

REDEPLOYMENT, POST-DEPLOYMENT AND RECONSTITUTION CHECKLIST Soldier Readiness Processing Site JRTC and Fort Johnson, LA. 71459																			
For use of this form, see DA PAM 600-81 and R 600-8-101; This form is subject to the Privacy Act of 1974, IAW PL 53-579, 1974. See 5 USC 552a; The proponent agency is ODCSPER.																			
AUTHORITY: 10 USC Section 3013, Secretary of the Army; Army Regulation 600-8-101, Personnel Readiness Processing.																			
PURPOSE: To provide a standardized means to evaluate readiness posture and validate military and non-military personnel for deployment.																			
ROUTINE USES: The "Blanket Routine Uses" set forth at the beginning of the Army compilation of systems of records notice applies.																			
1. DATE (YYYYMMDD)				2. NAME (Last, First, Middle)						6. PAY PLAN/GRADE									
3. SERVICE AFFILIATION				4. COMPONENT				5. STATUS				7a. MAILING ADDRESS 7b. E-MAIL ADDRESS							
USA		USCG		ACTIVE		TPU		RET											
USN		PHS		GUARD		IRR		NG10											
USAF		NOAA		RESERVE		IMA		NG32											
USMC				NON-MILITARY				AGR				10. DATE OF BIRTH (YYYYMMDD)							
8. NON-MILITARY STATUS								9. TRAVEL STATUS											
DOD		CONTRACTOR		AAFES		a. UNIT ORDER													
DAC		RED CROSS		OTHER (Specify)		b. INDIVIDUAL				13. CITIZENSHIP COUNTRY									
11. JOB TITLE/MOS (ENLISTED) AOC and/or FA (OFFICER)								12. ASI											
14. LANGUAGE SPECIALTIES						15. DATE LANGUAGE CERTIFIED (YYYYMMDD)						16. REDEPLOYMENT COUNTRY							
17. UNIT/ORGANIZATION				18. UIC				19. UNIT PHONE #				20. DATE DEPARTED FROM THEATER (YYYYMMDD)							
21. OVERALL STATUS OF EACH SECTION																			
a. Recertification Unit				b. Personnel				c. Chaplain				d. Army Community Service				e. Legal			
Go		NoGo		Go		NoGo		Go		NoGo		Go		NoGo		Go		NoGo	
f. Hearing				g. Medical				h. PPD Read				i. Dental				j. ID Cards/ Tags/ Deers/			
Go		NoGo		Go		NoGo		Go		NoGo		Go		NoGo		Go		NoGo	
k. Finance				l. Transition Assistance															
Go		NoGo		Go		NoGo													
RECONSTITUTION VALIDATION																			
Part A. Accuracy Statement: I am certified for reconstitution, to the best of my knowledge, all information contained in this document is correct and current, and all processing stations of Reverse-SRP are cleared.																			
1. SIGNATURE (REDEPLOYING/reconstitution Soldier)								2. RANK				3. TITLE							
Part B. Commander's Acknowledgement: (I acknowledge the SRP Site findings and this Soldier processed through and cleared all agency stations)																			
4. PRINTED NAME (CDR OR AG)								5. RANK				6. TITLE							
7. SIGNATURE								8. ADDRESS											
9. PHONE NUMBER				10. E-MAIL ADDRESS								11. DSN		9. FAX NBR					

Command Validation Authority: Name _____ Signature Approval _____ Office of Unit: _____ Rank/Grade: _____
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NAME (Last, First, Middle)				
SECTION I - Personnel	N/A	NO GO	GO	DATE (YYYYMMDD)
All Personnel				
1. Common Access Card (CAC)/determine eligibility of DEERS status.				
2. Records update and Evaluation Reports completed (OER/NCOER) if required.				
3. SGLV/DD Form 93 review/revised date.				
4. Promotion/Awards during mobilization documented?				
5. Army Education Center.				
6. Required training.				
7. Mandatory briefings.				
8. Received individualized career counseling DD Form 2648.				
9. Completed DA Form 31 for scheduled post-deployment leave.				
10. Postal change of address updated (DA Form 3355).				
11. Family Care Plan recertified/updated (DA Form 5305-R).				
12. PERSTEMPO days and input into the PERSTEMPOL web site for all deployments.				
13. e-MILPO transactions submitted.				
14. Chaplain appointment or visit requested.				
15. Completed command climate survey.				
16. Suicide Awareness and Prevention training conducted (Families authorized and encouraged to attend).				
Reserve Component /National Guard				
1. DD Form 214 prepared and hand delivered or mailed (except for Title 10 AGR).				
2. REFRAD orders issued.				
3. Received information on reemployment rights.				
4. Contacted your civilian employer				
5. Received information on 18 year sanctuary (retirement), if applicable.				
Section II - Finance	N/A	NO GO	GO	DATE (YYYYMMDD)
ALL PERSONNEL				
1. Received Readiness Finance Brief.				
2. Discontinue (Stop/Change) allotments.				
3. Entitlements verified/direct deposit changes completed.				
4. Settle any travel claims TCS/REFRAD orders.				
Reserve Component /National Guard				
1. Completed advance pay action to close out DoD charge cards prior to reverting to RC status.				
2. Number of days accrued leave for pay upon separation.				
Section III – Installation	N/A	NO GO	GO	DATE (YYYYMMDD)
ALL PERSONNEL				
1. DOL Transportation Branch				
(a) Completed HHG/Personal Property Arrangements.				
2. Army Community Services (ACS) Division				
(a) Families with major problems requiring special assistance identified and referred.				
(b) Family members provided toll free numbers to ACS and FRG.				
(c) Reunion/reintegration training for Families conducted.				
(d) Families educated about services provided through Military OneSource.				

NAME (Last, First, Middle)	SSN			
Section IV - Security	N/A	NO GO	GO	DATE (YYYYMMDD)
ALL PERSONNEL				
1. Security debriefing.				
2. Debriefed by S-2 Reverse SF312 completed if access withdrawn.				
3. Government and personal computers checked for sensitive data.				
4. Government information programs on personal computer purged.				
5. Courier card/orders returned.				
6. Account for all classified material accessed by individual.				
Section V - Medical	N/A	NO GO	GO	Date (YYYYMMDD)
ALL PERSONNEL				
1. Received medical health records review (if applicable); Medical Protection System (MEDPROS) updated.				
2. Post Deployment Health Assessment (DD Form 2796) NLT 30 days after redeployment.				
3. Soldiers with behavioral or health issues referred for all Psycho-Social Risk Behaviors.				
4. Medical threat briefing conducted.				
Reserve Component /National Guard				
1. TRICARE enrollment application.				
2. Hospitalized/medical treatment prohibiting demobilization?				
Section VI - Dental	NA	NO GO	GO	DATE (YYYYMMDD)
ALL PERSONNEL				
1. Complete dental record review.				
2. Verify dental class (Class #1,2,3,4)				
Section VII - Vision	N/A	NO GO	GO	DATE (YYYYMMDD)
1. Vision screening				
2. Vision classification. (Class #1,2,3,4)				
Section VIII - Legal	N/A	NO GO	GO	DATE (YYYYMMDD)
1. Counseled on insurance and civil matters and legal rights.				
2. Briefed on Service Members Civil Relief Act Rights.				
3. Counseled on claims filing procedure.				
Reserve Component /National Guard				
1. Uniformed Services Employment and Reemployment Rights Act briefing.				
Section IX - Supply and Logistics	N/A	NO GO	GO	DATE (YYYYMMDD)
ALL PERSONNEL				
1. Issued weapons accounted for/turned in/verified by serial number.				
2. Theater specific CIF/CDE turn-in.				
3. Chemical Defensive Equipment.				
4. Personal military clothing and basic issue.				
5. Hand receipt updated/cleared.				
Remarks:				