

## Distributed Learning System (DLS) External Equipment Acceptable Use Policy (AUP)

- ◆ All personnel must sign this form prior to logging onto workstation.
- ◆ You are accessing a U.S. Government (USG) information system (IS) (which includes any device attached to this information system) that is provided for U.S. Government-authorized use only.
- ◆ ***This document is to be used in conjunction with the Authorized Use Policy banner that is presented upon login to the workstation.***
- ◆ By signing this document, you acknowledge that you have read and consent to the following:
  - Other than keyboard, mouse, or monitor, no device shall be connected to this information system. Items/devices NOT to be used with this system include but is not limited to:
    - Portable USB-based memory sticks, also known as flash drives, or thumb drives, jump drives, or key drives.
    - Memory cards in SD, CompactFlash, memory stick, or any related flash-based supplemental storage media.
    - USB card readers that allow connectivity to a PC.
    - Portable MP3 and MPEG-playing music and media player-type devices such as iPods with internal flash or hard drive-based memory that support a data storage function.
    - PDAs, cell phone handsets, and smartphones with internal flash or hard drive-based memory that support a data storage function.
    - Garmin device, or digital cameras with internal or external memory that support data storage function.
    - Any hardware that provides connectivity to USB devices through means such as wireless (WiFi, WiMAX, irDA, Bluetooth among others) or wired network access.
  - All of the above conditions apply regardless of whether the access or use of an information system includes the display of a Notice and Consent Banner ("banner"). When a banner is used, the banner functions to remind the user of the conditions that are set forth in this User Agreement, regardless of whether the banner describes these conditions in full detail or provides a summary of such conditions, and regardless of whether the banner expressly references this User Agreement.

**Acknowledgement:**     *I have read the above requirements regarding the uses of this system, and external hardware on DLS systems. I understand my Responsibilities regarding these systems and the information contained in them.*

Print User's Name: \_\_\_\_\_  
(PRINT LEGIBLY - Last Name, First Name, MI - Rank/Grade)

User's Signature: \_\_\_\_\_

User's Unit and Phone Number: \_\_\_\_\_  
\_\_\_\_\_

Date Signed \_\_\_\_\_