



DEPARTMENT OF THE ARMY
UNITED STATES ARMY INSTALLATION MANAGEMENT COMMAND
HEADQUARTERS, US ARMY GARRISON, PRESIDIO OF MONTEREY
1759 LEWIS ROAD, SUITE 210
MONTEREY, CA 93944-3223

REPLY TO
ATTENTION OF

IMPM-ZA

JUN 21 2012

MEMORANDUM FOR SEE DISTRIBUTION

SUBJECT: Command Policy Memorandum #11, Taxi Access to the Presidio of Monterey (POM)

1. References:

a. Standing Operating Procedure (SOP) for Taxi Access onto the Presidio of Monterey, dated 17 April 2012.

b. Department of Defense (DoD) Directive 5200.08-R, Physical Security Program, dated 27 May 2009.

d. DoD Directive 5200.08, Security of DoD Installations and Resources, dated 19 May 2010.

e. Directive-Type Memorandum (DTM) 09-012, Interim Policy Guidance for DoD Physical Access Control, dated 30 September 2010.

2. Purpose: To establish policy on how commercial taxi service providers may be granted access to the POM.

3. Proponent: The proponent for this policy is the Directorate of Emergency Services, Physical Security Branch, IMPM-ES. Point of Contact is Harry Courtney, Physical Security Chief, 831-242-7733.

4. Taxis must observe the requirements in this policy, the enclosed SOP for Taxi Access onto POM, and other applicable State and Federal traffic laws to operate on POM. POM maintains the right to refuse entry to any taxi driver or company for any reason including, but not limited to, noncompliance with POM Policies and the SOP for Taxi Access onto POM.

5. Drivers will be authorized to access POM only when involved in providing taxi services to an authorized passenger. An authorized passenger is an individual who possesses a military identification, Common Access Card or other valid identification allowing that passenger to be on the installation. In order for a taxi to be allowed on POM the authorized passenger must be riding in the vehicle with the driver when entering POM, or previously scheduled a pick up prior to the taxi entering POM with proper verification by the gate guards.

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6. Access without a passenger in the vehicle applies only if the taxi is a participant in the Taxi Administration Program (TAP) under the Monterey Regional Taxi Authority (MRTA).
7. Under no circumstances will drivers be allowed on POM for activities unrelated to providing taxi services to an authorized passenger.
8. Installation access by taxi service providers who participate in the TAP under MRTA and limited installation access by taxi service providers who do not participate in TAP, is authorized in accordance with the Taxi SOP.



JOEL J. CLARK
COL, SF
Commanding

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REPLY TO
ATTENTION OF

APR 17 2012

IMPM-ES

SUBJECT: Standard Operating Procedure (SOP) for Taxi Access onto the Presidio of Monterey (POM)

1. Purpose: This SOP describes the requirements and procedures permitting taxis to access POM to provide taxi services to an authorized passenger.

2. Scope: This SOP applies to any Taxicab or Taxi company seeking to enter POM to provide taxi services.

3. Overview:

a To operate on POM, taxis must observe the requirements and procedures listed in this SOP, in addition to all applicable State and Federal traffic laws.

b. POM maintains the right to refuse entry to any taxi driver or company for any reason including, but not limited to, noncompliance with this SOP.

c. Drivers will be authorized to access POM only when involved in providing taxi services to an authorized passenger when that passenger is to be picked up or dropped off at POM.

4. Authorized Passenger: An authorized passenger is an individual who possesses a military identification card, a Common Access Card, or other valid identification allowing that passenger to be on POM.

a. In order for any taxi to be allowed on post, the authorized passenger must be:

(1) Riding in the vehicle with the driver when entering POM.

(2) Previously scheduled for pick up on POM prior to the taxi entering POM.

b. Access to POM without a passenger in the vehicle applies only if the taxi is a participant in the Taxi Administration Program (TAP) under the Monterey Regional Taxi Authority (MRTA). There is no access procedure for MRTA non-participants entering POM without an authorized passenger in the vehicle.

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c. Under no circumstances will drivers be allowed on POM for activities unrelated to providing taxi services to an authorized passenger.

5. General Access Procedures and Requirements: Procedures for taxi access to POM vary depending on Participation vs. Non-Participation in the TAP under the MRTA.

a. Access Procedures for MRTA Participants With or Without a Passenger: Taxis operated by companies that participate in the TAP under the MRTA must meet the following requirements:

(1) Sponsor Requirement: Taxi driver does not require a sponsor, but there must be a authorized passenger riding in the vehicle, or an authorized passenger previously scheduled for pick up on POM prior to the taxi entering POM.

(2) Required Entrance Gate: Taxi drivers may enter and exit through any open gate when providing taxi services to an authorized passenger during Force Protection Condition (FPCON) Normal through Alpha. During FPCON Bravo through Charlie all taxis shall enter and exit through the Pvt Bolio Gate. All vehicles may be subject to full vehicle inspection at any time.

(3) Identification: Taxi drivers will be required to show Taxicab Driver's Permit, and proof of participation in the MRTA TAP.

b. Access procedure for MRTA Non-Participants entering POM with an Authorized Passenger in the Vehicle: Taxis operated by companies that do not participate in the MRTA TAP may enter POM with an authorized passenger in the vehicle for drop off must meet the following requirements:

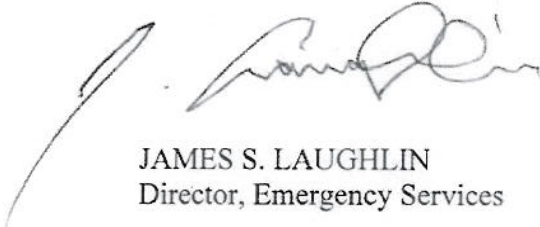
(1) Sponsor Requirement: Taxi drivers must have a sponsor in order to access POM. The authorized passenger in the vehicle must be the sponsor for the taxi driver to granted access. The passenger must have sponsor/escort rights in order to bring the taxi driver on POM. Passengers without sponsor/escort rights must be picked up or dropped off outside of POM entry gates.

(2) Required Entrance Gate: Taxis may enter POM through any gate if they have an authorized passenger in the vehicle during FPCON Normal through Alpha. During FPCON Bravo through Charlie, all taxis shall enter and exit through the Pvt Bolio Gate. All vehicles may be subject full vehicle inspection at anytime.

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(3) Identification: Taxi drivers will be required to show Taxicab Driver Permit, vehicle registration, and proof of insurance.

A handwritten signature in black ink, appearing to read "James S. Laughlin", is positioned above the printed name and title.

JAMES S. LAUGHLIN
Director, Emergency Services