



# ITC Briefings

All Soldiers must attend classes in person at MPD (Starting 02 Jan. 2024)

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## In-processing Training Center (ITC) Briefings

**Starting 02 January 2024**

All Soldiers are required to attend the ITC briefings in a classroom setting for face-to-face presentation, in order to receive attendance credit during in-processing.

**You will NOT receive attendance credit if you try to attend online using MS Teams.**

The briefing schedule will not change. Briefings will be Tuesday, Wednesday and Thursday from 0900-1200 and 1300-1600 and repeats every week.

The briefings will be conducted at two locations:

Soldiers assigned to the KMC report to Kleber Kaserne, Building 3245, Room 301. Class will start promptly at 0900 each day.

Soldiers assigned to the BMC report to Smith Barracks, Building 8660, MPD classroom. Class will start promptly at 0900 each day.

Family Members & Civilian employees that would like to attend the ITC briefings for informational purposes are invited to log into MS-Teams to attend the classes and receive the same information presented to the Service Members, as classroom space is limited.



## USAG Rheinland-Pfalz In-Processing Training Center

### IN-PROCESSING BRIEFINGS SCHEDULE, INSTRUCTIONS, & INFORMATION

There are three (3) training blocks, which repeat every week on Tuesday, Wednesday and Thursday. Soldiers need to attend all classes. Full-day attendance is required in order to receive attendance credit. Please see schedule at the end of this presentation.

### Family Members and Civilian personnel ONLY!!!

The briefings are conducted on Microsoft Teams A365. You must log in on a computer or mobile device, through an existing account or as a guest. NOTE: The process goes much smoother, if you have a MS Teams A365 account, enabling chat box utilization.



## How to log in:

To log in, just scan the QR Code to the right, or type the link below into the Safari or Google Chrome browser. Please use the MS Teams App ONLY, if logging in from a CAC account (i.e.: NIPR).

<https://dod.teams.microsoft.us//meetup-join/19:dod:fcd0d38596c04b44868ce8987b40eefd@thread.skype/1629894189201?context=%7B%22Tid%22:%22fae6d70f-954b-4811-92b6-0530d6f84c43%22,%22Oid%22:%22fe873196-2b79-42ff-9495-741e65e54c26%22%7D>

If you have difficulties logging into the classes, please email or call us:

Kaiserslautern Community  
POC: Mr. Roman Thul  
Email: [usarmy.rheinland-pfalz.id-europe.mbx.kmc-mpd-in-out-process@army.mil](mailto:usarmy.rheinland-pfalz.id-europe.mbx.kmc-mpd-in-out-process@army.mil)  
DSN: 541-1008 CIV: 0611-143-541-1008

Baumholder Community  
POC: Mr. Stephan Schlarb  
Email: [usarmy.rheinland-pfalz.id-europe.mbx.bmc-mpd-in-out-process@army.mil](mailto:usarmy.rheinland-pfalz.id-europe.mbx.bmc-mpd-in-out-process@army.mil)  
DSN: 531-2420 CIV: 0611-143-531-2420

Rheinland-Pfalz Sponsorship Coordinator  
POC: Mr. Stefan Libowsky  
Email: [stefan.libowsky.civ@army.mil](mailto:stefan.libowsky.civ@army.mil)  
DSN 541-1010 CIV: 0611-143-541-1010



KMC-MPD  
Mailbox




BMC-MPD  
Mailbox

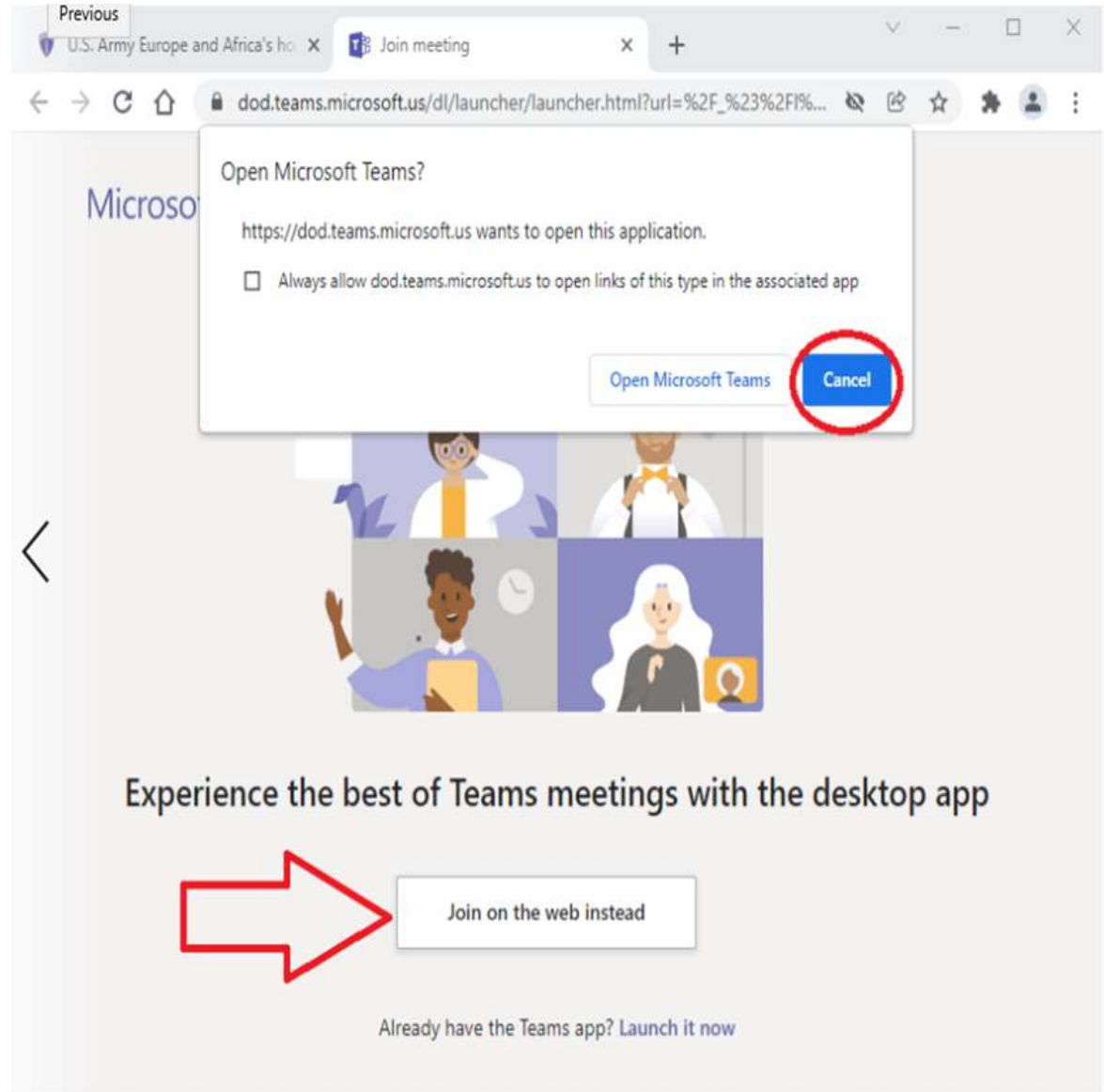


## How to log in (cont.):

If you are unable to log in via the QR-Code, copy and paste the link into Google Chrome.

Don't open the link directly in MS Teams; use the web browser instead! 

If you are joining via I-Phone, please use Safari or Google Chrome for best results.



## Schedule:

| Last Update: 11 Oct. 2023 |         |                       |         |
|---------------------------|---------|-----------------------|---------|
| MONDAY                    |         | THURSDAY              |         |
| TIME                      | SUBJECT | TIME                  | SUBJECT |
| NO SCHEDULED ACTIVITY     |         | 9:00                  | 9:05    |
|                           |         | 9:05                  | 9:25    |
|                           |         | 9:25                  | 9:45    |
|                           |         | 9:45                  | 10:00   |
|                           |         | 10:00                 | 10:10   |
|                           |         | 10:10                 | 10:25   |
|                           |         | 10:25                 | 10:40   |
|                           |         | 10:35                 | 10:40   |
|                           |         | 10:40                 | 10:50   |
|                           |         | 10:50                 | 11:15   |
|                           |         | 11:15                 | 11:50   |
|                           |         |                       |         |
|                           |         | 12:00                 | 13:00   |
|                           |         | 13:00                 | 13:30   |
|                           |         | 13:30                 | 15:00   |
|                           |         | 15:00                 | 15:05   |
|                           |         | 15:05                 | 15:30   |
| TUESDAY                   |         | FRIDAY                |         |
| TIME                      | SUBJECT | TIME                  | SUBJECT |
| NO SCHEDULED ACTIVITY     |         | NO SCHEDULED ACTIVITY |         |
| 9:00                      | 10:00   |                       |         |
| 10:00                     | 12:00   |                       |         |
| 12:00                     | 13:00   |                       |         |
| 13:00                     | 16:00   |                       |         |
| WEDNESDAY                 |         |                       |         |
| TIME                      | SUBJECT |                       |         |
| 9:00                      | 9:05    |                       |         |
| 9:05                      | 9:10    |                       |         |
| 9:10                      | 9:15    |                       |         |
| 9:15                      | 9:30    |                       |         |
| 9:30                      | 10:00   |                       |         |
| 10:00                     | 10:15   |                       |         |
| 10:15                     | 10:20   |                       |         |
| 10:20                     | 10:50   |                       |         |
| 10:50                     | 11:20   |                       |         |
| 11:20                     | 11:50   |                       |         |
| 12:00                     | 13:00   |                       |         |
| 13:00                     | 13:20   |                       |         |
| 13:20                     | 13:50   |                       |         |
| 13:50                     | 14:15   |                       |         |
| 14:15                     | 14:50   |                       |         |
| 14:45                     | 15:25   |                       |         |
| 15:25                     | 15:55   |                       |         |

