

**Joint Base Lewis McChord
Regulation 190-13**

Military Police

**Access to and
Conduct While on
the Joint Base
Lewis-McChord**

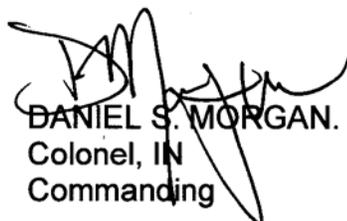
**Headquarters
Joint Base Lewis-McChord
Joint Base Lewis-McChord, WA
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Military Police

Access To and Conduct While On Joint Base Lewis-McChord



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Summary. This regulation establishes procedures governing access control requirements for, and prohibits certain forms of conduct on, the Joint Base Lewis-McChord Military Reservations.

Applicability. This regulation is applicable to all persons, both military and civilian, who enter the Joint Base Lewis-McChord and Yakima Training Center Military Reservations.

Proponent. The proponent for this publication is JBLM Directorate of Emergency Services (DES) IMLM-DES.

Suggested improvements.

Users are invited to send comments and suggested improvements on DA Form 2028 (Recommended Changes to Publications and Blank Forms) directly to Mr. Larry Freeman (larry.c.freeman.civ@mail.mil)

Distribution. A,B,C,D,E,F,G

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*This publication supersedes FL Reg 190-16, dated 20 June 2005

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Chapter 1 General

1-1. Purpose

This regulation establishes procedures governing access control requirements for, and prohibits certain forms of conduct on, the Joint Base Lewis-McChord and Yakima Training Center Military Reservations.

1-2. References

Required and related publications are listed in appendix A.

1-3. Terms

The term “Joint Base Lewis-McChord” or “JBLM” when used by itself refers to all areas under the command of the Joint Base Commander, including Lewis Main, Lewis North, McChord Field and Yakima Training Center (YTC). Other abbreviations and special terms used in this publication are explained in the Glossary.

1-4. Exceptions

Only the Joint Base Commander or his designated representative may grant exceptions to the requirements of this regulation.

Chapter 2 Access Controls

2-1. General

a. Joint Base Lewis-McChord is a closed installation. Access to the installation is limited to persons with authorization to enter. All unescorted non-affiliated persons will be subjected to security vetting prior to being granted access. Non-affiliated persons under escort may be subjected to security vetting in accordance with increased security procedures.

b. Public access into the main cantonment area of Joint Base Lewis-McChord is controlled through a series of static security areas manned by sentries empowered to grant or deny access to persons and material. The "main cantonment areas" are those areas shown on the overprinted 1:50,000 Joint Base Lewis-McChord and Yakima Training Center Special Maps excluding those areas designated thereon as Impact Areas, lettered Training Areas, or numbered Training Areas. The cantonment area fence defines the cantonment areas. As defined, the cantonment area includes, but is not necessarily limited to, those areas of the installation containing government housing, schools, medical facilities, troop billets, installation command and control facilities, the McChord Field Airfield Enclosure, Gray Army Air Field, Madigan Army Medical Center, and certain recreational sites controlled by the Directorate of Morale, Welfare and Recreation.

c. General public entry to the cantonment areas at any location other than through established manned access control points is strictly prohibited. For the purposes of this regulation, entry includes the entrance of the person, or the insertion of any part of their body, or the introduction of any unauthorized vehicle or material.

2-2. Trespassers

Persons entering or remaining in the cantonment areas of the Joint Base Lewis-McChord and McChord Field Military Reservations in violation of this regulation are trespassing on a closed federal installation and are subject to citation by authorized police personnel. Trespassers may be barred from subsequent access to the installation and will be subject to the provisions of this regulation, and the United States Code (USC). A person violates this regulation and federal law when they enter or remain in the main cantonment area when they are not licensed, invited, or otherwise authorized to so enter or remain. All such persons are trespassers for the purpose of this regulation and federal law.

2-3. Prohibited Activities

Without specific prior approval from proper JBLM authorities, no one may engage in the following activities on the Joint Base Lewis-McChord and Yakima Training Center Military Reservations.

- a. Engage in protests, public speeches, sit-ins, or demonstrations promoting a political point of view.
- b. Engage in partisan political campaigning or electioneering.
- c. Display or distribute commercial advertising or solicit business.
- d. Interrupt or disturb a military formation, ceremony, class or other activity.
- e. Obstruct movement on any street, sidewalk, or pathway without proper authority.
- f. Utter to any person abusive, insulting, profane, indecent or otherwise provocative language that by its very utterance tends to incite an immediate breach of the peace.
- g. Distribute or post publications, including pamphlets, newspapers, magazines, handbills, flyers, leaflets, or other printed material, except through regularly established and approved distribution outlets.
- h. Circulate petitions or engage in picketing or similar demonstrations.
- i. Refuse to obey a proper request or order by military police/security personnel, or other competent authority, to disperse.
- j. Take photographs or make sketches of military equipment or buildings. Photographs are authorized in the housing areas and of historical monuments located on Joint Base Lewis-McChord when accompanied by an authorized resident or employee.

2-4. Media

Media personnel must coordinate with the Joint Base Lewis-McChord Public Affairs Office prior to conducting interviews, taking photographs of any kind, videotaping, using any recording device, or making sketches of Joint Base Lewis-McChord property, personnel or anything within the boundaries of Joint Base Lewis-McChord or Yakima Training Center Military Reservations. Media office hours are Monday through Friday, 7:30 a.m. to 5 p.m. Pacific Time. Call (253) 967-0152. For urgent issues after duty hours, call the JBLM Operations Center at (253) 967-0015, and ask for the Public Affairs Officer on call.

2-5. Violations

Any person who enters or remains in the cantonment areas of Joint Base Lewis-McChord or Yakima Training Center Military Reservations must be licensed, invited or otherwise authorized by the terms of this regulation. Army & Air Force Exchange Service, Commissary, and Morale, Welfare, and Recreation (MWR) facilities are restricted to authorized users. Anyone who enters or remains on the Joint Base Lewis-McChord, or Yakima Training Center Military Reservation for the purpose of engaging in any activity prohibited by this regulation is in violation of the provisions of this regulation. Violators of this regulation may be subject to administrative action or criminal punishment under the Uniform Code of Military Justice (UCMJ), Title 18 U.S.C. Section 1382, or Title 50 U.S.C. Section 797, as appropriate to each individual's status. Maximum punishment under Title 18 U.S.C. Section 1382 is a fine of \$5000 or imprisonment for six months, or both; and the maximum punishment under Title 50 U.S.C. Section 797 is a fine of \$5,000 or imprisonment for one year, or both. Administrative action may include suspension of access privileges or permanent expulsion from the Joint Base Lewis-McChord Military Reservation.

2-6. Routine Access Controls

a. Access Control Points (ACP). ACPs are vehicular and pedestrian entry points along the cantonment area fence line. ACPs are categorized as primary, secondary, and limited. Primary ACPs are normally open for general vehicular traffic flow 24 hours per day. Secondary ACPs are open for less than 24 hours per day. Limited ACPs are used only to facilitate training or mission accomplishment. ACPs have established hours of operation, however the Joint Base Commander may change those hours to meet mission requirements. The Joint Base Lewis McChord Gate Hours and Locations can be found at: http://www.lewis-mcchord.army.mil/des/le_gate_operations.htm. ACPs are the only authorized entry point to the cantonment area for vehicular and pedestrian traffic.

b. Force Protection Threat Conditions and Security Posture Levels. The level of controls used at ACPs is dependent on the threat to the installation as determined by the Joint Base Commander or higher authority. As the threat level increases more stringent control measures at the ACP will be used to ensure installation security. Joint Base Lewis-McChord uses the DOD established Force Protection Threat Conditions (FPCON) to describe terrorist threat levels. These levels are often set by higher headquarters. To distinguish between a terrorist threat and other types of threats to the installation, such as a criminal threat, Joint Base Lewis-McChord also uses Security Posture levels 1 through 5. Security Posture levels are only established at the local level and for reasons other than a terrorist threat. These levels have a direct correlation to FPCON Normal through Delta, in that the ACP security actions are the same. Unlike FPCONs, Security Posture levels when changed do not require reporting up to higher headquarters. Throughout this regulation when FPCON Normal through Delta is referred to, Security Posture 1 through 5 are automatically included.

c. FPCON Access Program. The Joint Base Lewis-McChord Access Control Procedures will vary based on the threat and/or Force Protection Condition in effect at the time. Specific guidance regarding access procedures for FPCON Normal through Alpha is found in Appendix B; specific guidance for FPCON Bravo is listed in Appendix C; and specific guidance for FPCON Charlie and Delta is listed in Appendix D.

d. Vehicle ACPs. All vehicle ACPs will be manned with access control personnel or the cantonment area gate will be closed and locked. At FPCON Charlie and Delta, or whenever the threat warrants, barriers will be positioned to prevent unauthorized breaching of the gate. If barriers are not available, then observation of the gate is required.

e. Pedestrian Gates. Cantonment area pedestrian gates bordering civilian or private property will remain locked at all times unless guarded. Pedestrian gates bordering training areas may remain unlocked to facilitate training and recreational activities at FPCON Normal through Bravo. At FPCON Charlie and Delta these gates must be locked. At FPCON Charlie and Delta barriers should be placed at all pedestrian gates to prevent breaching.

f. Inspections. Prior to being allowed entry to the installation all vehicles, packages, and persons are subject to inspection. Drivers or passengers may refuse to be inspected but they will be denied entry. This in no way prohibits ACP personnel from conducting a search if probable cause exists or illegal items are in plain view. Drivers are responsible for all packages, cargo, and items carried or stored in or on the vehicle.

g. Decals/Passes.

(1) Privately Owned Vehicles (POVs) entering Joint Base Lewis-McChord, McChord Field or Yakima Training Center cantonment areas and operated by a non-affiliated person are required to display a vehicle pass.

(2) POVs operated by an authorized ID Cardholder (Para 8) are not required to display a DOD vehicle decal. However, all vehicles are required to be registered. This allows the installation to verify that the vehicle has undergone required state emissions testing and is complying with provisions of the Federal Clean Air Act.

(3) Certain law enforcement/security vehicles are exempt from this requirement IAW paragraph 8d below.

(4) General Officers and the I Corps CSM are allowed to display DOD vehicle decals on a removable surface.

h. Rental vehicles. Rental cars do not require a pass when operated by an authorized ID Cardholder.

Chapter 3 Contractor/Vendor Access

3-1. General

a. The Provost Marshal will establish a procedure whereby resident and tenant Commanders, Directors, and Agency heads, may appoint representatives to authorize companies, vendors and others who have a legitimate need to access JBLM on a recurring basis to be added to the Contractor Authorization List (CAL).

b. The purpose of this list is to identify companies having a legitimate need to access the installation for purposes of a business relationship with an installation organization. The list will consist of the names of employers needing their employees to obtain a visitor pass or participate in Fast Access. This list will provide the visitor center a listing of all contracts or agreements that authorize employee access to Joint Base Lewis-McChord or Yakima Training Center. Authorizing representatives must be diligent in the use of this authority. Companies/vendors or others placed on this list should require a frequent (more than twice weekly) need to conduct legitimate business on the installation.

c. Commercial vehicles are required to enter the installation through a CVIP. Commercial vehicles are defined as vehicles used in commerce that are a standard mini-van or larger and configured to carry cargo (other than trucks with open visible cargo beds), these vehicles would include small vans without windows and pickup trucks with a cargo canopy. Persons with an authorized ID listed in 4-1 below who have rented a commercial vehicle, and Fast Access ID cardholders, are not required to process through the CVIP unless IAW the attached appendices or otherwise directed by the command.

3-2. Fast Access Program

a. The Joint Base Lewis-McChord Fast Access Program is a voluntary program that vendors, contractors, and visitors can elect to participate in which allows faster and less cumbersome entry to Joint Base Lewis-McChord while maintaining a high level of security. The actual program name may vary and use other titles such as Rapid Gate. Participation in this program requires a Joint Base Lewis-McChord agent to sponsor the company and have the company's name added to the Joint Base Lewis-McChord CAL administered by the Directorate of Emergency Services. Once on the CAL, company employees may sign up for the Fast Access Program. There is a fee for this service, paid by the participating company to the background check company. If a favorable background check is returned, that individual will be allowed to enter Joint Base Lewis-McChord at any Fast Access ACP. Participants will be processed through an authorized ACP or a commercial vehicle inspection point (CVIP) by presenting their valid Fast Access ID to ACP personnel.

b. Participants in this program who will be using their POVs to access the installation are required to register their vehicles with the DES. Individuals not associated with a company may also participate in Fast Access as long as a Joint Base Lewis-McChord sponsor requests the individual be added to the CAL and there is a legitimate benefit to the installation. Joint Base Lewis-McChord will not pay fees associated with enrollment in the Fast Access Program. At increased FPCON conditions or as part of a random search, additional security checks on Fast Access participants may be initiated.

Chapter 4

Acceptable Forms of Identification

4-1. Authorized IDs

An authorized ID allows the individual access to the installation and generally the ability to sponsor visitors, based on the threat / FPCON level. Authorized forms of ID are:

- a. Common Access Card (CAC) issued to DoD military, civilian, and contractor personnel
- b. DD Form 2 (Military Retirees and Reservists)
- c. DD Form 1173 and 1173-1 (Family Members)
- d. DD Form 2765 (e.g.: Medal of Honor recipients, 100% disabled veterans)
- e. Chip-less CAC (Retired DoD civilian employees)

4-2. Installation Access Card (IAC)

The installation issues the IAC to specific categories of non-affiliated individuals who have been identified as having a legitimate need for recurring, unescorted access to the installation for the purpose of providing support to ID Cardholders or agencies on the installation. These individuals include Family Care Providers, Installation Volunteers, non-affiliated adults who have custody/legal guardianship of an Authorized ID Cardholder, and family members of current and retired DoD Civilian employees. Individuals possessing an Installation Access Card may be authorized to sponsor non-affiliated guests onto the installation at lower FPCON levels based on guidance from the Joint Base Commander. The design of the locally produced Installation Access Card, and the policy on its issue are the responsibility of the Provost Marshal in coordination with the Joint Base Commander.

4-3. Fast Access IDs

Fast Access ID Card holders may not sponsor vehicle passengers that do not have a visitor pass onto the installation. Drivers of commercial vehicles with this ID card are not routinely required to go through the CVIP at FPCON Alpha and Bravo. Points of Contact listed on the Joint Base Lewis-McChord CAL may be required to telephonically sponsor employees in order to obtain a contractor visitor pass at the Visitor Center, even though the company is enrolled in Fast Access.

4-4. Other Government/Official IDs

At FPCON Normal and Alpha the following personnel may enter Joint Base Lewis-McChord if they present a valid official reason to be on Joint Base Lewis-McChord, have official identification, and are driving an official vehicle. A visitor pass is not required. By the nature of their positions it is assumed they have had a satisfactory background check conducted by their employing agency. At any time, the Provost Marshal may request verification of background check prior to entry. At increased FPCON levels or Random Antiterrorism Measure (RAM) activities, additional security checks on these visitors may be initiated.

a. City, County, State, and Federal law enforcement (LE) officials with credentials. These personnel, along with Special Agents with Military Counterintelligence or the Criminal Investigation Division (CID) may enter in either a marked or covert vehicle, or a POV, without a vehicle or visitor pass upon presentation of credentials. Local civilian LE officials must be on official duty in order to enter the installation while armed.

b. Ambulance drivers enroute to on base medical emergencies or medical treatment facilities, if expected by medical, emergency response or range control personnel. (NOTE: At FPCON Charlie and Delta, or when threat conditions warrant, restrictive measures regarding ambulance access may be initiated.)

c. State, county or utility company employees servicing, operating, or repairing state, county, or utility property located on Joint Base Lewis-McChord.

d. Postal Service Employees.

e. Greyhound Bus and Pierce Transit Bus drivers while in execution of their duties, once cleared by ACP personnel.

f. VA ID Cards (must be accompanied with a MAMC appointment slip) for travel to MAMC.

g. AAFES ID card (DD Form) 2574.

h. Nisqually Indian Tribe Employee Card.

i. Bearers of the JBLM Community Connector Pass.

Chapter 5 Visitor Pass

5-1. General

All unescorted visitors to the installation will be subjected to security vetting prior to being issued a pass. There are two types of visitor pass; an individual visitor pass and a vehicle visitor pass.

5-2. Requirements

Those individuals that do not have authorized identification, as defined above in paragraph 3-1, or a previously issued valid visitor pass, are required to be issued a pass prior to entering the installation. At lower threat levels this requirement may be waived when escorted by an authorized ID Cardholder. When required, visitors will process through either the Visitor Center or other location determined by the Provost Marshal. Visitors operating a commercial vehicle will process through a CVIP or other location determined by the Provost Marshal.

a. Pass Format. Once cleared for entry, visitors will be issued a visitor pass and/or a vehicle visitor pass. The Provost Marshal will determine the format of the visitor pass.

b. Pass Display. Vehicle passes must be displayed in a visible location, as determined by the Provost Marshal

c. Sponsorship. All non-affiliated personnel requesting a pass to be issued as valid for more than one day are required to be sponsored. When sponsorship is required, individuals may receive authorization by having an individual with a CAC and access to the Local Area Network submit a digitally signed email to the Visitor Center; through telephonic sponsorship by an individual listed on a roster identified by the Provost Marshal as being an authorized roster; or in person.

e. Visitors with POVs. Visitors that wish to bring their POV on the cantonment area must provide a valid driver's license, proof of insurance, and valid vehicle registration to security personnel upon request. Visitors may have their vehicle inspected to a degree determined by the Provost Marshal.

f. Commercial Vehicle. Vehicles with a visitor pass which meet the description of a commercial vehicle will be required to process through a designated CVIP for entry.

5-3. Community Connector

The Community Connector program is the Joint Base Partnership program managed by the Community Relations Officer at the Joint Base Public Affairs Office. It is designed to foster relations between primary resident and tenant commands on JBLM and elected officials from our surrounding communities. Individuals identified as a Community Connector may be issued a pass valid for a one year period. Passes are issued by the Joint Base Commander's office. Bearers of a Community Connector Pass are not required to process at the Visitor Center. They may vouch for and sponsor all occupants of their vehicle. The Community Connector Pass is valid during FPCON Bravo and below, and is recognized at all gates.

5-4. Pass Expiration

Unless otherwise annotated on the pass, a visitor's pass is valid until 2400 on the expiration date listed on the pass. A sponsor can authorize a pass be issued as valid for up to 30 days. This includes the following:

- a. Persons visiting Joint Base Lewis-McChord military personnel or their family members may be issued visitor's passes for periods up to 30 days when personally requested by either the military sponsor or an adult family member.
- b. Contractors/vendors listed on the CAL, and not enrolled in Fast Access, may be issued an extended pass for up to 30 days.
- c. In limited instances, a pass can be issued as valid for a period that would exceed 30 days. This includes:
 - (1) Personnel in possession of military orders directing temporary duty at Joint Base Lewis-McChord may be issued a visitor's pass for periods not to exceed the length of the TDY period.
 - (2) Student visitors taking classes at the Stone Education Center or Madigan Army Medical Center may be issued an extended visitor pass for the duration of the course. Documentation from the sponsoring school is required prior to issuing an extended pass.
- d. Moving vans and commercial delivery drivers and passengers will be issued a visitor pass limited to the hours stated by the sponsor and will not typically exceed 12 hours.
- e. Special Visitor Passes may be issued for individuals or groups that do not fall within one of the above listed groups. For example, the command may desire to allow extended family members of deployed/TDY personnel to have access to the installation for family support resources, or for special events such as a wedding being held on Joint Base Lewis-McChord.

5-5. Sponsor Responsibility

Service Members, DoD Civilians, Family Members, and Retirees who sponsor visitors onto the installation are responsible for the conduct of the visitor. Sponsors are required to notify Military Police in a timely manner if the visitor has failed to show, leaves the sponsor's proximity for unknown reasons, or the visitor's conduct is either inappropriate or prejudicial to good order and discipline.

5-6. Contractor/Vendor Responsibility

Contractors and Vendors are responsible for the conduct of their employees and are responsible for the contents of all cargo within their contractor/vendor vehicles. Contractor/Vendors are responsible to notify the JBLM Directorate of Emergency Services and the Government Sponsor overseeing the contract, in a timely manner, when an employee is no longer operating under the contract/service agreement with Joint Base Lewis-McChord so the employee can be removed from any access list.

Chapter 6 Foreign National Visitors

6-1. Non-Official Visitors

Non-official. Any foreign national visiting JBLM in a non-official capacity is required to be sponsored by an adult Authorized ID Cardholder and to process at a Visitor Center to receive a pass. All foreign nationals in a non-official capacity will be subjected to security vetting IAW local SOP prior to being allowed access.

6.2. Official Visitors

Foreign nationals visiting JBLM on official business will be allowed access on verification that their visit has been coordinated with the appropriate Foreign Disclosure Officer.

- a. These official visitors are required to be issued a pass for access to JBLM.
- b. Official visitors are required to present their identity documents and a copy of their orders when obtaining their pass.
- c. All official foreign visits to JBLM are required to be coordinated through one of the agencies listed below. That agency will, in turn, notify the JBLM DES Installation Access Branch:
 - (1) I Corps Foreign Disclosure Officer (FDO): AFZH-GS 253-477-1379
 - (2) 62nd Airlift Wing FDO: 62 AW/XPO 253-982-7687/0426/2983
 - (3) Western Region Medical Command FDO: 253-966-0471/253-363-5626
 - (4) 1st SFG(A): SSO: 967-8902
 - (5) 2-75 Ranger BN: SSO 2/75: 253-967-0595

Chapter 7

Business Organization Access

7-1. General

This provision is intended to address installation access for members of the business community who choose to join organizations which exist, in part, to provide a service to those who serve in the armed forces and foster a cooperative relationship between the Armed Forces and the business and civic organizations outside our gates. Examples of these types of organizations include the Air Force Association (AFA) and corporate members of the Association of the United States Army (AUSA).

7-2. Installation Access

In most cases members of business organizations are granted installation access via enrollment in Fast Access or by processing onto the installation as visitors/ authorized vendors for a limited duration, usually less than 30 days. In order to facilitate attendance at events sponsored by approved organizations, members may be issued locally designed special passes identifying them as Community Partners or Corporate Sponsors. The purpose of these passes is to ease access for those events.

a. For Community Partners the passes may be issued for a duration of up to one year. Passes are issued from the Joint Base Commanders Office.

b. For Corporate Sponsors the passes are issued for a specific event. These passes are issued by the Directorate of Community Activities (MWR). MWR personnel will ensure that the Installation Provost Marshal is notified of event dates and locations at least three business days prior to an event.

(1) Bearers will be required to present the pass and a government issued identification card (e.g. driver license or passport) to security personnel.

(2) At a minimum, members wishing to participate in this program will be required to submit their full name and date of birth. This information is required to conduct security screening in compliance with Department of Defense guidance. Evidence of criminal history or other derogatory information may be grounds for denial of access privileges.

(3) These passes are not intended to provide installation access for purposes of conducting commercial activities on the installation or to circumvent the established access control procedures for authorized business activity. Requests submitted for the access privilege as outlined in this section will be reviewed on a case by case basis.

Chapter 8 Policy Exceptions

8-1. Directorate of Family, Morale, Welfare, and Recreation (DFMWR) Special Event Passes

Access rosters and special event passes provided by DFMWR to the Provost Marshal and to participants in special events are authorized to be used. The Joint Base Commander in coordination with the Provost Marshal will develop policy to implement this procedure. Participants in these events are subject to search at the ACP IAW paragraph 2-6f of this regulation.

8-2. Unit/Organization Sponsored Events

Units or organizations have the option of developing a pass of their design for events such as Redeployment Ceremonies and Change of Command Ceremonies. Units are responsible to contact the Provost Marshal Office in advance to identify the procedures for issuing the passes. Approval must be granted by the Provost Marshal Office in advance of the event. Units / Organizations may be required to provide a roster of non-affiliated personnel who have been issued the pass, or to provide additional personnel to assist with processing guests at the ACP.

8-3. Events Opened to the General Public

The Joint Base Commander may waive any requirements listed in this regulation to facilitate access to the installation by the general public for specific events. The Joint Base Commander will implement compensatory security measures as needed to mitigate the risk to installation personnel and property.

8-4. Denial of Unescorted Access

The JBLM Directorate of Emergency Services (DES) is the agency with direct responsibility for performing the Installation Access Control mission. Security vetting will be conducted IAW the provisions of DoD Instructions, Army Regulations, Army Directives, and local SOP for any non-affiliated person requesting unescorted access to JBLM. In accordance with established procedures DES personnel may either deny access or emplace restrictions for access based on the results of security screening. Any person failing the security vetting will be denied unescorted access and will have an opportunity to appeal. Information on the appeal process can be obtained from a Visitor Center.

8-5. Daily Operational Procedures

Specific daily operational procedures for access to JBLM will be addressed in the Provost Marshal Standard Operational Procedures.

Appendix A References

Section I

Required Publications

Unless otherwise stated, all publications are available at: <http://www.apd.army.mil/>.

Department of Defense regulations are available at: <http://www.dtic.mil/>.

JBLM regulations are available at: <https://intra.lewis-mcchord.army.mil/dhr/forms/hfl/PubsSite/index.htm>.

18 USC 1382

[Entering Military, Naval, or Coast Guard Property, 7 January 2011.](#)

DoD 5200.08-R

[Physical Security Program, 9 April 2007 IC-1, 27 May 2009.](#)

AD 2011-08

[Army Implementation of HSPD-12, 26 May 2011.](#)

AD 2014-05

[Policy and Implementation Procedures for Common Access Card Credentialing and Installation Access for Un-cleared Contractors, 7 March 2015.](#)

AR 190-5

[Motor Vehicle Traffic Supervision, 22 May 2006.](#)

AR 190-13

[The Army Physical Security Program, 25 February 2011.](#)

AR 190-16

[Physical Security, 31 May 1991.](#)

AR 210-7

[Commercial Solicitation on Army Installations, 18 October 2007.](#)

AR 525-2

[The Army Protection Program, 8 December 2014](#)

FL 210-7

[Commercial Solicitation on Ft. Lewis, 10 August 2006](#)

Section II

Related Publications

A related publication is a source of additional information. The user does not have to read the publication to understand this regulation.

This section contains no entries.

Section III

Prescribed Forms

Unless otherwise indicated, DA forms are available on the APD Web site (<http://www.apd.army.mil>); DD forms are available from the OSD Web site (<http://www.dtic.mil/whs/directives/infomgt/forms/index.htm>). JBLM forms are available from the JBLM Publications & Forms intranet site (<https://intra.lewis-mcchord.army.mil/dhr/forms/hfl/PubsSite/index.htm>).

This section contains no entries.

Section IV

Referenced Forms

Unless otherwise indicated below, the following forms are available: DA forms are available on the APD Web site (<http://www.apd.army.mil>); DD forms are available on the OSD Web site (<http://www.dtic.mil/whs/directives/infomgt/forms/index.htm>); JBLM forms are available on the JBLM Publications & Forms intranet site (<https://intra.lewis-mcchord.army.mil/dhr/forms/hfl/PubsSite/index.htm>).

This section contains no entries.

Appendix B

Access Procedures at FPCON Normal through Alpha

1. At FPCON Normal through Alpha there is no specific threat directed at Joint Base Lewis-McChord. The Joint Base Command Group and the Directorate of Emergency Services will generally presume that residents and tenants of Joint Base Lewis-McChord have a vested interest in ensuring a safe and secure community. We will also generally presume that U.S. citizens and legal international visitors (passport, visa, and/or green card) do not pose an immediate threat and may have legitimate reasons to access the installation. At FPCON Normal through Alpha, visitors are required to have the following to enter the cantonment area:

a. Visitors 10 years of age or older must be in possession of a valid picture ID issued by a federal, state, or local agency so that they can be readily identified while on the installation. Those visitors aged 15 years and under, who do not have photo ID must be escorted by an adult who has been cleared for access. Visitors aged 16 and older who do not have photo ID must process at a Visitor Center and be sponsored by an adult authorized ID Cardholder (Paragraph 4-1). All foreign nationals not on official status are required to be sponsored by an adult authorized ID Cardholder and to present a pass issued at a Visitor Center for access.

b. Visitors operating a vehicle, must present a valid state driver's license, proof of insurance, valid registration, and a valid reason to access the installation when processing for a pass. Visitors will be processed at a location as designated by the Provost Marshal.

c. All foreign nationals not on official business must process at a Visitor Center, be sponsored onto the installation, undergo security vetting, and be issued a pass.

d. Each visitor approved for entry and not escorted by an authorized ID Cardholder will be issued an installation pass in their name.

2. Persons with an IAC have limited sponsorship authority. All vehicle passengers must present photo ID for additional vetting at the ACP. Persons with an IAC cannot sponsor unescorted guests onto JBLM.

3. Drivers of commercial vehicles with the Fast Access Identification Card are not required to go through the CVIP unless otherwise directed by the command.

4. Adults presenting identification documents listed in paragraph 4-1 operating commercial rental vehicles, such as U-Haul, for personal use are not required to go through the CVIP unless otherwise directed by the command.

5. US Citizen Visitors and Resident Aliens do not require a sponsor, with the exception of certain hours as determined by the Provost Marshal. However they must articulate a valid reason to access the installation (e.g., museum visit during hours of operation,

cemetery visit during hours of daylight, business meeting, personal visit of resident or installation employee, etc) and will be subjected to security screening. Non-sponsored visitors approved for access will be issued a pass valid for 1 day.

6. Adult family members living on Joint Base Lewis-McChord may sponsor visitors using the following methods: telephonically if listed on the JBLM Housing Roster; by forwarding a digitally signed email to the Visitor Center; by delivering a roster of visitors to the Visitor Center; or as passengers in a vehicle.

7. Moving vans and commercial delivery drivers and passengers will be issued a visitor pass after the operator displays a bill of lading, work order, or invoice; a federal or state form of photo ID; a valid driver's license; proof of insurance; proper registration; and a sponsor has been identified at the location of delivery. The pass is limited to the hours stated by the sponsor and will not typically exceed 12 hours.

8. At FPCON Normal through Alpha, MSC Commanders, Directors, and Agency heads, may appoint representatives to authorize companies, vendors and others who have a legitimate need for recurring access to be added to a standing active contract/agreement list. The purpose of this list is to identify companies needing their employees to gain access to JBLM. This list will provide the visitor center staff the contact information for the appointed representatives in order to verify the employees need for access to JBLM. Authorizing representatives must be diligent in the use of this authority. Companies/vendors or others placed on this list should require a frequent (more than twice weekly) need to conduct legitimate business on the installation.

9. Non-sponsored personnel desiring to visit either the Army Museum or the Air Museum may be issued a visitor's pass until 30 minutes prior to museum closing time on the day of issue, provided security personnel telephonically contact the museum and verify the hours of public operation for that day. Museum Visitor Passes will be valid for no more than 5 hours. This pass is only good for travel between the issuing Visitor Center and the designated museum.

10. Non-sponsored personnel desiring to visit the Joint Base Lewis-McChord Cemetery may be issued a 1 day visitor's pass during hours of daylight. Cemetery Visitor Passes will be valid for no more than 5 hours.

Appendix C

Access Procedures at FPCON Bravo

All requirements listed in Appendix B are applicable with the additional restrictions listed below:

1. To gain entry to cantonment areas, all non-affiliated personnel are required to be sponsored by an Authorized ID card holder with sponsoring authority. Persons with an IAC may not sponsor guests onto the installation.
2. All non-US Citizens, not on official business, are required to be sponsored and escorted.

Appendix D

Access Procedures at FPCON Charlie and Delta

All requirements listed in Appendices A and B are applicable with the additional restrictions listed below:

1. To gain entry to cantonment areas, all non-affiliated personnel are required to be sponsored by an active duty service member or DoD employee assigned to Joint Base Lewis-McChord.
2. All visitors must obtain a visitor's pass, even when escorted, and have the visitor pass in their possession while in cantonment areas.
3. All commercial vehicles must process through a CVIP.
 - a. At **FPCON Charlie**. All commercial vehicles will be searched. Fast Access vehicle operators do not require a sponsor. Vehicles operated by drivers not enrolled in Fast Access require telephonic sponsorship.
 - b. At **FPCON Delta**. All commercial vehicles must be escorted at all times while on the installation.
4. At **FPCON Charlie**. Authorized ID Cardholders listed in para 4-1 are allowed to access the installation.
5. At **FPCON Charlie** only Active Military and current DoD Civilian employees may sponsor.
6. At **FPCON Delta**. Persons with a CAC, and family members of active military may access the installation. All other ID Cardholders are required to be sponsored and escorted onto the installation.
7. Emergency vehicles when running code (i.e. ambulances while operating emergency lights and siren).
 - a. At **FPCON Charlie**. Will be granted access with an inspection.
 - b. At **FPCON Delta**. Must be coordinated in advance. Emergency vehicles arriving without prior coordination will be inspected and the responsible agency (e.g., MAMC) will be contacted to verify the need for access.

8. The following must process to receive a pass for access at **FPCON CHARLIE**. At **FPCON DELTA** they will be denied access unless escorted by an authorized person:

- a. Installation Access Cardholders.
- b. State, county or utility company employees.
- c. Postal Truck Drivers.
- d. Pierce Transit Buses.
- e. AAFES ID Card.
- f. Nisqually Indian Tribe Employee.

g. Student visitors taking classes at Stone Education Center or Madigan Army Medical Center.

9. At **FPCON Charlie**. Security personnel must verify sponsorship either in-person or through a digitally signed Email Sponsorship. Telephonic sponsorship is not authorized. Visitors not being escorted must travel the most direct route to the sponsor when unaccompanied. Travel to other locations on the installation must be accompanied with the sponsor.

10. At **FPCON Delta**. All visitors and all commercial vehicles must be sponsored in person and personally escorted onto the installation.

Appendix E
Applicable Joint Base Lewis-McChord Public Network Sites

Joint Base Lewis-McChord Home Page

<http://www.lewis-mcchord.army.mil/>

Visitors Center

http://www.lewis-mcchord.army.mil/des/le_visitor.htm

JBLM Gate Location and Hours

http://www.lewis-mcchord.army.mil/des/le_gate_operations.htm

JBLM Map Directory

<http://www.lewis-mcchord.army.mil/map.html>

JBLM FMWR Directory

<http://www.jblmmwr.com/>

JBLM Freedom of Information Act / Privacy Act

http://www.lewis-mcchord.army.mil/dhr/asd/foia_pa.htm

Directorate of Emergency Services (Military Police)

<http://www.lewis-mcchord.army.mil/des/index.htm>

Joint Base Lewis-McChord Vehicle / Weapon Registration

http://www.lewis-mcchord.army.mil/des/le_veh_registration.htm

Joint Base Lewis-McChord DES/Access Control/Vehicle Registration Contacts

http://www.lewis-mcchord.army.mil/des/le_contacts.htm

Automated Installation Entry

http://www.lewis-mcchord.army.mil/des/le_automated_access.htm