



DEPARTMENT OF THE ARMY  
US ARMY INSTALLATION MANAGEMENT COMMAND  
HEADQUARTERS, UNITED STATES ARMY GARRISON  
4551 LLEWELLYN AVENUE, SUITE 5000  
FORT GEORGE G. MEADE, MARYLAND 20755-5000

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DEC 19 2016

MEMORANDUM FOR SEE DISTRIBUTION

SUBJECT: Fort George G. Meade Policy Memorandum #55, Installation Parking

1. References:

- a. DODD 5525.4, Enforcement of State Traffic Laws on DoD Installations, 2 November 1981.
- b. AR 190-5, Motor Vehicle Traffic Supervision, 22 May 2006.
- c. Fort George G. Meade Regulation 190-5, Military Police Motor Vehicle Traffic Supervision, May 2009.
- d. Fort George G. Meade Policy Memorandum #38, Treatment of Motor Vehicle/Traffic Offenses on Fort George G. Meade, Maryland, 26 September 2008.
- e. Annotated Code of Maryland, Title 21, Subtitle 10, Section 21-1003 (2014).

2. Purpose. This policy establishes the Fort George G. Meade (FGGM) parking policy. This policy is also intended to improve the availability of parking spaces for authorized military personnel, residents, Civilians and visitors, and to provide a clear traffic flow throughout the installation, family housing, government quarters or barracks for emergency vehicles, buses, privately owned vehicles, motorcycles, and mopeds.

3. Applicability. This policy applies to all personnel authorized to operate motor vehicles on FGGM.

4. Responsibilities.

- a. Commanders will ensure FGGM Military personnel, Civilians, and Family members comply with this Command Policy.
- b. FGGM Garrison Commander is the approval authority for requests for reserved/designated parking. This authority may be delegated to the Deputy Garrison Commander.

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c. FGGM Provost Marshal Office enforces the provisions of this Command Policy and AR 190-5 through the use of Central Violation Bureau citation, DD Form 1408 and/or other appropriate measures.

d. Operators of motor vehicles on FGGM will be knowledgeable and obey the provisions of this Command Policy.

5. General.

a. Implied consent to towing and impoundment. In accordance with AR 190-5 and FGGM Regulation 190-5, persons who operate a motor vehicle on FGGM shall be deemed to have given consent for the removal and temporary impoundment of the privately owned vehicle (POV) when it is:

(1) Parked illegally for unreasonable periods (more than 72 hours).

(2) Interfering with operations.

(3) Creating a safety hazard.

(4) Disabled by accident.

(5) Left unattended in a restricted or controlled area.

(6) Abandoned.

b. Violations may result in citation, loss of on-post driving privileges, or the vehicle being towed at owner's expense.

c. Detailed guidance for standards of impoundment, towing and storage, and procedures for impoundment (to include required notice and impoundment report forms) are located in AR 190-5 and FGGM Regulation 190-5.

d. Persons who operate, or are in charge of a motor vehicle, shall not park or leave a vehicle unattended without first stopping the engine, placing the transmission in a low gear (manual) or park (Automatic), locking the ignition switch, removing the keys, engaging the parking brake when on a grade, and locking the vehicle.

e. Vehicles parked upon roadways where there are curbs shall be parked in the direction of the flow of traffic with the passenger side parallel to and within 18 inches of the curb except where angle parking is permitted.

f. When authorized to park on roadways without curbs, vehicles shall be parked on the right shoulder of the roadway in the direction of the flow of traffic. Vehicles shall be completely clear of the traveled portion of the roadway.

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g. Parking prohibited in specified places. Except when necessary to avoid conflict with other traffic, or in compliance with law, or the direction of law enforcement personnel, or an official traffic control device, no person shall park a vehicle:

- (1) On a sidewalk.
- (2) On a crosswalk.
- (3) In front of driveways.
- (4) On a bridge or other elevated structure upon a roadway.
- (5) Within a highway tunnel.
- (6) On railroad tracks.
- (7) At any place narrow enough to make passing difficult, dangerous, or impossible.
- (8) On a roadway or shoulder within 100 feet of the crest of a hill.
- (9) Beside another vehicle parked parallel to the curb or on a roadway shoulder.
- (10) Where official signs prohibit parking, when the curbing is painted yellow, or when the roadway is marked in yellow or white.
- (11) Within 20 feet of a fire hydrant, crosswalk, bus stop, or intersection.
- (12) Within 20 feet of a driveway to any fire station or similar emergency facility, on the side of a street opposite the entrance to any fire station or similar emergency facility, or within 75 feet of the entrance.
- (13) Within 30 feet of the approach to any flashing signal, stop sign, yield sign, or traffic control signal located at the side of the roadway.
- (14) On a grassed or seeded area on FGGM installation unless directed by proper authority.
- (15) Areas with no marked parking spaces.
- (16) Areas around traffic islands and at installation vehicle gates.
- (17) In Privatized Military Housing areas where parking is designated by residence. Additionally, residents are authorized to park in their designated parking spaces only, or in non-designated parking spaces within the housing area. Occupants

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must not interfere with the parking rights of other residents and must ensure their guest do not park in other residents' designated parking spaces.

h. FGGM Military Police and FGGM Directorate of Emergency Services personnel are authorized to remove any POV registered under, involved in the below described situations, or when a vehicle is found abandoned on post.

(1) When a report has been made that the vehicle has been stolen or taken without the consent of its owner.

(2) The person in charge of the vehicle is unable to provide for its custody or removal.

(3) The person driving, or in control of such vehicle, is apprehended for an alleged offense for which local policy requires detention at a law enforcement office pending release to his/her unit, activity, or other responsible agency.

(4) When the vehicle is left abandoned during inclement weather and causes an immediate safety hazard, or blocks passage of emergency vehicles.

i. Military vehicles involved in the above situations shall be towed by civilian wrecker and released to the unit of assignment unless required as physical evidence. Towing may be at the owner's expense to a place designed by the FGGM Commander, command representative, or the Military Police.

j. Vehicles parked over 72 hours in one location will be considered abandoned and subject to impoundment. Parking in high traffic areas solely for the purpose of advertising a vehicle for sale is not authorized. The 72 hour rule does not apply to individuals who live in family housing, government quarters or barracks and park their vehicles in their designated parking area. Towing will be at the owner's expense to a place designated by the Garrison Commander, command representative, or the Military Police.

k. POV's which have been deregistered and placed in a "parking only" status for the purpose of resale, will only be parked at the AAFES parking lot, or other properly designated resale area, or in a designated area approved by the Deputy Garrison Commander, ATTN: Directorate of Emergency Services.

l. Personnel requiring long term parking of 72 hours or more on post, other than at their quarters (e.g. TDY, leave, etc.) must request approval in memorandum format from the Deputy Garrison Commander. The approval authority may be delegated as appropriate.

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m. Government owned vehicles will not park adjacent to ATMs, AAFES Concessionaries, FGGM PX, in family housing area, or at AAFES or MWR dining facilities. DPW, emergency and MP vehicles on official business are excluded.

n. POVs will park in painted slots and designated parking areas.

6. Administrative Sanctions:

a. Violations of this policy are subject to judicial and nonjudicial action. Violators may be issued a Central Violation Bureau citation, DD Form 1408, or verbal warning by FGGM DACP and Military Police personnel. Violations of this policy may also result in loss of on-post driving privileges, the vehicle being towed at owner's expense, inability to register a vehicle on-post, loss of vehicle registration privileges, or other administrative action that is appropriate under current Army regulations, FGGM regulations or existing installation policies.

b. Drivers who accumulate more than 2 parking violations in a 60 day period may have their installation driving and vehicle registration privileges suspended for 6 months. The vehicle owner will be issued a memorandum providing a warning of proposed suspension of driving and vehicle registration privileges (Warning Letter) from the FGGM Directorate of Emergency Services.

c. After accumulating 3 or more parking violations in a 180 day period, the vehicle owner will be issued a memorandum providing a notice of proposed suspension of on-post driving and vehicle registration privileges (Show Cause) from the FGGM Directorate of Emergency Services.

d. Parking tickets to persons will be forwarded as shown in the below table.

Processing of traffic violations

| <u>Tickets issued to:</u>  | <u>Will be forwarded to:</u> |
|--|------------------------------|
| FGGM Military and Family members   | Sponsor's unit Commander     |
| DOD employees of FGGM or their Family member's                                     | immediate supervisor         |
| Technical representatives and invited contractor personnel or their Family members | FGGM sponsor                 |
| Civilians or their Family members  | FGGM Provost Marshal Office  |

e. The commander or supervisor of the violator will forward a Report of Action to the office or record (FGGM Directorate of Emergency Services), where the action will be entered on the individual's driving record. The FGGM Directorate of Emergency Services, Traffic Investigations Division will be notified of the action taken within 30 days, including the date on which the traffic was issued.

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f. The FGGM Directorate of Emergency services is located at 6619 Mapes Road, Fort Meade, MD 20755.



THOMAS S. RICKARD  
COL, IN  
Commanding

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