



POWER OF ATTORNEY WORKSHEET – FORT NOVOSEL LEGAL ASSISTANCE

PRIVACY ACT STATEMENT: Information is solicited in accordance with Title 10, US Code Section 3013, to prepare a Power of Attorney. Solicited information is voluntary; however, failure to provide information precludes the preparation of a power of attorney.

Your Name (First, MI, Last)	Rank	POA Expiration Date (Usually Three year)
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Do you want a “Durable” POA that will remain in effect even if you become disabled, incapacitated or incompetent?
 YES NO

If you are a servicemember and do not want a durable POA, do you want this POA to remain in effect if you become a prisoner of war or are declared missing? YES NO

Do you want this POA to become effective the day that you sign it or do you want it to become effective only if you become disabled, incapacitated, or incompetent? NOW UPON MY DISABILITY

State of Domicile/Legal Residence	Will this Power of Attorney be used in Texas? <input type="checkbox"/> YES <input type="checkbox"/> NO
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Name of Person receiving POA (Your Agent)	Complete Address of Agent
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TYPE OF POWER OF ATTORNEY:

GENERAL POWER OF ATTORNEY: (STOP HERE)

SPECIAL POWER OF ATTORNEY: (CHECK ONE OR MORE OF THE ITEMS BELOW)

Claims/Financial Transactions:

- _____ Cash checks, etc (Check with your Bank/Financial Institution to see if they have their own form)
- _____ File Claims/receive payments
- _____ Allotments: Start Stop Change Amount _____
- _____ Receive LES
- _____ Obtain Service Relief Loan

Bank Name/Address:	Account Number:
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Government Quarters: <input type="checkbox"/> Sign for <input type="checkbox"/> Clear	QUARTER'S ADDRESS:
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Household Goods/Personal Property: <input type="checkbox"/> Receive <input type="checkbox"/> Ship
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Real Property: <input type="checkbox"/> Buy/Mortgage <input type="checkbox"/> Refinance <input type="checkbox"/> Sell <input type="checkbox"/> Manage <input type="checkbox"/> Lease your home <input type="checkbox"/> Lease new property

Location of property: _____

Legal Description of Property:

Vehicles: <input type="checkbox"/> Possess, use, register, etc. <input type="checkbox"/> Sell <input type="checkbox"/> Buy <input type="checkbox"/> Ship <input type="checkbox"/> Receive
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Year/Make/Model:	Vehicle Identification Number:
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Child Care: <input type="checkbox"/> Medical Only <input type="checkbox"/> Temporary custody/care/loco parentis/Education enrollment

Child(ren)'s Names and DOB _____

Child(ren)'s Names and DOB _____

Other: To (insert description)

Before making a General Power of Attorney, you must read this CAUTION:

Making a General Power of Attorney (GPOA) is an important action with serious consequences. Your GPOA gives someone else the legal authority to act on your behalf—to do **anything** that you could do. With a GPOA, your agent can (for example) rent or buy a house with your money, borrow money that you must repay, sell your car, sue someone for you, or remove all funds from your bank account. Your agent can legally bind you. While a GPOA can be very helpful, it can also be very dangerous. Regarding using a GPOA, consider:

- Limit the power you give away to only that necessary. If you need someone to perform only specific tasks for you, then you don't need a GPOA. Get a *Special* Power of Attorney—one that will authorize your agent to perform only those specific tasks. We can help you prepare one.
- Limit the duration of your Power of Attorney to no longer than 1 year or a shorter period. Don't set the expiration date longer than you will need your agent's services, and don't give the Power of Attorney before it will be needed.
- Make sure your agent is someone you trust. If you lose trust in your agent, talk with a legal assistance attorney about *revoking* your Power of Attorney.
- Talk to a legal assistance attorney if you have any questions.

****IMPORTANT INFORMATION****

- If you want to revoke, cancel, or end a Power of Attorney before it expires, you must sign a **Revocation of Power of Attorney**. You must give a copy of the revocation to any person who might have or will possibly deal with your agent.
- No one is ever legally required to accept a power of attorney (even a military power of attorney), regardless of the legality or validity of the power of attorney.
- In some cases, certain individuals and/or businesses will only accept a power of attorney fulfilling their specific individual standards and requirements, such as banks and other financial institutions. Many have their own form, so ask them. As a result, ensure this power of attorney will meet the specific standards of the individuals and/or businesses with whom your agent will do business.
- Your appointee or agent **MUST** have the **ORIGINAL** Power of Attorney, you should keep a copy for your records.