



DEPARTMENT OF THE ARMY  
US ARMY INSTALLATION MANAGEMENT COMMAND  
HEADQUARTERS, UNITED STATES ARMY GARRISON, FORT POLK  
6661 WARRIOR TRAIL, BUILDING 350  
FORT POLK, LOUISIANA 71459-5339

IMPO-PL

MAY 15 2020

MEMORANDUM FOR SEE DISTRIBUTION

SUBJECT: United States Army Garrison (USAG) Fort Polk Temporary Policy Letter #02 – Requirements for Operation of Public Conveyance (Taxi, Rideshare, Limo, Etc.)

1. Applicability. This policy applies to all persons operating or using rideshare (e.g. Uber or Lyft), taxi, limousine, or other driver-for-hire services on Fort Polk for any transportation of passengers.
2. References.
  - a. General Order Number 1, Prohibited Activities for Personnel Subject to the Authority of the Commanding General, Joint Readiness Training Center and Fort Polk.
  - b. Centers for Disease Control and Prevention, What Rideshare, Taxi, Limo and other Passenger Drivers-for-Hire Need to Know about COVID-19, available at <https://www.cdc.gov/coronavirus/2019-ncov/community/organizations/rideshare-drivers-for-hire.html> (PDF copy attached).
3. Policy. Pursuant to efforts to contain the ongoing outbreak of the SARS-CoV-2 coronavirus, also referred to as COVID-19, and in accordance with guidelines from the Centers for Disease Control and Prevention (CDC), effective immediately and until rescinded, rideshare (e.g. Uber or Lyft), taxi, limousine, or other driver-for-hire services operating on the installation must comply with the following restrictions:
  - a. **All drivers/operators and passengers must wear masks** while passengers are being transported on, to, or from Fort Polk. The masks will be worn for the entire duration the passengers are in the vehicle and not just while the vehicle is on Fort Polk.
  - b. **Drivers/Operators must clean and disinfect the passenger area (surfaces, seat belt buckles, door handles, locks, arm rests, grab handles, etc.) of the vehicle prior to and after transporting passengers.** The use of appropriate disinfectants, per reference b, is required (diluted household bleach solutions or alcohol solutions with at least 70% alcohol content).
  - c. Vehicles providing for-hire services to Fort Polk passengers **will remain within a 50-mile radius of the main Fort Polk cantonment area (e.g., South Fort Polk)**. Trips to/from the Alexandria International Airport (AEX) to service Fort Polk personnel are excepted from this limitation so long as AEX is the only destination/origin outside the

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50-mile radius. No intermediary stops will be made during trips between AEX and Fort Polk and no non-Fort Polk personnel will be added to such trips.

d. All drivers/operators providing services on Fort Polk will provide written acknowledgment of this policy and their agreement to abide by its restrictions.

e. Failure to abide by the conditions of this policy may result in that particular rideshare (e.g. Uber or Lyft), taxi, limousine, or other driver-for-hire service being prohibited from doing business on Fort Polk until CDC and DoD guidelines on COVID-19 response measures are relaxed, and perhaps beyond, depending on the nature and flagrancy of any violation. Potential violations will be the subject of a limited due process procedure (e.g., notice and opportunity to respond). Any decision to bar will be at my discretion in light of the circumstances.

4. The point of contact for this memorandum is the Director of Emergency Services, Lieutenant Colonel Shawn Keller, who may be reached by phone at (337) 531-1493 or by email to [shawn.c.keller.mil@mail.mil](mailto:shawn.c.keller.mil@mail.mil).

A handwritten signature in black ink, appearing to read "Ryan K. Roseberry". The signature is fluid and cursive, with a large initial "R" and "K".

RYAN K. ROSEBERRY  
COL, MI  
Commanding