Rank and Full Name

 Street Address

 City, State Zip Code

 Date

Landlord’s Name

Street Address

City, State Zip Code

RE: Rank and Full Name’s Lease Agreement at Street Address, City, State Zip Code

Dear Landlord’s Name,

 Pursuant to the Servicemembers’ Civil Relief Act (“SCRA”) 50 U.S.C. § 3901 et seq., this letter is my formal written notice to terminate the lease agreement for the residential property located at the above referenced address.

 I am currently serving on active duty with Branch of Armed Forces. I am notifying you that I am being reassigned to Fort Cavazos, Texas. As a result, I will be moving out of the residence at 200 Main St., Monterey, California, and terminating my lease on 1 November 2024.

 The SCRA states a Servicemember may terminate a residential lease 30 days after the first date of the next rental payment. My next rental payment is due on date; therefore, this lease shall terminate on date + 30 days, which is 1 November 2024.

 Per the provisions of the SCRA, 50 U.S.C. § 3901 et seq., a Servicemember is not required to pay any lease break fees, and any security deposits must be refunded in full, minus any assessed property damage beyond fair wear and tear.

 Please find the copy of My Orders to Deploy /PCS/ Letter from Commander.

 John Smith

 Rank/ Title

 Contact information

Attachment(s):

Orders to Deploy or PCS

Commanding Officer’s Letter in Lieu of Orders