

## **INSTRUCTIONS**

- 1.) CIVILIANS=BLOCKS 1, 2, 3, 5, 6, 7, & 10 ARE REQUIRED, REGARDLESS OF THE NUMBER OF WEAPONS REGISTERED.  
**MIL/DEPENDENTS=BLOCKS 1-8 & 10 ARE REQUIRED, REGARDLESS OF THE NUMBER OF WEAPONS REGISTERED.**
- 2.) PAGE 4 (CONTINUATION SHEET) IS ONLY REQUIRED IF REGISTERING MORE THAN 7 WEAPONS AT ONE TIME.
- 3.) PAGE 5 AND A **STATE ISSUED** DRIVER'S LICENSE OR ID CARD ARE REQUIRED FOR BOTH MILITARY & CIVILIANS,  
**EVERY TIME A WEAPON IS REGISTERED.**
- 4.) IF YOU HAVE WEAPONS THAT WERE REGISTERED MORE THAN A YEAR PRIOR, PLEASE INFORM THE DESK SERGEANT SO THAT ALL OF YOUR WEAPONS CAN BE BROUGHT UP TO THE SAME REGISTRATION DATE.
- 5.) IF YOU HAVE A WEAPON THAT IS MANUFACTURED PRIOR TO 1968 AND CAN'T LOCATE THE SERIAL NUMBER, PLEASE CONTACT THE MILITARY POLICE DESK (334-255-2222) TO MAKE ARRANGMENTS TO BRING IN YOUR WEAPON TO HAVE IT CHECKED FOR A SERIAL NUMBER.
- 6.) ANY PERSON THAT PLANNING TO USE THE POW (PRIVATELY OWNED WEAPONS) RANGE, IS REQUIRED TO REGISTER THE WEAPON ON FT NOVOSEL, REGARDLESS OF WHETHER THE PERSON LIVES ON THE INSTALLATION OR NOT.  
IAW AR 190-11(SEP 13), SECTION 4-5, PARA (C)(2): ALL PERSONNEL RESIDING ON AN INSTALLATION ARE REQUIRED TO REGISTER THEIR FIREARMS. SOLDIERS AND FAMILY MEMBERS WILL SUBMIT A REQUEST TO THE UNIT COMMANDER TO REGISTER PRIVATELY OWNED FIREARMS.
- 7.) **WEAPONS WILL NOT BE CARRIED CONCEALED.** IAW FR REG 215-1 (AUG 12), SECTION 2-4, PARA (a), SUB PARA (4-5): PROPERLY REGISTERED PRIVATELY OWNED FIREARMS MAY BE TRANSPORTED ONLY WHEN TRAVELING TO OR FROM A BONA FIDE HUNTING OR SPORTING ACTIVITY, AS OUTLINED IN THIS REGULATION, OR FOR AUTHORIZED STORAGE IN UNIT ARMS ROOMS OR QUARTERS. THE FIREARM MUST BE TRANSPORTED UNLOADED IN THE TRUNK OF THE VEHICLE. THE ONLY EXCEPTION TO THIS PROVISION IS A VEHICLE WITHOUT A TRUNK. IN THESE CIRCUMSTANCES, THE FIREARM MUST BE TRANSPORTED UNLOADED, EITHER IN A LOCKED COMPARTMENT OR CASED AND IN PLAIN VIEW. TRANSPORTING PRIVATELY OWNED FIREARMS ON MOTORCYCLES IS AUTHORIZED IF THE FIREARM IS SECURED IN A SEPARATE LOCKABLE CONTAINER FROM AMMUNITION; E.G., SADDLEBAG OR LOCKABLE FARING CONTAINER.
- 8.) WEAPONS WILL NOT BE STORED IN TROOP BILLETS. THEY MAY BE STORED IN BEQ, BOQ, GOVERNMENT QUARTERS, OR IN THE UNIT'S ARMS ROOM.
- 9.) THIS REGISTRATION IS NOT A HUNTING PERMIT.
- 10.) THIS REGISTRATION IS NOT TRANSFERRABLE. ANYTIME THAT A WEAPON CHANGES CUSTODY FROM ONE OWNER TO ANOTHER, THE WEAPON NEEDS TO BE DE-REGISTERED FROM THE ORIGINAL OWNER AND RE-REGISTERED UNDER THE NEW OWNERS NAME (IF THE NEW OWNER PLANS TO USE/STORE THE WEAPON ON FT NOVOSEL).
- 11.) MILITARY/DEPENDENTS-FILL AND SIGN PAGES BEFORE SENDING TO COMMANDER.  
CIVILIAN-PRINT AND SIGN ALL COPIES BEFORE BRINGING TO DPS.  
**\*\*\*PRINT 1 COPY. THE SECOND COPIES ARE AUTOMATICALLY FILLED IN BELOW AND WILL PRINT AUTOMATICALLY. TURN IN ALL COMPLETED COPIES TO DPS. COPIES ARE NOT VALID, UNLESS SIGNED AND STAMPED BY DPS.\*\*\***

### **DATA REQUIRED BY THE PRIVACY ACT OF 1974**

**AUTHORITY:** TITLE 10, USC, SEC 3013

**PRINCIPAL PURPOSE:** THIS INFORMATION IS USED FOR LAW ENFORCEMENT PURPOSES AS AN ADDITIONAL MEANS OF IDENTIFICATION OF SUBJECTS, VICTIMS, COMPLAINANTS, AND WITNESSES; FACILITATES ACCURATE FILING AND RETRIEVAL.

**ROUTINE USE:** YOUR PERSONALLY IDENTIFIABLE INFORMATION WILL BE USED TO VERIFY FIREARMS REGISTRATION AND CONDUCT A BACKGROUND CHECK THROUGH LAW ENFORCEMENT SYSTEMS.

**DISCLOSURE & EFFECT:** VOLUNTARY. FAILURE TO PROVIDE REQUESTED INFORMATION WILL RESULT IN THE WEAPON/S NOT BEING REGISTERED ON THIS INSTALLATION.

# EXAMPLE

## REGISTRATION OF PRIVATELY OWNED WEAPONS

1. Name of Owner (Last, First, MI)		DOE, JOHN A.		2. SSN	123-45-6789	3. Grade	CIV/RET/MIL RANK	
4. Organization		CIV/RET:JOB AGENCY ON POST OR N/A. MIL:ASSIGNED UNIT				5. Date		OCT 6, 2013
6. Weapon Description								
Type	Model	Serial Number	Barrel Length	Caliber/Gauge	Make/Brand			
RIFLE-SEMI-AUTO	AR15	12345	16.5"	5.56	DEMS			
PISTOL-REVOLVER	587	12345	6"	357	SMITH & WESSON			
SHOTGUN-PUMP	870	12345	26"	12 GA	REMINGTON			
////////////////////	////////	LAST ITEM	////////	////////	////////////////////////////////////			
7. Signature of Owner				8. Signature of Commander				
				REQUIRED FOR MIL/DEPENDENT				
9. Signature of Registrar (PMO USE ONLY)				10. Location Where Stored (PHYSICAL ADDRESS)				
DPS USE ONLY, DO NOT USE				ACTUAL PHYSICAL ADDRESS OF HOME/OR UNIT ARMS ROOM				
11. Remarks (PMO USE ONLY)								
DPS USE ONLY, DO NOT USE								

# REGISTRATION OF PRIVATELY OWNED WEAPONS

1. Name of Owner (Last, First, MI) <input style="width: 95%;" type="text"/>	2. SSN <input style="width: 95%;" type="text"/>	3. Grade <input style="width: 95%;" type="text"/>
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4. Organization <input style="width: 98%;" type="text"/>	5. Date <input style="width: 95%;" type="text"/>
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**6. Weapon Description**

Type	Model	Serial Number	Barrel Length	Caliber/Gauge	Make/Brand
<input style="width: 95%;" type="text"/>	<input style="width: 95%;" type="text"/>	<input style="width: 95%;" type="text"/>	<input style="width: 95%;" type="text"/>	<input style="width: 95%;" type="text"/>	<input style="width: 95%;" type="text"/>
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7. Signature of Owner <input style="width: 95%;" type="text"/>	8. Signature of Commander <input style="width: 95%;" type="text"/>
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9. Signature of Registrar (PMO USE ONLY)	10. Location Where Stored (PHYSICAL ADDRESS) <input style="width: 95%;" type="text"/>
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11. Remarks (PMO USE ONLY)

# CONTINUATION SHEET

1. Name of Owner (Last, First, MI) <input style="width: 95%;" type="text"/>	2. SSN <input style="width: 95%;" type="text"/>	3. Grade <input style="width: 95%;" type="text"/>
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4. Organization <input style="width: 98%;" type="text"/>	5. Date <input style="width: 95%;" type="text"/>
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6. Weapon Description					
Type	Model	Serial Number	Barrel Length	Caliber/Gauge	Make/Brand
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7. Signature of Owner <input style="width: 95%;" type="text"/>	8. Signature of Commander <input style="width: 95%;" type="text"/>
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9. Signature of Registrar (PMO USE ONLY)	10. Location Where Stored (PHYSICAL ADDRESS) <input style="width: 95%;" type="text"/>
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11. Remarks (PMO USE ONLY)
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# FORT NOVOSEL WEAPONS REGISTRATION AGREEMENT

## FORT NOVOSEL DIRECTORATE OF PUBLIC SAFETY

I understand that IAW AR 190-11, Chapter 4-5. If I am registering my privately owned weapon(s) on Fort Novosel, I am agreeing to have a criminal background check conducted to see if I am eligible to possess a weapon. I also understand that if I have been convicted of one of the following, I will not be able to bring or register my weapon on Fort Novosel.

Excerpt from 190-11;

- (4) The registration of privately owned firearms by person(s) described below is prohibited—
- (a) Any person convicted of a felony (The Federal Gun Control Act of 1968, as amended in 1996).
  - (b) Any person convicted in any court of a misdemeanor crime of domestic violence or a felony (the Lautenberg Amendment to the Federal Gun Control Act of 1968, as amended in 1996).  
The Amendment—
    - 1. Makes it a felony for any person to sell or otherwise dispose of firearms or ammunition to any person he or she knows or has reasonable cause to believe has been convicted of a misdemeanor crime of domestic violence.
    - 2. Prohibits anyone who has been convicted of a misdemeanor crime of domestic violence from shipping or transporting in interstate or foreign commerce, or possessing in or affecting commerce, any firearm or ammunition, or receiving any firearm or ammunition which has been shipped or transported in interstate or foreign commerce.
  - (c) Any person who is a fugitive from justice.
  - (d) Any person who has been convicted in any court of the possession, use, or sale of marijuana, dangerous or narcotic drugs (the term convicted includes non judicial punishment under Article 15 Uniform Code of Military Justice).
  - (e) Any person who is presently declared as mentally incompetent or who is presently committed to any institution.
  - (f) Any civilian or Family member under the age of 18 is prohibited from the use of firearms, unless accompanied and supervised by a parent or legal guardian over the age of 18.

I have read the above statement and realize that by signing below that I am willing to submit to a criminal history check on myself to determine my eligibility. I also understand that failure to do so will result in me not being able to register my weapon on the installation.

NAME:  DATE:  OWNER SIGNATURE:

SSN:

**FORT NOVOSEL (DPS) FORM 818-R, MAR 2015**

Print Form

Reset Form

## REGISTRATION OF PRIVATELY OWNED WEAPONS (COPY)

1. Name of Owner (Last, First, MI) <input style="width: 95%;" type="text"/>	2. SSN <input style="width: 95%;" type="text"/>	3. Grade <input style="width: 95%;" type="text"/>
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4. Organization <input style="width: 95%;" type="text"/>	5. Date <input style="width: 95%;" type="text"/>
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6. Weapon Description					
Type	Model	Serial Number	Barrel Length	Caliber/Gauge	Make/Brand
<input style="width: 95%;" type="text"/>	<input style="width: 95%;" type="text"/>	<input style="width: 95%;" type="text"/>	<input style="width: 95%;" type="text"/>	<input style="width: 95%;" type="text"/>	<input style="width: 95%;" type="text"/>
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7. Signature of Owner <input style="width: 95%; text-align: center; font-weight: bold; font-size: 1.2em;" type="text" value="ORIGINAL SIGNED"/>	8. Signature of Commander <input style="width: 95%; text-align: center; font-weight: bold; font-size: 1.2em;" type="text" value="ORIGINAL SIGNED"/>
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9. Signature of Registrar (PMO USE ONLY)	10. Location Where Stored (PHYSICAL ADDRESS) <input style="width: 95%;" type="text"/>
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11. Remarks (PMO USE ONLY)
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## CONTINUATION SHEET (COPY)

1. Name of Owner (Last, First, MI) <input style="width: 95%;" type="text"/>	2. SSN <input style="width: 95%;" type="text"/>	3. Grade <input style="width: 95%;" type="text"/>
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4. Organization <input style="width: 95%;" type="text"/>	5. Date <input style="width: 95%;" type="text"/>
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6. Weapon Description					
Type	Model	Serial Number	Barrel Length	Caliber/Gauge	Make/Brand
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7. Signature of Owner <input style="width: 95%; text-align: center; font-weight: bold; font-size: 1.2em;" type="text" value="ORIGINAL SIGNED"/>	8. Signature of Commander <input style="width: 95%; text-align: center; font-weight: bold; font-size: 1.2em;" type="text" value="ORIGINAL SIGNED"/>
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9. Signature of Registrar (PMO USE ONLY)	10. Location Where Stored (PHYSICAL ADDRESS) <input style="width: 95%;" type="text"/>
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11. Remarks (PMO USE ONLY)
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