



**DEPARTMENT OF THE ARMY**  
UNITED STATES ARMY GARRISON FORT HUNTER LIGGETT  
BUILDING 238 CALIFORNIA AVENUE  
FORT HUNTER LIGGETT, CA 93928-7000

IMHL-ZA

DEC 21 2018

MEMORANDUM FOR SEE DISTRIBUTION

SUBJECT: USAG FHL Policy #9-5, Qualified Recycling Program (QRP)

1. REFERENCES.

- a. QRP Business Plan, USAG FHL
- b. USC 2577, Disposal of Recyclable Materials
- c. AR 20-1 Army Facilities Management

2. PURPOSE. To provide guidance to all Soldiers and Civilians assigned to FHL, tenant organizations, contractors and personnel living/or working on the QRP.

3. APPLICABILITY. This policy applies to all Soldiers, Civilians, private entities, contractors assigned to, living, visiting and/ or any form of business or recreational activity in FHL. The policy includes all mobilization and demobilization activities and field training exercises.

4. POLICY. Participation in the FHL QRP is mandatory. It is everyone's responsibility who serves, works, and lives on the installation to recycle correctly.

- a. All military units, installation activities, tenant organizations and contractors will:

- (1) Appoint in writing a Point of Contact (POC) for communication purposes with the QRP personnel.

- (2) Coordinate with QRP personnel with all recycling needs.

- b. QRP Qualified Oversight Committee will:

- (1) Review and approve the operating expenses of the program based on an annual budget.

- (2) Make recommendations for procuring recycling equipment.

- (3) Review the QRP program in conjunction with an environmental compliance evaluation and the budget office audit.

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(4) Review and recommend approval of recycling facility improvement projects submitted for funding.

(5) Directorate of Family, Morale, Welfare, and Recreation (DFMWR) will provide the manpower for the daily operations.

c. Contractors will utilize the FHL QRP recycling containers as labeled and will provide a POC to the Recycling Manager.

5. An incentive program will be in place to reward individual units for the best recycling practices implemented within their organization.

6. The program benefits the installation and all activities and persons by reducing waste streams, preventing pollution, encouraging recycling and conserving natural resources. It also supports Net Zero Waste objectives and environmental sustainment programs.

7. The efforts of all participants will result in direct revenue to the QRP that independently sustains the QRP. If a revenue balance exists, remaining funds can be used for pollution abatement, energy conservation, occupational safety and health activities, and can be transferred to the non-appropriated DFMWR account to be used for any morale and welfare activity.

8. PROPONENT: The QRP Co-Managers are the DFMWR at 831-386-2400 and Directorate of Public Works at 831-386-2429.



KERRY E NORMAN  
COL, MP  
Commanding

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