

APPLICATION FOR INSTALLATION ACCESS

(AEA Reg 190-16)

PRIVACY ACT STATEMENT (For U.S. Citizens) (See page 2.)

Please refer to the instructions on page 6 to ensure that the form is correctly filled in.

1. To		2. From		3. Date (YYYYMMDD)	
4. Name (Last, first, MI)		5. Date of birth (YYYYMMDD)		6. Personal ID number (Passport/ID card)	
7. Height (Inches)	8. Weight (Pounds)	9. Eye color	10. Hair color	Expiration date (YYYYMMDD)	
11. Country of citizenship		12. Residence permit required? <input type="checkbox"/> Yes <input type="checkbox"/> No		13. Work permit required? <input type="checkbox"/> Yes <input type="checkbox"/> No	

14. Access requested <input type="checkbox"/> Installation pass <input type="checkbox"/> Common Access Card (CAC) <input type="checkbox"/> Renewal <input type="checkbox"/> Temporary access		15. Applicant's home address & cell phone # (Street, state, country, zip)		16. Applicant's work address (Company, organization, unit) and telephone #	
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17. Installation pass category Conveyance	18. Installation pass expiration (YYYYMMDD)
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Blocks 19 through 22 to be completed for contractor and vendor only

19. Company name	20. Contract/Task Order/Tender #	21. Period of performance (Start / end date of contract/task order/tender)
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22. Statement of work (Brief description of the Performance Work Statement (PWS) or Task Order) Taxi Driver
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23. Visitor-sponsor/sign-in privileges <input type="checkbox"/> No <input type="checkbox"/> Yes (Provide justification for area commander approval or disapproval.)
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Justification

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24. Required attachments (Check applicable boxes.) All installation-pass applications must include supporting documents. Requirements may be different depending on the person category selected.	
<input type="checkbox"/> Residence Permit	<input type="checkbox"/> Germany - BACO-90 (U.S. contractor)
<input type="checkbox"/> Work Permit	<input type="checkbox"/> Germany - AE Form 604-1A initiation
<input type="checkbox"/> Good Conduct Certificate (GCC) (no entries)	<input type="checkbox"/> German Local National Screening Program (LNSP) results (no entries)
<input type="checkbox"/> GCC (entries adjudicated)	<input type="checkbox"/> German Local National Screening Program (LNSP) results (entries adjudicated)
<input type="checkbox"/> U.S. security check(s)	

25. Verification by sponsoring official (Must check both boxes.)

I have reviewed the results of all background checks required by AEA Regulation 190-16 and verify that there is no derogatory information that would preclude the issuing of an installation pass.

I verify that the applicant has been informed of the purpose and proper use of the installation pass. I have reviewed AEA Regulation 190-16 and believe this packet is administratively correct and fully and accurately indicates the applicant's access requirements. However, if there is a problem or you need further information, please contact me.

a. Organization, telephone number, and email address	b. Name and title
c. Date (YYYYMMDD)	d. Signature (Digital or handwritten)

26. To be completed by the registrar

a. Registrar's name (Printed)	b. IACO location
c. Date issued (YYYYMMDD)	d. Registrar's signature

27. Additional comments

28. Mark the installation(s) for which regular recurring access is required (access days, time, and FPCON) on pages 3-5 below. For additional temporary access, check block 14 and use block 27 to explain why the temporary access is being requested (for example, training course, meeting).

PRIVACY ACT STATEMENT (For U.S. Citizens)

AUTHORITY: 10 U.S.C. 136, Under Secretary of Defense for Personnel and Readiness; DoD Instruction (DoDI) 1000.25, DoD Personnel Identity Protection (PIP) Program; DoDI 5200.08, Security of DoD Installations and Resources and the DoD Physical Security Review Board (PSRB); DoD 5200.08-R, Physical Security Program; and E.O. 9397 (SSN), as amended.

PRINCIPAL PURPOSE(S): To provide necessary information to DOD installations to determine if applicant meets access control requirements. Use of SSN is necessary to make positive identification of an applicant. Records in the DBIDS system are maintained to support Department of Defense physical security and information assurance programs and are used for identity verification purposes, to record personal property registered with the DOD, and for producing facility management reports. Used by security offices to monitor individuals accessing DOD installations and/or facilities. SSN, driver's license number, or other acceptable identification will be used to distinguish individuals who request entry to DOD installations and/or facilities.

ROUTINE USE(S): To the appropriate Federal, State, local, territorial, tribal, foreign, or international law enforcement authority or other appropriate entity where a record, either alone or in conjunction with other information, indicates a violation or potential violation of law, whether criminal, civil, or regulatory in nature. The remaining routine uses can be found in the applicable system of records notice, DMDC 10 DOD, Defense Biometric Identification Data System (DBIDS), located at: <https://dpcl.d.defense.gov/Privacy/SORNsIndex/DOD-wide-SORN-Article-View/Article/570565/dmdc-10-dod/>.

DISCLOSURE: Voluntary; however, failure to provide the requested information will result in denial of a DBIDS card or visitors pass and denial of entry to DOD installations and/or facilities.