



DEPARTMENT OF THE ARMY
HEADQUARTERS, XVIII AIRBORNE CORPS AND FORT LIBERTY
2175 ROCK MERRITT AVENUE
FORT LIBERTY, NORTH CAROLINA 28310-5000

AFZA-CS

APR 24 2024

MEMORANDUM FOR SEE DISTRIBUTION

SUBJECT: XVIII Airborne Corps Fiscal Year 2025 Compensatory Time Schedule

1. XVIII Airborne Corps FY25 Compensatory Time Management Plan. This plan projects Federal Holidays, Corps Training Holidays, and the half-day schedules for FY25.

- a. October 2024
 - (1) Corps Training Holiday 11 – 13 October (Fri-Sun)
 - (2) Columbus Day 14 October (Mon)

- b. November 2024
 - (1) Corps Training Holiday 08 – 10 November (Fri-Sun)
 - (2) Veteran's Day (Observance) 11 November (Mon)
 - (3) Thanksgiving Holiday 28 November (Thu)
 - (4) Corps Training Holiday 29 November – 1 December (Fri-Sun)

- c. December 2024
 - (1) Half-day Holiday Schedule 16 – 20 December (Mon-Fri)
 - (2) Half-day Holiday Schedule 23 – 24 December (Mon-Tue)
 - (3) Christmas Holiday 25 December (Wed)
 - (4) Corps Training Holiday 26 December (Thu)
 - (5) Half-day Holiday Schedule 27 December (Fri)
 - (6) Half-day Holiday Schedule 30 – 31 December (Mon-Tue)

- d. January 2025
 - (1) New Year's Day 01 January (Wed)
 - (2) Corps Training Holiday 02 January (Thu)
 - (3) Half-day Holiday Schedule 03 January (Fri)
 - (4) Corps Training Holiday 17 – 19 January (Fri-Sun)
 - (5) Martin Luther King Jr. Holiday 20 January (Mon)
 - (6) Post-NCAA Championship Game 21 January (Tues/1000hrs work call)

- e. February 2025
 - (1) Post-Super Bowl 10 February (Mon/1000hrs work-call)
 - (2) Corps Training Holiday 14 – 16 February (Fri-Sun)
 - (3) President's Day 17 February (Mon)

- f. March 2025
 - (1) Corps Training Holiday 15 – 17 March (Sat-Mon)

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- g. April 2025
 - (1) Corps Training Holiday (Easter) 18 – 21 April (Fri-Mon)
- h. May 2025
 - (1) Corps Training Holiday 23 – 25 May (Fri-Sun)
 - (2) Memorial Day Holiday 26 May (Mon)
- i. June 2025
 - (1) Juneteenth Holiday 19 June (Thu)
 - (2) Corps Training Holiday 20 – 22 June (Fri-Sun)
- j. July 2025
 - (1) Independence Day Holiday 04 July (Fri)
 - (2) Corps Training Holiday 05 – 07 July (Sat-Mon)
- k. August 2025
 - (1) Corps Training Holiday 22 – 24 August (Fri-Sun)
 - (2) First Day of School 25 August (Mon/1000hrs work-call)
- l. September 2025
 - (1) Corps Training Holiday 29 – 31 August (Fri-Sun)
 - (2) Labor Day Holiday 01 September (Mon)

3. Point of contact is Mr. Lofton, Corps, Corps G3 Training, Commercial (910) 396-9214 or (910) 364-8329; email eric.l.lofton.civ@army.mil.



ADAM M. COBB
COL, GS
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MEMORANDUM FOR SEE DISTROBUTION

SUBJECT: XVIII Airborne Corps Fiscal Year 2025 (FY25) Holiday Schedule

1. XVIII Airborne Corps will operate a holiday half day schedule from: 16 – 24 December, 27-31 December, and 03 January 2025. The Corps Training Holidays are observed on 25 - 26 December and 01 – 02 January 2025.
2. Duty Day. During the holiday half day schedule, the standard duty day starts at 0630 and ends at 1200. Unit Physical Training (PT) will be conducted during the holiday schedule. Brigade and below commanders have the authority to conduct team building physical training events during normal PT hours. Established road guard details will remain in effect during the holiday half day schedule to support physical training. All training, staff coordination, mission support, and readiness activities will be complete by 1200 daily. Leaders at all levels are expected to personally observe and enforce this schedule. Without exception, units will NOT implement a "day on, day off" schedule as an alternative.
3. When mission requirements dictate, commanders may direct mission essential Soldiers to work beyond the established hours. However, these personnel will be duly compensated. In general, after 1200 only staff duty personnel should remain in unit headquarters buildings.
4. Commanders should provide maximum opportunity for both Soldiers and Civilians to enjoy the holidays with their Families and friends. Civilian employees are encouraged to participate in the training holidays and holiday half day schedule. Supervisors should approve appropriate requests for annual and compensatory leave accordingly.
5. Point of contact is Mr. Lofton, Corps G3 Training, DSN 293-9214, email eric.l.lofton.civ@army.mil.

A handwritten signature in black ink, appearing to read "Adam M. Cobb", is positioned above the typed name.

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