



**DEPARTMENT OF THE ARMY
US ARMY INSTALLATION MANAGEMENT COMMAND
HEADQUARTERS, UNITED STATES ARMY GARRISON, FORT POLK
6661 WARRIOR TRAIL, BUILDING 350
FORT POLK, LOUISIANA 71459-5339**

MAY 15 2020

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MEMORANDUM FOR SEE DISTRIBUTION

SUBJECT: United States Army Garrison (USAG) Fort Polk Temporary Policy Letter #03, Fitness Center Equipment Usage and Cleaning

1. References:

a. Army Regulation (AR) 215-1, Military Morale, Welfare, and Recreation Programs and Non-appropriated Fund Instrumentalities, 24 September 2010.

b. Army Regulation (AR) 600-20, Army Command Policy, 6 November 2014.

2. Applicability. This policy applies to all eligible Morale, Welfare, and Recreation (MWR) patrons.

3. General: It is the responsibility of the Garrison Commander to ensure the safety, health and welfare of all individuals on Fort Polk. To combat the risk of getting the 2019 Novel Coronavirus (COVID-19) and to prevent the spread of COVID-19 through customer and surface contact transmission at the Fort Polk Fitness Facilities, the following measures shall be implemented immediately.

a. Each Fitness Center patron must adhere to established equipment cleaning and wiping procedures. During this time of heightened sanitation and cleanliness due to the COVID-19 pandemic, all Fitness Center patrons must properly wipe down equipment within two (2) minutes of vacating a piece of equipment. Patrons will follow all other posted sanitation and cleaning procedures as well.

b. Each patron will maintain proper social distancing at all times while in the Fitness Center to include during any workout.

c. Patrons will not move equipment that has been spaced by the Fitness Center staff or "unblock" equipment that the Fitness Center staff blocked to ensure proper social distancing. Contact Fitness Center staff if you have questions regarding placement or blocking.

4. Any individual who is determined by Fitness Center staff of failing to adhere to this guidance as well as any other posted equipment cleaning and wiping down procedures

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may have their Fitness Center access privileges revoked. I give the Fort Polk Fitness Center staff the permission to reduce, limit, and/or dismiss any patron from the use of the Fitness Center if the patron abuses the privilege of use without following posted sanitation and cleanliness procedures.

5. All sauna's and steam rooms will remain closed until further notice.
6. Administrative sanctions may be imposed for a violation of this prohibition listed above. In addition to loss of Fitness Center privileges, administrative sanctions may include, but not be limited to, a bar from the installation.
7. The point of contact for this information is Wayne Bardell, Director of Family, Morale, Welfare, and Recreation, (337) 353-3402.

A handwritten signature in black ink, appearing to read 'Ryan K. Roseberry', written in a cursive style.

RYAN K. ROSEBERRY
COL, MI
Commanding