



DEPARTMENT OF THE ARMY
UNITED STATES ARMY GARRISON FORT HUNTER LIGGETT
BUILDING 238 CALIFORNIA AVENUE
FORT HUNTER LIGGETT, CA 93928-7000

IMHL-ZA

MEMORANDUM FOR RECORD

SUBJECT: Change in Commissary Patron Policy

1. As a health and safety measure for COVID-19, the US Army Garrison Fort Hunter Liggett is restricting access of authorized patrons into the Fort Hunter Liggett Commissary. These restrictions are effective beginning on 18 March 2020 and will remain in place until the COVID-19 measures are reduced or removed.
2. The first measure is a reduction in personnel accessing the Commissary.
 - a. Only categories of patrons who are authorized Commissary access pursuant to DODI 1330.17 enclosure 2, paragraphs 3 - 5 and who have a valid identification card or other documentation are allowed entry.
 - b. No guests of authorized patrons are authorized entry.
 - c. Individuals who are authorized patrons but lack the ability to shop for themselves, may have a personal agent shop for them, if the personal agent possess a written letter of authorization.
3. The second measure is a limit on number of patrons inside the commissary at one time to eight (8). This is in line with the social distancing guidelines from the CDC and protects both the patron and employees of the commissary. The employee checking I.D. cards at the entrance will also control the number of patrons inside.
4. A third measure is to protect the integrity of purchasing for intended use.
 - a. Authorized patrons are only authorized to purchase items for the patron's personal family use. Patrons shall not sell or give away commissary purchases to individuals or organizations not entitled to commissary privileges, except as limited and occasional gifts to family and friend or reasonable donations to charities. Purchases in excess of an authorized patron's reasonable use or need is an abuse of privileges which may result in termination of commissary access.
5. I appreciate your continued understanding as we work together to reduce the risk to each other and protect the welfare of our community.

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SUBJECT: Change in Commissary Guest Policy

6. The point of contact for this policy is Ms. Kimberly Reed, Fort Hunter Liggett Commissary Manager at 831-386-2181 or kimberly.reed@deca.mil.

CHARLES R. BELL
COL, EN
Commanding