Government No-Fee Passport Applications By Appointment Only

Attention: Tourist Passports are not issued at this facility
To schedule an appointment to process your passport request please visit the website shown below.

https://jblmpassports.timetap.com/

You will need to have the following with you at the time of your appointment

- A completed DS-11 (Initial application) or DS-82 (Renewal application) for each applicant. You can access these forms at https://www.pptform.state.gov
- Original birth certificate (with raised state seal). If the birth certificate is from Texas or California it cannot say ‘ABSTRACT’. If it does, you will need to get a new “Long Form” birth certificate. You may also use a Certificate of Naturalization, or a Certificate of Citizenship, or Consular Report of Birth Abroad, or a previous U.S. passport (cannot be expired more than 5 years).
- Any document that resulted in a name change (marriage certificate, divorce decree, etc.)
- ID Card for any family member over the age of 10 (military dependents). Picture state ID for family members over the age of 16 (non-military dependents).
- Sponsors Common Access Card for military, or picture state ID for non-military.
- For children, if both legal parents are not present for the appointment, a DS-3053 is required from the parent not present; a Power of Attorney is not acceptable.
- Travel orders or memorandum in lieu of orders. For travel orders the all family members must be listed on the order.
- In some cases, other documents may be required due to adoption, divorce, or other unique family situations.
- Applications presented with errors will result in an appointment being rescheduled.