



**DEPARTMENT OF THE ARMY**  
UNITED STATES ARMY GARRISON FORT HUNTER LIGGETT  
BUILDING 238 CALIFORNIA AVENUE  
FORT HUNTER LIGGETT, CA 93928-7000

AMIM-HLG-ZA (690-12a)

MEMORANDUM FOR SEE DISTRIBUTION

SUBJECT: USAG FHL Policy #1-2, Prevention of Sexual Harassment

1. REFERENCES.

- a. AR 600-20 (Army Command Policy).
- b. AR 690-12 (Equal Employment Opportunity and Diversity).

2. PURPOSE. To provide guidance on the Prevention of Sexual Harassment.

3. APPLICABILITY. This policy applies to U.S. Army Garrison Fort Hunter Liggett (USAG FHL) and Parks Reserve Forces Training Area (PRFTA) personnel, applicants for employment, Soldiers, tenant and training units.

4. POLICY.

a. It is my policy as the Garrison Commander that sexual harassment in any form will not be tolerated. USAG FHL staff members, directors, and leaders at all levels must be committed to creating and maintaining an environment conducive to maximum productivity and respect for human dignity.

b. Any person who uses or condones implicit or explicit sexual behavior to control, influence, or impact the career, pay, or job of a Soldier or Civilian employee is engaging in sexual harassment. Similarly, any Soldier or Civilian employee who makes deliberate or repeated unwelcome verbal comments, gestures, or physical contact of a sexual nature is engaging in sexual harassment. In both instances, the harasser is violating Army Regulations and the law. Personnel who witness or have knowledge of an incident of sexual harassment will immediately report it to his or her chain of command.

c. Every Soldier, Family member, and Civilian employee has the right to present a complaint without fear of threats or reprisal. The elimination of sexual harassment begins with aggressive and progressive training to identify and prevent inappropriate behavior.

d. Personnel will utilize the installation RED BOOK for sexual harassment and assault reporting. Copies of the RED BOOK can be obtained from the Garrison Sexual Assault and Response Coordinator (SARC) at the Sexual Harassment/Assault Response and Prevention (SHARP) office. Civilian employees may report allegations of

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sexual harassment through their chain of command or the Equal Employment Opportunity Office at Fort McCoy, (608) 388-3106/3107 or (888) 838-4499.

5. PROPONENT. The Office of the Garrison Commander is the proponent for this policy. POC is the Sexual Assault Response Coordinator at (831) 386-2582.

LISA M. LAMB  
COL, LG  
Commanding

DISTRIBUTION:  
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