



REPLY TO
ATTENTION OF:

DEPARTMENT OF THE ARMY
US ARMY INSTALLATION MANAGEMENT COMMAND
HEADQUARTERS, UNITED STATES ARMY GARRISON, FORT POLK
6661 WARRIOR TRAIL, BUILDING 350
FORT POLK, LOUISIANA 71459-5339

FEB 25 2020

IMPO-PWE

SUBJECT: Garrison Policy Memorandum #12 – Joint Readiness Training Center (JRTC) and Fort Polk Hazardous Material Management Program (HMMP)

1. References:

- a. Army Regulation (AR) 200-1, Environmental Protection and Enhancement, 13 December 2007.
- b. AR 700-141, Hazardous Materials Information Resource System, 30 September 2015.
- c. Department of the Army (DA) Pamphlet 710-7, Hazardous Material Management Program, 25 June 2013.
- d. IMCOM Hazardous Material Management Program Implementation Guide, 10 May 2016.
- e. Memorandum, IMCOM, IMPW-E, 29 August 2016, subject: Hazardous Material Management Program (HMMP) Implementation and Compliance.

2. Purpose. This memorandum establishes installation policy, outlines leadership responsibilities, and commits the JRTC and Fort Polk to meet DoD and Army Hazardous Material (HM) management policy, regulations, and guidelines.

3. Applicability. This policy applies to all commanders, directors, and supervisors of the JRTC and Fort Polk, including the leadership of all tenant and contractor organizations.

4. Intent. The intent is to manage HM in an environmentally compliant manner to enhance mission readiness, reduce and prevent pollution by controlling and reducing the acquisition, use, handling, and disposition of HM. The JRTC and Fort Polk will achieve continual improvement in its ability to sustain the mission and protect the environment.

5. Policy. The JRTC and Fort Polk will establish and maintain an installation-wide HMMP that meets the various mandates and directives of DoD and Army policies and regulations concerning HM. The JRTC and Fort Polk will align its mission priorities with this policy and will:

- a. Perform cradle-to-grave management of all installation HM and document and track all HM ordering, receiving, issuing, and disposition.

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b. Procure all HM through the Army enterprise system, i.e. Global Combat Support System-Army (GCSS-Army). Centrally manage and track all HM ordering, receiving, bar coding, issuing, recycling, and final disposition through the installation Logistics Readiness Center (LRC) Hazardous Material Pharmacy (HAZMART).

c. Procure only those HM listed on the installation HM Authorized Use List (AUL).

d. Publish an organizational HM management SOP consistent with this policy.

e. Maintain organizational designated HM storage sites that have positive access control, and conduct and maintain HM inventories of all storage sites.

f. Prohibit the purchase of HM with a Government Purchase Card (GPC) without written approval from the Garrison Commander or his designee for each purchase.

g. Incorporate HM Federal Acquisition Regulation clauses and appropriate installation environmental HM specifications into all installation contracts to ensure compliance with this policy.

h. Restrict the issuance of HAZMART signature cards only to personnel that have an up-to-date Environmental Compliance Officer certificate.

6. Responsibilities. JRTC and Fort Polk commanders, directors, and leadership of tenant and contractor organizations will comply with this policy and incorporate these policy requirements into all activities conducted under their purview.

7. Proponent. The Directorate of Public Works, Environmental Natural Resources Management Division is the proponent for this policy.

8. This policy will remain in effect until superseded or rescinded.



RYAN K. ROSEBERRY
COL, MI
Commanding

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