COVID PCS Process Map, by Travel Authorization Category (MPD/Unit) (MPD) (MPD) MPD Issues/amends EXEMPT YES Receives Is the move orders with START AI/RFO Exempt? exemption, or unit from HRC. issues memorandum stating exemption. NO UNRESTRICTED (MPD) (Unit) (Traveler) (MPD) Inform traveler's unit Checks (Unit) Traveler executes YES YES NO. Is the move Unrestricted status All locations of Unrestricted Exempt, Unrestricted? status. Continue during final Unrestricted? Unrestricted, or move preparation. clearing. Waivered travel. NO YES RESTRICTED (MPD) (Traveler/Unit) Traveler/Unit) (MPD/Unit) NO (Traveler/Unit) Monitors all location All locations Assist traveler/unit NO Inform traveler travel Requests statuses until no longer become unrestricted in in contacting HRC is not authorized waiver? possible to execute travel time to arrive IAW for deletion/ without a waiver. within authorized window. orders window? deferment. YES NO NO **WAIVERED** (Traveler/Unit) Submit request to (Approval (Approval YES (Unit) YES (Gaining Unit) S1. S1 Authority) Authority) Submit request to Issues waiver to coordinates with Concur? Waiver approval authority. gaining unit. approved? traveler.

^{*} Intermediate stops for TDY-enroute and all types of leaves (excludes authorized travel days)