



DEPARTMENT OF THE ARMY  
UNITED STATES ARMY INSTALLATION MANAGEMENT COMMAND  
HEADQUARTERS, US ARMY GARRISON, PRESIDIO OF MONTEREY  
1759 LEWIS ROAD, SUITE 210  
MONTEREY, CA 93944-3223

REPLY TO  
ATTENTION OF

AUG 04 2020

IMPM-ZA

MEMORANDUM FOR SEE DISTRIBUTION

SUBJECT: Command Policy Memorandum # 12 Family Advocacy Case Review  
Committee Determination Letters

1. References:

a. Army Regulation (AR) 608-18, The Army Family Advocacy Program (FAP), 30 October 2007 (RAR 13 September 2011).

b. Commander's Policy on Family Advocacy, 19 October 2018

2. Purpose: To provide guidance concerning the Army FAP at the U.S. Army Garrison, Presidio of Monterey (USAG, POM).

3. Applicability: All U.S. Army and U.S. Air Force unit commanders, and Chief, Child, Youth and School Services at USAG POM. This policy supersedes the previous policy dated 19 October 2018.

4. Proponent: The proponent for this policy is the Presidio of Monterey Army Health Clinic, California Medical Detachment (CAL MED) Behavioral Health Chief at (831) 242-7895.

5. The leadership at the USAG POM actively supports the goals of the FAP.

6. After a FAP case is reviewed at the FAP Case Review Committee or the Incident Determination Committee, a Determination letter and a Commander's Treatment Plan letter are sent electronically to the Service member's unit commander. The Determination letter must be signed by the Service member and the unit commander, and the Treatment Plan letter must be signed only by the unit commander, and both must be returned to the CAL MED Family Advocacy Program (Ref. a.) within 30 days for entry into the Family Advocacy System of Records.

7. When FAP cases are closed or transferred, a notification is sent to the Service member's unit commander. The Service member and unit commander must sign the acknowledgement, the unit commander must complete the Commander's Response/Action Checklist, and the package must be returned to the CAL MED Family Advocacy Program within seven days of receipt.

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SUBJECT: Commander's Policy Memorandum # 12, Family Advocacy Case Review  
Committee Determination Letters

8. Signed Determination letters and Commander's Treatment Plan letters that are not returned to the CAL MED Family Advocacy Program within 30 days and FAP Case Closure/Transfer packages that are not returned within seven days of the first request will be forwarded to the Commander, USAG POM for follow-up.



VARMAN S. CHHOEUNG  
COL, SF  
Commanding

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