

DFAS ROME


E-Mail: dfas-milpcs@mail.mil


Customer Service #: 1-888-332-7366 Option 1

<http://smartvoucher.dfas.mil/>

****ALL PPM PAPERWORK should be mailed directly to: Transportation Department****

Use the QR code to access SmartVoucher.



SmartVoucher

Log in using your CAC Card or MyPay username and password.

Once you log in you must **"Create" New Voucher**

Category of travel: PCS **Type of user:** Active Duty

What DMPO are you submitting from: "I am retiring from service"

****Travel order number is retirement order number****

Travel Entitlements Summary

POV TRAVEL WILL BE PAID AS SUCH:

For SM:

- Mileage will be paid \$.22 per mile per authorized vehicle (Up to **350 miles per day**)
- Per Diem will be paid **\$155.00** per day

For Dependents

- Per Diem will be **\$116.25** per dependent **over** the age of 12 and **\$77.50** for those dependents **under** the age of 12. All amounts are per day.

If 2 POV's were used, it must be annotated on the DD form 1351-2. 2 POV's do not consist of a rental vehicle and a POV. It must be 2 of your PRIVATELY OWNED VEHICLES.

YOU MUST SUBMIT IN 1 COPY OF YOUR:

- ❖ DD214 COPY #4
- ❖ Orders
- ❖ FastStart Direct Deposit Sign-Up Form (FMS 2231) find it at <https://www.fiscal.treasury.gov/files/forms/2231.pdf>
- ❖ You have up to 12 Months after your Retirement Date to complete your Travel Settlement
- ❖ If staying in the Fayetteville area for more than 1 year, request to extend travel through the Transportation Office. Travel may be extended for a total of 5 years after retirement date.

BUS OR AIRPLANE TICKET

Travel will be reimbursed based on the cost to the government and what you actually paid. You will receive the lesser of the two.

*****ALL payments will be made to your EFT account*****

A copy of the settlement voucher will be mailed to the address that you put on your DD 1351-2