

DFAS ROME


E-Mail: dfas-milpcs@mail.mil

Customer Service #: 1-888-332-7366 Option 1


<http://smartvoucher.dfas.mil/>

****ALL PPM PAPERWORK should be mailed directly to: Transportation Department****

Use the QR code to access SmartVoucher.



SmartVoucher



Log in using your CAC Card or MyPay username and password.

Login with myPay Username and Password

Fields are case-sensitive:


Login ID
(Same as myPay, NOT your Social Security Number)

Password
(Same as myPay, NOT Interactive Voice Response System (IVRS) Personal Identification Number (PIN))

Forgot your Login ID or Password, click [HERE!](#)

To enter your Password more securely, click on the On-Screen Keyboard button below.

Login with DoD CAC



You may also log in with YOUR own personal Common Access Card (CAC). You cannot use someone else's CAC.

Please select your NON-Email certificate.

1. Once you log in you must **"Create" New Voucher**
2. **Category of travel:** PCS
3. **Type of user:** Active Duty
4. **What DMPO are you submitting from:** "I am separating from service"

YOU MUST SUBMIT IN 1 COPY OF YOUR:

- ❖ DD214 COPY #4
- ❖ Orders
- ❖ FastStart Direct Deposit Sign-Up Form (FMS 2231) find it at <https://www.fiscal.treasury.gov/files/forms/2231.pdf>
- ❖ You have up to 6 Months after your ETS/DOS Date to complete your Travel Settlement

BUS OR AIRPLANE TICKET

Travel will be reimbursed based on the cost to the government and what you actually paid. You will receive the lesser of the two.

*****ALL payments will be made to your EFT account*****

A copy of the settlement voucher will be mailed to the address that you put on your DD 1351-2

Travel Entitlements Summary

Travel will be broken down into 2 categories, A and B:

- **CAT A-SM** has **completed** more than 90% of their 1st enlistment.
- **CAT B-SM** has **NOT** completed more than 90% of their enlistment or those who receive **Other-Than-Honorable Discharge**

Category A

Authorized to drive POV or a plane ticket to their HOR if:

- Service Member completed 90% or more of his/her initial enlistment.
- Service Member's HOR is overseas.

Category B

Authorized only a bus pass or the equivalent to a bus pass to HOR if:

- Service member completed less than 90% of his/her initial enlistment.
- Service member has an SPD code of KFS.

POV TRAVEL WILL BE PAID AS SUCH:

For SM:

- Mileage will be paid \$.22 per mile per authorized vehicle (Up to **350 miles per day**)
- Per Diem will be paid **\$155.00** per day

For Dependents

- Per Diem will be **\$116.25** per dependent **over** the age of 12 and **\$77.50** for those dependents **under** the age of 12. All amounts are per day.

If 2 POV's were used, it must be annotated on the DD form 1351-2. 2 POV's do not consist of a rental vehicle and a POV. It must be 2 of your PRIVATELY OWNED VEHICLES.

****FOR TRAVEL PAYMENT INQUIRIES ****

CALL Customer Service #: 1-888-332-7411/7366 press 3 - Travel Pay

****FOR PPM MOVE PAYMENT INQUIRIES****

CALL TRANSPORTATION 910-396-6683 or 910-396-0331