**DEPARTMENT OF THE ARMY**
**UNITED STATES ARMY GARRISON FORT HUNTER LIGGETT**
**BUILDING 238 CALIFORNIA AVENUE**
**FORT HUNTER LIGGETT, CA 93928-7000**

ASDL-HSD (30-22d)

22 September 2025

MEMORANDUM FOR SEE DISTRIBUTION

SUBJECT: Use of the Appropriated Fund Dining Facilities at Fort Hunter Liggett and Parks Reserve Forces Training Area

1. References.

a. Dod Manual 1338.10-M (Manual for the Department of Defense Food Service Program)

b. AR 30-22 (The Army Food Service Program)

2. In accordance with DoD 1338.10-M, Army Appropriated Fund Dining Facilities are established for the purpose of feeding enlisted Soldiers authorized Subsistence-in-Kind (SIK). Soldiers not authorized to receive Basic Allowance for Subsistence, are entitled to subsist without charge. No increase in resources will be made available when subsisting personnel other than SIK.

3. Purpose. To establish procedures governing the feeding of civilian personnel in appropriated fund dining facilities. This policy establishes standards and provides guidance for personnel authorized to subsist and procedures for all personnel (Military and Civilians).

4. Applicability. These procedures are applicable to all Soldiers, Civilians, Family members, and contractors on Fort Hunter Liggett (FHL) and Parks Reserve Forces Training Area (PRFTA).

5. The DFACs are open to all personnel who work on FHL and PRFTA. This includes all Department of Defense employees, contractors and personnel who are on temporary duty. DoD Civilians, Family members and contractors registered in the Defense Enrollment Eligibility Reporting System working on either installation are authorized to use the DFACs.

6. Serving the SIK enlisted Soldiers is paramount, and they remain our highest priority. Opening the DFACs to other personnel is discretionary and will not interfere with that priority. SIK Soldiers in uniform have the privilege of moving to the front of the line (pay and serving) during any meal. Authorization to subsist in appropriated fund DFACs is a

privilege and is subject to change by the FHL Garrison Commander without prior notification.

7. Procedures. All personnel will show a valid CAC for the purchase of the meal using the Point of Sales system or sign the DD Form 1544 – Cash Meal Payment Sheet. Family members must show their dependent ID card.

8. The following rules will apply:

a. Feeding of civilian personnel will not interfere with feeding Soldiers. Civilian personnel and Family members will be permitted to dine during the last 30 minutes of each meal period after SIK enlisted Soldiers. Civilians are not authorized second serving portions.

b. Special areas will not be set aside for use by civilian personnel.

c. Special meals will not be prepared to feed civilian personnel, nor will food be held back for the purpose of feeding civilian personnel.

d. No additional equipment will be purchased for the purpose of feeding civilian personnel.

e. All food service to civilian personnel must be consumed in the DFAC; no takeout meals are authorized for civilian personnel.

f. The operational hours of the dining facility will not be scheduled around the working hours of civilian personnel.

9. This authorization must remain on file in the dining facility and in the Installation Food Program Management Office for review as required.

10. Proponent: The Logistics Readiness Center, Food Service Branch is the proponent for this policy. POC for this policy is Mr. Ron Raade, Installation Food Program Management Officer at Ronald.f.raade.civ@army.mil or 831-386-3944.

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