

Family Travel Application Instructions

Forms must be typed.
Please provide full names.
Middle names must be spelled out.

DA Form 5121:

1. Soldier will complete blocks 1 through 4.
2. Soldier will elect to serve an accompanied or all-others (un-accompanied) tour.
3. Tour election information is the online levy brief at <https://go.usa.gov/xs833>.

DA Form 5888:

1. Form must be typed. Provide full names, middle names must be spelled out.
2. Soldier will complete Part A (blocks 1 through 7).
3. The Reassignment Processing Center will complete block 8.
4. The Exceptional Family Member Program (EFMP) Office will complete Part B.
5. Incorrect forms are not accepted and packets will be returned without action.

DA Form 4787:

1. Form must be typed. Provide full names, middle names must be spelled out.
2. Soldier will complete Part A and Part B (blocks 1 through 17).
3. Soldier must sign block 17a.
4. The Reassignment Processing Center will complete block 17b, 17c and 17d.
5. Incorrect forms are not accepted and packets will be returned without action.

DA Form 7246:

1. Form must be typed. Provide full names, middle names must be spelled out.
2. Soldier will complete entire form to include the medical section.
3. Answer questions 4 through 9; ensure all 'yes/no' boxes are checked.
4. Soldier must print, sign and date bottom of page 2.
5. Incorrect forms are not accepted and packets will be returned without action.

Declaration Statements:

1. A statement is only needed if Soldier is going to that specific location.
2. Korea, Okinawa, and Mainland Japan require the statements.
3. Example statements are located at <https://go.usa.gov/xs833>.