein)

First Aid / CPR / AED Instructor Courses

- 15-17 Feb (Ramstein)

Call for course fees and course details.



ASBP (Red Cross supported)

- 23 Jan (Ramstein bldg. 2116)
- 30 Jan (Baumholder)
- 31 Jan (Baumholder)



For full schedule or to make an appointment:

<https://www.militarydonor.com/>

Volunteer with the American Red Cross!

- Outreach and Events
- Training Services
- Disaster Response
- Volunteer Leadership
- Emergency Messaging



www.redcross.org/volunteer/become-a-volunteer

Community Outreach and Resiliency

- Continue to coordinate between American Red Cross and Wounded Warrior Project to support injured service members and their caregivers
- Enhance community outreach by offering a variety of Resiliency programs across the KMC.



American
Red Cross

Ramstein AB, Bldg. 2118 4th Floor • DSN 480-2171 • Ramstein@redcross.org

Baumholder, Clinic Kaserne 2nd Floor • DSN 531-3153 • Baumholder@redcross.org

Landstuhl (LRMC), Bldg. 3998 • DSN 590-7298 • Landstuhl@redcross.org



THE ARMY'S #1 GARRISON IN EUROPE

Safety

1. Seasonal Safety Messages:
 - Winter- Travel planning, Carbon monoxide poisoning, fire safety, slips, trips, and falls
 - Presidents Day- Travel planning
 - Memorial Day- Travel planning
 - Spring- Travel planning, outdoor recreation (camping, biking, hiking, etc), Motorcycle riding, home improvements (mowing, hedging, gardening, etc), and spring sports
2. We are currently in the process to certify a new Motorcycle Training Facility located at SATCOM in Landstuhl. We are working to have it opened by April. Civilians are now authorized to participate in classes when seats are available.
3. The Garrison Safety Office, Army Family Housing (AFH) Personnel, and Fire conduct quarterly neighborhood walkthroughs of FH. Effected Building Coordinators should be present during those walkthroughs.





THE ARMY'S #1 GARRISON IN EUROPE

Equal Employment Opportunity (EEO)

Complaints

- Pre-Complaint “Chain of Command” involvement
- Complaint Process
- Formal Complaint Trends

EEO Training

- Think “All” training
- Training when needed, don’t wait for annual.

Services

- Alternative Dispute Resolution (ADR) / Mediation
- Focus Groups
- Training

Visits

- Invite us into your “house” to check the climate

USAG Rheinland-Pfalz EEO contact info:

Ron Gonzales	EEO Manager,	DSN 541-2200
Leah Holly	EEO Specialist	DSN 541-2202





THE ARMY'S #1 GARRISON IN EUROPE

Community Banks and Service Credit Unions

Personnel for duty as SME to participate in the CLIF

Community Bank

Ms. Christine Hughes
(when CLIFs are held in Kaiserslautern)
VP/Banking Center Manager
Christine.Hughes@dodcommunitybank.com
DSN 546-1885

Ms. Claudia Eissler
Officer/Banking Center Manager
(when CLIFs are held in Baumholder)
Claudia.Eissler@dodcommunitybank.com
DSN 531-3455

Service Credit Union

Mr. Michael Besant (primary)
Assistant VP Member Services
mbesant@servicecu.org
0631-351-20823

To attend on a rotational basis:

Mr. Shane Ledesma
Branch Manager, Baumholder
sledesma@servicecu.org
DSN 531-3457

Mr. Christopher Hooper
Manager, Kleber
chooper@servicecu.org
DSN 483-7940

Ms. Elizabeth Fromm
Manager, Sembach
efromm@servicecu.org
DSN 544-0092





THE ARMY'S #1 GARRISON IN EUROPE

Garrison Commander's Closing Comments





THE ARMY'S #1 GARRISON IN EUROPE

Interactive Customer Evaluation (ICE)

Did you Know:

- ☐ There's a simple and fast way to provide feedback?
- ☐ Visit ICE at <https://ice.disa.mil/index.cfm>

Encourages communication by comparing best practices to increase performance results, which saves money.

- Gives leadership timely data on service quality.
- Allows customers ability to provide quick and easy feedback.
- Designed to improve customer service.

got ICE?

We look forward to hearing from you!





Directorate of Public Works (DPW)

BACK-UP SLIDES

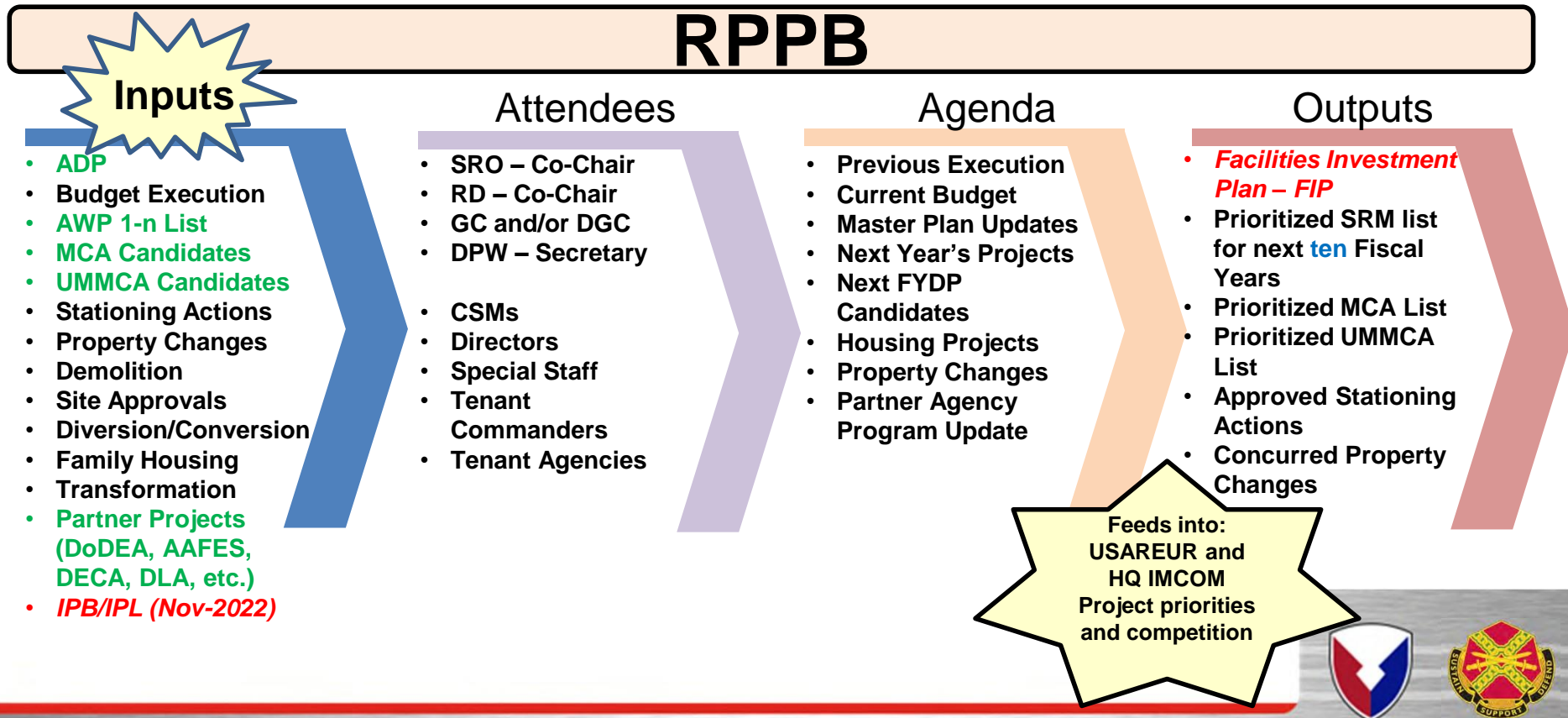




THE ARMY'S #1 GARRISON IN EUROPE

USAG-RP Real Property Planning Board (RPPB) *The “ART”*

PURPOSE: Assists the Garrison Commander in managing, developing, realigning, cleaning-up, and closing the installation, area facilities, and real estate. Acts as the installation “city planning council” to ensure the orderly development and management of installation real property. This includes coordinating installation real property master planning with adjacent and nearby installations, other activities and land use of the DOD and federal agencies, local agencies, nongovernmental groups and associations, etc. (Requirement: AR 210-20)





IMCOM-E Winter 22-23 Energy Guidance: Housing and Barracks Measures

Additional saving options in areas of daily life:

1. Slightly reduce overall temperature and heat rooms uniformly
2. Reduce heating of hallways and keep doors closed to reduce heat losses
3. Keep windows closed while heating; minimal heat in unused rooms
4. Pull down window exterior blinds and shutters at night
5. Reduce hot water consumption in bathroom
6. Wear thick clothing or extra layers at home in the heating season

Saving Electricity:

1. Turn off lights in all unoccupied rooms and use daylight
2. Turn off electrical systems when not used or leaving the house
3. Use energy saving products like LED light bulbs
4. Use energy-saving process settings for washing machines, dishwashers, etc.
5. Consider Holiday Lighting that is EU voltage and LED bulbs, and partner the lights with a timer to come on and shut off at specific times





“Who Let the Dogs Out?”

Dog Parks:

1. The USAG Rheinland-Pfalz Baumholder Military Community has established two areas where pet owners can go to in order to let their dog(s) off the leash. One is a fenced in area located next to the Veterinary Clinic. This area is open during the opening of the Health Clinic Kaserne. The other location is a 24-hour dog park located down the hill from the commissary.
2. Pet owner will immediately clean up excrements created by their pet in the Dog Parks, place it in a plastic bag and dispose of the bag in a trash container.





Directorate of Human Resources

BACK-UP SLIDES





THE ARMY'S #1 GARRISON IN EUROPE

Directorate of Human Resources (DHR)

Workforce Development Professional Development Courses

Course	Date	Time	Location
Leadership is an Art	1/24/2023	1300-1500	Kleber
Start With Why	1/26/2023	1000-1200	Kleber
Teams That Work	2/9/2023	0800-1000	Baumholder
The 5 Levels of Leadership	2/14/2023	0900-1100	Baumholder
The Energy Bus	2/21/2023	0900-1100	Baumholder
Start With Why	2/28/2023	0900-1100	Baumholder
Teams That Work	3/7/2023	1000-1200	Kleber
The 5 Levels of Leadership	3/14/2023	1300-1500	Kleber
The Energy Bus	3/23/2023	0800-1000	Kleber
The Ideal Team Player	3/30/2023	1300-1500	Kleber
Good To Great	4/6/2023	1000-1200	Baumholder
Accountability	4/18/2023	1000-1200	Baumholder
Emotional Intelligence	4/25/2023	1000-1200	Baumholder
The Ideal Team Player	4/27/2023	1300-1500	Baumholder

Training courses are offered to Garrison employees. Any unfilled spaces will be extended to all other Commands five days prior to the training date. Contact the Garrison Workforce Development Team for registration.

usarmy.rheinland-pfalz.id-europe.mbx.garrison-wf-development@army.mil.





Directorate of Family and Morale, Welfare and Recreation

BACK-UP SLIDES





THE ARMY'S #1 GARRISON IN EUROPE

Utility Tax Avoidance Program (UTAP)

- ✓ Purpose: To provide tax relief services on utilities for eligible customers residing within the USAG Rheinland-Pfalz footprint.
- ✓ Electricity - 19% tax
- ✓ Gas - 19% tax
- ✓ Water - 7% tax
- ✓ Heating Oil, Wood Pellets or Propane Gas? Consult VAT Office for guidance.

UTAP Office Locations:

- ✓ Kleber Kaserne – Kaiserslautern Community, Building 3245, Room 115
DSN: 541-9091/9086 | 0611-143-541-9091/9086, Monday – Friday: 0900-1600
- ✓ Smith Barracks – Baumholder Community, Building 8661
DSN: 531-2896 | 0611-143-531-2896, Monday – Friday: 1000-1300; 1400-1700

Official Mailbox E-mail:

usarmy.rheinland-pfalz.id-europe.mbx.dfmwr-vat-office@army.mil





THE ARMY'S #1 GARRISON IN EUROPE

Private Organizations (PO) on Army Installations – PO Key Policies

- ✓ Department of Defense Instructions (DoDI) Number 1000.15, Procedure and Support for Non-Federal Entities Authorized to Operate on Department of Defense (DoD) Installations, 24 Oct 2008
- ✓ Department of Defense Directive (DoDD) Number 1000.26E, Support of Non-Federal Entities Authorized to Operate on Department of Defense Installations, 2 Feb 2007
- ✓ Title 5, Chapter XVI, Subchapter B, Part 2635, Code of Federal Regulation (CFR), Fundraising Activities
- ✓ Army Regulation (AR) 210-22, Support for Non-Federal Entities Authorized to Operate on Department of the Army Installations, 12 May 2022
- ✓ AR 215-1, Military Morale, Welfare and Recreation Programs and Nonappropriated Fund Instrumentalities, 24 Sep 2010
- ✓ AR 600-29, Fund-Raising within the Department of the Army, 7 Jun 2010
- ✓ Joint Ethics Regulation, Department of Defense (DoD) Number 5500.7-R, Private Organizations on Army Installations, 29 Nov 2007





THE ARMY'S #1 GARRISON IN EUROPE

Private Organizations (PO) on Army Installations – Joint Ethics Regulation, Case Samples

Case	Violation
The Fort Green Chief of Staff, a member of the local chess club, calls MWR and asks that the chess club's application to hold a fundraising event on the installation be moved to the top of the pile.	Use of public office for personal/private gain, conflict of interest; acting as an agent for a private organization before the Federal government. 18 USC 205 and JER para 3-204.
The Commander of XXX Corps allows his duty position to be used on the letterhead of the Humane Society of the United States.	Improper endorsement. 5 CFR 2635.702; JER 3-205.
Colonel Johnson is the treasurer of the local chapter of the Military Intelligence Association of America (MIAA) and is responsible for MIAA's monthly billing statements for dues. He tasks his secretary to prepare the billing statements during duty hours on government equipment.	Misuse of government resources and time. 5 CFR 2635.704 and 705; JER para 3-305b.
A unit commander appoints a unit point of contact for the local Military Spouses Organization (MSO) membership drive.	Misuse of position, misuse of government resources, endorsement of a private organization, official participation in membership drive. 5 CFR 2635.702 and .705I; JER para 3-205 and 3-210.
Captain Blue, Commander, A Company, is a member of the National Association of Officers (NAO). He directs his soldiers to accept donations (i.e., sell) raffle tickets for the NAO's major fundraising event during duty hours while in a duty status.	Misuse of position and government resources. 5 CFR 2635.702 and .705; JER para 3-305. May also be in violation of State law concerning gambling and lotteries.





THE ARMY'S #1 GARRISON IN EUROPE

Oversight and Administration

- ✓ The Installation Commander has authority over installation access and approval to operate for all non-Federal entities (private organizations).
- ✓ Before operating on Department of Defense (DoD) installations, private organizations must request and receive written permission.
 - Garrison Commander – Designated authority for approval, disapproval, and withdrawals.
 - Directorate of Family and Morale, Welfare and Recreation – Designated to manage the administrative process for private organizations on behalf of the Garrison Commander.
- ✓ Responsibility for command oversight of the program includes regulatory requirements to:
 - Be aware of all private organizations operating on DoD installations.
 - Review membership provisions.
 - Implement and ensure compliance with regulatory requirements.
 - Take action as necessary to ensure compliance / withdraw authorization.





THE ARMY'S #1 GARRISON IN EUROPE

General Guidelines

- ✓ Private Organizations shall be self-sustaining, primarily through dues, contributions, service charges, fees, or special assessment of members. The sole purpose of a private organization cannot be to raise funds.
- ✓ Private organizations are not entitled to certain levels of DoD support unless they have statutory authorization (Example: American National Red Cross, United Service Organization, Armed Service YMCA, Civil Air Patrol).
- ✓ DoD personnel acting in an official capacity will not execute charters that serve as the legal basis for any non-Federal entity or other private organization.
- ✓ The private organization entity shall have adequate insurance to protect against liability and property damage claims or other legal actions.
- ✓ Private organizations shall comply with applicable fire and safety regulations. They are not exempt from local laws because they operate on Federal property. They must obtain any required licensing, certification, or registration required by local authorities
- ✓ Private organizations must receive permission to conduct events that are on the installation and are open/advertised to more than their immediate members.





THE ARMY'S #1 GARRISON IN EUROPE

Private Organization General Guidelines

- ✓ Installations cannot favor or appear to favor one Private Organization over another. Private Organizations will receive no special treatment or Army endorsement even if they promote Army goals or support the military community.
- ✓ To prevent the appearance of official sanction or support by the Department of Defense:
 - Non-Federal entities may not use the seals, logos, or insignia of the Department of Defense or any DoD Component, DoD organizational unit, or DoD installation on organization letterhead, correspondence, titles, or in association with organization programs, locations, or activities.
- ✓ Private Organizations are not part of the military, so they will receive only limited Government supervision and oversight.
 - Private Organizations cannot use Army services or official resources (legal, audit, transportation, postal, printing, management, etc.)
 - DoD personnel are not authorized to participate in day-to-day management for a Private Organization, not authorized to act as a fiduciary.
- ✓ The Staff Judge Advocate Office will review all private organizations requests for legal sufficiency.





THE ARMY'S #1 GARRISON IN EUROPE

Private Organization Common Requests – Special Requirements

- ✓ Ongoing Compliance and Reporting Requirements
 - Report major changes in: activities, membership requirements, officers, objectives, organization, structure, management functions, constitution and bylaws, planned use of funds must be reported to remain in good standing.
 - Submit reoccurring reporting / documentation requirements.
 - Comply with applicable regulations and policies.
- ✓ Fundraising
 - POs must receive permission to conduct fundraisers.
 - Fundraising is only authorized on an occasional basis. They must not compete with the Combined Federal Campaign or Army Emergency Relief.
 - The Department of Defense (DoD) cannot co-sponsor, endorse or appear to endorse PO fundraisers, except allowed by other regulations (Combined Federal Campaign, Army Emergency Relief).
 - Legal review is required.
- ✓ Advertising
 - POs may utilize paid advertising available through the Directorate of Family and MWR.
 - All advertising present on the installation to more than its immediate members must be approved.
 - All print material must contain a disclaimer.
- ✓ Membership Drives
 - POs must receive permission to conduct membership drives that are on the installation and advertised to more than their immediate members .
 - DoD cannot co-sponsor, endorse, or appear to endorse PO membership drives.





THE ARMY'S #1 GARRISON IN EUROPE

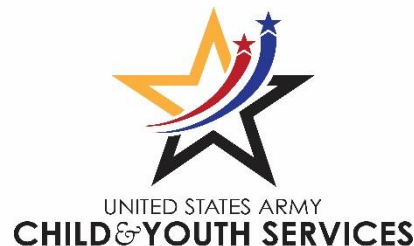
Spouse Employment Opportunity!



We are always looking for Instructors

Share your knowledge and expertise to the youths in the community!

- Who: open to US citizens and local nationals
- What: Academic Skills, Language, Mentoring, and Intervention; Sports, Fitness and Health; Life Skills, Citizenship and Leadership; Arts, Recreation and Leisure
- Where Kaiserslautern and Baumholder Military Communities.
- When: Monday-Saturday
- Why: The **SKIES** Program encompasses instructional programs and classes designed to complement and support the experiences of military children.
- Contact us at: USAGRhineland-PfalzCYS-SKIES@army.mil
 - DSN 486.5412/8991 CIV: 06371-86-5412/8991
 - Landstuhl Bldg. 3819
 - DSN 531-3440 CIV: 0611-143-531-3440
 - Smith Barracks Bldg. 8046





THE ARMY'S #1 GARRISON IN EUROPE

Featured Programs

USAG Rheinland-Pfalz

Stuffed Animal Sleepover




armymwrlibrary
imagine • discover • connect

LANDSTUHL LIBRARY

Jan 26
@ Landstuhl Library

Drop-off Jan. 26 &
Pick-up Jan. 27
during normal business hours



 Friends of the Landstuhl Library

USAG Rheinland-Pfalz



KMC
ONSTAGE

Arcadia

February 3-5 & 10-12
7 p.m. Fri/Sat & 2 p.m. Sun

Get tickets here!



KMC ONSTAGE
Kleber Kaserne, Bldg. 3232
541-9129 • 0611-143-541-9129
kaiserslautern.armymwr.com





THE ARMY'S #1 GARRISON IN EUROPE

Featured Programs

USAG RHEINLAND-PFALZ



Valentine Bazaar



February 10-12

FAMILY & MWR SPECIAL EVENTS CENTER

RHINE ORDNANCE BARRACKS, BLDG 237

Fri & Sat: 10 a.m.-7 p.m. Sun: 10 a.m.-5 p.m.

ENJOY A WONDERFUL VARIETY OF VENDORS FEATURING UNIQUE EUROPEAN GIFT IDEAS!

JEWELRY • WINE • CHEESE • POTTERY • ANTIQUES • MORE

US DOLLARS, EUROS, CREDIT & DEBIT CARDS ACCEPTED | ID CARD HOLDERS ONLY | STROLLERS WELCOME

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KAISERSLAUTERN.ARMYMWR.COM



Sponsorship does not imply federal endorsement

USAG Rheinland-Pfalz

Free Event!

Baumholder Library & Rollings Hills Golf Course

Palentine's Day Brunch



Come dressed as your favorite buddy characters and win a prize!

Feb. 13
11 a.m.-1 p.m.

Be my Palentine!



Join the Baumholder Library for a Palentine's Day Brunch at the Rolling Hills Golf Course Club House. What better way to celebrate your BFLL, your pally-wally, your homie and closest friends than to enjoy a light lunch, sip and paint, music, fun games and more!

Rolling Hills Golf Course
BLDG 8888, Wetzel Kaserne
531-3408, 0611-143-531-3408
baumholder.armymwr.com






THE ARMY'S #1 GARRISON IN EUROPE



- Kaiserslautern -

February

2023

Monday	Tuesday	Wednesday	Thursday	Friday
		9am Basic Training for New Parents 1 9am Understanding Credit 9:30am Sponsorship Training 1pm Spouse Sponsorship Training 12pm German Level 1 (4/8) 1:45pm German Level 2 (4/8) 6pm German Level 1 (4/8)	9am Smooth Move Workshop 2 10am SFRG Command Family Readiness Representative Training 12pm German Level 1 (3/8) 1:45pm German Level 2 (3/8) 6pm German Level 2 (3/8) ACS closes at 12 p.m. today	9am Host Nation Tour 3 1pm Educational Support Playgroup 2pm Prenatal Breastfeeding Education
9am Host Nation 101 6 3:30pm EFMP Sensory Storytime	9:30am USA Jobs Tutorial 7 1pm ESL Level 1 (5/8) 2:45pm ESL Level 2 (5/8) 3pm Spend Plans & Budgeting	9am Comfort Measures & Preparation for Childbirth Divorce 8 9am 12pm German Level 1 (5/8) 1:45pm German Level 2 (5/8) 6pm German Level 1 (5/8)	9am PCS Workshop- Financial Readiness 9 10am SFRG Informal Funds Custodian Training 12pm German Level 1 (4/8) 1:45pm German Level 2 (4/8) 6pm German Level 2 (4/8) ACS closes at 12 p.m. today	9am Host Nation Tour 10 2pm Prenatal Breastfeeding Education
11:30am Multicultural Lunch & Learn 13	9am Educational Support Playgroup 14 9:30am Interview Skills 11:30am Stress & Anger Management Class 1pm ESL Level 1 (6/8) 2:45pm ESL Level 2 (6/8) 3pm Spend Plans & Budgeting	9am Insurance Basics 15 12pm German Level 1 (6/8) 1pm EPC Informational Meeting 1:45pm German Level 2 (6/8) 4pm Comfort Measures & Preparation for Childbirth 6pm German Level 1 (6/8)	10am SFRG Key Contact Training 16 12pm German Level 1 (5/8) 1:45pm German Level 2 (5/8) 6pm German Level 2 (5/8) ACS closes at 12 p.m. today	1pm Educational Support Playgroup 17 2pm Prenatal Breastfeeding Education Training Holiday
 HAPPY PRESIDENTS DAY ACS IS CLOSED	9am Educational Support Playgroup 21 9:30am Dress for Success and Networking 11:30am Couples Communication 1pm ESL Level 1 (7/8) 2:45pm ESL Level 2 (7/8) 3pm Spend Plans & Budgeting 5:30pm Basic Training for New Parents	9am Marriage 22 10am EFMP Structured Educational Playgroup 10:30am OPOC Training 12pm Brown Bag Lunch 12pm German Level 1 (7/8) 1:45pm German Level 2 (7/8) 6pm German Level 1 (7/8)	9am Continuation Pay 23 10am SFRG Care Team Training 11:30am Finding Light After Darkness 12pm German Level 1 (6/8) 1:45pm German Level 2 (6/8) 6pm German Level 2 (6/8) ACS closes at 12 p.m. today	9am Host Nation Tour 24 9am Newborn Network & Breastfeeding Café 1pm Educational Support Playgroup 2pm Prenatal Breastfeeding Education
11:30am Multicultural Lunch & Learn 27	9am Educational Support Playgroup 28 9:30am Better Resume Writing 11:30am Couples Communication 1pm ESL Level 1 (8/8) 2:45pm ESL Level 2 (8/8) 3pm Spend Plans & Budgeting			

For more information or to register, please call or visit:
 ACS Kleber Kaserne, Bldg. 3210, 541-9000 | 0611-143-541-9000
 FAP Landstuhl, Bldg. 3820, 541-9028 | 0611-143-541-9028
 kaiserslautern.army.mwr.com
 Facebook.com/RheinlandPfalzACS

KEY

- REQUIRED TRAINING
- EFMP/FAP/NPSP Classes
- See description page for location
- Live Stream






THE ARMY'S #1 GARRISON IN EUROPE



February 2023

Monday	Tuesday	Wednesday	Thursday	Friday
		9am Basic Training for New Parents 1 9am Understanding Credit 9:30am Sponsorship Training 12pm Brown Bag Lunch 12pm German Level 1 (4/8) 1:45pm German Level 2 (4/8) 6pm German Level 1 (4/8)	10am Educational Support Playgroup 2 10am SFRG CFRR Training 12pm German Level 1 (4/8) 1:45pm German Level 2 (4/8) 6pm German Level 2 (4/8) ACS closes at 12 p.m. today	10am Breastfeeding Café 3 10am Host Nation Tour
9am Host Nation 101 6 3:30pm EFMP Sensory Story Time	9:30am USA Jobs Tutorial 9:30am Smooth Move Workshop 12:30pm Spouse Sponsorship Training 1pm ESL Level 1 (5/8) 2:45pm ESL Level 2 (5/8) 3pm Spend Plans & Budgeting	9am Divorce 8 12pm German Level 1 (5/8) 1:45pm German Level 2 (5/8) 6pm German Level 1 (5/8)	9am PCS Workshop: Financial Readiness 9 10am SFRG Informal Funds Custodian Training 12pm German Level 1 (5/8) 1:45pm German Level 2 (5/8) 6pm German Level 2 (5/8) ACS closes at 12p.m. today	10am Host Nation Tour 10 2pm Prenatal Breastfeeding Education
11:30am Multicultural Lunch & Learn 13	9:30am Interview Skills 11:30am Stress & Anger Management Class 1pm ESL Level 1 (6/8) 2:45pm ESL Level 2 (6/8) 3pm Spend Plans & Budgeting 3pm Educational Support Playgroup <i>Valentine's day</i> 14	9am Insurance Basics 15 12pm German Level 1 (6/8) 1pm EPC Informal Meeting 1pm Newborn Network 1:45pm German Level 2 (6/8) 6pm German Level 1 (6/8)	10am Educational Support Playgroup 16 10am SFRG Key Contact Training 11:30am Finding Light After Darkness 12pm German Level 1 (6/8) 1:45pm German Level 2 (6/8) 6pm German Level 2 (6/8) ACS closes at 12 p.m. today	Training Holiday 17
 ACS IS CLOSED 20	9:30am Dress for Success and Networking 11:30am Couples Communication 1pm ESL Level 1 (7/8) 2:45pm ESL Level 2 (7/8) 3pm Spend Plans & Budgeting 5:30pm Basic Training for New Parents 21	9am Marriage 22 10:30am OPOC Training 12pm German Level 1 (7/8) 1:45pm German Level 2 (7/8) 6pm German Level 1 (7/8)	9am Continuation Pay 23 10am Educational Support Playgroup 10am SFRG Care Team Training 12pm German Level 1 (7/8) 1:45pm German Level 2 (7/8) 6pm German Level 2 (7/8) ACS closes at 12 p.m. today	10am Host Nation Tour 24 2pm Prenatal Breastfeeding Education
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For more information or to register, please call or visit:
 ACS Smith Barracks, Bldg. 8666, 531-2850 | 0611-143-531-2850
 FAP Landstuhl, Bldg. 3820, 541-9028 | 0611-143-541-9028
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[Facebook.com/RheinlandPfalzACS](https://www.facebook.com/RheinlandPfalzACS)

KEY

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