ALERT! Self-registration Guide

Login to self-registration:
   https://alert.csd.disa.mil/

Click the DoD and All Services Icon

1. **Add Personal Information** First & Last Names are required fields. CAC EDIPI will populate automatically from the CAC. Rank is optional.

2. **Add Contact Methods**
You must add at least one valid, internationally formatted (+1) telephone number. You may add up to 10 phone numbers and email addresses into the system.

3. **Add Associations**
-Add Military Location
- Service – select Army
- Region – select CONUS
- Installation – select USAG Fort Hunter-Liggett
- Subinstallation – Parks Reserve Forces Training Area

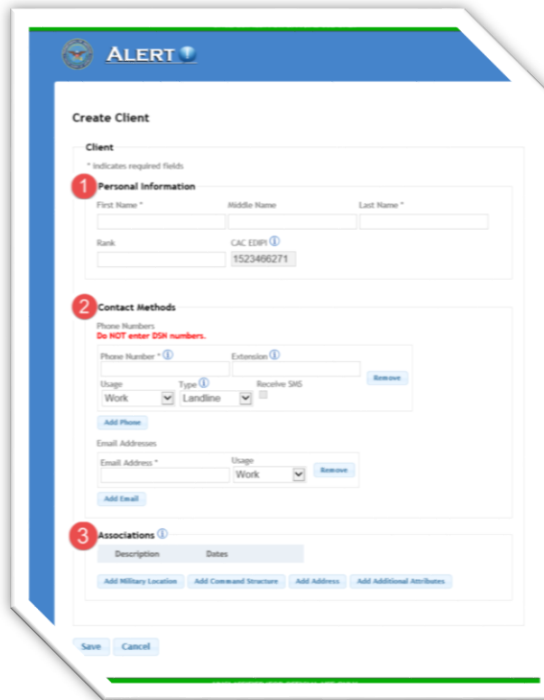-(Optional) Add Start/Stop Dates
-Click Add

ALERT! cannot be accessed by users (clients) that do not use the .mil network (example: DODEA, .org, .com, etc.).

You may add further associations such as Command Structure (you will need your Unit Identification Code (UIC); Work/Home Address; and Additional Attributes from a drop-down window.

NOTE: You must have at least one non-dated association in order for your record to be saved. If you have multiple associations, add each separately.

Save all work when prompted.

supportem2p@cloudlakellc.com | usarmy.detroit.rdecom.mbx.em2p-help-desk@mail.mil
Help Desk Phone 866-515-0551

Need additional assistance? Contact the PRFTA Antiterrorism Officer at 925-875-4290 or stop by B620 room 107.

FAQs

Q. What does ALERT! use my information for?
A. ALERT! stores your information for alerting purposes only.
Q. How many times does the system call per notification?
A. By default the system will contact you 3x unless a confirmation has been acknowledged. It is possible you may have confirmed through another method (EX: Email) and will still receive a phone call if that call was already sent.
Q. I am getting an error that says unable to save client record, or registration was unsuccessful what should I do?
A. Make sure that you have completed all of the mandatory fields: First Name, Last Name, valid phone number, email address and one non-dated association. If you are unable to find your military location (USAG Bavaria) please contact the ALERT! Help Desk for assistance.
Q. I can't complete registration because I only have a DSN number, what should I do?
A. If you only have a DSN phone number, simply click the remove button for that field and then save at the bottom of the page.