



JBLM · Directorate of Human Resources

Employment Readiness Program at the Hawk Career Center

253-477-WORK (9675)

Jan. - Dec. 2023

*Employment information, career counseling, resume guidance,
and job search assistance, for all DOD I.D. card holders*



Resume 101

**Jan. 12 · Feb. 9 · Mar. 9 · Apr. 13 · May 11
Jun. 8 · Aug. 10 · Sep. 14 · Oct. 12 · Nov. 9**

Discover what you need in order to write a great resume. Learn tips & tricks to make yourself stand out to an employer. This class teaches students how to create a basic, competitive resume.

One-On-One Appointments

Make an appointment to meet with one of our employment counselors for assistance with career planning, interview prep, job search assistance, and more!

Federal Job Class

**Jan. 19 · Feb. 16 · Mar. 16 · Apr. 20 · May 18
Jun. 15 · Aug. 17 · Sep. 21 · Oct. 19 · Nov. 16**

This course will teach you how to use the application system on USAJOBS, and format your federal resume to highlight your best qualities. We will discuss how federal jobs are structured, the hiring process, and additional tools for a competitive edge with the federal resume.



Check out our Facebook page for hiring events & other opportunities

www.facebook.com/jblmunlimited

Joint Base Lewis-McChord
Directorate of Human Resources

Scan or click this code to see all DHR flyers




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ACS
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JBLM DHR Marketing | Oct. 2022



Visit our scheduler at
jblmdhr.timetap.com
to register for classes or appointments!

Hawk Career Center: 11577 41st Division Dr. Rm. 212 (JBLM North)

