

FREQUENTLY ASKED QUESTIONS 21 MAY 2020

Q1. What are the quarantine requirements associated with my TDY or PCS?

A1. Force health protection procedures are independently managed by each installation and driven by local requirements. Typically, force health protection measures require either early reporting or a period of quarantine after reporting to the installation. Contact the destination unit or school for details, and include necessary time in your travel requests.

Q2. My PCS report date is after the stop move window (30 June 20). Do I still need an exception to policy to prepare for my move?

A2. If you plan to initiate travel (sign out of the installation) after the end of the stop movement window, currently June 30, you do not need an exception to policy or memo stating your move is exempt. You may proceed with clearing, HHG scheduling, and other such tasks as normal because your move is not subject to the stop movement policy. However, if you plan on initiating travel before the window expires, you do need an exception to policy, regardless of your report date.

Q3. I need to submit an ETP for travel during the stop movement window. What is the process?

A3. See matrix below for overview of ETP process outlined in ALARACTs:

	Action	ETP Initiated & Submitted by	Coordination with	ETP Approval Authority based on Soldier's current jurisdiction (UCMJ)
ALARACT 045 (PME Inbound)	PCS - Attend PME or Functional Courses (Losing Unit under SA Auth)	Losing ACOM/ASCC/DRU (ATRRS Reservations)	TRADOC/TOMA	VCSA
	PCS - Attend PME or Functional Courses (Losing Unit under CCMD/Joint Auth)	Losing Command (Follow Cmd Guidance)	TRADOC/TOMA	CCMD Commander/Joint Delegated Authority
	TDY - Attend PME or Functional Courses (Unit under SA Auth)	Assigned Command (Follow Cmd Guidance)	TRADOC/TOMA	ACOM CG/ASCC CG/HQDA Principal Official
	TDY - Attend PME or Functional Courses (Unit under CCMD/Joint Auth)	Assigned Command (Follow Cmd Guidance)	TRADOC/TOMA	CCMD Commander/Joint Delegated Authority
	PCS - Training with Industry or Advanced Civil Schooling (Losing Unit under SA Auth)	Soldier initiates, Losing Command submits	RFO verified by unit	VCSA
	PCS - Training with Industry or Advanced Civil Schooling (Losing Unit under CCMD/Joint Auth)	Soldier initiates, Losing Command submits	RFO verified by unit	CCMD Commander/Joint Delegated Authority
ALARACT 036 (PME Outbound & CSL)	PME Departure	TRADOC/AWC (Losing Unit)	Gaining ACOM/ASCC/DRU	VCSA
	To CSL (Losing unit under SA Auth)	Gaining ACOM/ASCC/DRU	Losing ACOM/ASCC/DRU	VCSA
	To CSL (Losing unit under CCMD/Joint Auth)	Gaining ACOM/ASCC/DRU	Losing ACOM/ASCC/DRU	CCMD Commander/Joint Delegated Authority
	Drill Sergeant / Recruiter (Losing unit under SA Auth)	Gaining ACOM/ASCC/DRU	Losing ACOM/ASCC/DRU	VCSA
	Drill Sergeant / Recruiter (Losing unit under CCMD/Joint Auth)	Gaining ACOM/ASCC/DRU	Losing ACOM/ASCC/DRU	CCMD Commander/Joint Delegated Authority
ALARACT 038 (ETP Process)	PCS - Hardship (Losing Unit under SA Auth)	Soldier initiates on DA 4187, Losing CMD submits	Gaining ACOM/ASCC/DRU	VCSA
	PCS - Hardship (Losing Unit under CCMD/Joint Auth)	Soldier initiates on DA 4187, Losing CMD submits	Gaining ACOM/ASCC/DRU	CCMD Commander/Joint Delegated Authority
	PCS - Mission Essential (Losing Unit under SA Auth)	Gaining Command	Losing ACOM/ASCC/DRU	VCSA
	PCS - Mission Essential (Losing Unit under CCMD/Joint Auth)	Gaining Command	Losing ACOM/ASCC/DRU	CCMD Commander/Joint Delegated Authority

**FREQUENTLY ASKED QUESTIONS
21 MAY 2020**

Q4. Can I travel to attend professional military education or functional courses during the stop movement window?

A4. If you have a confirmed ATRRS reservation, recommend your schools/quota manager confirm the class will be conducted. Your ACOM/ASCC/DRU will use ATRRS reservations to build a list of all Soldiers scheduled to attend courses and request an exception to policy to allow you to travel. TRADOC will inform you and your command of any quarantine or force health protection measures required by each school. If your exception to policy is approved, ensure your travel orders include the time necessary to meet force health protection requirements. (ALARACT 045/2020)

Q5. I am currently on orders to an OCONUS location within the next 120 days and understand there is a backlog on processing of passports. What should I do?

A5. Due to the impacts of COVID-19, the Department of State's ability to process passport applications is severely limited. The Department of Defense is actively engaged with the Department of State to provide assistance to Soldiers and Family members scheduled to PCS to an OCONUS location. Soldiers, DACs, and command-sponsored dependents on PCS orders to OCONUS locations who require a no-fee passport will submit their passport applications to a local passport acceptance facility no earlier than 60 days and no later than 45 days from OCONUS departure date. If visa is required, the passport application will be submitted no earlier than 80 days and no later than 65 days prior to departure date.

If there are extenuating circumstances that require expedited processing of a passport application, Soldiers should submit memo (HQDA EXORD 144-20, FRAGO 27, Annex CCCC) through chain of command for ACOM/ASCC/DRU/HQDA Principal approval.

Soldiers that have already submitted a passport application with an approved ETP do not need to submit an expedite memo identified in Annex CCC, as DoS is currently focused on processing the current backlog of passports already submitted. Soldiers on assignment to an OCONUS location should contact their gaining command to verify passport and/or visa requirements. Failure to do so may result in command-sponsored dependents traveling separate from their sponsor.

Q6. What if my family members' passports or visas will not be ready in time to travel?

A6. Soldiers may request deferred family member travel through the Military Personnel Division (MPD) when insufficient time remains for processing passport or visa applications. Insufficient time is defined as that period when the sponsor has less than 30 days remaining between the date of receipt of orders and availability date or reporting date. The overseas commander will be advised of this approval. Exceptions should be coordinated with the gaining ACOM, ASCC, or DRU. Soldiers authorized deferred travel for Family members are not entitled to move the Family to a designated

FREQUENTLY ASKED QUESTIONS
21 MAY 2020

place. Any travel of Family members while in the deferred-travel status is at personal expense. (AR 55-46, para 1-7a(8))

Alternatively, Soldiers may request an assignment deferment from HRC based on financial or medical hardship if concurrent travel is deferred. This request is initiated via DA Form 4187 through the Soldier's S1. If the commander recommends approval then the MPD will forward to HRC for final approval (AR 600-8-11, para 2-13).

Q7. Will I be entitled to Family Separation Allowance if my family member travel is deferred because of passport processing times?

A7. When concurrent travel is authorized for family members, but is delayed for more than 30 days and the delay is caused by the government, then family separation allowance may be authorized. (DoDFMR, Vol 7a, CH27, Table 27-2, Rule 4)

Q8. Do compassionate reassignments fall within the Expedited Transfers stop move ETP approval process?

A8. No. Soldiers with an HRC approved compassionate reassignment (AR 614-100 or AR 614-200) must initiate an exception to policy to travel restrictions via DA Form 4187 through their chain of command requesting either a hardship or humanitarian waiver IAW ALARACT 038/2020. For time sensitive compassionate reassignment cases, follow processing procedures in ALARACT 038/2020 para. 4.B.4.A.1.B. However, if the basis for the approved compassionate reassignment is for the purpose of long term medical treatment, then no ETP is required, since medical travel is exempt as outlined in the SECARMY Delegation of Authority to Approve Travel of Army Personnel memorandum, paragraph 4b, issued 23 April 2020.

Q9. Is dependent student travel authorized during the stop movement window?

A9. Yes, but an exception to the travel restrictions is required. A sponsor may initiate a hardship ETP request through their chain of command. The approval authority for travel resides with CCMD delegated authority.