



Legal Assistance Office APPOINTMENT REQUEST FORM.

All information is confidential. It will not be shared with your spouse, your command, or any other party.

You MUST submit a copy of your military id, front and back, in order to receive services.

While 18 USC Section 701 prohibits reproduction of military ID cards for external use, DoD Instruction 1000.13 allows copying for the purposes of "administering other military-related benefits to eligible beneficiaries."

PLEASE FILL OUT THE ENTIRE FORM. FAILURE TO DO SO WILL RESULT IN A REJECTION OF YOUR REQUEST. SUBMISSION INSTRUCTIONS ARE ON THE LAST PAGE OF THIS DOCUMENT.

YOUR Name:

Your (or sponsor's) Rank:

Military Status:

DoD ID number:

Last 4 of Social:

Phone Number:

2nd phone number (optional):

Email Address (preferred):

Address:

Unit:

Marital Status:

Do you have a civilian attorney?

Have you filed papers in court, or been served with court papers?

If yes, ATTACH RELEVANT PAPERWOK

County and State of Court:

Have you seen a legal assistance attorney about this situation?

Where?



Generally, what is the category of issue you'd like to speak to an attorney about?

Our office cannot assist with the following matters: Criminal matters, private business, employment, claims against the United States, in-court representation, complex litigation, social security claims, or Army admin issues that are more appropriate for S1, DEERs, or the Command.

Divorce Paperwork: Before we review your forms, please indicate whether you have a question about a specific form or section within a form.

For UCMJ matters, Article 15, and Separation Chapters, contact Trial Defense Services at 253-477-1847.

Describe your legal situation and question. *Please note: Simply describing a situation is NOT a question. We must know what information you need in order to assist you.* If you need more space, attach a continuation page.



DIVORCE, SEPARATION, CUSTODY, PATERNITY, and CHILD SUPPORT CLIENTS:

<u>Name of Spouse:</u>	<u>Spouse's maiden name:</u>
<u>Are you dual military?</u>	<u>Unit of Spouse:</u>
<u>How long have you been married?</u>	<u>Number of years you (or sponsor) has been in the Military:</u>
<u>Where is your spouse located (city/state)?</u>	
<u>Is there any history of domestic violence?</u>	
<u>Are there any current civilian or military protective orders?</u>	

Number of children with your spouse:

Ages of children with your spouse:

Location of children with your spouse:

Do you have other children?

Number of other children:

Ages:

Location of other children:

Does your spouse have other children?

Number of other children:

Ages:

Location of children:

Are you or your spouse pregnant?

What is the due date?

Are there any existing court orders in place?

State where the court orders were issued:



SUBMISSION INSTRUCTIONS

Email all documents to: usarmy.jblm.i-corps.mbx.jblmlao@mail.mil

Mandatory:

1. **This form, completed.**
2. **A copy of your military ID**, front and back. *DoD Instruction 1000.13 allows copying military IDs for the purposes of "administering other military-related benefits to eligible beneficiaries,*
3. If you have a question that involves any **documentation, including court forms, contracts, leases, and collection notices**, attach it to the email.
Divorce Paperwork: Before we review your forms, please indicate whether you have a question about a specific form or section within a form.