



DEPARTMENT OF THE ARMY
UNITED STATES ARMY GARRISON FORT HUNTER LIGGETT
BUILDING 238 CALIFORNIA AVENUE
FORT HUNTER LIGGETT, CA 93928-7000

AMIM-HLG-SO (385)

21 April 2022

MEMORANDUM FOR SEE DISTRIBUTION

SUBJECT: USAG FHL Policy #7-1, Commander's Installation Safety

1. REFERENCE.

- a. Army Regulation 385-10, (The Army Safety Program).
- b. ATP 5-19, (Risk Management).
- c. DODI 6055.04, (DOD Traffic Safety Program), 20 April 09.

2. PURPOSE. To provide guidance on the Installation Safety Program.

3. APPLICABILITY. This policy applies to all Service Members and Civilian personnel on U.S. Army Garrison, Fort Hunter Liggett (USAG FHL) sites.

4. POLICY.

a. As Commander USAG FHL, I am the Installation Safety Officer. The Command Sergeant Major shares this responsibility as my Safety Noncommissioned Officer. This is a role we take very seriously. Safety is the first priority in mission accomplishment throughout the Garrison.

b. All Directorates provide an Additional Duty Safety Officer (ADSO) on orders to act as the activity safety representative. The ADSO is required to attend monthly safety meetings, complete required training, and perform at a minimum a monthly inspection of their activity and upload results in the Installation Safety Office SharePoint.

c. Supervisors shall immediately report all injuries and incidents to the Safety Office and initiate an initial investigation. Once the cause is determined the supervisor and Safety Office should conduct an after action review with all potentially affected employees.

d. Accident prevention is every commander's and supervisor's responsibility. Commanders and supervisors shall integrate Risk Management (RM) in all operation plans, training exercises, vehicle movements, industrial work sites; Child and Youth Service (CYS) events; MWR events, on-site and off-site excursions; and Religious Services Office (RSO) events. Soldiers shall conduct RM for all activities both on and off

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duty. I expect you to implement risk assessments down to the lowest supervisory level. Do not put your Soldiers, Civilians or Family members at unnecessary risk; use risk mitigation to prevent injuries.

e. Privately Owned Vehicle accidents remain the Army's number one cause of death and serious injuries. All military motorcycle operators shall be certified by the Motorcycle Safety Foundation (MSF) and wear designated Personal Protective Equipment (PPE) before operating their motorcycles or driving their vehicle on the Garrison. It is suggested that our DoD Civilians be certified by MSF. It is mandatory that all Soldiers wear PPE at all times when riding, either on or off post.

f. All personnel walking or running along installation roadways during periods of limited visibility (dawn, dusk or inclement weather) shall wear a reflective belt or vest and shall be visible at all times.

g. Soldiers and Civilian employees are encouraged to report unsafe work conditions and shall report work related injuries or illness to their supervisor.

h. Swimming is only authorized at the Fort Hunter Liggett (FHL) Fitness Center Swimming Pool.

5. PROPONENT. The Installation Safety Office is the proponent for this policy. POC is the Safety Manager, (831) 386-2105.

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LISA M. LAMB
COL, LG
Commanding

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