

JBLM Regulation 350-2

Training

Training Support

**Headquarters
Joint Base Lewis-McChord
Joint Base Lewis-McChord, WA
3 Feb 2014**

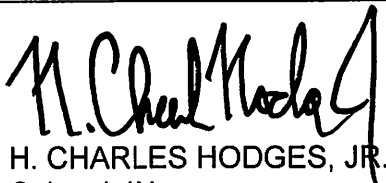
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Headquarters
Joint Base Lewis-McChord
Joint Base Lewis-McChord, WA 98433-9500
FEB 03 2014

***Joint Base Lewis-McChord
Regulation 350-2**
FEB 03 2014
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Training

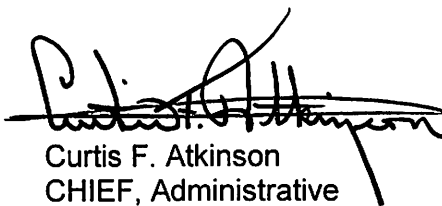
Training Support


H. CHARLES HODGES, JR.
Colonel, IN
Commanding

Applicability. This regulation will apply to all units conducting training on Joint Base Lewis-McChord (JBLM) and Yakima Training Center (YTC).

Distribution. This publication is available electronically on the JBLM Intranet website:
<https://ft.lewis.army.mil/index.asp>

Official:


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Resources

Proponent. The proponent for this policy is DPTMS Training Division.

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History. This publication is a major revision.

Summary. This regulation structures training support for all training at Joint Base Lewis-McChord (JBLM) and Yakima Training Center (YTC) and defines Training Enabler capabilities, processes and the "how" of getting them.

*This regulation supersedes FL Regulation 350-2.0, dated 1 April 2006

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CHAPTER 1 – TRAINING ENABLERS

1-1. PURPOSE

a. The purpose of Joint Base Lewis-McChord Regulation 350-2, Training Support, is to structure training support for all training at Joint Base Lewis-McChord (JBLM) and Yakima Training Center (YTC) and to define Training Enabler capabilities, processes and the “how” of getting them.

b. [I Corps Reg 350-1](#), Leader Development and Training Management, functions as the “why” and “how” for learning and leader development. JBLM Reg 350-2, Training Support, serves as the “what” for training.

c. These documents will assist commanders in their training responsibility. JBLM resources and supports commanders training at JBLM and YTC in order to prepare units for war. [I Corps Reg 350-1](#) addresses Soldier, leader, staff, and unit collective training management and readiness, and will integrate training resources from the institutional, operational, and self development domains for both training management and leader development. JBLM Reg 350-2 provides the commander a list of individual and collective training programs and the tools to use these resources in the most effective manner. Both will specifically address safety, risk management, and environmental impacts. The end result will be ‘capable’ units prepared when required within the Army Force Generation (ARFORGEN) system.

d. Training management is the process commanders and their staffs use to plan training and to identify related resources needed to conduct and evaluate training. It involves all echelons and applies to all units. Effective training management results in efficient use of time and resources to produce more ready and capable Soldiers, leaders, staffs, and units. JBLM Reg 350-2 complements the Army’s capstone training manuals: [ADP 7-0](#), [AR 350-1](#)<http://www.forscom.army.mil/pubs/350-1pdf.pdf> and [IMCOM Reg 350-1](#). JBLM Reg 350-2 must be read in conjunction with [I Corps Reg 350-1](#) which addresses training philosophy and management.

1-2. APPLICABILITY

a. This regulation will apply to all units conducting training on JBLM and YTC. These units can be:

(1) JBLM-based – Based on JBLM or YTC (part of the I Corps, 62d Airlift Wing or Joint Base command structure or residing with external chains of command).

(2) Non-JBLM – This category will include mobilizing, demobilizing, and outside organizations conducting training at JBLM or YTC. Mobilizing and demobilizing organizations will be treated as ‘Available’ phase for training resource prioritization, while units requesting to conduct routine training at JBLM or YTC will be treated as ‘Train/Ready’ phase for training resource prioritization (see [I Corps Reg 350-1](#)).

1-3. HOW TO USE THIS REGULATION

a. JBLM Regulation 350-2 is best viewed and used in an electronic format. Navigation is facilitated through the use of hyperlinks, both to bookmarks within the text and external web pages for complete references.

- (1) Chapter 1 – A guide to the various Training Enablers on JBLM and YTC including contact information, basic mission support and enablers available.
- (2) Chapter 2 – A guide to conditions for training that can be adjusted or restrictions that must be adhered to in the conduct of training.
- (3) Chapter 3 – A guide to individual Training Enablers. Each enabler is defined providing training end state intent, how to use and resources available to procure the enabler.
- (4) Chapter 4 – A guide to Collective Training Enablers. Each enabler is defined providing training end state intent, how to use and resources available to procure the enabler.
- (5) Chapter 5 – A guide to the processes required to procure a Training Enabler. This chapter includes scheduling processes, external references and how-to guides.
- (6) Appendices – Step-by-step instructions to fill out forms, web sites, memos, etc. required to schedule and reserve specific Training Enablers.

1-4. SUBMITTING CHANGES TO THIS REGULATION

- a. The JBLM Reg 350-2 will undergo constant revision to stay current with references and program changes. Substantive changes will be incorporated into revisions every 4-6 months. Format and regulatory information changes will be incorporated when known to keep the document as current as possible.
- b. Proposed changes, whether of a substantive or structural nature, may be sent to DPTMS/Training Division at any time. Send changes to david.l.smith611.civ@mail.mil. The Training Division may be contacted 966-2866/2865, DSN 347-1575/2866.

1-5. PROGRAM GUIDANCE

- a. The training management guidelines and principles contained in this regulation apply to all I Corps, JBLM resident, and other units conducting training on JBLM, YTC, or under the supervision or coordinating direction of JBLM. This regulation will assist commanders with obtaining and employing the wide variety of Training Enablers available on JBLM and YTC.
- b. Commanders and leaders need to adopt contemporary methods in planning and preparing training. In particular, this means a general change in attitude towards the use of training resources. First, recognize that you may not need full ownership of a resource in order to attain the desired training effect; you may only need temporary access. Schedule and coordinate what you need when you need it, and in doing so you will help make it available to others who need the training resource just as much as you do. Training resources are finite, and must be available to a large audience of users who all have competing requirements. Second, plan for co-use of training enablers where it is appropriate and doesn't detract from achieving the training effect. Third, smart and adaptive leaders will incorporate a multi-mode versus single-mode training approach in order to produce the best-trained Soldiers, leaders, staffs, and units. This simply means taking advantage of the full spectrum of training enablers within the Live, Virtual, Constructive and Gaming realms instead of relying on one mode (most typically the live mode).
- c. Finally, commanders and leaders should work to make themselves fully aware of the comprehensive training environment (or operational domain) available from JBLM.

This requires interaction with training enabler managers and all aspects of the Corps and Installation staffs. [Chapter Five, Training Enablers](#), is a start point, but there is no substitute for walking the ground and using the resources available. Briefly, JBLM offers a variety of ranges capable of supporting individual and crew live fire from the M9 to the M2 .50 Caliber, as well as specified poundage of demolitions and Simunitions® (training rounds). JBLM also has significant maneuver area; however, it conflicts with live fire range areas in some cases and requires compromises to sustain maneuver above the company level. JBLM also has some of the Army's most advanced simulators and simulations, as well as a Western Region Training Support Center capable of training aid fabrication. YTC has significantly larger range and maneuver capabilities, as well as an advanced Digital Multipurpose Range Complex (DMPRC) capable of supporting a brigade level live fire and maneuver. There are numerous air, port, and rail head facilities available at both locations. Additionally, external training resources and sites can be coordinated for when necessary through the JB Public Works (such as land areas, fixed sites, and movement facilities).

1-6. ENABLERS

1-7. DPTMS TRAINING DIVISION

a. Primary oversight of most DA funded Training Enablers on JBLM. The division is one of four under the Directorate of Plans, Training, Mobilization and Security (DPTMS). The mission of the Division is as follows:

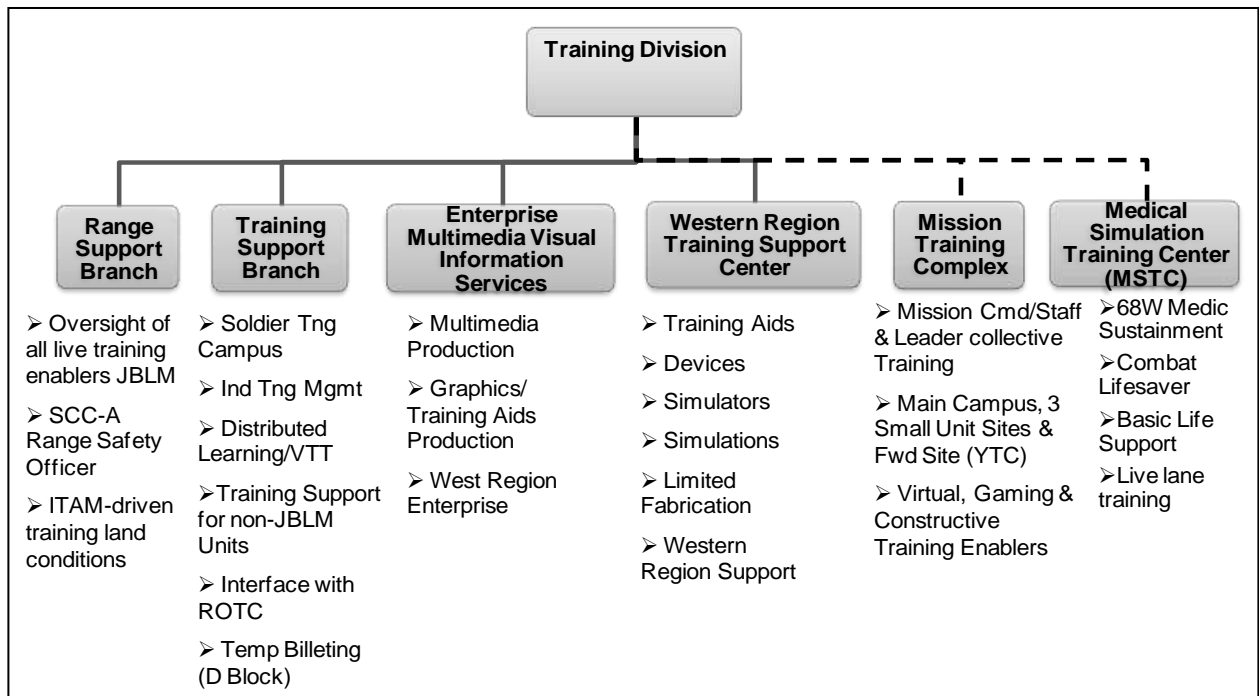
(1) Provide Training Enabler resources across the Live-Virtual-Constructive-Gaming spectrum for all missions assigned to or using Joint Base Lewis-McChord as a training platform

(2) Integrate Training Enablers (including MTC) across the L-V-C-G spectrum

(3) Integrate Joint Base Lewis-McChord Training Enablers with Yakima Training Center

(4) Ensure latest technologies and training strategies are supported across all Training Enablers

(5) Provide Multimedia, graphics and photography support for JBLM and Western Region Enterprise



1-8. Training Infrastructure Work Group

a. General Description: The intent of the Training Infrastructure Work Group (TIWG) is to provide a cross functional Working Group to oversee new Training Infrastructure projects, identify and develop new requirements, develop a 15 year Training Infrastructure Master Plan, and execute all required support actions. The focus of the TIWG is infrastructure projects and operational changes coming in the next 18 months.

b. Requirements

- (1) Meets bimonthly on the last business Friday.
- (2) The TIWG is an Execution cell that focuses on upcoming Training Infrastructure projects in the 0-18 month timeframe
- (3) Ensures synchronization of efforts, tasks, information among all parties to construct, implement and operate new training infrastructure
- (4) Receives new mission requirements, staffs needs and secures resourcing
- (5) Oversees development of the Training Infrastructure Master Plan (TIMP)

c. The TIWG is composed of decision making representatives from the following organizations:

- (1) DPTMS Training Division (Chair)
- (2) DPTMS Aviation Division
- (3) JBLM Range Support Branch
- (4) YTC Range Support Branch
- (5) Western Region Training Support Center
- (6) Training Support Branch
- (7) Mission Training Complex
- (8) Asymmetrical Warfare/CIED Team
- (9) Medical Simulation Training Center
- (10) PEO-STRI Field Support Rep (FSR)

- (11) PEO-STRI Customer Service Rep (CSR)
- (12) TCM-Live Regional Range Integration Officer
- d. Infrastructure Representatives
 - (1) Network Enterprise Center (NEC)/G6
 - (2) PW Business Operations
 - (3) PW Environmental
- e. Mission Representatives include:
 - (1) I Corps G3TREX (FORSCOM)
 - (2) I Corps Aviation Office
 - (3) 1 SFG (SOCOM)
 - (4) 8 BDE (TRADOC, Cadet Command)
 - (5) 62 OSS (USAF)
 - (6) Western Region Medical Command/MAMC (MEDCOM)
- f. Resources
 - (1) Point of Contact: DPTMS Training Division, 253-966-2866.

1-9. Training Infrastructure Master Plan

a. General Description: The Training Infrastructure Master Plan (TIMP) is a compilation of training infrastructure projects, phased and prioritized by year, for the next 15 years. The plan is developed through a process using inputs from units, training enablers and leadership all set in the framework of the Army Campaign Plan and associated strategic guidance.

b. Requirements: The planning process includes the following:

- (1) Focused work groups of mission and functional experts to review all current and planned Training Infrastructure projects
- (2) Projection of future training models and processes and rescoping, phasing and managing projects in the pipeline to support these models
- (3) Developing new projects to meet emerging training requirements
- (4) A complete review of Training Support Systems (TSS) to ensure sufficient capacity and capability to meet future infrastructure management requirements
- (5) A decision brief to the JBC and SSCC-A determining priorities and validating proposals.

c. The desired end state is a comprehensive Training Infrastructure Master Plan that identifies, prioritizes and defines Training Infrastructure needs at Joint Base Lewis-McChord and Yakima Training Center for the FY 12-26 period.

- (1) The Master Plan is embedded in the PW Master Plan and prioritized by project
- (2) Project priorities define desired order of Military Construction Authorization (MCA) for both IMCOM and FORSCOM MCA lists
- (3) The intent of the proposed prioritizations is to meet training end states for capabilities as defined by current Army Campaign Plan, Army Training Strategy and Army Training and Leader Development Strategy, the I Corps and JB Priorities and training capabilities as determined by the Senior Service Component Commander - Army (SSCC-A), Senior Service Component Commander – Air Force (SSCC-AF) and ACOM representatives.

d. Scheduling: The development of the TIMP occurs annually beginning with the Training Infrastructure Review Conference (TIRC) in January.

(1) The TIRC brings together representatives from the JBLM ACOMs down to the Brigade level to develop infrastructure solutions to future training capability

(2) The results of the TIRC are staffed and refined into valid infrastructure requirements

(3) All future needs are prioritized 1-N, by Fiscal Year, regardless of funding source. This prioritization meets DA end state requirements for various infrastructure data calls to have a synchronized, prioritized list of needs.

(4) Army Training Strategy, FORSCOM and IMCOM Training Guidance and I Corps Training Guidance all dictate prioritization of Training Infrastructure.

(5) The TIMP is staffed and briefed to JBC and CG for signature in May.

e. Point of Contact: DPTMS Training Division, 253-966-2866.

1-10. MISSION TRAINING COMPLEX:

The Joint Base Lewis-McChord (JBLM) Mission Training Complex (MTC) trains the art and science of Mission Command.

a. Mission Command Training - Mission Command is the exercise of authority and direction by the commander using mission orders to enable disciplined initiative within the commander's intent to empower agile and adaptive leaders in the conduct of full spectrum operations. It is commander-led and blends the art of command and the science of control to integrate the war fighting function to accomplish the mission (FM 3-0). Mission Command is an Art and a Science. The Art of mission command includes the fundamentals of leadership (vision, intent, purpose, objectives, and end state) and decision making. The Science of mission command is represented by the networks, tools, and systems (hardware and software) that enable commander to make informed decisions. Mission Command training is iterative and progressive, moving a unit through competence to excellence and then mastery of mission command over the course of Reset, Ready, and Available ARFORGEN Phases. The final goal for mission command training is fully trained network and systems operators integrated and synchronized with trained staffs are capable of providing commanders with the ability to make timely and informed decisions. For the Army to remain relevant and trained, in this era of persistent conflict, commanders must maximize the use of the Mission Command training enablers available on JBLM. Commanders must actively seek out ways to incorporate the latest developments, Lessons Learned, and TTP into Command Training for their units.

b. Mission Training Complex - The Mission Training Complex (MTC)-JBLM is an integral part of training and the focal point of mission command networks and systems training on the installation. The MTC is a state-of-the-Art Mission Training Complex that integrates Live, Virtual/Gaming, and Constructive Training environments into immersive and seamless training environment; ultimately meeting the Army's need to increase, in shorter cycles, the experience base, confidence, and professional maturity of our junior Leaders and units. The MTC charter is to provide training and Leader development for Soldiers, leaders, and units throughout the ARFORGEN phases, this includes supporting home station mission rehearsals and providing reach-back capabilities.

c. Mission Command Training Strategy - ADP 6-0 and ADRP 6-0, Mission Command, identify decision making and leadership as the two aspects of Mission

Command. –These documents describe the tools of Mission Command, including C2 systems, staff organization and processes, and knowledge management. The MTC enables the teaching and training of the skills necessary to employ these Mission Command tools, and develops the knowledge, skills, and attributes for effective decision making and leadership. The MTC uses an eight pillared Mission Command Training Strategy implemented by functional area teams to achieve this:

(1) Individual Army Mission Command System (MCS) Qualification, through our Small Unit Training Team.

(2) Company/Platoon/Squad Mission Command Training, enabled by our Small Unit Training Team.

(3) MCS Staff Integration Training/ Battle Staff Drills, to produce confident, technically proficient staffs capable of waging effective, integrated, network-centric warfare through digital COMMEX, MCSI Event #3, vertical war fighting function training, TOCEX, STAFFEX, and CPX, enabled by our Mission Command Training Team.

(4) Unit Training in the Military Decision Making Process (MDMP), TOCEX, STAFFEX, CPX, and FTX, coordinated through our Mission Command Training Team.

(5) Area of Operation Immersion Program (AOIP), conducted by our Jacobsen Mission Support Operations Center (JMSOC). The AOIP includes situational awareness, staff battle drills and virtual right seat rides (vRSR), facilitated by our Mission Command Training Team.

(6) Leader Development Team, providing an array of leadership tools, including training modules, training enabler packages, decision-making exercises, brown bag lunches, virtual staff rides, and S.L.A. Marshall combat leader video inter-views.

(7) Battalion/Brigade/Corps/Joint Forces Command Post Exercises (CPX), driven by a federation of automated battle simulators and stimulators, enabled by our JLCCTC Training Support Team.

(8) Knowledge Management, our overarching process for generating, archiving, and sharing relevant Mission Command knowledge.

1-11. Mission Command Training Team:

The Mission Command Training Team is the point of entry for all battle staff training and digitally-enabled staff integration training, including Company CP training, CoIST, MDMP, Warfighting Function training, MCSI Event #3, TOCEX, STAFFEX, CPX, and STX (LVC-G integration to supplement STX, FTX, and Leader Training). Our trainers are experienced in all Warfighting Functions, and grounded doctrine.

1-12. Leader Training Team:

The Leader Training Team makes specially designed leader training and leader development tools available for use by JBLM units and tenants of any component or service. These tools are meant to complement existing leader programs and help prepare unit leader teams to meet the challenges of the contemporary operating environment collectively. The leader development program is delivered online via the internet, through mobile training teams, and through other venues as desired by unit commanders.

1-13. Simulation Support:

The MTC provides simulation support to training events using the Army's Mission Command Staff Trainer (MCST), also known as a low-overhead driver, and the Joint Land Component Constructive Training Capability (JLCCTC). JLCCTC is a federation of simulation and intelligence systems that digitally replicates battlefield events, stimulates Army Mission Command Systems (MCS), and assists in improving command and control skills. Commanders and staffs can conduct simulation supported training in any operational environment, at any level from platoon through corps and higher. This includes conducting intelligence collection and analysis training using the MTC intelligence training simulations that provide hi-fidelity replication of the full spectrum of US intelligence collection capabilities at multiple security levels

1-14. Jacobsen Mission Support Operations Center (JMSOC):

The Jacobsen Mission Support Operations Center is a dedicated/CLASSIFIED facility dedicated to unit-friendly use of secure communications to prepare/conduct individual and unit pre-deployment training. It provides world-wide digital connection to deployed I Corps units in support of the MTC Area of Operation Immersion Program (AOIP). AOIP provides situational and cultural awareness, virtual mission rehearsals, and virtual right seat rides. The JMSOC is staffed by analysts who support and assist deploying soldiers, commanders and units, provide a digital COP, maintain operational and intelligence data files on AO relevant to I Corps & JBLM units, and archive relevant SOP/ TTP/ Best Practices/ Lessons Learned from units in theater. We monitor current operations / harvest data to create up-to-date, relevant pre-deployment training at the MTC. MTC staff members are available to assist units with additional analysis to support unit requirements. The Center also offers secure telephone and Video Teleconferencing capabilities for JBLM deployed units.

1-15. Fixed Tactical Internet (FTI):

The Fixed Tactical Internet team's mission is to provide a home station communications infrastructure which enables digital communications across the Army's Tactical Internet as an alternative to deploying Signal assets to support digital communications, providing link-age to inject Simulation into Tactical C4I environment. The infrastructure is integral to future TSPs as a "cross-domain" digital training enabler.

1-16. Tactical Interface Point (TIP) Sites – Fixed (hardwired) and Stationary (tactical wireless).

JBLM-Lewis Main and YTC TIP Sites gives training units the capability to connect unit Tactical Operation Centers (TOCs) and Command Post (CP) HQs to designated Fixed and Stationary TIP Sites in the JBLM Lewis Main and Yakima Training Areas. This connection provides connectivity between tactical units using other TIP Sites, to/from the Mission Command Training Center, or to/from any location where a training exercise is connected into the network architecture.

1-17. Small Unit Training Team (SUT):

SUT consists of sections that coordinate training generally designed to support the needs of company and below-sized units. The team can assist in providing individual or

collective skill training on the following systems: Digital Operator Training, First Person Simulations (FPS), Engagement Skills Training (EST), Call for Fire Training (CFFT), Common Driver Trainer-Stryker variant / MRAP (CDT/SV/MRAP), MGS Advanced Gunnery Training System (AGTS), Route Clearance Training Services (VCTS), Reconfigurable Vehicle Tactical Trainer (RVTT), Aviation Combined Arms Tactical Trainer (AVCATT), and Flight Simulations.

1-18. Digital Training Team (DTT):

The DTT provides individual training on the Army Mission Command System (MCS) and related computer technology. The team provides the system-specific operator and administrator skills that Soldier-leaders need to work within the digital TOC.

1-19. First Person Simulations (FPS):

First Person Simulations use a current Army gaming technology piece to provide environments that are realistic and relevant for Company, Platoon and Squad/Team training. Units use FPS to rehearse, develop or refine SOPs on GEO Specific terrain that mimics current areas of operation. All training sessions are tailored to meet unit requirements.

1-20. Engagement Skills Trainer (EST 2000):

The Engagement Skills Trainer 2000 simulates weapons familiarization training that leads to live fire qualifications for individual and crew-served weapons. EST 2000 provides initial and sustainment marksmanship training, unit collective gunnery and tactical training, and Shoot/Don't Shoot training. The EST 2000 has 277 Marksmanship scenarios including Record Fire Courses, Known Distances ranges, and Advanced Marksmanship training to include SRM/ Reflexive Fire. The EST 2000 provides immediate downrange feedback. More than 250 tactical scenarios will be provided against varying enemy targets in terrain varying from woodlands, desert, mountains and urban environments found throughout the world, with approximately 167 Shoot / Don't Shoot scenarios including Infantry, Military Police, and Branch Non-Specific scenarios.

1-21. Call For Fire Training (CFFT):

The Call for Fire Trainer allows fire support professionals to hone their indirect fire and combat team leading skills. Soldiers can train on calling for fire under simulated tactical scenarios, on virtual terrain varying from dense woodlands to mountains to deserts.

1-22. Common Driver Trainer Stryker Variant/MRAP Variant (CDT SV/MV):

The CDT vehicle simulator is a computer-based device used for training new drivers, as well as refining the skills of experienced drivers. The system replicates typical and emergency driving conditions and situations which can be tailored to each student's needs to provide varying levels of training, from vehicle driving basics to specific skill review and assessment. The situations can be repeated until the desired skill is learned without endangering personnel or dam-aging equipment. The CDT replicates all the functions performed in an actual vehicle. The system also depicts realistic traffic that

varies in density and in its behavior, and creates situational enemy activity such as VBIEDs, IEDs, RPG attacks, small arms fire, and mine fields.

1-23. MGS Advance Gunnery Training System (MGS AGTS):

The Advanced Gunnery Training System (AGTS) is a gunnery training simulator for vehicle commander/ gunner teams for the Stryker MGS vehicle. It features a high fidelity crew compartment replicating the vehicle's turret and fire control system in both physical and functional aspects. The MGS AGTS presents the vehicle commander and gunner with a full range of simulated engagement situations. The system trains both fully-operational and degraded-mode gunnery techniques. The MGS AGTS system is capable of providing section, platoon and company collective gunnery training.

1-24. Virtual Clearance Training Suite (VCTS):

The VCTS virtual simulator is used for training Route Clearance sections in the basic and advanced skills required during route clearance operations. The simulator is also used for training how to employ the Mine Protected Clearance Vehicle (MPCV) ("Buffalo"), Vehicular Mounted Mine Detector (VMMD) ("Husky") with mine detonation trailer (MDT), Medium Protected Vehicle (MMPV) (RG31), Joint Explosive Ordnance Disposal Rapid Response Vehicle (JERRV), and the Man Trans-portable Robotic Systems (MTRS) ("Talon"). VCTS is also used for MRAP convoy training to gain familiarization and allow vehicle drivers, co-drivers, commanders, and gunners to train SOPs and TTPs.

1-25. Reconfigurable Vehicle Tactical Trainer (RVTT):

The RVTT at JBLM trains soldiers from HMMVW and HEMMT/PLS based formations in basic and advanced convoy skills. The RVTT can incorporate small arms and crew-served weapons. The RVTT is de-signed for unit training and/or to sustain convoy operations proficiency of crews so they will be able to perform critical skills required in combat. To accomplish these required skills, the RVTT provides both basic and advanced training in: convoy and weapons engagement skills training, identification and avoidance of danger zones, react to contact, call for fire and CAS, dismounted and prepare for dismounted fire and maneuver, and shoot on the move.

1-26. Aviation Combined Arms Tactical Trainer (AVCATT):

The AVCATT is a mobile, transportable, multi-station virtual simulation device designed to support unit collective and combined arms training. AVCATT provides six man modules, re-configurable to any combination of attack, reconnaissance, lift and/or cargo helicopters.

1-27. Flight Simulations:

The Northwest Regional Simulator Facility has two full motion training simulators and two transportable simulators: the UH- 60A/L Blackhawk and the CH-47D Chinook Synthetic Flight Training Systems (SFTS), the AH-64E Apache Longbow Crew Trainer (LCT) and the UH-60M Transportable Blackhawk Operations Simulator (TBOS). The simulator systems are capable of instrument training in Instrument Meteorological Conditions (IMC), emergency procedures, weather conditions from ceiling and visibility

unlimited to 0-0, and in day or night configuration. Night vision goggle and ship board operations, as well as sling load training is also available.

References: [Chapter 5, MTC](#); [Appendix E](#)

1-28. ENTERPRISE MULTIMEDIA CENTER (EMC):

a. The EMC provides official photography, multimedia duplication, sound and presentations services. The EMC also provides graphics support for unit training requirements. This includes signs for deployment and all field exercises. Reproduction of graphic products over and above Common Levels of Service requires unit funds in place before work is approved. The video department provides support for official events. This includes change of commands, change of responsibility, reflagging ceremonies, memorials, and support for Field Training Exercises (FTX), Live Fire Exercises (LFX) and After Action Reviews (AAR). Also available are video production of special programs that are local and under \$10,000. All video productions over \$10,000 require a DA Form 1995 that must be approved by the Chief Information Officer (CIO)/G6 Visual Information Program Manager. All services are available during duty hours 0800-1600 Monday through Friday.

b. Support for Visual Information Services must be acquired through use of the Visual Information Ordering Site (VIOS) database at the following link: <https://www.vios-west.army.mil> . For more information on products and services please call 253-966-1170 or 1179.

c. References: [VIOS Database](#)

1-29. JBLM RANGE SUPPORT BRANCH:

a. General Description: The JBLM Range Support Branch manages 76,375 acres of training and impact area on JBLM. This includes 32 maneuver areas, 4 impact areas, 87 live fire ranges, 50 artillery or mortar firing points, an amphibious operations training site and 6 Military Operations in Urban Terrain (MOUT) sites. JBLM maneuver training land is divided into 25 numbered management tracts and seven close-in training areas (CTAs).

b. Range Support Branch provides the following:

(1) Master scheduling for all ranges and training areas through the Range Facility Management Support System (RFMSS)

(2) Event planning, deconfliction and safety monitoring

(3) Range inspections and firing approvals

(4) Environmental remediation and planning for Training Area management

c. Requirements

(1) Numbered training areas are scheduled in accordance with [FL Reg 350-30](#). CTAs are allocated to on-Base units per remarks on the Daily Range Schedule.

(2) Training area capacity is determined on a case by case basis, depending on size of units requesting scheduling, training plans, and other units requesting access.

d. Scheduling Constraints: Training area scheduling is affected by environmental restrictions listed in [FL Reg 420-5](#), [FL Reg 350-30](#) and [FL Reg 200-1](#).

(1) Cost: Above baseline costs (special range construction requirements, overtime, etc)

e. Resources

- (1) Location: DPTMS Range Support Branch, Bldg 4074 Lewis Main
- (2) Point of Contact: JBLM Range Operations Officer, 253-967-1555.
- (3) References: [FL Reg 350-30](#), [FL Reg 420-5](#), [Chapter 5, JBLM Ranges](#);

[Appendix G](#)

1-30. JBLM Ranges

a. General Description: JBLM live fire ranges support activities from basic marksmanship through platoon live fire maneuver. Due to ammunition danger zones and impact area restrictions, some fighting vehicle and aerial gunnery, as well as company-level and above live fire maneuver are supported at YTC.

b. Requirements

- (1) Ranges are scheduled in accordance with [FL Reg 350-30](#).
- (2) Range capacity is determined on a case by case basis, depending on size of units requesting scheduling, training plans, and other units requesting access.

c. Scheduling Constraints: Platoon live fire maneuver planning must include a meeting with Range Operations prior to scheduling. This is to ensure needed terrain closures can be programmed. Semi-annual (spring and fall) downrange cleanups in the Spring and Fall close live fire ranges.

- (1) Cost: Above baseline costs (special range construction requirements, overtime, etc)

d. Resources

- (1) Location: DPTMS Range Support Branch, Bldg 4074 Lewis Main.
- (2) Point of Contact: Range Operations Officer, 253-967-1555.
- (3) References: [FL Reg 350-30](#), [Appendix G](#)

1-31. JBLM Range Management:

a. Reconnaissance of ranges is authorized and highly encouraged.

- (1) Units should schedule in RFMSS a reconnaissance of a range
- (2) If the daily range schedule has been published an Unscheduled Access Request must be completed and turned into Range Operations for approval.
- (3) All unit reconnaissance that requires access to impact areas requires a map of the intended reconnaissance area. Maps will include location, routes and specific area within the impact area to recon.

b. Range Operations provides the following:

- (1) [FL Reg 350-30](#)
- (2) Range Firing Orders with safety data (SOP)
- (3) Range Flag

c. The OIC and the Range Safety Officer (RSO) must be on site.

- (1) OIC and RSO must be on orders signed by Battalion Commander. Normal minimum is an E-6 for OIC, E-5 for RSO.
- (2) Watch Range video (located at Range Operations, available 24/7)
- (3) Contract Ranges, Artillery, mortar, demo and HE grenades require E-7 OIC and E-6 for RSO
- (4) The Caswell Operator must be trained and certified.
- (5) Classes given are given by Range Operations monthly. See schedule at <https://ft.lewis.army.mil/DPTMS/range/range.htm>.

d. Range Operation

(1) All applicable Field Manuals (FM) and Technical Manuals (TM) must be on hand at the range.

(2) The unit must maintain FM communications with Range Operations at all times. Call in Opening and Closing Report to Range Operations

(3) There must be a dedicated medical evacuation vehicle with a minimum of combat lifesaver, currently certified and equipped with an aid bag. Notify Range Operations immediately in case of any accidents. Range Operations makes contact with Hospital, Gate Guards, JBLM Emergency Operations Center, MPs, etc. If no contact with Range Operations, call 911.

(4) At closing report, coordination for Range inspection is made

(5) Unmanned Aircraft System (UAS) operations are contracted for Training Areas. They are not part of your operation unless you tell Range Operations.

(6) Training Areas can be used by more than one unit, with co-use agreement. The prime user sets boundaries. There must be a signed agreement between units.

(7) Digging. Anything bigger than a tent stake requires a dig permit. Dig permits can be found on Range Operations website

<https://ft.lewis.army.mil/DPTMS/range/range.htm>

(8) Smoke. Smoke pots and smoke generators are not allowed with 1500 meters of post boundary and public roads.

1-32. YAKIMA TRAINING CENTER RANGE SUPPORT BRANCH

a. General Description: YTC is 327,651 acres (511 square miles) of undulating terrain dominated by three east-west parallel basaltic ridges with large intervening valleys. Vegetation consists primarily of sagebrush, bitter brush, and bunch grasses. Average precipitation is 6-9 inches per year, most of which is snow. Winters can be severe, with temperatures below zero. Summers are hot and dry with temperatures often in excess of 100 degrees. Winds can be severe.

b. Requirements

(1) Upon arrival of the advanced party, a unit representative will pick up an in-processing packet and receive an in-processing briefing by the Operations Center staff at bldg 159. The in-processing packet must be completed and returned to the Operations Center prior to the main body's arrival. Requirements for training at YTC can be found in [JBLM Reg 350-31](#).

(2) The size and conformation of YTC permits brigade on brigade exercises with minimal constraints; fully supported live fire exercises at battalion level are possible.

(3) Ranges and artillery/mortar firing. [JBLM Reg 350-31](#), Appendix B, is a listing of common weapons systems and firing events with facilities identified that will accommodate them. The Range Safety Officer maintains a comprehensive list for all surveyed firing points, declination stations and observation points at Range Operations Forward. Data for survey control points located throughout YTC are also available.

(4) Special use ranges. Non-permanent ranges may be established for special training events when permanent ranges do not meet training needs. These requirements should begin with a clear definition of the training, and firing that will be conducted. Planning for the execution of training event must include the YTC Range Operations staff to ensure fulfillment of the training goal. Safety is paramount.

Coordination will be made with the Range Facility Manager to ensure the best use of targetry and target devices.

c. Scheduling Constraints: Scheduling of ranges and other training facilities are on a first come first serve basis. G3 priority may change schedules if conflicts cannot be resolved at YTC.

(1) The Digital Multipurpose Range Complex (DMPRC)/Multipurpose Training Range (MPTR) needs to be scheduled well in advance as the completed scenario needs to be provided to the contractor a minimum of two weeks prior to execution of the training.

(2) Cost: There may be costs associated with the use of the DMPRC or MPTR. These are contractor operated ranges. Normal working hours are 16 hours a day Monday through Friday. Any times requested outside of these times will accrue a cost. The cost will be worked out with the DMPRC COR at the time the range is requested and times of operation are set.

d. Resources

(1) Location: Yakima, WA

(2) Point of Contact:

(a) Range Operations: (509) 577-3190 or DSN 638-3190

(b) Range Facilities: (509) 577-642 or DSN 638-3642

(c) DMPRC: (509) 577-3901/2/3 or DSN 638- 3901/2/3

(d) Billeting: (509) 577-3418 or DSN 638-3418

(3) References: [JBLM Reg 350-31](#), [Chapter 5, YTC Ranges](#), [YTC Training Unit SOP](#), [Appendix G](#)

1-33. YTC Range Management:

a. Reconnaissance of ranges is authorized and highly encouraged.

(1) Notify Range Operations and get an area access pass.

(2) Officer in Charge (OIC) signs for ranges from Range Operations, usually the day prior.

b. Range Operations provides the following:

(1) JBLM YTC Range Regulation 350-31

(2) Range Firing Orders with safety data (SOP)

(3) Range Flag

c. The OIC and the Range Safety Officer (RSO) must be on site.

(1) OIC and RSO must be on orders signed by Battalion Commander. Normal minimum is an E-6 for OIC, E-5 for RSO.

(2) Watch Range video (located at Range Operations, available 24/7)

(3) Contract Ranges, Artillery, mortar, demo and HE grenades require E-7 OIC and E-6 for RSO

(4) The Caswell Operator must be trained and certified.

(5) Classes are given by Range Operations monthly. See schedule at <https://ft.lewis.army.mil/ytcdptms/rangecontrol.htm>

d. Range Operation

(1) All applicable Field Manuals (FM) and Technical Manuals (TM) must be on hand at the range.

(2) The unit must maintain FM communications with Range Operations at all times. Call in Opening and Closing Report to Range Operations

(3) There must be a dedicated medical evacuation vehicle with a minimum of combat lifesaver, currently certified and equipped with an aid bag. Notify Range Operations immediately in case of any accidents. Range Operations makes contact with Hospital, Gate Guards, JBLM Emergency Operations Center, MPs, etc. If no contact with Range Operations, call 911.

(4) At closing report, coordination for Range inspection is made.

(5) UAS operations are contracted for Training Areas. They are not part of your operation unless you tell Range Operations.

(6) Training Areas can be used by more than one unit, with co-use agreement. The prime user sets boundaries. There must be a signed agreement between units.

(7) Digging. Anything bigger than a tent stake requires a dig permit. Dig permits can be found on Range Operations website

<https://ft.lewis.army.mil/ytcdptms/rangecontrol.htm>

(8) Smoke. Not allowed within 300 meters of installation boundary, the cantonment area or any public use road.

1-34. TRAINING SUPPORT BRANCH

a. The [Training Support Branch](#) (TSB) serves as the Joint Base Commander's executive agent on JBLM for external unit training support, Institutional Training and Installation Ammunition Management.

b. TSB coordinates all training resource requests with installation agencies for I Corps Exercises, USAR, NG, Sister Services, Foreign Services, Local Law Enforcement and other organizations.

c. Schedules and maintains over 200 buildings on JBLM-North in order to support JBLM transient training population.

d. TSB facilitates installation support to ROTC's Warrior Forge, Special Olympics of Washington, and operational training exercises for I Corps.

e. Schedules and manages three theaters on JBLM-Main, Evergreen, Carey and French.

f. Scheduling Constraints:

(1) Units from outside JBLM that wish to use Training Enablers at JBLM can contact TSB with Training requests through the TSB website at

<http://www.lewis.army.mil/dptms/td/tsb.htm>.

(2) Units should request training as early as possible. If needing ranges or training areas, TSB will work the Range scheduling process to schedule requirements. Units need to ensure required timelines for range scheduling in previous paragraphs are met.

(3) Units needing MTC support, either at the main campus or through Virtual Trainers at the satellite facilities, can go to the MTC website to submit training requests.

g. Resources:

(1) Carey Theater, 933 seats

(2) French Theater, 588 seats

(3) Evergreen Theater, 900 seats

(4) D Block WII facilities available for transient training population based on a reimbursable basis

- (a) 83 x Barracks
- (b) 12 x Dining Facilities
- (c) 12 x New Classrooms
- (d) 8 x Old Classrooms
- (e) 15 x Admin Buildings
- (f) 27 x Supply Rooms
- (g) 17 x Orderly Rooms
- (h) 12 x Shower Trailers
- (i) 12 x Day Rooms
- (j) 1 x Motor Pool

1-35. Individual Training Section

a. Primarily responsible for managing the Soldier Training Campus, a campus of 53 classrooms; enrollments in all Formal TRADOC Service Schools for IMCOM personnel; enrollments, course management, graduation and Army Training Resources and Requirements System (ATRRS) inputs for JBLM Troop Schools. Specific services include the following:

- (1) Manage all functions for the Soldier Training Campus (STC) including scheduling, maintenance, repair and technology.
- (2) Administer command sponsored courses trained on JBLM.
- (3) Develop annual individual training requirements, procure school seats and schedule classrooms.
- (4) Allocate bulk and mandatory quotas received from higher headquarters and other agencies to appropriate MSC/Directorates/Multi-Component units through the annual forecasting process.
- (5) Program and budget for Mobile Training Teams (MTTs), contracted courses, and TDY and return service schools.
- (6) Manage IMCOM Soldier and Civilian functional, professional and recurring training on JBLM.
- (7) Notify MSCs/Directorates/Activities of request approval/disapproval for service schools and establish suspense dates for processing Temporary Duty orders and/or further required actions.
- (8) Submit budget requests and status reports to MSC Budget Execution Team as required.

b. Major Commands/Directorates/Activities/Sub-installations must do the following:

- (1) Designate on appointment orders a School Representative to serve as their Point of Contact (POC).
 - (a) The appointment of Schools Representative will include Primary and Alternate personnel, phone number, fax number, E-mail address, office symbol, building/room location and duty section with copy provided to DPTMS/TSB.
 - (b) School Representatives will be the single contact in the MSC/Directorate for coordination with DPTMS/TSB. Their duties include, but are not limited to: submission of enrollment requests; deferment/deletion/substitution actions; management of MSC

quotas; concurrence/non-concurrence actions; TDY orders; dissemination of course information and class schedules; and projection of training quota requirements.

(c) All personnel assigned or projected to be MSC School Representatives at Brigade and Battalion level require knowledge of the Army Training Resource and Requirements System (ATRRS) and possess a log on ID and password for access to ATRRS. This will enable the School Representative to verify individual reservations, review courses listings, prerequisites, and schedules.

c. Scheduling Constraints: Classes begin at 0900 on the first day of the course. Personnel with reservations will be enrolled from 0900-0915. Standby personnel will be enrolled from 0915-0930. Personnel scheduled on the class roster who are not present will be considered as no-shows unless replaced by a standby from their MSC.

Vacancies caused by no-shows will be filled in the following priority:

(1) In the absence of a priority fill by an MSC, standby personnel from that MSC will be utilized to fill the vacancies based on the order of arrival indicated on the attendance sign-in sheet.

(2) No-show seats will be filled by standby personnel from other MSCs based on the order of arrival indicated on the attendance sheet. Standby personnel cannot be enrolled without a properly completed [HFL 888](#) provided coordination with G3TREX is accomplished and the unit submits proper enrollment forms within 24 hours. Failure to accomplish this by the start of the second day of class on the second day will result in student dismissal and return to the unit.

d. Resources Available (Classrooms may be signed out for unit training on a space available basis):

(1) Main Administrative offices: Building 3201; Brigade Support Cell: 477-2104/2180, 966-0834, 967-3683; Course Execution Cell: 967-2429/7627/2564/2677/2028/2213/2557

(2) STC Main - Building 3201

(a) 6 x 25 Distributed Learning (DL) with Internet

(b) 1 x 50 DL w/ Internet

(c) 2 x 40 DL w/ Internet

(d) 3 x 16 Video TeleTraining (VTT) w/ Internet (DLS)

(e) 1 x 60 Student auditorium DL w/ Internet

(3) STC Annex - Building 3203

(a) 5 x 25 DL w/ Internet

(4) STC Distributed Learning Systems (DLS) Annex - Building 6238

(a) 3 x 20 VTT w/ Internet

(5) STC North - D Block, Building 6D10

(a) 6 x 40

(6) STC Language Annex/Museum

(a) 4 x 25

(b) 10 x 15 Language Training Classrooms

e. Reference: [Chapter 5, Training Support Branch](#); [Appendix J](#)

1-36. Workforce Development

a. General Description: Workforce Development provides functional oversight and forecasting for the Joint Base Civilian Education System (CES). Mandatory Training tracking and forecasting, Career Track management and professional development.

b. Prerequisites: CES Professional development courses have prerequisites as follows

(1) Foundation Course: All interns, team leaders, supervisors and managers hired after 30 Sep 06; Employees with a break in service and previous service date is before 30 Sep 06. This training must be complete within the first year of employment.

(2) Basic Course: Army civilians in permanent appointments; Military supervisors of Army civilians; Must have completed the Foundation Course. This course must be complete within the first year of employment to meet Supervisory Probationary Period requirement. Employee must be a GS01-GS09 to take this course. Previous credit:

(a) Leadership Education and Development (LEAD) Course

(b) Officer Basic Course (OBC)

(c) Warrant Officer Advanced Course (WOAC)

(d) Advanced Leader Course (SLC).

(3) Intermediate Course: Army civilians in permanent appointments; Military supervisors of Army civilians. Applicants must have completed the Foundation Course, if required. This course must be completed within two years from placement in supervisory position. Target Grade is GS10-GS12 or comparable NAF grade and wage grades. Previous credit:

(a) Organizational Leadership for Executives (OLE)

(b) Captains Career Course (CCC)

(c) Warrant Officer Senior Course (WOSC)

(d) First Sergeant Course (FSC)

(4) Advanced Course: GS-13 and above or equivalent grade level; Army civilians in permanent appointments; Military supervisors of Army civilians. Previous credit:

(a) Army Management Staff College or Sustaining Base Leadership and Management (SBLM)

(b) Command and General Staff College (CGSC)/Intermediate Level Education (ILE)

(c) Warrant Officer's Senior Staff Course (WOSSC)

(d) Sergeant Majors Course (SMC)

c. Parameters/Restrictions

(1) Scheduling Constraints: Most Civilian recurring training requirements are online at various websites and are available on an immediate basis. CES functional courses, Professional Development courses and functional training must be forecast through Training Coordinators and enrolled via CHARTAS or ATRRS.

(2) Cost: TDY for CES is paid by the Army Management Staff College. However, some costs are billed to the organization such as rental car.

d. Resources

(1) Location: N/A

(2) Point of Contact: TSB, 967-2742

(3) References: [IMCOM Reg 350-1](#)

1-37. WESTERN REGION TRAINING SUPPORT CENTER

a. General Description: The Western Region Training Support Center (WRTSC) provides Training Aids, Devices, Simulations & Simulators support (TADSS) to all active Army, Navy, Air Force, Marine Corps, Coast Guard, Army National Guard, U.S. Army Reserve and Army ROTC units located in the states of Washington, Oregon, Montana, Idaho, California and Nevada. The WRTSC has a main warehouse located in Bldg 1401, JBLM-Main and 10 satellite locations throughout the Western Region.

b. Requirements

(1) Prerequisites: Based upon Commander's discretion and [HFL 473](#) submitted for all training.

(2) Capacity: No more than 30 students per class.

c. Parameters/Restrictions

(1) Scheduling Constraints: TADDS are accounted for within the WRTSC in the Training Support - Materiel Armywide Tracking System (TS-MATS) database. All TADDS must be tracked through TS-MATS to ensure property accountability and usage.

(2) Cost: There may be costs associated with the coordination of support personnel. Normal working hours are 9 hours a day Monday through Friday. Any times requested outside of these times will accrue a cost. The cost will be worked out with a MIPR or LOA at the time the support is requested. When requesting fabrication outside of common levels of service (CLS) a MIPR or LOA will also be required.

d. Resources

(1) Location: Classroom, MET (MRAP Egress Trainer), HEAT (HMMWV Egress Assistance Trainer), IED simulation training, MILES equipment training, and multiple device fabrications are all located at Building 1401, West 6th Street, JBLM.

(2) Point of Contact: Mr. Duncan Hurst 253.966.1169/Mr. Timothy Cass 253.966.1185

(3) References: [Chapter 5, TSC](#); [AR 5-9](#), [DA PAM 350-9](#), and [TRADOC PAM 350-9](#).

1-38. I CORPS G3 TRAINING AND EXERCISES (TREX)

a. General Description: [G-3 TREX](#) provides installation support to JBLM activities by tasking Major Subordinate Commands (MSC) through the Corps Central Tasking Office (CCTO), IAW [FL Reg 570-1](#). Non-JBLM units and organizations conducting training/operations at JBLM or YTC will submit requests for installation support to DPTMS/[Training Support Branch](#) (TSB). If required, TSB will request support from the SSCC-A through the CCTO, IAW [FL Reg 570-1](#).

b. Requirements

(1) Prerequisites: When external resources are required to accomplish training, due to the full utilization or non-availability of internal assets, coordination for support will be conducted between JBLM MSCs.

(2) Capacity: CCTO will only task units to support Corps-level exercises and operations.

c. Parameters/Restrictions

(1) Scheduling Constraints: Requests for SSCC-A support must be submitted to CCTO NLT 135 days from date of desired support. IAW [FL Reg 570-1](#), requests

submitted later than 120 days out must first be approved by the DCG before CCTO will take action on them.

(2) Cost: N/A

d. Resources

(1) Location: [G-3 TREX](#), Bldg 2025, 3rd Floor

(2) Point of Contact: Corps Central Tasking Office, 967-0395

(3) References: [FL Reg 570-1](#)

1-39. I CORPS G3 FORCE MANAGEMENT (FM)

a. General Description: [G-3 FM](#) is the I Corps POC for all New Equipment Fieldings (NEF) and New Equipment Training (NET). Units are not authorized DIRLAUTH with FORSCOM for any fieldings.

b. Requirements

(1) Prerequisites: As determined by NET/NEF

(2) Capacity: As needed.

c. Resources

(1) Location: [G-3 FM](#), Bldg 2027, 1st Floor

(2) Point of Contact: 253-477-1161

(3) References:

1-40. ASYMMETRICAL WARFARE/COUNTER IED

a. General Description: The I Corps Asymmetric Warfare/Counter-Improvised Explosive Device (C-IED) Team provides JBLM units with a first class, one-stop resource for asymmetric warfare and C-IED training information, resources and assistance. The team consists of military Subject Matter Experts (SME) with recent deployment experience and consultants from the Counter-Improvised Explosive Device Integration Cell (CI2C).

b. The CI2C is aligned with U.S. Army Forces Command Mission Support Elements at installations hosting corps and division headquarters, and at First Army Mobilization Training Centers. The CI2C is the Army component senior commander's resource for C-IED pre-deployment preparation, tailoring training based on the deploying commanders' mission requirements and training objectives. It serves as the entry point for all C-IED initiatives at the installation. The CI2C provides an enduring capability to synchronize C-IED training and gives commanders an immediate focus on asymmetric and IED threats. It teaches courses covering IED Awareness, COIST, Biometrics, Tactical Site Exploitation (TSE), CREW and Tactical Questioning.

c. The CI2C provides a holistic C-IED training program to assist units at home station with the development, design, integration and planning of individual and collective C-IED training by integrating enablers and assimilating emerging tactics, techniques and procedures from the combat theater.

d. Resources

(1) Location: [AW/CIED](#)

(2) Point of Contact: 253.967.8039

e. References: FORSCOM Pre-deployment Training guidance in Support of Combatant Commands / FORSCOM G3 central tasking – DTG 01142Z DEC10.

1-40. MEDICAL SIMULATION TRAINING CENTER

a. General Description: The Medical Simulation Training Center ([MSTC](#)) provides sustainment and enhancement training to Soldier medics in a performance-oriented fashion. It also provides combat lifesaver (CLS) training to non-medical personnel to those units that lack medical assets for training purposes. The [MSTC](#) program offers a standardized platform for training Medical Education and Demonstration of Individual Competence (MEDIC) Tables I-VIII, CLS, and Improved First Aid Kit (IFAK)/Self Aid Buddy Aid (SABA).

b. Requirements

(1) Prerequisites: N/A

(2) Capacity: Capacity is predetermined according to class, i.e., MEDIC approximately 50, CLS approximately 80, and IFAK approximately 80.

c. Parameters/Restrictions

(1) Scheduling Constraints: 68Ws are required to complete MEDIC tables I-VIII annually in order to remain MOS qualified. All courses are scheduled on a first-come, first-served basis through [Training Support Branch](#) (TSB), (253) 967-4249.

(2) Cost: N/A

d. Resources

(1) Location: [MSTC](#) – Building 9031

(2) Point of Contact: [MSTC](#) Commercial: (253) 968-3842. DSN 782

(3) References: [AR 40-68](#), [AR 350-1](#), [TC 8-800](#), [Soldier Training Publication \(STP\) 21-1-SMCT](#), IS0871 Combat Lifesaver Course Student Self Study, and IS0873 Combat Lifesaver Course: Instructor Guide, AMEDD Center and School CLS Program.

1-41. I CORPS G2: JBLM LANGUAGE AND CULTURE CENTER (JBLM-LCC)

a. General Description: The I CORPS G2: JBLM LANGUAGE AND CULTURE CENTER (JBLM-LCC) is the primary center for the delivery of mission essential language services for JBLM and for the USAR/ARNG units in the Western Region of CONUS. It serves the following customers: Military Intelligence AC linguists, USAR/ARNG linguists and mobilizing units. In addition, Service members, family members, and DoD civilians have access to the resources of the Training Center. Resources include: classrooms, a language laboratory, multi-media language materials, cultural awareness programs, formal instruction with native speaker instructors, and tailored materials and classes developed for mission requirements.

b. Requirements: Linguists and units requiring language training submit an email of request to the Director of the JBLM-LCC outlining the numbers of Service members, dates, and focus of training (i.e. refresher or deployment training).

(1) Prerequisites: Prior to Refresher Training - linguists need to provide current DLPT score and date of last test.

(2) Capacity: There are 15 classroom in the JBLM-LCC and ten overflow classrooms that can be scheduled at the JBLM Museum.

c. Parameters/Restrictions

(1) Scheduling Constraints: The JBLM-LCC requires at least one week notice to start a class. If the JBLM-LCC is at capacity, the unit may be required to provide the venue.

(2) Cost: Language instruction is provided by Contractors. Funding is available for MI Refresher Training through Army TALP funding. HQDA EXORD 273-10 provides funding for specified deployment training. Units may be required to provide funding for contract instruction through unit funding for deployment training. Pre-deployment language familiarization and cultural awareness is upon request and can be any length from a couple of hours to sixteen weeks based upon unit mission and requirements. POIs are determined by the length of the training.

d. Resources

(1) Location: The JBLM-LCC is in Building 4292 on 9th Division Drive and the overflow classrooms are on the third floor of the JBLM Military Museum, Building 4320

(2) Point of Contact: Yvonne Pawelek (253) 966-3812 Email:

Yvonne.m.pawelek.civ@mail.mil

(3) References: [AR 11-6](#), [AR 350-20](#), and HQDA EXORD 273-10: For Culture and Language Pre-Deployment Training Standards

1-42. PROGRAM MANAGERS

1-43. AFSBn –Lewis Logistics Support Assistance

a. General Description: The AFSBn provides Logistics Assistance, Subject Matter Expertise, and training support through Logistics Assistance Representatives (LARs), knowledgeable DA Civilians and contractors and through its ability to connect a unit to a myriad of system specific Program Managers (PMs). Each SBCT and CAB has an embedded Brigade Logistics Support Team (BLST) which serves as the unit's entry point for any AFSBn related support requests.

b. Resources:

(1) SBCTs and CAB contact their supporting BLST team or Support Operations Officer.

(2) Chief, LSE (I Corps) 253-966-9164, celestino.babiloniarivera.civ@mail.mil

(3) LMS for HQ, I Corps; 62nd MED BDE; 201st BfSB 253-966-2262
robert.c.shoaff.civ@mail.mil

(4) LMS for 17th FiB; 555 ENG BDE, 253-967-2280, jack.m.toomata.civ@mail.mil

(5) LMS for 42nd MP BDE; 593rd SBDE, 253-967-2078,
gretta.r.white.civ@mail.mil

1-44. PM Stryker

a. General Description: Vehicle Fielding and Maintenance Support

b. Resources

(1) Location: Bldg R-3752

(2) Point of Contact: 477-5887

c. Sponsor: PM SBCT (Mr Vince Manning1-45. TACOM Total Package Fielding

d. General Description: De-process and Issue Tactical Wheeled Vehicles

e. Resources

(1) Location: Bldg 9622

(2) Point of Contact: 966-0203

1-45. C4ISR-CENTRIC PROGRAMS

1-46. AFSBn-Lewis C4ISR Coordination

- a. General Description: Provide coordination and resolution for all JBLM unit C4ISR needs/issues.
- b. Resources
 - (1) Location: Bldg 9630
 - (2) Point of Contact: 967-1498

1-47. PEO C3T- C4ISR Field Support Branch

- a. General Description: PEO C3T Regional Field Support Planning
- b. Resources
 - (1) Location: Bldg 1233
 - (2) Point of Contact: 966-3361
 - (3) Sponsor: PEO-C3T, RMD, FS Pacific

1-48. PM Mission Command

- a. General Description: Develop, deploy and sustain integrated Mission Command (MC) software capabilities to the Army and Joint forces. PM MC supports the Warfighter by ensuring units are efficiently fielded, effectively trained and professionally supported. PM MC focuses its efforts on providing rapid delivery of capability to the field through software development, which allows constant interaction with the users to help maintain operational relevancy. These interactions have been vital to help identify and provide solutions to current challenges.
- b. Resources
 - (1) Location: Bldg 1233
 - (2) Point of Contact: 966-3361
- c. Sponsor: PEO-C3T, RMD, FS Pacific

1-49. PM BCS3 (Battle Command Sustainment and Support System)

- a. General Description: Sustainment Command and Control (C2) provides lifecycle management of the Army's Sustainment C2. Supports mission planning and execution in classified, unclassified and coalition environments. Provides actionable common views of sustainment C2 information in a tailored, modular manner. It is scalable to meet critical information requirements of commanders and staffs in full spectrum operations. Provides relevant and timely Log C2 information to the Army, Joint, Inter-agency, Inter-governmental and Multi-national war fighters, leaders and staffs.
- b. Resources
 - (1) Location: Bldg 1233
 - (2) Point of Contact: 966-3361
 - (3) Sponsor: PEO-C3T, RMD, FS Pacific

1-50. PM FSC2 Field Integration Office

- a. General Description: Provide Field Support for Fire Support Command and Control (FSC2), under Project Manager Mission Command (PM MC), Program Executive Office Command Control and Communications Tactical, is the Army Mission

Command System (MCS) component that provides the U.S. Army, Joint and Coalition Commanders with the capability to plan and execute the delivery of both lethal and non-lethal fires.

b. Resources

(1) Location: Bldg 6192

(2) Point of Contact: 966-4507

c. Sponsor: PEO-C3T, RMD, FS Pacific

1-51. PM WIN-T Command Post & System Integration (CPSI) (Training)

a. General Description: SICPS consists of the integration of approved and fielded Command and Control (C2) and other C4ISR systems technology into platforms supporting the operational needs of the Current Mechanized, Light, and Stryker Brigade Combat Team (SBCT) forces, with applicability to the Future Force. SICPS consists of various systems, specifically the SICPS Command Post Platform (CPP), which includes the Command Post Local Area Network (CP LAN) and Command Post Communications System (CPCS); the Command Center System (CCS); and the Trailer Mounted Support System (TMSS).

b. Resources

(1) Location: Bldg 14A91

(2) Point of Contact: 967-9831

1-52. PM WIN-T

a. General Description: Providing "networking at-the-quick-halt". WIN-T Increment 1 is a Joint compatible communications package that allows the Warfighter to use advanced networking capabilities, retain interoperability with current force systems and future increments of WIN-T. WIN-T Increment 1a upgrades the former Joint Network Node (JNN) satellite capability to access the Ka-band defense Wideband Global Satellite (WGS), reducing reliance on commercial Ku-band satellite. WIN-T Increment 1b introduces the Net Centric Waveform (NCW), a dynamic waveform that optimizes bandwidth and satellite utilization and Colorless Core technology, which further enhances security.

b. Resources

(1) Location:

(2) Point of Contact: 443 686 2800

(3) Mr Rob Bullobo

1-53. FBCB2 (Force XXI Battle Command, Brigade-and-Below)

a. General Description: Provides leaders and Soldiers with the BC capabilities that have fundamentally changed American warfare, drastically improving our capability to execute full spectrum operations. PM FBCB2 products include computer hardware, software, communications and network management infrastructure to form an integrated system. The next generation of FBCB2 will be Joint Battle Command-Platform (JBC-P). It will be the principal command and control system for the Army and Marine Corps while providing users access to the tactical information necessary to achieve information dominance over the enemy.

b. Resources

(1) Location: Bldg 9620,
Point of Contact:
443-395-1149

(2) FBCB2 Fielding, / 966-5921, PM TRCS Tactical Radio support

1-54. PEO-STRI

- a. General Description: PEO support for Live-Virtual-Constructive Simulations
- b. Resources
 - (1) Location: Bldg 1401
 - (2) Point of Contact: 966-3884

1-55. PEO IES - PM MC4 (Medical Communications for Combat Casualty Care)

- a. General Description: Hardware, software, training, and fielding support
- b. Resources
 - (1) Location: Bldg 9500
 - (2) Point of Contact: 966-4470

1-56. AVIATION & MISSILE CENTRIC PROGRAMS

1-57. AFSBn-Lewis AMCOM Item Coordination

- a. General Description: Provide coordination and resolution for all JBLM unit Aviation and Missile needs/issues.
- b. Resources
 - (1) Location: Bldg 9630
 - (2) Point of Contact: (253) 975-7550 or CAB BLST (253) 966-9158

1-58. PM PFRMS (Precision Fires Rocket and Missile System)

- a. General Description:
- b. Resources
 - (1) Location: 17 FIB Motor Pool
 - (2) Point of Contact: (253)301-8275, HIMARS Support / (253)680-9711, Sentinel Support

1-59. PM CCWS (Close Combat Weapons Systems)

- a. General Description: MTAS/ITAS Field Support
- b. Resources
 - (1) Location: Bldg 3822 RM 117
 - (2) Point of Contact: Office: 966-8685 Cell: 253-241-2044
- c. Sponsor: Ken Coleman 256-842-0476

1-60. REFERENCES

See [Appendix A](#)

CHAPTER 2 – COMMON COMPONENTS OF TRAINING

2-1. PARAMETERS AND RESTRICTIONS

All training conducted at JBLM and YTC must be planned and prepared for, executed against an established standard, assessed, and where necessary redone to reinforce standards. Training occurring on training ranges and training areas must be coordinated with JBLM Range Support Branch or YTC Range Support Branch before the training is conducted. Risk assessment and environmental impact assessments are mandatory components of the planning phase of training.

2-2. REFERENCES

See [Appendix A](#)

2-3. SAFETY PROCEDURES

a. Program Guidance: The training safety goal is to conduct realistic, accident-free training through execution of proactive and comprehensive unit safety programs and by managing the risks inherent in military training. Commanders set the safety standards for their units. Leaders who know and adhere to established procedures and performance standards are the key to safe unit operations.

b. Requirements: It is the responsibility of leaders at all levels to instill in their subordinates a safety conscious attitude and a sense of personal responsibility for personal and unit safety. In safety, there is no substitute for leadership by example.

c. References: [FL Pam 385-1-1](#)

2-4. PHYSICAL TRAINING ROUTES

a. General Description: Physical Training (PT) routes are designed to provide safe, traffic free areas for units to conduct mandatory physical training. [Appendix C](#) prescribes the approved unit running and road march routes for JBLM, and the safety requirements for running in formation.

b. Requirements

(1) Prerequisites: Commanders and/or responsible individuals conducting scheduled PT runs will ensure that their running formations (consisting of four or more Service members) only use approved running routes. They will also ensure correct safety procedures are followed.

c. Parameters/Restrictions

(1) Scheduling Constraints: PT routes will be closed to vehicle traffic from 0630-0800 weekdays for morning runs.

d. Resources

(1) Location: Various on JBLM

(2) Point of Contact: The POC for this appendix is the SMC Safety Office.

(3) References: [Appendix C](#), [JBLM Reg 190-5](#), [FL Reg 350-30](#), [JBLM Reg 350-31](#) and [FL Reg 210-1](#).

2-5. COMBAT VEHICLE TRAIL/ROUTE PROCEDURES

- a. Program Guidance: These procedures ensure proper management of JBLM Infrastructure and Quality of Life while providing maximum combat training to units.
- b. Requirements: Violators of this policy are subject to receiving DD Form 1408, Armed Forces Traffic Ticket, from the JBLM Law Enforcement. Exceptions to this policy will be made on an individual basis and must be coordinated with Provost Marshal Office (PMO), Safety, and DPTMS to the SMC Deputy Chief of Staff prior to movement.
- c. Parameters and Restrictions: All persons operating heavy combat vehicles such as Strykers, ASV's, LAV's, and tracked vehicles on JBLM are prohibited from movement within restricted areas of the cantonment area. Restricted areas include housing areas, school zones, hospitals, and commercial facilities (PX, Commissary, Shoppettes, etc.). Units with heavy combat vehicles are authorized movement from motor pools to training areas, wash racks, ASP, maintenance facilities, DOL, and the Combat Vehicle Trail. The lead vehicle of the convoy will utilize appropriate illumination and visibility equipment (lights and 4-way flashers) at all times when operating in the cantonment area. Unless posted otherwise, the speed limit for the Combat Vehicle Trail is 25 MPH. Units will comply with normal marked speed limits during all movements off the Combat Vehicle Trail.
- d. References:

2-6. DEMOLITION TRAINING

Selected demolitions training tasks and events have been identified as more appropriate for conduct at YTC, due to noise effects. To preserve our core explosion-based live fire training capability in a time of increased encroachment on the installation, limits have been placed on demolition training at JBLM and units must conduct some demolition training at YTC. Refer to [FL Reg 350-30](#), [FL Reg 350-30 Change 1](#) and [JBLM Reg 350-31](#) for details.

2-7. RISK MANAGEMENT

- a. Program Guidance: Leaders at all levels are required to integrate Risk Management into planning and execution of operations. Risk management is the deliberate assessment of operational hazards and the identification and application of specific actions to mitigate those hazards. Risk Assessment training support is available from the Installation Safety Office.
- b. Requirements: Units will teach the risk management tasks and skills outlined in [FL Pam 385-1-1](#) to all leaders (E-5 and above).
- c. References: [FL Pam 385-1-1](#), I Corps Risk Management Guide: Tactical Training and Operations, is I Corps' comprehensive guidance for risk management.

2-8. ENVIRONMENT

2-9. PREVENTION OF ENVIRONMENTAL DAMAGE DURING FIELD OPERATIONS

- a. Program Guidance: It is the responsibility of every Service Member to reduce or prevent the environmental impact and violations occurring from all daily operations. Many daily activities, usually not associated with having an environmental impact,

collectively contribute to JBLM, as a whole, having a large impact on the environment and the use of natural resources.

b. Requirements: Units will ensure that soldiers are aware of the impact they have on the environment and natural resources from all activities not just training. Provisions for meeting this requirement are addressed in JBLM Regulation 200-1 and the unit's Environmental Operating Permit (EOP).

c. Parameters and Restrictions: Parameters and restrictions are defined by the provisions of [AR 200-1](#) and [FL Reg 200-1](#), as well as applicable federal, state, and local statutes and environmental regulations.

d. References:

(1) [FL Reg 350-30](#) JBLM Range Regulation

(2) [JBLM Reg 350-31](#) YTC Range Regulation

(3) [FL Reg 200-1](#) Environmental Protection and Enhancement

(4) [FL Reg 420-5](#) Procedures for the Protection of State and Federally Listed Threatened, Endangered, Candidate Species, Species of Concern, and Designated Critical Habitat

(5) Environmental Coordination Map (digital) available at https://home.army.mil/sites/cnt/jblm/dptms/trqdiv/Range_Maps/ecm.pdf.

(6) Either the local Range Officer or the PW Environmental Division can answer further questions. Refer to the [YTC PW Website](#) for Yakima-specific environmental questions. POCs and contact information are also available at the website.

2-10. ENVIRONMENTAL CONSIDERATIONS FOR PLANNING TRAINING

a. Program Guidance: Joint Base Installation staff will annually review requests for use of installation training lands. JB staff will work in concert with training planners to design and schedule training events against available resources. The common goal is to meet mission training requirements while sustaining the long term viability of training lands.

b. Requirements: Coordination with PW, Environmental Division may be required prior to submitting RFMSS to DPTMS. DPTMS will determine the coordination requirements.

c. Parameters and Restrictions: All MSC G3/S3s should review [FL Reg 200-1](#), Appendix L and [FL Reg 420-5](#) prior to initial development of training plans and event scenarios.

d. References:

(1) [FL Reg 200-1](#) - This regulation prescribes the policies and procedures for conservation, protection, and enhancement of the environment at JBLM, its sub-installations and supported facilities. This regulation implements the requirements of federal, state, regional, and local environmental laws and regulations. Violation of many of the requirements in this regulation is punishable under federal, state, and/or local law.

(2) Specific information in regards to training activities focuses on pollution prevention, reverse osmosis water purification unit (ROWPU) training, digging or soil excavation, wheel and tracked vehicle movement, hazardous material/waste management, spill contingency plans (i.e., all training units must have requisite training, supplies, and plans to respond to hazardous material spills or accidents), noise abatement, and natural and cultural resource protection. Appendices further detail the

exact requirements for the conduct of field training, operations of motor pools, and the digging permit process.

(3) JBLM Reg 350-2, [Appendix H](#). The purpose of this regulation is to provide guidance and procedures for the planning and requesting of non-military properties and facilities for training and operations. Non-military properties and facilities may include those that are commonly referred to as "public" in nature, such as state highway rest stops. Most difficulties encountered in the acquisition of off-Base properties involve late submissions of land use requests. Submissions from DPTM 180 days prior to occupancy date are required by PW. This allows DPTMS, Public Works (PW), and the Corps of Engineers (COE) to process the request in compliance with the Army regulations on acquisition.

(4) [FL Reg 350-30](#) and [JBLM Reg 350-31](#). These regulations assist in planning training by identifying specific environmental limitations of live fire ranges, maneuver training areas, and non-firing live training facilities at JBLM and YTC.

(5) [FL Reg 420-5](#). This regulation prescribes procedures to protect endangered, threatened, and/or candidate species, and the habitat components necessary to support their continued existence on JBLM and sub-installations. Failure to comply with the Endangered Species Act will delay or halt the ongoing or proposed activity and may also result in substantial civil and criminal penalties, to include fines of up to \$50,000, and imprisonment for up to one year for any one violation. Unit commanders are responsible for conducting their activities in accordance with the procedures set forth in this regulation.

(6) Environmental Coordination Maps. Units must use the Environmental Coordination Maps for JBLM and YTC in planning training events. JBLM maps are available from the Public Works Environmental Division, Bldg 2012, 253-967-1780. Limited YTC maps are available from YTC DPTMS (509) 577-3204. Maps in digital form are located at https://home.army.mil/sites/cnt/jblm/dptms/trgdiv/Range_Maps/ecm.pdf.

2-11. ENVIRONMENTAL POINTS OF CONTACT

a. Program Guidance: PW Environmental Divisions (JBLM and YTC) are the resident experts for all environmental matters.

b. Requirements: Contact information for various environmental areas, including training event issues, is in [FL Reg 200-1](#).

c. Parameters and Restrictions: None.

d. References:

(1) [FL Reg 200-1](#)

(2) General field training guidance can be obtained by calling JBLM PW at (253) 967-5337 and for the Environmental Division of PW for YTC at (509) 577-3402.

(3) Hazardous Material/Waste Management information can be obtained by calling the Environmental Services office at 967-4786 or the Environmental Division of PW at YTC at 577-3402.

(4) Information on digging activities can be obtained from PW at 967-5237 or from the PW Environmental Division at 967-5337. For YTC dig permits, contact YTC Range Operations at (509) 577-3220.

2-12. INTEGRATED TRAINING AREA MANAGEMENT (ITAM) PROGRAM

a. Program Guidance: The ITAM program is the Army's comprehensive approach to land management. ITAM is based on the integration of military mission, natural resource stewardship, and environmental compliance. ITAM provides for the monitoring and maintenance of Army training land in order to ensure quality training and realism, reduce environmental damage, and enhanced public image of the Army as a conscientious land steward. The ITAM program is composed of four major elements:

(1) Range and Training Land Assessment (RTLA) inventories and monitors natural resources in order to document resource conditions and assess the ability of the land to withstand impacts.

(2) Land Rehabilitation and Maintenance (LRAM) uses vegetation removal, revegetation, and preventive and corrective measures to rehabilitate the land and enhance the realism of training.

(3) Sustainable Range Awareness (SRA) educates officers, enlisted soldiers, and community members to foster the wise use of our land.

(4) Training Requirements Integration (TRI) improves coordination and facilitates cooperation by providing information on land resource requirements.

b. Requirements: According to the Sustainable Range Program (SRP) and [AR 350-19](#), the objectives of the Army ITAM program are to:

(1) Achieve optimal sustained use of lands for the execution of realistic training and testing, by providing a sustainable core capability, which balances usage, condition, and level of maintenance.

(2) Implement a management and decision-making process, which integrates Army training and other mission requirements for land use with sound natural and cultural resources management.

(3) Advocate proactive conservation and land management practices. Align Army training land management priorities with the Army training, testing, and readiness priorities.

c. The ITAM program is under proponent responsibility of Department of Army (DA), G-3. On JBLM, the entire program is under the responsibility of the Directorate of Plans, Training, Mobilization, and Security and directly located in Range Division. In Range Division, the ITAM program is the Land Management Branch. The JBLM ITAM program bridges the gap between the training community and natural resource managers through its four components:

(1) Training Requirements Integration

(2) Range and Training Land Assessment

(3) Land Rehabilitation and Maintenance

(4) Sustainable Range Awareness.

d. Parameters and Restrictions: JBLM provides 76,375 acres of training and impact area for year-round military training and recreation. Service members and recreational users must use training areas, sites, and ranges in a safe and environmentally responsible manner to conserve JBLM as a training resource now and into the future.

(1) Everyone must ensure compliance with safety, environmental, and natural and cultural resource policies and regulations from the Departments of Defense and Army, JBLM, and Federal, State, and local regulators.

(2) Use of Training Areas

- (a) Use camouflage netting instead of live vegetation. Dead vegetation gives away your position.
 - (b) Get dig permits from Public Works before digging.
 - (c) Properly back-fill and smooth all excavations/holes. Restore the disturbed area to a natural condition.
 - (d) Police your training area before you leave. Remove all tactical wire, commo wire, ammo residue, brass, pallets, and litter after use. Properly dispose of all trash.
 - (e) Stay on established roads when you are within 50 meters of any bodies of water.
 - (f) Off-road vehicle movement is prohibited on Weir and Johnson Prairies (Merrill, Darby, and El Guettar DZ's) in Training Areas 21/22 as well as areas in TAs 13, 14, and 15. Refer to the latest Range Environmental Map at Range Support Branch.
 - (g) Contact Range Operations for burn ban status. Smoke training is not permitted during burn ban periods.
 - (h) Report all accidents and suspicious digging to Range Operations.
 - (i) Request Medevacs from Range Operations.
- (3) Fire Levels
- (a) Level 1 - Pyrotechnics, troop fires & smoking authorized.
 - (b) Level 2 - Pyrotechnics, troop fires & smoking allowed on roads, gravel, or other cleared surfaces (No Tracers).
 - (c) Level 3 - Pyrotechnics, troop fires & tracers prohibited. Smoking allowed on roads, gravel, or specially prepared areas free of flammable materials.
- (4) Fire Prevention
- (a) Outdoor Fire Hazard Season is from June through October. Avoid parking on dry, dead grass.
 - (b) Set and use designated smoking areas on ranges. Use roads, gravel pits, or areas free of flammable materials.
 - (c) Ensure that flame-producing pyrotechnics are not used on or near fuels that may start or feed a forest or range fire.
 - (d) If a range fire starts, contact Range Operations and start fire-fighting. DO NOT endanger Service members.
 - (e) Do not fight fires in the Artillery Impact Area.
- (5) Vehicle Movement
- (a) Stay on established trails and roads.
 - (b) Avoid neutral steers and sharp turns.
 - (c) During off-road maneuvers, spread out. Try not to track the vehicle in front of you.
 - (d) Use a ground guide in doubtful terrain, even in daylight.
 - (e) Stay clear of off-limit areas that are marked with signs or Seibert Stakes.
 - (f) Cross streams at Authorized Ford Sites only.
- (6) Petroleum Products and Hazardous Materials
- (a) Know and comply with your unit's spill contingency plan.
 - (b) Use designated refueling sites along with a drip pan and on-hand spill kit. Carry drip pans, drums, and dry absorbent for spills.
 - (c) Report spills to your higher HQ's, Range Operations, and JBLM Fire Department.

- (d) Turn-in all hazardous wastes to unit-level collection points.
- (e) Failure to report spills is a Federal offense, as is improper disposal of hazardous materials.
- (f) Refueling operations within 100 meters of any water body is prohibited.
- (7) Endangered Species
 - (a) Follow [FL Reg 420-5](#), Endangered Species Regulation.
 - (b) It is a Federal offense to disturb any endangered species or its habitat.
- (8) Cultural/Archeological Resources
 - (a) Removal of cultural or archeological artifacts is a Federal offense.
 - (b) Ground disturbing activities are prohibited within Cultural Resource sites, which are Seibert staked.
 - (c) Stop digging activity immediately if historic or prehistoric artifacts are inadvertently discovered and report to Range Operations.
- e. References:
 - (1) [FL Reg 350-30](#) JBLM Range Regulations
 - (2) [JBLM Reg 350-31](#) Yakima Training Center Range Regulations
 - (3) [AR 350-19](#), ITAM Regulation
 - (4) [FL Reg 200-1](#), Environmental Protection and Enhancement
 - (5) [FL Reg 420-5](#), Procedures for the Protection of State and Federally Listed Threatened, Endangered, Candidate Species, Species of Concern, and Designated Critical Habitat

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CHAPTER 3 – BASE SCHOOLS AND TRAINING PROGRAMS

3-1. SOLDIER COMMON TRAINING EVENTS AND TASKS

3-2. PHYSICAL FITNESS TRAINING

a. Training Parameters/Restrictions: Units conduct PT from 0630 to 0800 Monday through Friday. Exceptions include:

(1) Unit foot marches, which take longer than one hour, may begin earlier than 0630, at the unit commander's discretion, but will end by 0800.

(2) APFT test administration can begin at 0600, with the run beginning at 0630 with the closures of the roads.

(3) Training Areas for PT. Units may conduct PT on and around Watkins Field. Commanders will approve routes used by units, defined as any PT group of two or more Service members, for both running and foot marches. Units will not conduct these PT activities in housing areas or on high-traffic routes. Units will not restrict the operation of school buses. [Appendix C](#) has additional information concerning restricted running and marching routes.

b. Safety:

(1) Safety personnel will run at the front and rear of each squad-size or larger formation. Safety personnel will carry coned flashlights during periods of darkness or limited visibility.

(2) Platoon and larger formations must ensure they have enough road guards to cover intersections. Platoon and larger formations will designate and maintain a minimum of four road guards.

(3) Running Group Straggler Control. The intent is to maintain control of unit personnel, ensure the unit finishes the run together, assist stragglers by maintaining motivation and self-esteem, and facilitate identifying Service members who need special fitness programs. Running groups squad-size and larger will designate one or more straggler control personnel. Straggler control personnel will carry coned flashlights during periods of darkness or limited visibility.

c. Programs Available: Pregnant Soldier Fitness Program (see [FL Reg 40-8](#), JBLM Pregnant Soldier Wellness Program). The primary goal of the Pregnant Soldier Wellness Program (PSWP) is to provide maximum fitness opportunities to pregnant Service members, thereby reducing the transition back to full duty.

d. Enablers

- (1) Watkins Field
- (2) Main and North Base Gyms
- (3) JBLM-Obstacle course

e. References:

- (1) [Appendix C](#), Physical Training Routes
- (2) [JBLM Reg 190-5](#)
- (3) [FL Reg 350-30](#)
- (4) [JBLM Reg 350-31](#)
- (5) [FL Reg 210-1](#)
- (6) [I Corps Reg 210-6](#)
- (7) [AR 40-501](#), Standards of Medical Fitness, August 1995

(8) [FL Reg 40-8](#), JBLM Pregnant Soldier Wellness Program, February 2000

Table 1: Weapons Training Events and Enablers

JBLM				YTC		
TASK	PRI RANGE	ALT RANGE	NOTES	PRI RANGE	ALT RANGE	NOTES
M9 INSTRUCTIONAL FIRE	18 , 4P	SEE NOTE	2B , 2C , 6B , 16 , 17A , 17B , 25B , 25C , 29A , 29B , 32A , 32B , 89 , 90 , 105 , 106 , 107 , 110-114	2	1	
M9 COMBAT PISTOL QUAL COURSE	18 , 4P	SEE NOTE	2B , 2C , 6B , 16 , 17A , 17B , 25B , 25C , 29A , 29B , 32A , 32B , 89 , 90 , 105 , 106 , 107 , 110-114	2	n/a	
M9 MPFQC QUALIFICATION	3	SEE NOTE	16 , 89 , 90	2	n/a	
M16/M4 ZERO	2A , 6A , 13	SEE NOTE	2B , 2C , 6B , 16 , 17A , 17B , 25B , 25C , 29A , 29B , 32A , 32B , 89 , 90 , 105 , 106 , 107 , 110-114	1	11	
M16/M4 QUALIFICATION	1 , 5 , 12	SEE NOTE	2B , 2C , 6B , 16 , 17A , 17B , 25B , 25C , 29A , 29B , 32A , 32B , 89 , 90 , 105 , 106 , 107 , 110-114	73	1 , 11	
M16/M4 CLOSE COMBAT OPTIC ZERO	SEE NOTE	SEE NOTE	2B , 2C , 6B , 16 , 17A , 17B , 25B , 25C , 29A , 29B , 32A , 32B , 89 , 90 , 105 , 106 , 107 , 110-114	1	11	
M16/M4 CLOSE COMBAT OPTIC QUAL	2A , 6A , 13	SEE NOTE	2B , 2C , 6B , 16 , 17A , 17B , 25B , 25C , 29A , 29B , 32A , 32B , 89 , 90 , 105 , 106 , 107 , 110-114	73	1 , 11	
M16/M4 THERMAL WEAPONS SITE ZERO	N/A	N/A	NO REFERENCE IN FM	1	11	
M16/M4 THERMAL WEAPONS SITE NIGHT FIELD FIRE	N/A	N/A	NO REFERENCE IN FM	73	1 , 11	
M16/M4 THERMAL WEAPONS SITE RECORD	N/A	N/A	NO REFERENCE IN FM	73	1 , 11	
M16/M4 INFRARED IR ZERO	SEE NOTE	SEE NOTE	2B , 2C , 6B , 16 , 17A , 17B , 25B , 25C , 29A , 29B , 32A , 32B , 89 , 90 , 105 , 106 , 107 , 110-114	1	11	
M16/M4 INFRARED IR FIELD FIRE	1 , 5 , 12	SEE NOTE	2B , 2C , 6B , 16 , 17A , 17B , 25B , 25C , 29A , 29B , 32A , 32B , 89 , 90 , 105 , 106 , 107 , 110-114	73	1 , 11	
M16/M4 INFRARED IR RECORD	1 , 5 , 12	SEE NOTE	2B , 2C , 6B , 16 , 17A , 17B , 25B , 25C , 29A , 29B , 32A , 32B , 89 , 90 , 105 , 106 , 107 , 110-114	73	1 , 11	

JBLM				YTC		
TASK	PRI RANGE	ALT RANGE	NOTES	PRI RANGE	ALT RANGE	NOTES
M16/M4 RAPID SEMI-AUTO FIRE	SEE NOTE	SEE NOTE	2B , 2C , 6B , 16 , 17A , 17B , 25B , 25C , 29A , 29B , 32A , 32B , 89 , 90 , 105 , 106 , 107 , 110-114	73	11	
M16/M4 SUPPRESSIVE FIRE	SEE NOTE	SEE NOTE	2B , 2C , 6B , 16 , 17A , 17B , 25B , 25C , 29A , 29B , 32A , 32B , 89 , 90 , 105 , 106 , 107 , 110-114	73	11	
M16/M4 QUICK FIRE	SEE NOTE	SEE NOTE	2B , 2C , 6B , 16 , 17A , 17B , 25B , 25C , 29A , 29B , 32A , 32B , 89 , 90 , 105 , 106 , 107 , 110-114	73	11	
M16/M4 SRM REFLEXIVE FIRE	SEE NOTE	SEE NOTE	2B , 2C , 6B , 16 , 17A , 17B , 25B , 25C , 29A , 29B , 32A , 32B , 89 , 90 , 105 , 106 , 107 , 110-114	73	11	
M16/M4 SRM TARGET DISCRIMINATION	SEE NOTE	SEE NOTE	2B , 2C , 6B , 16 , 17A , 17B , 25B , 25C , 29A , 29B , 32A , 32B , 89 , 90 , 105 , 106 , 107 , 110-114	73	1 , 11	
M16/M4 SRM RECORD FIRE	SEE NOTE	SEE NOTE	2B , 2C , 6B , 16 , 17A , 17B , 25B , 25C , 29A , 29B , 32A , 32B , 89 , 90 , 105 , 106 , 107 , 110-114	73	1 , 11	
M16/M4 SDM KD FIRE	8	21 , 22	CONTINGENCY: 9 , 19 , 20 HAVE TARGETS PLACED AT SPECIFIC DISTANCES	73	1 , 11	
M203 DAY ZERO	81	79	TP TRAINERS ON 28 , 31	8 (TP), 7 (HE)	16	Any available range/TA for TP only
M203 DAY QUALIFICATION	81	NONE		8 (TP), 7 (HE)	16	
M203 DRF PREP FIRE	81	79	TP TRAINERS ON 28 , 31	8 (TP), 7 (HE)	16	
M249 AR FIRING TABLE (1) 10 METER	91 , 93	SEE NOTE	2B , 2C , 6B , 16 , 17A , 17B , 25B , 25C , 29A , 29B , 32A , 32B , 89 , 90 , 105 , 106 , 107 , 110-114	1	11	Any available range/TA with remote targetry
M249 AR FIRING TABLE (2) TRANSITION	91 , 93	53		73	12	Any available range/TA with remote targetry
M249 AR FIRING TABLE (3) TWS QUALIFICATION	91 , 93			73	12	Any available range/TA with remote targetry
M249 AR FIRING TABLE (3) IR QUALIFICATION	91 , 93			73	12	Any available range/TA with remote targetry

JBLM				YTC		
TASK	PRI RANGE	ALT RANGE	NOTES	PRI RANGE	ALT RANGE	NOTES
M249 AR SRM REFLEXIVE FIRE	SEE NOTE	SEE NOTE	2B , 2C , 6B , 16 , 17A , 17B , 25B , 25C , 29A , 29B , 32A , 32B , 89 , 90 , 105 , 106 , 107 , 110-114	73	12	Any available range/TA with remote targetry
M249 AR SRM TARGET DISCRIMINATION	SEE NOTE	SEE NOTE	2B , 2C , 6B , 16 , 17A , 17B , 25B , 25C , 29A , 29B , 32A , 32B , 89 , 90 , 105 , 106 , 107 , 110-114	73	12	Any available range/TA with remote targetry
M249 AR SRM RECORD FIRE	SEE NOTE	SEE NOTE	2B , 2C , 6B , 16 , 17A , 17B , 25B , 25C , 29A , 29B , 32A , 32B , 89 , 90 , 105 , 106 , 107 , 110-114	73	12	Any available range/TA with remote targetry
M240B/M249 LMG FIRING TABLE (1) 10 METER	91 , 93	SEE NOTE	16 , 17A , 17B , 89 , 90 , 52 , 105-107 , 110-114	73	5 , 12	Any available range/TA with remote targetry
M240B/M249 LMG FIRING TABLE (2) TRANSITION	91 , 93	53		73	5 , 12	Any available range/TA with remote targetry
M240B/M249 LMG FIRING TABLE (3) TWS QUALIFICATION	91 , 93	53		73	5 , 12	Any available range/TA with remote targetry
M240B/M249 LMG FIRING TABLE (3) IR QUALIFICATION	91 , 93	53		73	5 , 12	Any available range/TA with remote targetry
M249/M60 MG SRM REFLEXIVE FIRE	SEE NOTE	SEE NOTE	16 , 17A , 17B , 89 , 90 , 52 , 105-107 , 110-114	73	5 , 12	Any available range/TA with remote targetry
M249/M60 MG SRM TARGET DISCRIMINATION	SEE NOTE	SEE NOTE	16 , 17A , 17B , 89 , 90 , 52 , 105-107 , 110-114	73	5 , 12	Any available range/TA with remote targetry
M249/M60 MG SRM RECORD FIRE	SEE NOTE	SEE NOTE	16 , 17A , 17B , 89 , 90 , 52 , 105-107 , 110-114	73	5 , 12	Any available range/TA with remote targetry
M21/M24 SNIPER RIFLE ZERO	21 , 22	19		73 , 10Z	5	Any available range/TA with remote targetry
M21/M24 SNIPER RIFLE SUSTAINMENT	19 , 20	21 , 22		73 , 10Z	5	Any available range/TA with remote targetry
M21/M24 SNIPER RIFLE QUALIFICATION	19 , 22	20		73 , 10Z	5	Any available range/TA with remote targetry

JBLM				YTC		
TASK	PRI RANGE	ALT RANGE	NOTES	PRI RANGE	ALT RANGE	NOTES
M107 SNIPER RIFLE ZERO	52	53		10Z	4, 5, 55	Any available range/TA with remote targetry
M107 SNIPER RIFLE SUSTAINMENT	52	53		10Z	4, 5, 55	Any available range/TA with remote targetry
M107 SNIPER RIFLE QUALIFICATION	52	53		10Z	4, 5, 55	Any available range/TA with remote targetry
SHOTGUN INSTRUCTIONAL FIRE	SEE NOTE	SEE NOTE	2B, 2C, 6B, 16, 17A, 17B, 25B, 25C, 29A, 29B, 32A, 32B, 89, 90, 105, 106, 107, 110-114	1	2, 3	
SHOTGUN QUALIFICATION FIRE	SEE NOTE	SEE NOTE	2B, 2C, 6B, 16, 17A, 17B, 25B, 25C, 29A, 29B, 32A, 32B, 89, 90, 105, 106, 107, 110-114	1	2, 3	
BALISTIC BREACHING	62	26, 27, 28, 31, 32		25	2, 3	
MK 19 GMG QUALIFICATION	79	79		DMPRC /MPTR, 16	N/A	
MK 19 GMG (NON DUD PRODUCUNG)	79	51, 60, 75, 76		15	5	Any available range/TA with remote targetry
M2 .50 CAL ZERO 10 METER	52	53		4	5, 55	Any available range/TA with remote targetry
M2 .50 CAL QUALIFICATION	52/53	52/53		4	5, 55	Any available range/TA with remote targetry
AT-4 SUBCAL QUALIFICATION	59	14		8	4, 5	
AT-4 HEAT FAMILIAZATION	59	N/A		7	16, 26	
84MM RAAWS	59	N/A		16, DMPRC/MPT R	26	
DRAGON PRACTICE TABLE (7)	MP 7	N/A		20	26	

JBLM				YTC		
TASK	PRI RANGE	ALT RANGE	NOTES	PRI RANGE	ALT RANGE	NOTES
DRAGON QUALIFICATION TABLE (8)	N/A			20	26	
DRAGON DFTT ADVANCE TRACKING	ALL TA'S	ALL TA'S		15	4, 5, 55	Any available range w/ movers/TA
JAVELIN GUNNERY SUSTAINMENT	N/A	N/A		26	20	
JAVELIN ADVANCE TRACKING	ALL TA'S	ALL TA'S		15	4, 5, 55	
JAVELIN GST VERIFICATION/QUALIFICATION	N/A	N/A		26	20	
TOW TABLE (1) INDIVIDUAL PRACTICE	N/A	N/A		DMPRC /MPTR	15	Live @ 26, 20 , Impact Area from DMPRC/MPTR
TOW TABLE (2) INDIVIDUAL QUALIFICATION	N/A	N/A		DMPRC /MPTR	15	Live @ 26, 20 , Impact Area from DMPRC/MPTR
TOW TABLE (3) ADVANCE PRACTICE	N/A	N/A		DMPRC /MPTR	15	Live @ 26, 20 , Impact Area from DMPRC/MPTR
TOW TABLE (4) ADVANCE QUALIFICATION	N/A	N/A		DMPRC /MPTR	15	Live @ 26, 20 , Impact Area from DMPRC/MPTR
TOW TABLE (5) A/B BASELINE PRACTICE	ALL TA'S	ALL TA'S		DMPRC /MPTR	15	Live @ 26, 20 , Impact Area from DMPRC/MPTR
TOW TABLE (6) A/B BASELINE QUALIFICATION	ALL TA'S	ALL TA'S		DMPRC /MPTR	15	Live @ 26, 20 , Impact Area from DMPRC/MPTR
TOW TABLE (7) A/B SQUAD PRACTICE	TA 6, 14			DMPRC /MPTR	15	Live @ 26, 20 , Impact Area from DMPRC/MPTR
TOW TABLE (8) A/B SQUAD QUALIFICATION	TA 6, 14			DMPRC /MPTR	15	Live @ 26, 20 , Impact Area from DMPRC/MPTR
TOW TABLE (9) A/B SECTION PRACTICE	TA 6, 14			DMPRC /MPTR	15	Live @ 26, 20 , Impact Area from DMPRC/MPTR

JBLM				YTC		
TASK	PRI RANGE	ALT RANGE	NOTES	PRI RANGE	ALT RANGE	NOTES
TOW TABLE (10) A/B SECTION QUALIFICATION	TA 6 , 14			DMPRC /MPTR	15	Live @ 26, 20 , Impact Area from DMPRC/MPTR
TOW TABLE (11) A/B PLATOON PRACTICE	TA 6 , 14			DMPRC /MPTR	15	Live @ 26, 20 , Impact Area from DMPRC/MPTR
TOW TABLE (12) A/B PLATOON QUALIFICATION	TA 6 , 14			DMPRC /MPTR	15	Live @ 26, 20 , Impact Area from DMPRC/MPTR
HAND GRENADE QUALIFICATION MOCK BAY	24T			N/A	N/A	
HAND GRENADE QUALIFICATION COURSE	24T			N/A	N/A	Any available TA for TP
HAND GRENADE LIVE THROW	24 HE			9N	N/A	
M18A1/A2 CLAYMORE MINE INERT QUALIFICATION	ALL TA's			9S	14	9S
M18A1/A2 LIVE FAMILIARIZATION	MP3			9S	14	9S
MORTARS 60MM LIVE	MP 1-8, 10-12,14			VARIO US FP		
MORTARS 60MM SRTR	TA 4,6,18,19,21,2 2					Any available TA
MORTARS 81MM LIVE	MP 1-8, 10-12,14			VARIO US FP		
MORTARS 81MM SRTR	TA 4,6,18,19,21,2 2					Any available TA

JBLM				YTC		
TASK	PRI RANGE	ALT RANGE	NOTES	PRI RANGE	ALT RANGE	NOTES
MORTARS 120MM LIVE	MP8, 10-12, 14	See note	All other MP's as per contract (Unit draws SDZ's)	VARIO US FP		
MORTARS 120MM FRTR	MP8, 10-12, 14	See note	All other MP's as per contract (Unit draws SDZ's)	15, DMPRC/MPT R	10	
BASIC DEMOLITIONS	62, 57	58		9S	14	Any available range/TA based on scenario
ADVANCE DEMOLITIONS	58			9S	14	Any available range/TA based on scenario
BREACHING	58			9S	14	Any available range/TA based on scenario
CQB BREACHING	62	26-28, 31,32		9S	14	Any available range/TA based on scenario
ANTITANK MINE TRAINING	58			9S	14	
BANGLORE TRAINING	See Note		See FL Reg 350-30 and JBLM 350-31	9S	14	Any available range/TA based on scenario
MK 19 RWS QUALIFICATION	79			16, DMPRC/MPT R	15 (BA12)	Any available range/TA with remote targetry (BA12)
M2 RWS QUALIFICATION	52, 53			4, DMPRC/MPT R	5, 10, 15, 55	
MGS TABLE (1)	74			5	4, 55	
MGS TABLE (2)	74			5	4, 55	
MGS TABLE (3)	74			5	4, 55	
MGS TABLE (4)	74			5	4, 55	
MGS TABLE (5)	74			5	4, 55	
MGS TABLE (6)	None		No Range meets requirement for any standard table	15, DMPRC/MPT R	10, 55	
MGS TABLE (7)	None		No Range meets requirement for any standard table	15, DMPRC/MPT R	10, 55	
MGS TABLE (8)	None		No Range meets requirement for any standard table	15, DMPRC/MPT R	10, 55	

JBLM				YTC		
TASK	PRI RANGE	ALT RANGE	NOTES	PRI RANGE	ALT RANGE	NOTES
ARTILLERY LIVE FIRE	TA 3-6, 12	TA18	All Firing Points must be within activated Restrictive Airspace (R6703)	VARIO US FP		
(6) BRADLEY TABLE	74		No Range meets requirement for any standard table	5, 15, DMPRC/MPT R	4, 10, 15, 55	
(7) BRADLEY TABLE	NONE		No Range meets requirement for any standard table	5, 15, DMPRC/MPT R	4	
(8) BRADLEY TABLE	NONE		No Range meets requirement for any standard table	5, 15, DMPRC/MPT R	4	
(9) BRADLEY TABLE	NONE		No Range meets requirement for any standard table	5, 15, DMPRC/MPT R	4	
(10) BRADLEY TABLE	NONE		No Range meets requirement for any standard table	5, 15, DMPRC/MPT R	4	
(11) BRADLEY TABLE	NONE		No Range meets requirement for any standard table	DMPRC /MPTR	15	
(12) BRADLEY TABLE	NONE		No Range meets requirement for any standard table	DMPRC /MPTR	15	

3-3. WATER SURVIVAL TRAINING

a. Training Parameters/Restrictions: Commanders must identify military non-swimmers within their commands. A swim test must be administered to all Soldiers within 3 months of their assignment to JBLM. A 25 meter swim test wearing swim suit is the minimum standard. Selected units will conduct Combat Water Swim Test and drown proofing. Due to the diversity of units assigned to JBLM, commanders must define the individual unit requirements for unit's swim testing dependent on their METL. Special Operations Command (SOCOM) units will substitute SOCOM Reg 350-21, Requirements for Swim Testing, as applicable. Non-swimmers may be enrolled in the Basic Military Swimming Course at the commander's discretion.

b. Programs Available: Combat Water Swim Test, Cold Water Survival Class, Basic Military Swimming Course

c. Resources

(1) Enablers: DFMWR; Soldiers Field House Pool, Building 3236

(2) References: [AR 385-10](#), [FL Reg 350-30](#), SOCOM Reg 350-21

3-4. CHEMICAL, BIOLOGICAL, RADIOLOGICAL, NUCLEAR, EXPLOSIVES (CBRNE) INDIVIDUAL TRAINING

a. Training Parameters/Restrictions: The CBRNE defense standards are published in Soldier's manuals, STP's, MTP's, and civilian training plans. Civilian personnel expected to deploy with Army units will be trained to the same CBRNE standards as military personnel.

The CBRNE defense training must be fully integrated into unit exercises (combat, CS, CSS, and command and control) for both offensive and defensive operations. Realistic training requires that enemy doctrine and capabilities for the employment of CBRNE weapons be understood and used to enhance mission performance in a CBRNE environment.

Units will conduct weapons qualification on individual and crew-served weapons with personnel wearing MOPP 4, in accordance with [AR 350-38](#).

Units will follow the JBLM BIDS SOP for the conduct of this training.

(1) Contamination avoidance, protection, and decontamination training will be conducted as described below.

(a) Monitoring for CBRNE hazards is a unit responsibility. Leadership directs monitoring efforts. The commander will ensure that the appropriate section, squad, or platoon has personnel trained to operate and maintain the assigned CBRNE defense equipment.

(b) Planning and control of radiological and CBRNE surveys and biological sampling will be done at battalion and higher levels.

(c) Individuals will be trained on basic decontamination tasks using individual and unit decontamination equipment. Leaders at all levels will ensure their units are proficient in operational and thorough decontamination procedures.

(d) Personnel will be trained on the proper procedures for entry and exit of collective protection equipment.

(e) Operation and maintenance of individual and unit CBRNE equipment are the duties of both leaders and Service members. Operators of unit CBRNE defense equipment will be trained to perform operator maintenance and serviceability criteria

checks on the assigned equipment per applicable Technical Manual or Unit's Maintenance SOP.

(f) Emergency essential Army civilians (EEC) will be trained in CBRNE survival skills. Emergency essential contractor personnel and local nationals of foreign host countries will be trained in accordance with applicable contracts and host nation agreements.

(g) Units will integrate, as appropriate, the use of smoke and flame to support mission related training.

b. Resources

(1) Enablers: I Corps G57, [Training Support Branch](#)

(2) References: [AR 350-1](#)

3-5. FUNCTIONAL TRAINING

3-6. MEDICAL TRAINING

a. Training Parameters/Restrictions: This medical training program applies to all units assigned to I Corps at JBLM and its sub-installations. The training is applicable to personnel assigned to both MTOE and TDA units.

b. Resources

(1) Enablers: Training support is available through the Medical Simulation Training Center ([MSTC](#)). Submit applications to the [Training Support Branch](#)

(2) References: MOA between I Corps, JBLM and Madigan Army Medical Center 2004, [I Corps Reg 350-1](#).

3-7. Combat Lifesaver

a. Training Parameters/Restrictions: This course bridges the Self-Aid/Buddy Aid (first aid) training given to all Soldiers during basic training and the medical training given to the combat medic. The combat life saver is a non-medical Soldier who provides life saving measures as a secondary mission, as his primary (combat) mission allows. This medical training program applies to all units assigned to I Corps at JBLM and its sub-installations. The training is applicable to personnel assigned to both MTOE and TDA units. Units without medical assets will be trained by the [MSTC](#).

(1) Leader Training. Leader training will include live and digital training using Human Personnel Simulators (HPS). The leader will be prepared to lead and teach junior Soldiers how to treat life-threatening injuries using Tactical Combat Casualty Care (TC3) skills. Training and sustainment will be accomplished using live and digital training through each ARFORGEN Cycle and evaluated using a culminating training event.

(2) Collective. Collective training will focus on Combat Life Saver skills proficiency at every level, from individual, team/squad, to brigade using culminating training events.

(3) Unit Collective. Unit collective training and skills evaluation proficiency will culminate with unit-level exercise.

b. Programs Available: CLS.

c. Resources:

- (1) Enablers: [Medical Simulation Training Center](#) for all units without medical assets, 62 MED, 2/2 SBCT, 3/2 SBCT, 4/2 SBCT
- (2) Submit applications to the [Training Support Branch](#)
- (3) References: [AR 350-1](#) paragraph G-12, IS0871 Combat Lifesaver Course Student Self Study, IS0873 Combat Lifesaver Course: Instructor Guide, AMEDD Center and School CLS Program, JBLM [MSTC www.mamc.amedd.army.mil/mstc/mstc-home.htm](#)

3-8. Field Sanitation

- a. Intent/End State: [AR 40-5](#), Chapter 14-3, requires a unit to have a field sanitation team consisting of one Sergeant and one junior enlisted Soldier per company sized unit of non-divisional MSCs. The proponent for this class is the I Corps Surgeon's Office.
- b. Training Parameters/Restrictions: Scope of training: Field sanitation team training will consist of lectures, demonstrations, and performance-oriented training. Instruction will consist of 5 days (40 hours) of training and evaluation. The lectures will relate the necessary information for a field sanitation team to establish and maintain a healthful field and garrison environment for the unit personnel. Demonstrations and performance-oriented training will familiarize field sanitation team members with equipment, materials, and procedures utilized in water disinfection, waste disposal, arthropod and rodent control operations, personal hygiene measures, and food service sanitation.
- c. Programs Available: Corps and Brigade level courses.
- d. Resources: 62d Medical BDE or MAMC Preventive Medicine personnel will provide instruction with augmentation by preventive medicine officers of I Corps maneuver brigades.
 - (1) Enablers: submit applications to the [Training Support Branch](#).
 - (2) References:
 - (a) [FL Reg 40-5](#) October 22 2002 Field Sanitation Teams
 - (b) [AR 40-5](#), 22 July 2005, Preventive Medicine
 - (c) [FM 21-10](#), 21 June 2000, Field Hygiene and Sanitation

3-9. Basic Life Support

- a. Intent/End State: To develop and train fully qualified personnel in Basic Life Support (BLS). Initial certification and bi-annual recertification is possible through the [MSTC](#).
- b. Training Parameters/Restrictions: 4-6 hours of instruction designed to give the learner a sound knowledge of BLS. This medical training program applies to all units assigned to I Corps at JBLM and its sub-installations. The training is applicable to personnel assigned to both MTOE and TDA units.
- c. Programs Available: BLS initial certification, BLS recertification.
- d. Resources
 - (1) Enablers: [Medical Simulation Training Center](#), submit applications to the [Training Support Branch](#).
 - (2) References: [American Heart Association](#) BLS 2010

3-10. Medical Equipment Training and Maintenance

a. Intent/End State: Trained Soldier Medics and medical specialists must possess the knowledge and skills to operate and maintain their medical equipment and therefore the maintenance and operation of unit specific medical equipment is essential to command medical training and readiness.

b. Training Parameters/Restrictions: This maintenance consists of scheduling, performing, and documenting applicable service procedures (such as, safety tests, preventive maintenance, and calibration/verification/ certification (CVC). Scheduled services will take precedence over all but emergency repairs, but should merge with unit training activities.

c. Programs Available: For those medical units not authorized medical equipment repairers, MEDCOM Regulation 11-5 directs that Medical Centers and Activities will provide medical equipment maintenance support to installation active duty units on a non-reimbursable basis.

d. Resources:

(1) Enablers: Units may submit medical equipment to the medical maintenance activity at MAMC to obtain scheduled services for and repair of medical equipment. 206-968-1545. The DSN prefix 782 and the FAX extension is 1048.

(2) References: [FL Reg 40-3](#), 31 July 1997 Medical Equipment Maintenance.

3-11. 68 W Combat Medic Training:

a. Intent/End State: This training required by all Soldiers with MOS 68W for annual sustainment training and validation in order to remain MOS qualified.

b. Training Parameters/Restrictions: Training in Tables I-VII, [TC 8-800](#) is designed to train and enhance critical go-to-war lifesaving skills for the combat medic and prepares them for the annual Table VIII Validation/Medical Education and Demonstration of Individual Competence (MEDIC) and prior to deployment.

(1) Individual Training. Individual training for the Combat Medic includes 68W sustainment, enhanced medical training, and live training. Training and Sustainment will occur through live and digital training through each Force Pool/Cycle and evaluated by using a culminating training event.

(2) Leader Training. Leader training will include live and digital training using HPS. The leader, as an instructor will be prepared to lead and teach junior Soldiers in order to maintain their skills. Training and sustainment will be accomplished using live and digital training through each ARFORGEN Cycle and evaluated through using a culminating training event.

(3) Collective. Collective training will focus on Combat Medic skill proficiency at every level, from individual, team/squad, to brigade using culminating training events and live tissue training.

(4) Unit Collective. Unit collective training and skills evaluation proficiency will culminate with unit-level exercise.

c. Resources: [TC 8-800](#) MEDIC, May 2009

(1) Enablers: These courses are available through the [Medical Simulation Training Center](#). Submit applications to the [Training Support Branch](#).

(2) References: MOA between I Corps and Madigan Army Medical Center 2004.

3-13. Improved First Aid Kit (IFAK)/Self Aid Buddy Aid (SABA)

a. Individual Training. Individual training will encompass training for the Improved First Aid Kit (IFAK) and its contents for non-medical personnel, using the Self Aid Buddy Aid (SABA) tasks in addition to improving AWT skills. Training and sustainment will be accomplished using live and digital training through each Force Pool/Cycle and evaluated using a culminating training event.

b. Leader Training. Leader training will include live and digital training using Human Patient Simulators (HPS) and Train-the-Trainer courses. Soldiers are evaluated using a culminating training event.

c. Collective. Collective training will focus on IFAK/SABA proficiency at every level, from individual, team/squad, to brigade using culminating training events.

1-2. Unit Collective. Unit collective training and skills evaluation proficiency will culminate with unit-level exercise.

a. Resources

(1) Enablers: These courses and Train-the-Trainer courses are available through the [Medical Simulation Training Center](#). Submit applications to the [Training Support Branch](#).

(2) References: [Soldier Training Publication \(STP\) 21-1-SMCT](#).

3-14. The Expert Field Medical Badge (EFMB)

a. Intent/End State: The I Corps Surgeon is the sole proponent for EFMB training and testing on JBLM for units assigned to I Corps. 1st Special Forces Group and 2d Battalion, 75th Ranger Regiment traditionally schedule, support, and conduct their own training and testing. The 62d Medical Brigade is responsible for the conduct of EFMB training and testing and should conduct training and testing once per year for all eligible and available personnel on JBLM.

b. Training Parameters/Restrictions: When unit commitments preclude a majority of medics from an MSC from participating, the MSC Commander may be authorized to conduct EFMB training and testing under the supervision of the Corps Surgeon, and the Commandant of the U.S. AMEDD Center and School.

c. Resources

(1) Enablers: EFMB programs must compete with the deployment of forces for resources and assets. Therefore, participating Units must plan to contribute personnel and equipment for this program's success.

(2) References: [AMEDDC&S Pam 350-10](#).

3-15. DEPLOYMENT TRAINING

3-16. Unit Movement Officer Deployment Planner

a. Intent/End State: Unit commanders must ensure that all personnel are trained and prepared for deployment and that certain key personnel in the unit are properly trained to carry out their special deployment duties.

b. Training Description: This is a two-week course covering: unit deployment planning; unit movement plans/UDL; plans and conduct of movement training; COMPASS/OEL; unit movement automation; preparation of unit supplies and equipment; hazardous cargo by surface mode; plan and conduct CONUS highway

operations; convoy documentation; marshalling procedures; use of containers in unit deployment; rail movement planning; railway equipment characteristics and use; blocking, bracing, packing, crating and tie down procedures and equipment for all modes; rail load out exercise; host nation rail; sea deployment, strategic airlift, A/DACG operations, preparation of supplies, equipment and personnel for movement by air, and building a 463L pallet; unit deployment through the sea port of embarkation; use of Military Shipping Labels (MSL); port support activity; pre-positioned stocks are mentioned in several blocks of instruction; and theater reception and redeployment.

c. **Training Requirements:** [FORSCOM Reg 55-1](#), para 2-12, requires Unit commanders (e.g., corps, divisions, brigades, regimental cavalry squadrons, battalions [down to company level], separate companies and detachments [split from parent organizations] will:

Appoint in writing an officer or senior NCO (E-6 or above), with an alternate (E5 or above), to serve as the UMO at the company/ detachment level. Intermediate command UMOs (IC-UMO) and alternate will be appointed at battalion level and above to coordinate and assist in the development, maintenance and evaluation of subordinate unit's mobilization/ deployment plans.

NOTE: Company Commanders, First Sergeants, hazardous material certifiers, and Mobilization Officers cannot be appointed UMOs.

d. Training Parameters/Restrictions: Personnel must be appointed on orders as the UMO /Unit Movement NCO. Any 88N can attend training. Quotas must be allocated only to personnel assigned UMO duties requiring this training, have one year retainability in the unit and hold a SECRET security clearance.

e. Resources

(1) Enablers: U.S. Army Transportation School, Fort Eustis, VA. Submit training applications to [Training Support Branch](#); I Corps G4

(2) References: [FORSCOM Reg 55-1](#), [JBLM Reg 55-2](#)

3-17. Transportation Coordinators Automated Information for Movements System II

a. Intent/End State: TC-AIMS II is an automated information system that will support day-to-day operations for Unit Movement Officers (UMO), movement controllers, staffs from battalion/separate company to theater level, mode managers, and Installation Transportation Offices (ITO). It will interface with Joint and Service systems that provide Intransit and Total Asset Visibility to all services and will be the basic building block of source data. GTN and GCCS-Army force-tracking software will translate the raw data into ITV and force tracking information. Develops unit's Organizational Equipment List (OEL), and Unit Deployment List (UDL).

b. **Training Requirements:** [FORSCOM Reg 55-1](#) requires Unit commanders (e.g., corps, divisions, brigades, regimental cavalry squadrons, battalions [down to company level], separate companies and detachments [split from parent organizations] will: Appoint in writing an officer or senior NCO (E-6 or above), with an alternate (E5 or above), to serve as the TC-AIMS II operator at the company/ detachment level. Intermediate command TC-AIMS II operators and alternate will be appointed at battalion level and above to coordinate and assist in the development, maintenance and

evaluation of subordinate unit's Organizational Equipment List (OEL), and Unit Deployment List (UDL)

c. Personnel must be appointed on orders as the TC-AIMS II operator

(1) Enablers: U. S. Army Transportation School, Fort Eustis, VA. Submit training applications to [Training Support Branch](#), I Corps G4

(2) References: [FORSCOM Reg 55-1](#), [JBLM Reg 55-2](#)

3-18. Rail Load Team

a. Intent/End State: Each unit will have an appropriate number of personnel trained in vehicle preparation, aircraft, and rail loading and unloading techniques. Unit load team composition will be tailored based on type and quantity of equipment (size of deploying force) and time available for loading.

b. Training Description: This training will include the following:

(1) Activating vehicle load plans.

(2) Preparing vehicles for shipment: purging; protecting fragile components such as windshields and mirrors, and weighing and marking for air and rail modes.

(3) Tiedown procedures for aircraft and railcars.

(4) Loading and unloading unit vehicles on aircraft and railcars.

(5) Palletizing cargo on the 463L Cargo System.

c. Training Parameters/Restrictions: [FORSCOM Reg 55-1](#), para 2-12j and para K-3 requires that unit commanders designate and document unit load teams and ensure teams are properly trained. The following general guidelines are provided for planning purposes:

(1) For rail movement, a well trained team of five operators, using prefabricated tiedown devices can complete loading and lasing of loads on a railway flatcar in approximately 15 minutes. Units are normally provided 72 hours for loading once the cars are spotted.

(2) For air movement, a six person team can load and tiedown equipment efficiently. Headquarters, Air Mobility Command offers the Equipment Preparation course.

d. Resources

(1) Enablers: DOL, Unit Movements Branch, contact the Strategic Deployment Center to schedule a class, I Corps G4

(2) References: [FORSCOM Reg 55-1](#)

3-19. Air Load Planner

a. Intent/End State: The AMC Affiliation Airlift Planners Course is designed to educate the unit movement officer/NCO (E6 and above) in airlift planning and execution of joint combat airlift operations. Proponent for Air Load Planner course is USAF, Air Mobility Command.

b. Training Requirements: [FORSCOM Reg 55-1](#) requires Unit commanders (e.g., corps, divisions, brigades, regimental cavalry squadrons, battalions [down to **battalion** level], separate companies and detachments [split from parent organizations] will: Appoint in writing an officer or senior NCO (E-6 or above), with an alternate (E5 or above), to serve as the Air load Planner at **battalion** level. Intermediate command Air

load Planners and alternate will be appointed at brigade level and above to coordinate and assist in the development of the Air load plans.

c. Training Parameters/Restrictions: Personnel must be appointed on orders as the Air load planner. All attendees must have minimum unit retention of one year upon completion of the course. Graduates will receive a card, AMC Form-9, which authorizes execution of load plans for two years.

d. Resources

(1) Enablers: 615 AMOG AMC Affiliation Team. Submit training applications to [Training Support Branch](#)

(2) References: [FORSCOM Reg 55-1](#), AMC Affiliation Workbook 36-101 Volume II, [JBLM Reg 55-2](#)

3-20. Equipment Preparation

a. Intent/End State: The AMC Affiliation Equipment Preparation Course is a 3-day course designed to indoctrinate personnel in the preparation of unit equipment for deployment on airlift aircraft. Proponent for this course is USAF, Air Mobility Command.

b. Training Requirements: [FORSCOM Reg 55-1](#), para 2-12, requires Unit commanders (e.g., corps, divisions, brigades, regimental cavalry squadrons, battalions [down to **battalion** level], separate companies and detachments [split from parent organizations] will: Have one 6 personnel team per company-sized unit trained.

c. Parameters/Restrictions: All attendees must have minimum unit retention of one year. Graduates will be authorized to execute load plans for two years. Normally, attendees of this course are SPC/E-4 and below.

d. Resources

(1) Enablers: 615 AMOG, AMC. Submit training applications to [Training Support Branch](#)

(2) References: [FORSCOM Reg 55-1](#), AMC Affiliation Workbook 36-101 Volume I, [JBLM Reg 55-2](#)

3-21. Integrated Computerized Deployment System (ICODES)

a. Intent/End State: ICODES is the automated system for creating load plans used by Air Load Planners. ICODES can interface with TC-AIMS II and Global Transportation Network (GTN). Units must ensure their Air load Planners are trained in AALPS. The five day course trains personnel from all services on the automated system for creating load plans for military, civilian, and NATO aircraft.

b. Training Requirements: Unit commanders (e.g., corps, divisions, brigades, regimental cavalry squadrons, battalions [down to company level], separate companies and detachments [split from parent organizations] will appoint in writing an officer or senior NCO (E-5 or above), with an alternate (E4 or above), to serve as the ICODES Air load planner at the company/ detachment level. Intermediate command Air load planners and alternate will be appointed at battalion level and above to coordinate, validate and assist in the development and maintenance of subordinate unit's Air load plans.

c. Training Parameters/Restrictions: Personnel at battalion level and above selected to attend the ICODES course are transportation planners who have completed the Air Mobility Command (AMC) Affiliated Air load Planning Course. Personnel at

company level and below selected to attend the ICODES course are not required to have completed the Air Mobility Command (AMC) Affiliated Air load Planning Course, and not authorized to certify Air load plans. Students are required to have 1 year retainability in the unit upon completion of the course

d. Resources

(1) Enablers: PEO-EIS Transportation Information Systems PMO, and G4 Transportation. Submit training applications to [Training Support Branch](#)

(2) References: [FORSCOM Reg 55-1](#), [JBLM Reg 55-2](#)

3-22. Mobilization and Deployment Planning

a. Intent/End State: This course addresses the mobilization and deployment processes at various levels of command within the Army. Proponent for this course is U.S. Army Transportation School.

b. Training Description: This is a two-week functional course serving as the Army's focal point for mobilization training. Special emphasis is placed upon specific mobilization plans, policies, and procedures, to include the legal authorization for the mobilization process. In addition, MDPC explores organizational responsibilities at all levels, emphasizes the importance of command interface, and examines the automation systems applied in the mobilization process. The course culminates in a two-day, "Mini-Mobilization Exercise." This exercise allows attendees to apply learned skills and knowledge in Presidential Selected Reserve Call-up and Partial Mobilization scenarios.

c. Training Parameters/Restrictions: Selected personnel should be those personnel assigned or projected to be assigned in positions requiring a working knowledge of mobilization and deployment planning.

d. Resources

(1) Enablers: U.S. Army Transportation School, Fort Eustis, VA. Submit training applications to [Training Support Branch](#)

(2) References: [FORSCOM Reg 55-1](#)

3-23. Technical Transportation of Hazardous Materials

a. Intent/End State: All personnel involved with the preparation and shipment of hazardous materials for commercial or military transportation must receive training IAW 49 CFR 172.700 through 172.704 and DOD component regulations. Improper procedures could result in loss of life or equipment or, at a minimum, frustrated cargo. Each unit (company/detachment level) requires at least one person who is trained to certify hazardous cargo. Proponent for this course is Defense Ammunition Center.

b. Training Description: Course includes detailed technical information pertaining to all phases of hazardous materials transportation and satisfies the mandatory training for persons who certify hazardous materials and conduct function specific training for subordinate personnel as specified in the Defense Transportation Regulation ([DOD 4500.09E](#)). Course content includes United States and international laws and regulations of hazardous materials transportation by all modes. Course material includes emphasis on marking, packaging, compatibility on transport vehicles, security requirements and emergency response information. Graduates are authorized to certify transportation documents of hazardous materials for 2 years.

c. Training Requirements: [FORSCOM Reg 55-1](#), para 2-12, requires Unit commanders (e.g., corps, divisions, brigades, regimental cavalry squadrons, battalions [down to company level], separate companies and detachments [split from parent organizations] will: Appoint in writing an officer or senior NCO (E-6 or above), with an alternate (E5 or above), to serve as the Unit HAZMAT officer at the company/ detachment level. Intermediate command HAZMAT officers and alternate will be appointed at battalion level and above to coordinate and assist in the development, maintenance and evaluation of subordinate unit's HAZMAT program. **NOTE:** Company Commanders, First Sergeants, unit movement officers, and Mobilization Officers cannot be appointed as hazardous material certifiers.

d. Training Parameters/Restrictions: Quotas must be allocated only to personnel assigned duties requiring this training and have one year retainability in the unit. HAZMAT designated personnel must be recertified every 2 years.

e. Resources

(1) Enablers: Defense Ammunition Center, McAlester, OK. Submit training applications to [Training Support Branch](#)

(2) References: [FORSCOM Reg 55-1](#), [DOD 4500.09E](#)

3-24. Container Control Officer (CCO)

a. Intent/End State: The Container Control Officer (CCO) Course is based on web-based training designed to educate the CCO officer/NCO (E6 and above) in accounting and managing unit and government owned containers assigned to the unit, by using the Army Container Asset Management System (ACAMS) website.

b. Training Requirements: [FORSCOM Reg 55-1](#), Appendix L, requires Unit commanders (e.g., corps, divisions, brigades, regimental cavalry squadrons, battalions [down to **battalion** level], separate companies and detachments [split from parent organizations] will:

Appoint in writing an officer or senior NCO (E-6 or above), with an alternate (E5 or above), to serve as the Container Control Officer (CCO)/ Alternate Container Control Officer (ACCO) at battalion level. Intermediate command Container Control Officer and alternate will be appointed at brigade level and above to assist in the management of unit and government owned containers assigned to the unit.

c. Training Parameters/Restrictions: Personnel must be appointed on orders as the Container Control Officer (CCO)/ Alternate Container Control Officer (ACCO) by their commander. All CCOs/ ACCOs will have minimum unit retention of one year upon completion of the online training. Resources

(1) Enablers: Army Intermodal Distribution Mobilization Office (AIDPMO) website.

(2) References: [FORSCOM Reg 55-1](#), [JBLM Reg 55-2](#).

3-25. DRIVER TRAINING

3-26. Bus Driver

a. Intent/End State: Each MSC will maintain two percent (2%) of assigned strength as licensed 44 passenger bus drivers to be able to self deploy units for training and/or contingencies, and other internal or tasked external requirements. Proponent for this

class is JBLM Transportation Motor Pool, Installation Transportation Division, and Directorate of Logistics.

b. Training Description: The Bus Driver Qualification Course is a one-week, 40-hour school, teaching three class groups of four students per week. Training is held in the Transportation Motor Pool (TMP) classroom in building 9619.

c. Training Parameters/Restrictions: Unit Transportation coordinators will submit a qualification checklist signed by the commander stating that Soldier meets the qualifications of [AR 600-55](#) and [JBLM Reg 55-2](#) to include standard name line and unit. Unit Transportation Coordinators will ensure that Soldier meets all prerequisites and has all supporting documentation as listed below:

- (1) Must have 6 months retention in unit.
- (2) Must be 19 years of age or older.
- (3) Must have a valid civilian driver's license.
- (4) Must have valid [DA Form 348](#) or ULLS DA Form 348-E IAW [AR 600-55](#).
- (5) Must have 6 months experience on a 2 ½ ton or larger wheeled vehicle.
- (6) Must have airbrake endorsement IAW [AR 600-55](#) on DA Form 348

d. Resources

(1) Enablers: JBLM Transportation Motor Pool. Submit training applications to [Training Support Branch](#)

(2) References: [AR 600-55](#). [FL Reg 600-55](#)

3-27. Base Driver Training

a. Intent/End State: Train all Service members in the following: Washington State and Joint Base Lewis McChord driving laws and procedures; Driver/Operator Responsibility; Alcohol and the Driver; Safety; Accident Avoidance/Causes and Reports; Off Road and Winter Driving; Convoy Operation; and Preventive Maintenance Check and Services. The end state is to increase safety awareness and driving capabilities of Service members to decrease the instances of vehicle accidents. Proponent of this course is G4, I Corps.

b. Training Description: This is a one-week 40 hour course which covers:

- (1) Driver qualification training with sequential and progressive academic subjects on driving laws and procedures.
- (2) Accident avoidance training IAW [AR 385-10](#) and [AR 600-55](#).
- (3) Sustainment training IAW [AR 600-55](#) as well local seasonal conditions, mission, and equipment.

c. Training Parameters/Restrictions: Students must possess a valid DA Form 348 and Civilian Driver's License to attend this course. Commanders and Master Drivers will develop and implement a sustainment training program to be conducted at least annually for Service members who have completed this course. Commanders will establish a remedial training program for drivers or operators who have had driver at-fault accidents or traffic violations, misused equipment, or otherwise demonstrated a need for additional training on military vehicles or equipment IAW [AR 600-55](#). This training will be directed towards identifying and correcting individual driving weaknesses and not as a form of punishment. Remedial training will be documented on Soldier's DA Form 348.

d. Resources

(1) Enablers: [G4 I Corps COMET Team](#). Submit training applications to [Training Support Branch](#)

(2) References: [AR 600-55](#). [AR 385-10](#)

3-28. Master Driver

a. Intent/End State: The intent of the program is to train the skills necessary to become a unit Master Driver. Upon satisfactory completion of this course, the Unit Master Driver can then provide training to Service members. The Master Driver Course will be conducted by the Command Maintenance Evaluation Team (COMET). Proponent for this course is G4, I Corps.

b. Training Description: The subject materials covered in the Master Driver training course are as follows: Introduce Regulations, Local Laws and Procedures; Driver/Operator and Chain of Command Responsibilities; Driver/Operator selection; Training; Testing procedures; Licenses; Driver Applicants; Preventive Maintenance Checks and Services; Annual Requirements; and Additional Training Requirements.

c. Training Parameters/Restrictions: Attendees must have completed Base Driver training, be in the grade of SGT/E-5, or above, and have one-year retainability in the unit. Service members must complete this course prior to being assigned as a Unit Master Driver. Service members should have a minimum of one-year Army Motor Vehicle (AMV) driving experience prior to attending this course. Students must obtain a grade of 70%, or higher, to pass the course and receive a certificate for successful course completion. This certificate is only valid while stationed at Joint Base Lewis McChord, WA.

d. Resources

(1) Enablers: [G4 I Corps COMET Team](#) Submit training applications to [Training Support Branch](#)

(2) References: [AR 600-55](#). [FL Reg 600-55](#)

3-29. LOGISTICS TRAINING

3-30. PBUSE - Property Book Unit Supply Enhanced

a. Intent/End State: Property Book Unit Supply Enhanced (PBUSE) is a property accountability and unit supply-management centralized database that manages and tracks equipment for the U.S. Army. It provides real-time, accurate information about asset availability, authorization and fielding to all levels of the Army and joint community.

b. Training Description: This course is designed to enhance the technical skills of property book clerks and supervisors to properly execute automated property book operations of the Property Book Unit Supply Enhanced (PBUSE). Personnel are taught to perform normal operational tasks, and to maintain accurate automated property book transactions and records through PBUSE.

c. Training Parameters/Restrictions: This 5 day instructional course trains select personnel to perform normal operational tasks, and to maintain accurate automated property book transactions and records through PBUSE. Students are also instructed in access to and the use of other electronic information.

d. Resources

(1) Enablers: [G4 I Corps COMET Team](#). Submit training applications to [Training Support Branch](#)

(2) References: [AR 710-2](#), [AR 725-50](#), [FL Reg 750-1](#)

3-31. PBUSE Refresher

a. Intent/End State: PBUSE Refresher Course is to re-familiarize the operator with PBUSE User Interfaces and PBUSE common processes to include any system changes and/or upgrades.

b. Training Description: Enhance the technical skills of unit level supply room clerks and supervisors to properly execute automated property book operations of the Property Book Unit Supply Enhanced (PBUSE).

c. Training Parameters/Restrictions: This 2 day instructional course trains select personnel to perform normal operational tasks, and to maintain accurate automated property book transactions and records through PBUSE. Students are also instructed in access to and the use of other pertinent electronic information.

d. Resources

(1) Enablers: [G4 I Corps COMET Team](#). Submit training applications to [Training Support Branch](#)

(2) References: [AR 710-2](#), [AR 725-50](#), [FL Reg 750-1](#)

3-32. PBUSE Property Book Level (PBE)

a. Intent/End State: This course is designed to enhance the technical skills of Property Book Officers, Property Book Managers, and Property Book NCOIC to properly execute automated property book operations of the Property Book Unit Supply Enhanced (PBUSE).

b. Training Parameters/Restrictions: This 5 day instructional course covers issue and turn-in; hand receipts; inventory and accountability of equipment utilizing PBUSE.

c. Resources

(1) Enablers: [G4 I Corps COMET Team](#). Submit training applications to [Training Support Branch](#)

(2) References: [AR 710-2](#), [AR 725-50](#), [FL Reg 750-1](#)

3-33. PBUSE Mid-level Manager

a. Intent/End State: Familiarize the Property Book Manager with PBUSE User Interfaces and PBUSE common processes.

b. Training Parameters/Restrictions: This 2 day instructional course covers issue and turn-in; hand receipts; inventory and accountability of equipment utilizing PBUSE.

c. Resources

(1) Enablers: [G4 I Corps COMET Team](#). Submit training applications to [Training Support Branch](#)

(2) References: [AR 710-2](#), [AR 725-50](#), [FL Reg 750-1](#)

3-34. SAMS-1E Operator Course

a. Intent/End State: Standard Army Maintenance System – Enhanced (SAMS-E) is the result of automation of maintenance systems initiatives under the Modular Force concept. SAMS-E functionality complies with current Army maintenance and materiel

status requirements. It automates unit level maintenance supply, unit status reporting, and provides automated Field/Sustainment support using readiness status reporting and maintenance management tools.

b. Training Parameters/Restrictions: This course is designed to enhance the technical skills of the TAMMS Clerks and Maintenance Supervisors to properly execute automated maintenance and supply management of Class VII equipment and Class IX (and other) supplies. This course will familiarize the student with SAMS-1E User Interfaces and SAMS-1E common processes. This 5 day instructional course trains system use and provide operators with a clear understanding of the various processes and procedures to navigate the SAMS-1E applications.

c. Resources

(1) Enablers: [G4 I Corps COMET Team](#). Submit training applications to [Training Support Branch](#)

(2) References: [FL Reg 750-1](#)

3-35. SAMS-1E Mid Level Manager Course

a. Intent/End State: This course is designed to enhance the technical skills of Maintenance Supervisors to properly oversee and execute automated maintenance and supply management of Class VII equipment and Class IX (and other) supplies.

b. Training Parameters/Restrictions: Train and provide maintenance supervisors with a clear understanding of the various processes and procedures to navigate SAMS-1E applications and manage organizations at battalion and brigade level. This is a 1 day course to familiarize the student with SAMS-1E User Interfaces and SAMS-1E common processes.

c. Resources

(1) Enablers: [G4 I Corps COMET Team](#). Submit training applications to [Training Support Branch](#)

(2) References: [FL Reg 750-1](#)

3-36. SAMS-1E Refresher Course

a. Intent/End State: SAMS-1E Refresher Course is to re-familiarize the operator with SAMS User Interfaces and SAMS-1E common processes to include any system changes and/or upgrades.

b. Training Description: Enhance the technical skills of unit level maintenance clerks and supervisors to properly execute automated transactions operations of the Standard Army Maintenance System – Enhanced (SAMS-1E).

c. Training Parameters/Restrictions: This 2 day instructional course trains select personnel to perform normal operational tasks, and to maintain accurate automated maintenance transactions and records through SAMS-1E. Students are also instructed in access to and the use of other pertinent electronic information.

d. Resources

(1) Enablers: I Corps [G4 COMET Team](#). Submit training applications to [Training Support Branch](#)

(2) References: [AR 710-2](#), [AR 725-50](#), [FL Reg 750-1](#)

3-37. SAMS -2E

a. Intent/Endstate: SAMS-2E is a 5-day course designed to provide the student with a thorough familiarization of SAMS-2E hardware and software applications. This includes training in the areas of transaction source data entry, consolidation of maintenance/readiness management information and in all the automated maintenance management functions associated with Joint Base Lewis McChord. Particular emphasis is given to the interface between SAMS-2E and other related systems, i.e., Standard Army Maintenance Systems - SAMS-1E. This course is mainly hands-on training with a minimum of lecture/conference type instruction.

b. Training Parameters/Restrictions: Train and provide maintenance supervisors with a clear understanding of the various processes and procedures to navigate SAMS-2E applications and manage organizations at brigade level. This is a 5 day course to familiarize the student with SAMS-1E User Interfaces and SAMS-1E common processes.

c. Resources

(1) Enablers: I Corps [G4 COMET Team](#). Submit training applications to [Training Support Branch](#)

(2) References: [FL Reg 750-1](#)

3-38. DLA Customer Assistance Course

a. Intent/End State: The DLA Customer Assistance Course is the operational portal for logistics systems. DLA Customer Assistance allows the user to query/research DLA, Service-Specific, and other commercial systems that provide logistics information, such as stock availability, requisition status, stock contract due-ins, shipping information/tracking, and technical data. Training includes an overview of DLA, followed by real-time hands-on instruction of many DLA automation systems (i.e. such as DOD EMALL, DSS, WEBVLIPS, etc.).

b. Training Description: Offered quarterly through the JBLM DLA Customer Support Representative. This hands-on instruction includes ways to research possible ways to eliminate backorders and obtain current status of requisitions along with shipment tracking data. This course is relevant to all logisticians including supply and maintenance personnel at all levels (i.e. MMC, G-4, S-4, SPO, Maintenance Officers/Techs/NCOs, SSA personnel, and supply clerks/ULLS clerks) from Corps to Company level whether military, civilian or contractor.

c. Training Parameters/Restrictions: Soldiers selected to attend the course should have one-year retainability. Students should obtain complete a System Access Request (SAR) for WEBVLIPS and DOD EMALL (<https://www.transactionservices.dla.mil/sar/>). The student must have their Security Manager's name, e-mail address, and telephone #. Once submitted, the Security Manager must approve the WEBVLIPS SAR within five (5) calendar days. For DOD EMALL, the student registers as a "New User" and complete the SAR request at the following site: <https://dod-email.dla.mil>

d. Resources

(1) Enablers: DLA Training Center (DTC) Course Instructors, JBLM DLA CSR DSN(357-)7458, Comm(253)967-7458, G-4, submit applications to the [Training Support Branch](#)

(2) References: <http://www.hr.dla.mil>; WEBVLIPS:
<https://www.transactionservices.dla.mil/sar/warning.asp>

3-39. Federal Logistics

a. Intent/End State: Course instruction is designed for all users of Federal Logistics data. This course covers the Basic FED LOG product, Characteristics Search, and Drawings. FED LOG students will be given a demonstration of each of these three programs, and hands-on training in Interactive and Characteristics Search through the use of practical exercises. Proponent for this course is G-4.

b. Training Description: FED LOG Basic is a logistics information system published monthly on CD-ROM by the Defense Logistics Information Service (DLIS). FED LOG can be installed and operated in Windows and/or DOS. It is used by engineering, technical research, provisioning, procurement/contracting, supply, cataloging, maintenance, distribution, storage, transportation, quality assurance and disposal personnel to retrieve management, part/reference number, supplier (CAGE), freight, I&S and characteristics information recorded against NSNs. FED LOG also provides service unique data for additional search capabilities.

c. FED LOG Characteristics Search is published monthly by (DLIS). Characteristics Search can be installed and operated in Windows and/or DOS for use with the FED LOG basic 4-disc set. It is used by engineering, technical research, provisioning, procurement/contracting, supply, cataloging, maintenance, distribution, storage, transportation, quality assurance and disposal personnel to identify and search on specific attributes (characteristics).

d. The FED LOG Drawings disc is published quarterly by (DLIS) in a Windows version for use with the FED LOG basic 4 disc set, with or without Characteristics Search. It is useable with any issue of the basic FED LOG thereafter or until the next quarterly publishing. It is used to obtain representational line drawings of items contained in the FED LOG basic product.

e. Training Parameters/Restrictions: Soldiers selected to attend the course should have one-year retainability.

f. Resources

(1) Enablers: Ft Lewis DLA CSR, G-4, Defense Logistics Information Service (DLIS). Submit training applications to [Training Support Branch](#)

(2) References: Monthly FEDLOG disks/CDs,
<http://www.dlis.dla.mil/training/traindisc.asp>

3-40. Support Operations

a. Intent/End State: This two-week course provides an overview of multifunctional CSS functions in the division and brigade combat team areas. It also provides tactics, techniques, and procedures that can be used by support operations officers. The first week of instruction focuses on tactical logistics and the technical aspects of support operations. The second week of the course focuses on integrating the concepts learned in the first week into logistics planning using MDMP. This course, with Phase I, meets the educational requirements as specified in DA PAM 600-3 to award the functional area (FA90). Proponent for this course is the Logistics Leadership College, Fort Lee, VA.

b. Training Description: Students will learn and employ knowledge of key CSS functions (supply, maintenance, transportation, combat health support, and field services) to develop support plans. Students will also brief a scenario-driven support operation plan encompassing all procedures learned during the class.

c. Training Parameters/Restrictions: Nominees must be a CPT or above and must have completed the Combined Logistics Captains Career Course or a logistics officer advanced course. CW2 or above and must have completed WO advanced course. NCOs must be an E7 or above and graduates of SLC. All must be assigned or designated for assignment to a support operations position. Personnel who do not meet the prerequisites may request a waiver from the course director. All nominees must successfully complete Phase 1 Support Operations Course via correspondence mode (web based) prior to attending Phase II. Class maximum is 16 students.

d. Resources

(1) Enablers: Logistics Leadership College, Ft Lee, VA. Submit training applications to [Training Support Branch](#).

(2) References:

3-41. Ammunition Manager (TAMIS)

a. Intent/End State: Ammunition is one of the most dangerous, expensive and sensitive commodities used by the military today for which strict accountability must be maintained. IAW [FL Reg 700-20](#), para1-7 e (4), completion of this course is a requirement for all JBLM based ammunition managers prior to designation as an ammunition manager and being placed on a DA Form 1687 as the Requesting and/or Approving authority for ammunition. Proponent for this course is Installation Ammunition Management Office, DPTMS.

b. Training Description: The Ammunition Manager's Course covers ammunition authorization, requirements, forecasting, expenditures, sub-authorizations, submitting

c. Ammunition Request (E-581), DAART, and overall responsibilities of managing ammunition in TAMIS.

d. Training Parameters/Restrictions: This course is available to all military and DA civilian personnel who manage ammunition on the installation and YTC. All individuals selected to attend this course must have one year retainability.

e. Resources

(1) Enablers: Installation Ammunition Management Office, DPTMS. Submit training applications to [Training Support Branch](#)

(2) References: [FL Reg 700-20](#)

3-42. Ammunition Handler Certification

a. Intent/End State: Ammunition is one of the most dangerous, expensive and sensitive commodities used by the military today for which strict adherence to regulatory guidance must be maintained IAW [FL Reg 700-20](#).

b. Training Parameters/Restrictions: Any soldiers who will handle or transport ammo on JBLM or Yakima must be certified. All personnel involved with the preparation and shipment of ammunition for military transportation must also receive training in technical transportation of hazardous materials IAW with 49 CFR 172.700 through 172.704 and DOD component regulations. The certification is valid for two

years from the date of course completion. Personnel attending this course must complete the U.S. Army Defense Ammunition Center distance learning program on Introduction to Ammunition (Ammo 45 CBT) as a prerequisite.

c. Resources:

(1) Enablers: Installation Ammunition Management Office (IAMO), DPTMS

(2) References: [FL Reg 700-20](#), [CFR 49](#), [DA Pam 385-64](#), [FORSCOM Reg 700-](#)

[4](#)

3-43. Unit Armorer Certification

a. Intent/End State: IAW [FL Reg 190-11](#), para 1-5a(1), all unit commanders will appoint in writing a primary Unit Armorer and an assistant Unit Armorer(s). The primary duty of the Unit Armorer is the operation of the unit arms room. This requirement also applies to the assistant Unit Armorer when performing duties as the primary Armorer. Accountability and maintenance training is governed by [FL Reg 750-1](#).

b. Training Description: Scope of course covers procedures used to store, issue and maintain or establish accountability of individual and organizational small arms, sensitive items and personally owned firearms including maintaining security and administration of a unit arms room, unit maintenance of small arms and physical security for small arms and sensitive items of equipment. Students must attain a grade of 70% to pass the course. Certification is valid until reassigned to another installation.

c. Training Parameters/Restrictions: Unit Armorer Certification training is provided for individuals designated as Unit Armorer who have not attended the Unit Supply Specialist 92Y MOS resident course of instruction at U.S. Army Quartermaster School, Fort Lee, VA. Soldiers who do not possess primary MOS 92Y must attend certification course prior to being assigned as an Armorer. MOS 92Y Soldiers must attend the 2 day Armorer Refresher Course to receive certification for JBLM. Selected personnel should have some experience in the arms room prior to attending this course so they are somewhat familiar with the equipment in unit arms room operations.

d. Resources

(1) Enablers: G4, I Corps. Submit training applications to [Training Support Branch](#)

(2) References: JBLM 190-11, [FL Reg 750-1](#)

3-44. Pre-Deployment Mortuary Affairs Familiarization Training:

a. Intent/End State: Although death is a realistic part of any conflict, many units are unprepared to properly execute required tasks to ensure our fallen and their personal effects are respectfully returned home. Upon completion of these brief, units will understand how to properly recover and transport human remains (HR) and personal effects (PE) to Mortuary Affairs Collection Points (MACP) for processing.

b. Training Description: This thirty minute familiarization brief focus on properly recovering and transporting HRs and PEs to MACPs for processing. It provides units a general idea of where MACPs and/or MA support is located in theater and helps them understand the importance and urgency of their actions. Further, this brief outlines leaders' roles in the entire recovery process.

c. Training Parameter/Restrictions: Priority for the briefing is Soldiers preparing for deployment; yet, all Soldiers are encouraged to receive the brief.

d. Resources

(1) Enablers: Schedule training through the unit's MA NCO or I Corps G4 MA NCO.

(2) References:

(a) Joint Pub 4-06, Mortuary Affairs in Joint Operations

(b) [DA PAM 638-2](#), Disposition of Remains and Personal Effects

(c) [DA PAM 638-2](#), Procedures for Remains and Personal Effects

(d) ALARACT 139/2006, Policies and Procedures for the Handling of Personal Effects (PE) and Government Property, DTG 201236Z JUL06

(e) ALARACT 161/2007, Removal of Ammunition and Explosives by Theater Summary Court Martial Officers (SCMO), DTG 182007Z JUL07

(f) ALARACT 006/2009, (Corrected Copy) Policies and Procedures for the Handling of Personal Effects for Medically Evacuated Soldiers, DTG 090012Z JAN09

3-45. CBRNE TRAINING

3-46. Chemical, Biological, Radiological, and Nuclear Defense Course

a. Intent/End State: Training goal is to prepare U.S. Army forces to operate effectively, survive and win in a CBRNE environment. Unit CBRNE defense training will ensure that Soldiers, leaders, and units achieve and maintain proficiency in combat operations under CBRNE conditions. Individual Soldiers, leaders, and units will achieve and maintain the standards for CBRNE defense tasks described in MTPs, drills, and STPs.

b. Unit CBRNE weapons defense training should include every aspect of chemical warfare operations. Modern CBRNE weapons can affect large areas. Therefore, the impact of their employment and their residual effects on the organization for combat, disposition of forces, scheme of maneuver, and support requirements must be thoroughly understood.

c. Training Parameters/Restrictions: The unit (company, battery, or troop) CBRNE defense officer and NCO must successfully complete the CBRNE Defense Course developed by the U.S. Army Chemical School. This course may be taken at area or Base CBRNE schools, TASS schools, or the U.S. Army Chemical School. Branch trained CBRNE officers or NCOs are not required to be graduates of the course but are encouraged to attend if new to this critical position. Prerequisites for personnel attending the CBRNE defense course are shown below.

(1) Recommendation from unit commander.

(2) One year retainability in unit.

d. Programs Available: Base CBRNE schools, TASS schools, or the [U.S. Army Chemical School](#). The CBRNE defense standards are published in Soldier's manuals, STPs, MTPs, and civilian training plans.

e. Resources

(1) Enablers: G-3 Protection-CBRNE, [U.S. Army Chemical School](#), submit training applications to [Training Support Branch](#)

(2) References: [AR 350-1](#), [FORSCOM Reg 350-1](#)

3-47. Chemical, Biological, Radiological, and Nuclear Room Operations Course

a. Intent/End State: Training goal is to prepare U.S. Army forces to survive and continue to operate effectively. Operation and maintenance of individual and unit CBRNE equipment are the duties of both leaders and Soldiers.

b. Training Parameters/Restrictions: Prerequisites for personnel attending the CBRNE room operations course are shown below.

(1) Recommendation from unit commander.

(2) One year retainability in unit.

c. Programs Available: Installation CBRNE schools, TASS schools, or the [U.S. Army Chemical School](#).

d. Resources

(1) Enablers: G-3 Protection-CBRNE, [U.S. Army Chemical School](#), submit training applications to [Training Support Branch](#)

(2) References: [AR 350-1](#); [FORSCOM Reg 350-1](#)

3-48. Unit Radiation Safety Officer Training

a. Intent/End State: Provides Commanders a properly trained, fully qualified and certified Radiation Safety Officers (RSO) and alternate RSO (ARSO) to administer the Commands program. This applies when a unit or activity is identified as possessing a radioactive commodities or radiation emitting equipment or has a mission that requires the implementation of a Radiation Safety Program (that is, leak testing, radiation postings, shipping requirements).

b. Training Description: The Unit Radiation Safety Officer Course provides the technical and practical information needed to prepare participants to be effective RSOs. Training must meet the Nuclear Regulatory Commission (NRC) License requirements, as well requirements set in [10 Code of Federal Regulations \(CFR\) part 20](#), DOD regulatory requirements, [DA Pam 385-24](#), paragraph 7-2 and must be recognized by the holder of the NRC license for the service component. Some prior knowledge of algebra and science is necessary to get the most benefit from the course. Topics to be covered in the 40-Hour RSO course include:

(1) Basic radiation interactions.

(2) Radioactivity.

(3) Terms and units.

(4) Biological effects of radiation exposure.

(5) Radiation detection and measurement.

(6) Radiation and contamination control.

(7) Radiation dosimetry.

(8) Emergency procedures,

(9) Records and documentation.

(10) Transportation. Any individual who certifies radioactive shipments must complete training required by 49 CFR 173.1(b) and be a qualified RSO.

(11) In addition, the RSO shall receive specific training for Army radioactive commodities or radiation producing equipment for which he/she is responsible.

c. Training Parameters/Restrictions: Quotas should be allocated only to personnel assigned duties requiring this training and with a minimum of one-year retainability in the unit.

d. Resources

(1) Enablers: TACOM Safety Office, CECOM Safety Office and U.S. Army Chemical School, Fort Leonard Wood, Missouri, Operational Radiation Safety Course 4J-F2/494-F9. Installation Safety Office – (253) 967-6764

(2) References: [10 CFR Part 20](#), [DOD Instruction 6055.08](#), [AR 385-10](#), [AFI 48-148](#), [DA Pam 385-24](#), [FORSCOM Reg 385-1](#).

3-49. Laser Safety Officer Training

a. Intent/End State: Provides Commanders at Brigade, Battalion or at a separate company level and/or maintenance facility (when the unit or activity is identified as possessing a Class IIIb or Class IV Laser and/or having Type-classified RF electromagnetic radiation (EMR) emitting system), a properly trained, fully qualified and certified LSO/RFO and alternate ALSO/ARFO to administer the Commands program.

b. Training Requirements: LSO safety training must comply with the provisions of Title 21, CFR Parts 1040.10 and 1040.11 and will follow applicable guidelines set in ANSI Z136.1, section 1.3, ANSI Z136.3 and ANSI Z136.6. An LSO and alternate designated in accordance with the above references shall complete a formal course of instruction addressing such topics as LASER fundamentals, terminology, biological effects, hazard analysis, protective and control measures. Will also include the risk assessment, degree of hazards associated with the Laser/Optical Sources found in the DA inventory, basic principles of laser safety, laser hazard distance calculations, potential exposure effect and protection required, basic concepts in optics; refraction, specula and diffuse reflection, and interactions in media. Acceptable courses are offered by the USACHPPM, and the Laser Institute of America. An RFSO with responsibility for a non-ionizing Radiation Safety Program (other than a LASER program) shall complete a formal course of instruction meeting standards set in IEEE C95 series, Recommended Practice for Radio Frequency Safety Programs, addressing such topics as RF radiation, terminology, biological effects, and exposure control measures. An acceptable course is offered by the USACHPPM. Some prior knowledge of algebra and science is necessary for both courses to get the most benefit from the curriculum.

c. Training Parameters/Restrictions: Quotas should be allocated only to personnel assigned duties requiring this training and with a minimum of one-year retainability in the unit.

d. Resources

(1) Enablers: CECOM Safety Office and USAPHC LASER AND RADIO FREQUENCY HAZARDS COURSE. Installation Safety Office – (253) 967-6764

(2) References: [10 CFR Part 20](#), [21 CFR Parts 1040.10 and 1040.11](#), [ANSI Z136.1, section 1.3, ANSI Z136.3 and ANSI Z136.6](#), [DODI 6055.15](#), [DODI 6055.11](#), [AR 385-10](#), [AFOSHSTD48-139](#), [AFOSHSTD48-9](#), [DA Pam 385-24](#), [FORSCOM Reg 385-1](#).

3-50. Radiation Awareness Training

a. Intent/End State: This training is to be given to anyone who is responsibilities for observing and obeying radiological postings and procedures and is available to all personnel, both non-radiological workers and radiological workers, which may include

employees, visitors, and users. Any person who plays an active role in maintaining exposure to radiation and maintaining radioactive material goal of “As low as reasonably achievable” or who duties will inter act with the commands radiation safety program .

b. Training Parameters/Restrictions: [10 CFR Part 20](#) & [10 CFR Part 34](#), [29 CFR 1910.120](#), all NRC Licenses and [AR 385-10](#), [DA Pam 385-24](#), and [FORSCOM Reg 385-1](#) requires both initial and annual awareness training for all users, maintenance personnel, first responders and LRSO with potential exposures to radioactive material. The Radiation Awareness Training Course provides a basic understanding of the hazards of radioactive isotopes and sources, the biological effects associated with an exposure to these sources, the individual’s rights under the law, Emergency procedures, and license requirements. This course’s initial and annual training requirements are set by the Nuclear Regulatory Commissions’ (NRC) License Protection Programs. Quotas should be allocated only to personnel assigned duties requiring this training.

c. Resources

(1) Enablers: TACOM Safety, CECOM Safety Office and Applicable NRC Licenses. Installation Safety Office – (253) 967-6764

(2) References: [10 CFR Part 20](#), [29 CFR 1910.120](#), [DOD Instruction 6055.08](#), [AR 385-10](#), [AFI 48-148](#), [DA Pam 385-24](#), [FORSCOM Reg 385-1](#).

(3) Any individual who certifies radioactive shipments must complete training required by 49 CFR 173.1(b) and be a qualified RSO.

3-51. LANGUAGE TRAINING

a. Intent/End State: Military Intelligence Linguists requiring language for their MOS are required to maintain a Level 2/2 in Reading and Listening on the Defense Language Proficiency Test (DLPT).

b. Training Parameters/Restrictions: DLPT is an annual testing requirement conducted by Soldier Testing. Point of Contact is James Gilmore (253) 967-3889 Email: james.a.gilmore4.civ@mail.mil

c. Resources

(1) Enablers: The I CORPS G2: JBLM LANGUAGE AND CULTURE CENTER (JBLM-LCC) Director is Yvonne M. Pawelek (253) 966-3812. Unit Command Language Managers; Soldier Testing

(2) References: [AR 11-6](#), [AR 350-20](#)

3-52. Language and Predeployment Training

a. Intent/End State: Soldiers deploying to a contingency theater do so with the right blend of culture and foreign language capabilities to facilitate full spectrum operations among other cultures.

b. Resources

(1) Enablers: The I CORPS G2: JBLM LANGUAGE AND CULTURE CENTER (JBLM-LCC) Director is Yvonne M. Pawelek (253) 966-3812 The RAPPORT PROGRAM and HEADSTART2 Programs can be accessed on AKO or at the Defense Language Institute Foreign Language Center (DLIFLC). The DLIFLC website is also for printed and downloadable material:

[HTTP://FIELDSUPPORT.DLIFLC.EDU/PRODUCTS/HEADSTART/INDEX.HTML](http://FIELDSUPPORT.DLIFLC.EDU/PRODUCTS/HEADSTART/INDEX.HTML).

(2) References: HQDA EXORD 273-10: For Culture and Language Pre-Deployment Training Standards

3-53. MANDATORY TRAINING IN UNITS

3-54. Antiterrorism Training

a. Intent/End State: AT is an integral part of Army efforts to defeat terrorism. Terrorists can target Army elements at any time in any location. By effectively preventing and, if necessary, responding to terrorist attacks commanders protect all activities and people allowing Army missions to proceed unimpeded. AT is neither a discrete task nor the sole responsibility of a single branch. All bear responsibility. As that statement suggests, AT must be integrated into all Army operations and considered at all times.

b. Training Description: Approved program of instruction teaches a minimum of the following critical tasks:

- (1) Understanding AT Roles and Responsibilities.
- (2) Understanding minimum required AT program elements.
- (3) How to Organize AT Groups.
- (4) Risk Management Considerations.
 - (a) Threat assessments.
 - (b) Criticality assessments.
 - (c) Vulnerability assessments.
 - (d) Risk assessments.
- (5) Create and Execute AT Programs.
- (6) Prepare AT plans.
- (7) Determine AT resource management.
- (8) Conduct AT training.
- (9) Case studies - installation based.
- (10) Case studies - contingency operations.
- (11) Legal considerations.
- (12) Interagency and HN responsibilities and jurisdictions.
- (13) Special law enforcement considerations.
- (14) Access to DOD AT lessons learned databases.
- (15) Familiarization with HRB/HRP requirements.
- (16) AT considerations in contracting.

c. Training Parameters/Restrictions: Personnel assigned as Unit Antiterrorism Officers in their roles and responsibilities to be an advisor to the Commander as well as providing Antiterrorism awareness training to their unit.

- (1) Military personnel: Enlisted grades E-6 and above
- (2) Warrant to W5 and Commissioned officers to O5
- (3) Civilian personnel: GS-05 and above
- (4) Contract personnel assigned to duties as Antiterrorism Officers
- (5) Waivers must be submitted for U.S. Army personnel below the grade of E-6 or E-5(P), who have completed the Basic Non-Commissioned Officer Course (BNCOC)
- (6) Grade waiver requests must have strong justification for consideration

(7) Address exceptions to these prerequisites to the Director of Training, USAMPS, Fort Leonard Wood, MO 65473-8929

d. Resources

(1) Enablers: U.S. Army Military Police School, submit training applications to [Training Support Branch](#)

(2) References: [AR 350-1](#), [AR 525-13](#), <http://www.at-awareness.org/>

3-55. Predeployment Antiterrorism Training

a. Intent/End State: Commanders will ensure all military and DA civilians associated with their command receive annual antiterrorism awareness and receive an area of responsibility (AOR) update prior to deploying to an area of a higher threat level or within three months of traveling OCONUS. Commanders will offer all DOD-employed contractors associated with their command annual antiterrorism awareness training and will offer an area of responsibility (AOR) update prior to traveling OCONUS. Units will maintain a memorandum for record documenting an individual's training. Individual AT awareness training is mandatory for Family members 14 years or older traveling outside the 50 United States, its territories, and possessions when on official Government orders.

b. Training Description: Level I AT Awareness Instruction will include at least the following:

- (1) Introduction to terrorism
- (2) Terrorist tactics and operations
- (3) Individual protective measures
- (4) Personal protective measures for CBRNE attacks to include sheltering in place or evacuation, indicators of CBRNE attack (including TIH), impromptu methods of decontamination, and so forth.
- (5) Terrorist surveillance techniques.
- (6) Improvised explosive device (IED) attacks.
- (7) Kidnapping and hostage survival.
- (8) Explanation of terrorist threat levels and FPCON System levels and measures.

c. All DOD personnel should be provided and retain personal copies of Chairman of the Joint Chiefs of Staff Guide 5260, "Antiterrorism Personal Protection Guide: A Self-Help Guide to Antiterrorism," (October 14, 2005) and Chairman of the Joint Chiefs of Staff (CJCS) Pocket Card 5260 "Antiterrorism Individual Protective Measures" (October 1, 2001).

d. Training Parameters/Restrictions: Only a qualified instructor (Level II-trained-and-certified AT officer) will conduct initial Level I AT awareness training. AT awareness training will be in accordance with current TRADOC approved training requirements and lesson plans or the CJCS-approved, web-based AT Awareness Course.

e. Resources

(1) Enablers: 42 MP, Level II-trained-and-certified AT officer

(2) References: [AR 350-1](#), [AR 525-13](#), Antiterrorism Training, para E-1. <http://www.at-awareness.org/>

3-56. Composite Risk Management

a. Intent/End State: Composite risk management (CRM) is the Army's primary decision making process for identifying hazards and controlling risks across the full spectrum of Army missions, functions, operations, and activities. CRM is used to mitigate risks associated with all hazards that have the potential to injure or kill personnel, damage or destroy equipment, or otherwise impact mission effectiveness. Leaders and managers are responsible for integrating CRM into all Army processes and operations. Reduction of accident probability prevents manpower and equipment loss conserving combat power.

b. Training Description: This training shall specifically address—

- (1) Required Personal Protective Equipment.
- (2) General safety requirements particular to the operation.
- (3) Risk mitigation techniques and controls.
- (4) Special safety requirements.
- (5) Lessons learned from previous operations.
- (6) Procedures for reporting and responding to accidents.
- (7) Identification of all known and perceived hazards.
- (8) General environmental awareness.
- (9) Special environmental requirements.
- (10) Procedures necessary to mitigate environmental impact resulting from activities/operations.

c. Training Parameters/Restrictions: Army leaders, commanders, directors, managers and supervisors will be provided specialized training.

- (1) Commanders are required to complete the Command Safety Course (CSC).
- (2) Supervisors (The Supervisor's Safety Course)
- (3) Managers (The Manager's Safety Course)
- (4) The USACRC Mobile Training Team conducts a 3-day or 5-day Army Safety and Composite Risk Management Training.
- (5) Safety and Occupational Health Intern Training as well as Aviation Safety Officer Training are conducted at USACRC.

d. Programs Available: U.S. Army Combat Readiness Center provides extensive safety training. A complete list of available online, resident, and CRM MTT along with POCs is located at <https://safety.army.mil>

e. Resources

- (1) Enablers: U.S. Army Combat Readiness Center, JBLM Safety Office
- (2) References: [AR 385-10](#), [AR 350-1](#)

3-57. Army Substance Abuse Program

a. Intent/End State: The ASAP is a commanders program that emphasizes readiness and personal responsibility. The ultimate decision regarding separation or retention of individuals with substance abuse issues is the responsibility of the Soldier's chain of command. The command role in substance abuse prevention, drug and alcohol testing, early ID of problems, rehabilitation, and administrative or judicial actions is essential. Commanders will ensure that all officials and supervisors support the ASAP. The following are the objectives of ASAP:

- (1) Increase individual fitness and overall unit readiness.

(2) Provide services which are proactive and responsive to the needs of the Army's workforce and emphasize alcohol and other drug abuse deterrence, prevention, education, and rehabilitation.

(3) Implement alcohol and other drug risk reduction and prevention strategies that respond to potential problems before they jeopardize readiness, productivity, and careers.

(4) Restore to duty those substance-impaired Soldiers who have the potential for continued military Service.

(5) Provide effective alcohol and other drug abuse prevention and education at all levels of command, and encourage commanders to provide alcohol and drug-free leisure activities.

(6) Ensure all personnel assigned to ASAP staff are appropriately trained with experience to accomplish their missions.

(7) Achieve maximum productivity and reduce absenteeism and attrition among civilian corps members by reducing the effects of the abuse of alcohol and other drugs.

(8) Improve readiness by extending services to the Soldiers, civilian corps members, and Family members.

b. Training Parameters/Restrictions:

(1) All newly assigned Soldiers are required to receive a newcomers briefing by the commander or designated representative within 30 days of reporting. At a minimum, the briefing will provide information on ASAP services, the location of ASAP services, community laws, command policies, drug and alcohol free activities and the Limited Use Policy. In addition, Corporals and above will receive information on the signs and symptoms of drug and alcohol abuse and how to refer a suspected or verified abuser to the ASAP.

(2) The ACSAP and installation ASAPs will provide substance abuse awareness training during pre-deployment and redeployment training. The AMEDDC&S will design and furnish deployment-specific training packages for behavioral health and combat stress control medical units.

(3) All Soldiers on the installation will receive the mandatory 4 hours of Substance Abuse education annually IAW [AR 600-85](#) para 9-12 (RAR Dec 2013). This training may consist of curriculum from the Strong Choices (Living Well, Being Well, Working Well, Relating Well, Leading Well) or other similar curriculum.

(4) All leadership training and schools will have appropriate and approved training based on the level of leadership and professional development. IAW [AR 600-85](#) para 9-11 (RAR Dec 2013), "The TRADOC will ensure that current and appropriate substance abuse awareness training and information on the ASAP occurs at initial entry and pre-commissioning and is integrated into all other Army professional development courses."

c. Resources

(1) Enablers: [JBLM Substance Abuse Program website](#), [Army Substance Abuse Program Public website](#)

(2) References: [AR 600-85](#), [FL Reg 600-07](#)

3-58. Army Suicide Prevention Program

a. Intent/End State: Suicide prevention, including risk assessment, risk awareness and intervention skills is a commander's program. It is the responsibility of every leader and every Soldier to have sufficient awareness and knowledge to provide guidance about how to achieve assistance or how to intervene for a Soldier identified with common risk factors. Leaders care for their personnel and create an environment that encourages readiness through awareness and help-seeking behaviors. The ASPP supports the Army's goal to minimize suicidal behavior by reducing the risk of suicide for Active Army and Reserve Component Soldiers, Army Civilians, and Army Family members. Suicide-prevention, risk assessment, risk awareness, and intervention programs implement control measures to address and minimize risk factors for suicide, while strengthening the factors that improve overall wellness and increase behaviors and knowledge that promote health and readiness. .

b. Training Description: The Ask-Care-Escort (ACE) training developed by the US Army Public Health Command is the required prevention training for Soldiers, Leaders, Families, and Civilians. The Army ACE Suicide Intervention (ACE-SI) Training is the required intervention training for junior leaders and front line supervisors. Trainers must be certified by attending a train-the-trainer session approved through Public Health Command. . The Applied Suicide Intervention Skills Training (ASIST) is the FY2013 and FY2014 approved training for primary gatekeepers (Chaplains, Chaplain Assistants, ASAP counselors, FAP workers, AER Counselors, ER Techs, and Medical/Dental Professionals) and secondary gatekeepers (Military Police, Trial Defense Lawyers and legal assistants, IGs, DoD School Counselors, Red Cross Volunteers, and first-line supervisors). Training standards and requirements are subject to change based on modifications of [AR 600-63](#).

c. Training Parameters/Restrictions: All Soldiers are required to complete ACE annually, All junior leaders Squad to Company are required to complete the one-time 4 hour ACE-SI training, All first line supervisors, medical professionals, and criminal defense attorneys must complete the one-time 2 day ASIST training.

d. Soldiers. The following topics will be included in training: the importance of mental health, stress reduction, and life-coping skills, such as alcohol/drug abuse avoidance; financial, stress, and conflict management; and marriage and Family-life skills.

e. Resources

(1) JBLM Suicide Prevention Program Coordinator, I Corps Surgeon, [Army G-1 Suicide Prevention](#)

(2) References: [AR 600-63](#), [DA Pam 600-24](#), [FL Reg 600-47](#)

3-59. Army Traffic Safety Training Program

a. Intent/End State: The Army Traffic Safety Training Program is required training for all Army personnel. The training is established to reinforce a positive attitude toward driving, individual responsibility, and correct response to routine and emergency driving situations. These courses are taught through the Joint Base Safety Office.

b. Training Parameters/Restrictions:

(1) *Introductory Training Course*. During initial entry training all Soldiers shall be given traffic safety training at Advanced Individual Training (AIT). The course will

establish and reinforce a positive attitude toward driving, individual responsibility, and correct response to routine and emergency driving situations.

(2) *Local Area Hazard Training Course*. All Army personnel who are newly assigned to an Army installation/theater will receive a briefing on the local driving hazards they may encounter while serving at that installation.

(3) *Intermediate Traffic Safety Training Course*. All newly assigned Soldiers less than 26 years of age will receive intermediate traffic safety training that reinforces the initial traffic safety-training course. Other personnel may be required to attend the training as deemed necessary by the local command.

(4) *Motorcycle Training*. [AR 385-10](#), paragraph 11-9 discusses on and off-duty riding of motorcycles. Prior to operation of any motorcycle, Army personnel will successfully complete a Motorcycle Safety Foundation (MSF) or MSF-based approved motorcycle rider safety course. Commanders are not authorized to waive or defer the training.

(5) *Accident Avoidance Training Course*. Anyone who operates an AMV will have first completed the online accident avoidance course as part of licensing procedures. The training includes mishap risk management component of CRM, personal responsibility, driving hazard awareness, defensive driving techniques, accident avoidance, and motorcycle safety.

(a) Tactical vehicle drivers are required to complete additional vehicle specific training as required by AR 600–55.

(b) The online accident avoidance training will be repeated every 4 years as part of the license renewal procedure.

(6) *Remedial driver training*. [DODI 6055.04](#), DOD Traffic Safety Program, requires Remedial Drivers Training. The ATSTP Intermediate Course may be used to fill this requirement until an Army approved Remedial Drivers Training Program is implemented. Remedial Drivers Training applies to the following personnel who, while operating a government motor vehicle (GMV) or a privately owned vehicle, have been convicted of a moving violation or have been determined to be at fault in a traffic mishap:

(a) Military personnel, at any time, on or off a DOD installation

(b) All DOD Civilian personnel, in a duty status, on or off a DOD installation

(c) Military and DOD Civilian employees in or on a government owned or leased motor vehicle

c. Resources

(1) Enablers: [JBLM Safety Office](#)

(2) References: [AR 385-10](#), [DODI 6055.04](#)

3-60. Combating Trafficking in Persons (CTIP) Program

a. Intent/End State: Trafficking in persons, often called human trafficking, is defined as recruitment, transportation, transfer, harboring, or receipt of persons by means of threat, use of force, coercion, abduction, fraud, deception, abuse, or exploitation. Trafficking in persons is the third largest and fastest growing criminal activity in the world, and is a grave violation of human rights. Human trafficking is a world-wide criminal threat to security, civil rights, and stability, and a direct threat to our national foreign policy goals.

b. Training Parameters/Restrictions: Priority for training should be for deploying personnel. The overall goals are to change attitudes about the sex exploitation industry, labor trafficking and other forms of trafficking in persons, and to educate Army personnel on the criminality and human rights consequences of trafficking in persons. The CTIP awareness training is posted on the Reimer distant learning library and can be accessed through AKO. The Army established a Website (www.combat-trafficking.army.mil) that contains useful information and provides content to assist commanders in combating activities associated with trafficking in persons. This Web site also provides a link to the mandatory awareness training.

c. Resources

(1) Enablers: www.combat-trafficking.army.mil

(2) References: [AR 350-1](#), [NSPD-22.pdf](#), [Executive Order 13257.pdf](#)

3-61. Law of War

a. Intent/End State: Soldiers and leaders require law of war training throughout their military career commensurate with their duties and responsibilities. Three levels of training are available depending on the status of the Soldier. Soldiers will be taught timely and relevant lessons on the law of war so they may readily apply them to real-world deployment situations.

b. Training Parameters/Restrictions:

(1) Level A training provides the minimum knowledge required for all members of the Army. The “Soldier’s Rules” stress the importance of compliance with the law of war.

(2) Level B training is conducted in MTOE units for all unit personnel as follows:

(a) Training will reinforce the principles set forth in The Soldier’s Rules.

Additionally, training will emphasize the proper treatment of detainees, to include the 5 Ss and T (search, segregate, silence, speed to a safe area, safeguard, and tag). Soldiers will be required to perform tasks to standard under realistic conditions. Training for all unit leaders will stress their responsibility to establish adequate supervision and control processes to ensure proper treatment and prevent abuse of detainees.

(b) Training will be designed around current missions and contingency plans (including anticipated geographical areas of deployment or rules of engagement). Detainee operations training will integrate MP and MI personnel where doctrinally appropriate.

(c) Training on the law of war and detainee operations will be integrated into other appropriate unit training activities, field training exercises and unit external evaluations at home station, combat training centers and mobilization sites. Maximum combat realism will be applied to tactical exercises consistent with good safety practices.

(3) Army schools will tailor law of war training to the tasks taught in those schools. Level C training will emphasize officer, WO, and NCO responsibilities for:

(a) Their performance of duties in accordance with the law of war obligations of the

(b) United States.

(c) Law of war issues in command planning and execution of combat operations.

(d) Measures for the reporting of suspected or alleged war crimes committed by or against U.S. or allied personnel.

c. Resources

(1) Enablers: Office of the Staff Judge Advocate, Operational Law Division, and Brigade Trial Counsel.

(2) References: [AR 350-1](#) [DODD 2311.01E](#)

3-62. Modern Army Combatives Program

a. Intent/End State: The objective of the Modern Army Combatives Program (MACP) is to enhance combat readiness by instilling the confidence and fighting skills that are only gained through engagement with an opponent in a combat situation. Combatives training is a fundamental building block for preparing Soldiers for current and future operations and must be an integral part of every Soldier's life.

b. Training Parameters/Restrictions: Professional instruction is the key to success in Combatives training.

(1) Levels 1 and 2 Combatives Instructor Training Courses will be held locally by unit Level

(2) 3 and Level 4 certified instructors respectively. Units are responsible for submitting the graduates names to USACS in written memorandum signed by the first 0–5 commander for inclusion to their certification database.

(3) Brigade and above master trainers will report injury trends semiannually to USACS.

c. Resources

(1) Enablers: U.S. Army Infantry School, USACS; Warrior Training Academy, JBLM; submit training applications to [Training Support Branch](#)

(2) References: [AR 350-1](#)

3-63. Combat Marksmanship Training Course (CMTC)

a. Intent/End State: The CMTC is a ten day course that reinforces basic marksmanship, then advances to scenario type training, which fosters accountability and individual responsibility, self and environmental awareness, situational analysis and understanding, and the process of controlled, deliberate action.

b. Training Description: The course focuses on six major training objectives:

(1) Demonstrate application of fundamentals of rifle marksmanship to include (load/unload procedures, safety, ballistics, alternate positions and weapons control;

(2) Demonstrate proper weapons maintenance (Correctly disassemble and assemble, understand functioning, care and cleaning);

(3) Proper understanding, use, and adjustment of weapon sights for 100, 200, and 300 meter zeros;

(4) Proper care and use of bore-light kit; zeroing aiming laser to weapon and shooting at night using aiming laser and NODS;

(5) SRM/CQM to include (training, qualification, target discrimination, barricade and stress shoots;

(6) MOUT training to include (glass house, single team/room corner/center fed, live fire and range contracts).

c. Training Parameters/Restrictions: CMTC is a Train-the-Trainer Course which certifies students as Subject Matter Experts (SME). This gives Commanders personnel who can train their entire Company, based on their needs and training schedules.

d. Resources

(1) Enablers: United States Army Marksmanship Unit (USAMU); Warrior Training Academy, JBLM; submit training applications to [Training Support Branch](#)

(2) References: [AR 350-1](#), [FM 3-22.9](#) and [FM 3-23.35](#)

3-64. Combat Pistol Application Course (CPAC)

a. Intent/End State: The CPAC course is a five day course to train and develop soldiers, NCOs, and Officers at all levels into adaptive and combat focused marksmanship instructors for their units. It uses the Outcomes Based Training model to establish proper fundamentals and knowledge of the M9 pistol. This course provides company leaders with training techniques that allow them to facilitate their unit's training based on their command's developed timeline to ensure all soldiers are confident with their abilities in handling and using the M9 to enhance deployment readiness.

b. Training Description: The course focuses on five major training objectives: 1) Demonstrate an understanding of weapons safety with a pistol; 2) Demonstrate application of fundamentals of pistol marksmanship to include (load/unload, correct malfunctions, immediate action/remedial action, aiming, grip, positions, and trigger squeeze); 3) Correctly disassemble and assemble, understand functioning, care and cleaning; 4) Engage multiple targets stationary from 3 to 25 meters; 5) Engage multiple targets while moving from 3 to 25 meters.

c. Training Parameters/Restrictions: CPAC is a Train-the-Trainer Course which certifies students as Subject Matter Experts (SME). This gives Commanders personnel who can train their entire Company, based on their needs and training schedules.

d. Resources

(1) Enablers: United States Army Marksmanship Unit (USAMU); Warrior Training Academy, JBLM; submit training applications to [Training Support Branch](#)

(2) References: [AR 350-1](#) and [FM 3-23.35](#)

3-65. Practical Extended Range Rifle Course (PERRC)

a. Intent/End State: The PERRC course is a five day course to train and develop NCOs and Company Grade Officers into adaptive and combat focused marksmanship instructors for their units. It uses the Outcomes Based Training model to engage and destroy targets out to 600 meters with the M4 rifle, Back-up Iron Sight (BUIS), and ACOG. This course provides company leaders with training techniques that allow them to facilitate their unit's training based on their command's developed timeline to ensure all soldiers are competent combat riflemen and to enhance deployment readiness.

b. Training Description: The course focuses on five major training objectives: 1) Demonstrate proper prone supported and unsupported position and the ability to consistently assume each position; 2) Demonstrate application of fundamentals of marksmanship correctly; zero rifle with BUIS and ACOG; 3) Correctly judge distance plus or minus 50 meters from 100 to 600 meters; correctly adjust rear sight to all targets; 4) Engage multiple targets from 100 to 600 meters using iron sight manipulation; 5) Engage multiple targets from 100 to 600 meters using an ACOG.

c. Training Parameters/Restrictions: PERRC is a Train-the-Trainer Course which certifies students as Subject Matter Experts (SME). This gives Commanders personnel who can train their entire Company, based on their needs and training schedules.

d. Resources

(1) Enablers: United States Army Marksmanship Unit (USAMU); Warrior Training Academy, JBLM; submit training applications to [Training Support Branch](#)

(2) References: [AR 350-1](#), and [FM 3-22.9](#)

3-66. Rape, Aggression, and Defense Course (RAD)

a. Intent/End State: The objective of the Rape Aggression Defense Course is to develop and enhance the options of self defense, so they may become viable considerations to the woman who is attacked. The end state is to increase the awareness and capabilities of the female population and decrease the instances of sexual assault.

b. Training Description: The Rape Aggression Defense System is a program of realistic self-defense tactics and techniques for women. The R.A.D. System is a comprehensive, women-only course that begins with awareness, prevention, risk reduction and risk avoidance, while progressing on to the basics of hands-on defense training. R.A.D. is not a Martial Arts program. Our courses are taught by nationally certified R.A.D. Instructors and provide each student with a workbook/reference manual. This manual outlines the entire Physical Defense Program for reference and continuous personal growth, and is the key to our *free lifetime return and practice policy* for R.A.D. graduates.

c. Training Parameters/Restrictions: Rape Aggression Defense Course is a two day course designed to train females in the skills necessary to prevent potential attackers and attacks.

(1) Resources Enablers: Warrior Training Academy, JBLM; submit training applications to [Training Support Branch](#)

(2) References: [R.A.D. Systems](#)

3-67. Threat Awareness Reporting Program (TARP-previously SAEDA)

a. Intent/End State: The knowledge, awareness, and participation of all DA personnel is essential to the success of the Army's TARP program, to the effort to counter foreign intelligence activities, and to the protection of our national security. Upon completion of this training, personnel will be able to define and give examples of subversion and espionage, understand the criminal penalties for TARP, recognize attempts at intelligence collection by Foreign Intelligence Service agents, and know the reporting channels for TARP incidents.

b. Training Description: At a minimum, TARP training will include instructions on the following:

(1) The fact that foreign intelligence services consider Army personnel to be lucrative sources of classified and sensitive unclassified defense information. Explain how this applies to the unit or activity to which members of the audience are assigned.

(2) The criminal penalties specified in the Uniform Code of Military Justice (UCMJ) and title 18 of the United States Code with regard to espionage; recent examples of persons convicted of espionage under both UCMJ and the USC and the

sentences which they received; and the fact that the death penalty has been enacted under the UCMJ for espionage conducted in peacetime.

(3) Methods and techniques used by foreign intelligence to place personnel under obligation and to collect information on Army facilities, activities, personnel, and technology; an explanation of the false flag approach; and examples of actual closed cases which highlight these methods.

(4) The types of situations to be reported and the indicators of espionage.

(5) The damage that espionage has caused to our national security, citing actual closed cases, if possible.

(6) The fact that failure to report TARP may be used as a basis for disciplinary action under UCMJ and other authority, as applicable.

(7) The I-800 CALL SPY (I-800-225-5779) Hotline in CONUS or overseas equivalent.

(8) How to respond to and report TARP incidents

(9) The international and domestic terrorist threat, the vulnerability of DA personnel and their family members to terrorist acts, and the defensive measures that may be employed to thwart such acts.

(10) The intelligence threat posed by nontraditional adversaries.

(11) The potential intelligence threat to Department of Defense (DOD) interests posed by narcotics trafficking organizations, where applicable.

c. Training Parameters/Restrictions: To the maximum extent possible, TARP training will be given by the supporting counterintelligence office and/or counterintelligence qualified personnel.

d. Programs Available: Coordinate training with local counterintelligence personnel.

e. Resources

(1) Enablers: G2, 902d MI Group

(2) References: [AR 381-12](#)

3-68. Operational Security (OPSEC)

a. Intent/End State: OPSEC requires that all levels of command, right down to the individual Soldier, be aware of and execute both collective and individual responsibilities. OPSEC must become an integral part of the planning and execution of all types of military operations both in garrison and in field training. Only then can success in combat be ensured. Commanders and staff agencies will plan and implement OPSEC for all plans, exercises, and activities so that appropriate measures are taken to preserve essential secrecy in every phase of an operation, exercise, or activity.

b. Training Parameters/Restrictions: The Installation OPSEC Officer with the Senior Commander OPSEC Officer exercises overall responsibility for the administration of the Joint Base Lewis McChord OPSEC Program.

c. Resources

(1) Enablers: Installation OPSEC Officer, I Corps OPSEC Officer, Appointed unit OPSEC Officer

(2) References: [AR 350-1](#), [FL Reg 530-1](#)

3-69. Resilience Training

a. Intent/End State: Resilience training (that is Battlemind) is the Soldier's inner strength to face the realities of the environment with courage, confidence, and resilience. This means meeting the mental challenges of training, operations, combat, and transitioning home. Soldiers with resilience take care of themselves, their buddies, and those they lead.

b. Training Description: Resilience training is a systematic approach to prepare Soldiers and leaders for the mental challenges they will confront throughout their military careers. The resilience training system trains Soldiers to manage cognitive, emotional, and physiological reactions using specific skills to grow and thrive in the face of challenges in the military as well as bounce back from diversity. The objectives of resilience training are:

- (1) To prepare Soldiers mentally for the challenges of training.
- (2) To prepare Soldiers mentally for the rigors of combat and other military deployments.
- (3) To assist Soldiers in their transition back home.
- (4) To prepare Soldiers with the skills to assist their battle buddies during deployment as well as during the transition back home.
- (5) To prepare leaders with the skills to sustain the resilience of those they lead.
- (6) To prepare Soldiers to deploy again in support of military operations, including additional combat tours.

c. Training Parameters/Restrictions:

(1) The training system introduces these skills when Soldiers first enter the military, builds these skills across the deployment cycle, and consolidates these skills throughout a Soldier's career as part of an integrated developmental approach to creating resilient Soldiers.

(2) Level A Resilience Training is conducted during IMT for all Soldiers.

(3) Level B Resilience Training is conducted for Soldiers and spouses at pre-deployment and redeployment. During deployment, resilience training is provided to Soldiers through Battlemind Psychological Debriefings.

(4) Level C Resilience Training is conducted as institutional leader development PME.

(5) Only a qualified instructor, certified by successfully completing the Battlemind Deployment Cycle Support Trainer Course (resident or MTT) offered by the AMEDDC&S will conduct resilience training and evaluate performance using established training conditions and performance standards. Training will be supported using training modules, student materials, and approved media resources located on the [Battlemind Soldier Support](#) or [Battlemind AKO](#) Web sites. Training materials are based on scientific research, are part of an integrated approach to resilience training, and will be modified over time by the AMEDDC&S as part of this integrated approach. Although qualified instructors will incorporate their experience into the training, the training materials should not be changed.

d. Resources

(1) Enablers: [Battlemind Soldier Support](#) or [Battlemind AKO](#) Web sites

(2) References: [AR 350-1](#)

3-70. Ethics Training

a. Intent/End State: This course provides instruction to all personnel, military and civilian, on Federal ethics laws and regulations. At the conclusion of this training, students will:

(1) Have been exposed to the rules governing their conduct in the workplace including gifts, conflicts of interest, misuse of position, use of government resources and dealing with private organizations;

(2) Understand the basic rules and why they are important;

(3) Be able to recognize a situation that may have ethical implications;

(4) Have a sense of when the advice of their supervisor or an ethics counselor is needed

(5) Know how to contact an ethics counselor.

b. Training Parameters/Restrictions: Training is available on line

c. Programs Available:

(1) Ethics Training

(2) Acquisition Ethics Training

d. Resources

(1) Enablers: Office of the Staff Judge Advocate, Administrative Law Division and Civil Law Division

(2) References:

(a) [Code of Federal Regulations, Title 5, Part 2635](#), Standards of Ethical Conduct for Employees of the Executive Branch;

(b) [DoD 5500.07-R](#), Joint Ethics Regulation;

(c) Secretary of the Army Memorandum, Subject: Face-to-Face Annual Ethic and Acquisition Ethics Training for 2006, 27 December 2005.

3-71. Equal Opportunity Training (EOSO)

a. Intent/End State: I Corps or JBLM units will ensure that they maintain positive command climates that maximize human potential and are free of unlawful discrimination. Equal Opportunity Training ensures that Soldiers, leaders, and units maintain awareness of the negative effects of discriminatory behaviors and understand the positive effects of mutual respect, teamwork and cohesion.

b. Unit EO training should be centered around interactive, small group based discussions with topics determined by the unit's leadership based on command climate assessments, current events or identified human relations trends.

c. Training Parameters/Restrictions: The unit EOL must successfully complete a 60 hour Equal Opportunity Leaders Course (EOLC) as developed by the U.S. Army Soldier Support Institute. This course may be taken at Joint Base Lewis-McChord or at other installations, providing the individual can produce a graduation certificate. Unit representatives will coordinate with the EO Staff Office to submit their Soldiers for the EOL Course.

d. Programs Available: Equal Opportunity Leaders Course, Consideration of Others Small Group Facilitator's Course

e. Resources

(1) Enablers: [EOSO](#), BDE EO Advisor, <http://www.armyg1.army.mil/EO/default.asp>

(2) References: [AR 600-20](#), [AR 350-1](#), [FORSCOM Reg 350-1](#)

3-72. Sexual Harassment Assault Response and Prevention (SHARP)

a. Intent/End State: I Corps and Joint Base Lewis-McChord units will ensure that they maintain positive command climates that are free of sexual harassment. SHARP training ensures that Soldiers, leaders, and units maintain awareness of the negative effects of sexual harassment on unit effectiveness, and of their responsibility to aggressively identify and prevent inappropriate behavior. Unit SHARP training should be centered on interactive, small group based discussions.

b. Training Parameters/Restrictions: The unit EOL must successfully complete a 60 hour [Equal Opportunity Leaders Course](#) (EOLC) as developed by the U.S. Army Soldier Support Institute. This course may be taken at Joint Base Lewis-McChord or at other installations, providing the individual can produce a graduation certificate. Unit representatives will coordinate with the EO Staff Office to submit their Soldiers for the EOL Course.

c. Programs Available: Consideration of Others Small Group Facilitator's Course

d. Resources

(1) Enablers: [EOSO](#), BDE EO Advisor,
http://www.armyg1.army.mil/EO/sexual_harassment.asp

(2) References: [AR 600-20](#), FL Supplement 1 to AR 600-20, [AR 350-1](#),
[FORSCOM Reg 350-1](#)

3-73. Sexual Assault Prevention and Response Program

a. Intent/End State: The objective of Sexual Assault Prevention and Response Program (SAPRP) training is to eliminate incidents of sexual assault through a comprehensive program that focuses on awareness and prevention, education, victim advocacy, reporting, response, and follow up. There are four categories of training for the Sexual Assault Prevention and Response Program. This includes professional military education (PME) training, unit level training, pre-deployment training, and responder training.

b. Training Parameters/Restrictions:

(1) Sexual Assault Prevention and Response Program training is not an extension of sexual harassment training. Trainers should clarify the differences between harassment and assault and identify those dynamics that are unique to sexual assault.

(2) Persons conducting training must use formal training packages on the Sexual Assault Prevention and Response Program. Critical points to stress during unit training include—

- (a) The Army's policy on sexual assault.
- (b) Definitions and examples of sexual assault (AR 600-20, para 8-4, definitions)
- (c) Resources to assist victims of sexual assault.
- (d) Sexual assault prevention and the appropriate responses.
- (e) Chain of command responsibilities for enforcing the Army's policy on sexual assault.
- (f) Risk factors and issues in the unit setting including deployed environments.
- (g) Timely reporting of sexual assault.

(h) Privileged and confidential communications (restricted and unrestricted reporting).

(i) Victim rights.

(j) Potential first responder points of contact to initiate victim assistance.

(3) Pre-deployment training. Pre-deployment training will incorporate information on sexual assault prevention and response. As part of pre-deployment training, Soldiers will be presented with information to increase awareness of the customs of the host country and any coalition partners, in an effort to help prevent further sexual assaults outside of CONUS. This presentation will—

(a) Ensure that Soldiers who deploy to locations outside the United States are cognizant of sexual assault issues, as well as DOD and specific Army policies about sexual assault prevention, prosecution of offenders, and the care of victims. This training will include risk reduction factors that are tailored to the specific deployment locations.

(b) Focus on the specific foreign countries or areas anticipated for deployment. It will include customs, mores and religious practices, and a brief history of the foreign countries or areas. The cultural customs and mores of coalition partners will also be addressed.

(c) Address procedures for reporting a sexual assault to ensure that Service members are aware of the full range of options available and have knowledge of location and contact information for response agencies in the deployed theater.

(d) Identify support systems that will be available during the deployment, to include chain of command, UVAs, deployable SARCs, healthcare providers, CID/MP, SJA, and chaplains.

(4) Post-deployment training. Commanders will ensure Service members receive sexual assault prevention and response unit refresher training during reintegration activities.

c. Resources

(1) Enablers: [JBLM Family Advocacy Program - SAPRP](#), JBLM Equal Opportunity Office, [U.S. Army Sexual Assault Prevention and Response Program](#)

(2) References: [AR 600-20](#), [DoD Instruction 6495.02](#), [AR 27-10, para 18-10](#), [AR 350-1](#)

3-74. SPECIALTY, FUNCTIONAL, AND OTHER TRAINING

a. Functional courses prepare Army personnel for assignment to special units or specific duty positions and increase their value to the Army. These courses provide Soldiers an opportunity to acquire duty position-required skills and knowledge that cannot be obtained by attending other institutional courses. The courses may provide training, which qualifies Soldiers for award of an ASI, SQI, or SI.

3-75. Sniper

a. Intent/End State: The Basic Sniper Course is a 27-day course designed to teach novice sniper students the basic skills needed to conduct sniper missions on the modern battlefield. The course is divided in to two main areas of instruction: sniper marksmanship and field craft.

(1) The marksmanship portion consists of in-depth instruction on marksmanship fundamentals, unknown distance shooting, moving target engagement, ballistics, limited visibility engagement, and use of the M107 Long Range Sniper Rifle.

(2) The field craft portion consists of in-depth instruction on range estimation, target detection, stalking, sketching, and memory exercises.

b. Training Parameters/Restrictions:

(1) Must have a SECRET clearance; interim clearances will be accepted

(2) Must have a good performance record with no history of disciplinary actions or alcohol / drug abuse (Non-waiverable)

(3) Must be a volunteer and be recommended by their Commander (Non-waiverable)

(4) Must be in excellent physical condition; completed APFT within 30 days showing 70% or higher in each event for their age group. (Non-waiverable)

(5) Must have 20/20 correctable to 20/20 and Normal color vision. (Non-waiverable)

(6) Must NOT BE HEARING IMPAIRED.

(7) Must have a GT Score of 100 or higher. (Non-waiverable)

(8) Must qualify expert with a M16 series rifle or M4 carbine within six (6) months of course attendance. (Non-waiverable)

(9) Must pass a psychological evaluation (MMPI / CPI) conducted under the direction of a qualified Psychologist within six (6) months of course attendance. (Non-waiverable)

(10) Must have a current physical exam within 2 years of the course completion. (No Profiles, Non-waiverable)

(11) Must be the rank of PFC (E-3) to SFC (E-7). All other ranks waiverable through the Course Convening Authority's approval.

(12) Must meet standards of AR 600-9 at the time of in processing.

(13) Must have one (1) year retainability from the course end date. (Non-waiverable)

c. Resources

(1) Enablers: U.S. Army Infantry School, Fort Benning, GA. Submit training applications to [Training Support Branch](#). Available as both a resident course and Mobile Training Team (MTT).

(2) References: [U.S. Army Sniper School](#)

3-76. Javelin

a. Intent/End State: To train selected NCOs in the rank of Corporal through Staff Sergeant in the operation and maintenance of the Javelin weapon systems and train-the-trainer methodologies resulting in the award an ASI TBD.

b. Training Description: Javelin Introduction, Description, Target Engagement, Field Application, Maintenance, Gunner Skills Test, and Train the Trainer methods.

c. Training Parameters/Restrictions: Active Army or Reserve Component enlisted Soldiers in MOS 11B, 11M, 12B, and 19D in the rank of Corporal through Staff Sergeant.

d. Resources

(1) Enablers: U.S. Army Infantry School, Fort Benning, GA. Submit training applications to [Training Support Branch](#). Available as both a resident course and Mobile Training Team (MTT).

(2) References: 197th Infantry Training Brigade, Fort Benning, GA

3-77. Airborne

a. Intent/End State: The training qualifies Soldiers in the use of the parachute as a means of deployment. Training takes place in a mentally and physically demanding environment. Airborne training develops leadership skills, self-confidence, and an aggressive spirit. Graduates will receive an SQI of "P" for enlisted Soldiers and an SI of "5P" for officers. Enlisted Soldiers who hold an MOS authorized in an airborne unit may volunteer for airborne training. Officers of all components, branches, and functional areas may volunteer for airborne training. Limited availability of training spaces makes attendance highly competitive. Space allocations are based on the percentage of authorized parachute positions, by specialty, Army-wide.

b. Training Description: Ground week - Don and adjust the main and reserve parachutes, identify components inside a C130/C17 aircraft and respond to actions inside the aircraft using the "mock door", exit the 34-foot tower, execute parachute landing falls, execute parachute landing falls off the lateral drift apparatus, perform methods of recovery. Tower week - Respond to jump commands (C130/C17) and execute individual and mass exits using the mock door, demonstrate proficiency in fixed-wing aircraft exits from the 34-foot tower wearing combat equipment, demonstrate techniques for deploying the reserve/MIRPS/SLCP, control the risers from the suspended harness, execute parachute landing falls correctly from the swing landing trainer, execute a drop from the 250-foot free tower. Jump week - correctly don and adjust the parachute, MIRPS/SLCP and combat equipment, respond to jump commands inside an aircraft, control body position after jumping from an aircraft until parachute opening shock, control the parachute during descent, execute a parachute landing fall, controls the parachute upon landing while making five parachute jumps from an Air Force aircraft.

c. Training Parameters/Restrictions:

(1) Commissioned Officer, Warrant Officer, Noncommissioned Officer, Enlisted Personnel

(2) Volunteer for the course

(3) Be less than 36 years of age on report date, unless you have an approved age waiver.

(4) Physically qualify for parachute duty IAW AR 40-501, Hearing Conservation Program

(5) Be prepared to pass the APFT with a score of 180 points (60 points per event) using the 17 to 21 year age-group scale as the standard, administered on day one of training.

(6) Commanders selecting personnel to attend the BAC will refer to AR 614-100,

(7) Assignment of Airborne Officers and Processing Volunteers for Training and AR 614-200, Enlisted Assignments and Utilization Management for information on airborne volunteer selection and processing

d. Resources

(1) Enablers: U.S. Army Infantry School, Student Accountability DSN 835-4874, Fort Benning, GA. Submit training applications to [Training Support Branch](#)

(2) References: [AR 350-1](#)

3-78. Jumpmaster

a. Intent/End State: To train assigned NCOs in an MTO&E coded position in the skills necessary to jumpmaster a combat-equipped jump and the proper attaching, jumping, and releasing of combat and individual equipment while participating in an actual jump.

b. Training Description: Duties and Responsibilities of the jumpmaster and safety; procedures for rigging individual equipment containers and door bundles; understanding and identifying personnel parachute components by their specific nomenclature and characteristics; procedures and standards required to conduct a jumpmaster personnel inspection; the duties and responsibilities of the drop zone safety officer; presentation of the jumpmasters briefings and prejump training; and the execution of the duties of a jumpmaster from a USAF aircraft during a day/night combat equipment jump.

c. Training Parameters/Restrictions: All students must be active Army or Reserve component officer or non-commissioned officer personnel in the rank of sergeant or higher. Students must be qualified and current paratroopers, having jumped within 180 days of the class start date. Students must have a minimum of 12 static line jumps from a high-performance aircraft (C-130, C-141, C-5, or C-17) and have been on jump status for a minimum of 12 months, need not be consecutive months. Students must be recommended by his/her Battalion Commander or officer in the rank of Lieutenant Colonel. Applicants must have a current and valid physical examination within 5 years of the class date, have passed the APFT within six months of entry to the course with a minimum score of 180 points (60 points in each event using the individual's age group), and meet the Army height/weight standards IAW [AR 600-9](#).

d. Resources

(1) Enablers: U.S. Army Infantry School, Fort Benning, GA. Submit training applications to [Training Support Branch](#). Available as both a resident course and Mobile Training Team (MTT).

(2) References: [1/507th Infantry Regiment Jumpmaster School](#)

3-79. Pathfinder

a. Intent/End State: To train assigned Soldiers in an MTO&E coded position. Provides the Commander technical expertise in planning and executing air movement, air assault, airborne, and air re-supply operations for rotary or fixed wing aircraft; interfaces between Army Aviation/USAF units and supported commander; prepares air mission brief and air movement annex; provides technical advice, inspects and supervises the execution of sling load operations; provides trained personnel to assist with the mission of USAF combat control team; selects, marks, and controls helicopter day and night landing and pick-up zones; selects, marks, and controls fixed-wing day and night drop zones for airborne personnel and equipment; provides air traffic control and navigational assistance to aircraft within an operational site control zone; provides USAF aircraft terminal guidance for deployment of the airborne force; conducts Drop Zone Survey operations; certify in the use of Ground Marker Release System (GMRS),

Computed Air Release Point (CARP), and Verbally Initiated Release System (VIRS) for rotary and fixed-wing aircraft airdrop operations for Combat AIR Support (CAS).

b. Training Description: Three week course in which the student navigates dismounted, establishes and operates a day/night helicopter landing zone, establishes and operates a day/night CARP, GMRS, and Army VIRS parachute DZ, conducts sling load operations, provides air traffic control and navigational assistance to RW and FW airborne operations. Students participate in a three day FTX as a member of a Pathfinder Team.

c. Training Parameters/Restrictions: Active Army, Reserve, or National Guard Officers (2LT-CPT); Warrant Officers (WO1-WO3) or enlisted personnel (SPC-SFC) assigned to or enroute to a billet requiring Pathfinder skills. Enlisted MOS: 11B, 11C, 11Z, 15Q (PFC-SFC), 19D 92Y, 21B, 68W, 88M, 92R. Warrant Officers with MOS: 131A, 180A, or 921A may attend. Enlisted applicants must have GT Score of 100 or above. All applicants must have passed a valid physical examination within five (5) years, have a minimum profile serial of 111121, have no speech impediment, have passed the APFT within the last six months and meet the Army height and weight standards IAW [AR 600-9](#). Physicals for airborne qualified personnel must indicate "cleared to participate in airborne operations". Applicants must have one year service remaining on active duty upon completion of the course.

d. Resources

(1) Enablers: U.S. Army Infantry School, Fort Benning, GA. Submit training applications to [Training Support Branch](#). Available as both a resident course and Mobile Training Team (MTT).

(2) References: [1/507th Infantry Regiment Pathfinder School](#), [FM 3-21.38](#)

3-80. Ranger

a. Intent/End State: To train assigned Soldiers in an MTO&E coded position. Ranger training further develops leadership and CA-related skills of Soldiers eligible for assignment to units that primarily engage in the close-combat direct-fire battle.

b. Training Description: The course requires Soldiers to perform individual and collective tasks and missions in a realistic environment under mental and physical stress that is found in combat. Training emphasizes the development of individual abilities to apply established doctrine to plan and conduct infantry, airborne, air assault, and amphibious squad/platoon operations.

c. Training Parameters/Restrictions: Ranger training is available for male Soldiers SPC and above in the following MOS: 11 series, 12B, 13F, 14S, 18, 19D, 19K and any MOS/specialty if assigned to Ranger position in the 75th Ranger Battalion. Grade waiver for PFC/E3 must be requested by Soldier's chain of command thru brigade commander to Ranger Training Brigade commander for approval. Ranger training is available, on a voluntary basis, for commissioned officers in the following career management fields: 11A, 12A, 12C, 13A, 14B, 18A, 21B and any MOS/specialty if assigned to Ranger position in the 75th Ranger Battalion. Enlisted applicants must have CO score of 90 or above. Enlisted Soldiers must have 12 months of service on station after course graduation for enlisted. No time on station obligation required for officers. All applicants must meet height and weight standards IAW [AR 600-9](#), have Volunteer Statement, Certificate of Training: Common Task Certification (28 tasks),

APFT minimum: 49 PU, 59 SU, 2 mile run in running shoes in 15:12 minutes or less, plus 6 chin-ups (palms facing inward), 5 mile run (8- minute/mile pace), 12-mile foot march w/35 pounds filled rucksack 3 hours and 15 minutes, Land navigation (day and night), and Combat Water Survival test (CWST). Pre-Ranger Graduation Certificate not acceptable. Physical exam indicating a U/A, HIV, RPR, HCT, Sickle, and CBC have been performed signed by a physician dated within 18 months of reporting date stating the applicant is medically qualified for attendance at Ranger School.

d. Resources

(1) Enablers: U.S. Army Infantry School, Fort Benning, GA. Submit training applications to [Training Support Branch](#)

(2) References: [AR 350-1](#)

3-81. Sapper Leader

a. Intent/End State: Designed to train and develop junior leaders in a team building environment, to perform proficiently and confidently on battle drills, specialized light engineer and infantry techniques and leadership skills needed to perform in a contemporary operating environment. The course is also designed to build esprit de corps and teamwork by training them in demolitions (conventional and expedient), mountaineering operations, aerial operations, land navigation, waterborne operations, urban breaching, MOUT operations, threat weapons, combatives, threat doctrine, troop leading procedures and combat orders.

b. Training Description: The course is taught over 28 consecutive days and combines both classroom instruction and hands-on application. The course culminates with an intense field training exercise to reinforce the use of the battle drills, patrolling and specialized techniques learned throughout the course.

c. Training Parameters/Restrictions: Male or Female volunteer, Active or Reserve Component officer (O-3 or below including cadets) or enlisted (E-4 (P) or above) of any combat or combat support branch of service with priority of fill to 21B, 19D, and 11B MOS's and combat and combat support branch officers. Enlisted applicant in the grade of E-4 must submit a request for waiver, endorsed by the individual's company and battalion commanders, to the applicant's first (O-6 level) commander in the chain of command. The waiver will include the most recent APFT results and time served in leadership positions. The approved waiver must accompany the application for admission into the Sapper Leader Course.

d. A physical exam record must accompany the student when reporting; dated within 18 months of report date, and state the applicant is medically qualified to attend. A physical exam record must accompany the student dated within 18 months of report date, and state the applicant is medically qualified to attend. Each student must bring his/her medical and dental records. Applicants must pass the APFT and meet the height and weight requirements IAW AR 600-9. The applicant's battalion commander will certify that the applicant is proficient in the following tasks: combat water survival test; 5 mile run (8-minute/ mile pace); 12-mile foot march (15-minute/mile pace) with 35-pound rucksack; day and night land navigation; and the tasks listed in the Sapper Leader Course Pamphlet at www.wood.army.mil/sapper/documents.html.

e. Resources:

(1) Enablers: U.S. Army Engineer School, Fort Leonard Wood, MO. Submit training applications to [Training Support Branch](#)

(2) References: [Fort Leonard Wood Sapper Leader Course](#)

3-82. Urban Mobility Breaching Course

a. Intent/End State: The UMBC provides advanced information on urban breaching operations and teaches the use of Current Force equipment that supports mobility operations in support of the maneuver force.

b. Training Description: The course consists of in-depth explosive theory; detailed planning that combines operational and training safety issues; urban reconnaissance; and employment of urban breaching assets, including explosive, manual, and ballistic breaching techniques for urban operations. This three week course is conducted at Camp Lejeune, North Carolina, by the United States Marine Corps, with assistance United States Army engineers. Two weeks of the course are consolidated training, and the remaining week is Army unique.

c. Training Parameters/Restrictions: The rank requirement is CPL - CPT. The Soldier must be in the MOS of 21B, 18C, or 89D. MOS waivers are available through the Directorate of Training and Leader Development (DOTLD), U.S. Army Engineer School, Fort Leonard Wood. Applicant must meet the "prior demo knowledge" prerequisite to attend the Urban Breachers Course. This requirement is satisfied by sending a memorandum signed by an O-5, or higher, through the DOTLD at JBLM with the MOS waiver request. Unless extenuating circumstances require a special exception, the waiver eligible MOS's are Infantry and Cavalry Scout. Soldier must meet height and weight standards IAW [AR 600-9](#). Urban Mobility Breaching Course quotas are controlled by JBLM. The point of contact for this course is the SGM of DOTLD, DSN 676-4093/Commercial 573-563-4093. This course is located and taught at Camp Lejeune, NC (NOT Ft Leonard Wood).

d. Resources:

(1) Enablers: U.S. Army Engineer School, Fort Leonard Wood, MO. Submit training applications to [Training Support Branch](#). Available as both a resident course and Mobile Training Team (MTT).

(2) References: N/A

3-83. Infantry Mortar Leader Course

a. Intent/End State: Tactical Employment of the Infantry Mortar Platoon; Fire Support Planning; mechanical training and live fire exercises; forward observation procedures; fire direction center procedures maintenance; survey techniques.

b. Training Description: Infantry Mortar Leader Course (IMLC) provides Officers (O1 thru O3) and NCOs (E5 thru E7) with the knowledge to supervise and direct the fire of a mortar platoon. Instructions include tactical employment of the mortar platoon, graphics, fire planning, mechanical training, FO procedures, and fire direction control procedures. Upon successful completion, enlisted personnel are awarded the additional skill identifier of B1 and Officers are awarded the additional skill identifier of 3Z.

c. Training Parameters/Restrictions: Commissioned Officers 2LT-CPT, 11A and Enlisted personnel SGT-SFC, 11C, serving in a mortar unit. All 11C ALC graduates as

of 30 September 1999, or later, are no longer eligible to attend the course unless they have not been assigned to an 11C TOE position within 36 months of application for attendance.

d. Resources

(1) Enablers: U.S. Army Infantry School, Fort Benning, GA. Submit training applications to [Training Support Branch](#)

(2) References: [197th Infantry Training Brigade Mortar Leader Course](#)

3-84. The Expert Infantryman Badge (EIB)

a. Intent/End State: The commanders of 3/2 SBCT, 4/2 SBCT, and 5/2 SBCT are the proponents for EIB training and testing on JBLM for units assigned to their perspective commands. 1st Special Forces Group and 2d Battalion, 75th Ranger Regiment traditionally schedule, support, and conduct their own training and testing.

b. Training Parameters/Restrictions: Awarding the EIB. The Commanding General is the approval authority for awarding the EIB. Battalion or brigade commanders will present the EIB in an appropriate unit ceremony.

c. ARFORGEN Training Frequency: N/A

d. Resources:

(1) Enablers: SBCTs, G-3, Individual Units

(2) References: USAIC Pam 350-6

3-85. Battle Staff NCO Course

a. Intent/End State: The BSNCO course is a branch-immaterial functional course for SGT through SGM selected for staff assignments. The course provides technical and tactical training that is relevant to missions, duties, and responsibilities assigned to staff members in battalion and higher units. Graduates of the BSNCO are identified by award of ASI 2S. Attendance is mandatory for those Soldiers assigned to positions coded ASI 2S. Active and Army Reserve Commanders of Soldiers not assigned to ASI 2S positions may request course attendance on a space available basis.

b. Training Description: The knowledge-oriented first phase (Phase 1) of the BSNCO course uses the individualized, self-paced instruction delivery technique. Subject areas include: basic doctrine of Army operations; fratricide; combat service support (CSS); maintenance support; personnel support; field services; operational symbols and graphics; command and staff functions; command post operations; offensive operations; defensive operations; tactical enabling operations; rear operations; combat fire support; NBC operations; military decision-making process (MDMP); intelligence operations; types of divisions; information operations; and joint operations. The performance-oriented second phase (Phase 2) of the BSNCO course uses the small group instruction or broadcast video tele-training (VTT) instructional strategies. Subject areas include: risk management; small group process; supply operations; transportation/tactical movement planning; reconstitution; graphics and overlays; combat support; military decision making process (MDMP); plans, orders, and annexes; combat records and reports; intelligence preparation of the battlefield (IPB); military briefings; introduction to Army Battle Command System (ABCS); information operations; urban operations; rehearsals; maneuver control system (MCS); and staff functions.

c. Training Parameters/Restrictions: Soldiers attending the Battle Staff NCO Course must meet the following prerequisites:

(1) Be in the rank of SGT thru SGM

(2) Soldiers must complete the BSNCOG Phase 1 prior to reporting to the BSNCOG Phase 2.

(3) Soldiers must have a Memorandum for Record from the first O-5 in the Soldier's chain of command stating that the Soldier is in an authorized ASI 2S position or will be assigned to an authorized ASI 2S position.

(4) Active and Army Reserve Commanders of Soldiers not assigned to ASI 2S positions may request course attendance on a space available basis.

(5) Soldiers must meet the height/weight/body fat composition standards IAW AR 600-9.

d. Resources

(1) Enablers: U.S. Army Sergeant's Major Academy, Fort Bliss, TX. Submit training applications to [Training Support Branch](#)

(2) References: [AR 350-1](#)

3-86. First Sergeant Course

a. Intent/End State: To prepare Master Sergeants (MSG) and Sergeants First Class (SFC) to perform the duties of the First Sergeant. The FSC is a branch-immaterial course conducted by USASMA for Soldiers selected as First Sergeants. Training focuses on leader, technical and tactical tasks relevant to the duties, responsibilities, and missions assigned to leaders of company/detachment sized units. The course expands previously acquired skills, knowledge, and experience by adding training in company-level functional areas such as personnel, administration, maintenance, training, supply, security, and UCMJ. Graduates of the FSC are identified by award of SQI "M" after successful completion of six months as a First Sergeant.

b. Training Parameters/Restrictions: Students must be assigned to 1SG position or will be assigned to a 1SG position. Students must complete the knowledge-oriented first phase (Phase 1) prior to reporting to the performance-oriented second phase (Phase 2) resident or video tele-training (VTT). Students must be graduates of ALC and have completed one year of service after graduation from ALC to attend FSC. Graduates of Senior Leaders Course (SLC) are not eligible for attendance at FSC. Students must meet the physical fitness standards in [AR 350-1](#). Students must meet the weight standards in [AR 600-9](#) and be physically qualified or meet the physical qualifications with a waiver according to AR [AR 40-501](#).

c. Programs Available: Students may complete Phase 2 training at a resident training institution (TI) or at a video tele-training (VTT) location. The length of FSC Phase 2 training is 15 training days. FSC does not recognize honor graduate, distinguished graduate, or rank students in order of merit. Commanders will ensure Soldiers receive award of SQI "M" IAW [AR 614-200](#). USASMA FSC resident ceased on 1 October 2009. USASMA will provide FSC instruction via video tele-training (VTT) through FY10 for the Active Army. The ARNG and USAR will maintain both resident and VTT capabilities through FY12. Active Army soldiers who are graduates of ALC and are selected for 1SG positions after 30 September 2010 must attend the FSC at an RC NCOA to receive the required training. The "M" SQI will continue to be awarded for

successful course completion until elimination of the course on 30 September 2012. Effective 1 October 2010, SSGs (P), SFCs, and MSGs will be automatically enrolled into Structured Self-Development (SSD) IV upon completion of SLC. Completion of SSD IV is highly encouraged prior to Soldiers assuming duties as First Sergeant.

d. Resources

(1) Enablers: [U.S. Army Sergeant's Major Academy](#), Fort Bliss, TX. Submit training applications to [Training Support Branch](#)

(2) References: [AR 350-1](#), [USASMA First Sergeant Course](#)

3-87. Command Sergeant Major Brigade and Battalion Pre-command Course

a. Intent/End State: The course prepares individuals for battalion and brigade-level CSM assignments and is conducted at Command and General Staff College (CGSC), Fort Leavenworth, KS.

b. Training Parameters/Restrictions: Newly appointed CSMs and current CSMs who have not completed the course.

c. Resources

(1) Enablers: Command and General Staff College (CGSC), Fort Leavenworth, KS

(2) References: [AR 350-1](#)

3-88. MISCELLANEOUS INDIVIDUAL TRAINING

3-89. Contracting Officer Representative

a. Intent/End State: This course is designed for personnel who have been designated or anticipate being designated as a Contracting Officer's Representative (COR). All CORs must complete the ALMC COR course or equivalent before the contracting officer may issue an appointment memo. CORs who manage large or complex contracts should consider taking the ALMC course or its equivalent every 5 years to maintain currency in COR practices. Generally, a complex contract is a \$100,000 and above service contract. Nominees should be technically competent in their functional areas. This course is open to any personnel who work with contractors in their daily work functions. Proponent is Army Logistics University, Fort Lee, VA. To meet Government Performance and Results Act (GPRA) of 1993, the Federal Acquisition Streamlining Act (FASA) of 1994 and the Clinger-Cohen Act of 1996 to "deliver on a timely basis the best value product or service to the customer, while maintaining the public's trust and fulfilling public policy objectives."

b. Training Parameters/Restrictions: Limited to individuals who are or will be assigned to the duties of a COR, COTR, Project or program manager. Individuals attending this course will meet the requirements to receive Certification as a COR.

c. Programs Available: An Army Logistics University accredited instructor with the Directorate of Contracting, JBLM, provides on-site classes or resident class at Army Logistics University, Fort Lee, VA.

d. Resources

(1) Enablers: Directorate of Contracting. Submit training applications through [Training Support Branch](#)

(2) References: AFARS, DFARS, FARS

3-90. Army Training Requirements and Resources System (ATRRS)

a. Intent/End State: To train unit Schools representatives to utilize the ATRRS system so they can better identify and forecast required formal service school training events. Additionally, to better track individual institutional training reservations and notify Soldiers of scheduled training. Proponent is DA G1 and ASM, Research, Inc.

b. Training Description: ATRRS is a DA automated system to manage student input to training. The ATRRS 101 User Course is a one-day course to instruct students to navigate ATRRS to ascertain training information for Soldiers requiring or scheduled to attend formal service school training. The course instructor will also teach students how to set training tracker default to view UICs within each MSC.

c. Training Parameters/Restrictions: Primary and Alternate personnel assigned, or projected, to be MSC School Representatives at Brigade and Battalion level require knowledge of ATRRS. One-year retainability for operators is desirable. Ability to navigate computer software is helpful. All personnel attending this class must have a valid ATRRS logon ID and password. This requires submission of formal application with validation of security clearance by unit Security Manager through the ATRRS helpdesk.

d. Programs Available: Classroom instruction, web based instruction, software programs

e. Resources

(1) Enablers: Submit training applications to [Training Support Branch](#)

(2) References: Instruction of ATRRS requires all students to log onto the mainframe. To apply for Log ID/password go to www.atrrs.army.mil Close government warning banner; go to get an ATRRS Logon ID; go to How to get Access to the Online System and follow instructions. It will take approximately 2-3 weeks to receive a Log-On ID and temporary password.

3-91. Security Managers Orientation Course (SMOC)

a. Intent/End State: Upon completion of the Security Manager's Orientation Course, Brigade and Battalion level S-2s, Security Managers, and Assistant Security Managers will be able to demonstrate the fundamental concepts and procedures required to implement and administer their unit security programs. The course is designed to provide the unit commander or staff /directorate head a security manager who can implement, maintain, and enhance unit security programs within the command.

b. Training Parameters/Restrictions: This five (5) day course will provide instruction on:

(1) Information Security. This instruction is designed to provide an overview of the Army's Information Security Program. It focuses on classification authority, declassification instructions, required markings, proper storage, transmission, reproduction, and destruction of classified information.

(2) Personnel Security. Designed to assist in understanding the basic elements of unit personnel security program, this segment includes preparation of requests for personnel security clearances, reporting adverse information, and provides an understanding of the relationship between the Installation Security Office, Central Clearance Facility, and the Office of Personnel Management. Additionally, this

instruction includes hands-on familiarization with the Electronic Personnel Security Questionnaire (EPSQ) and the Joint Personnel Adjudication System (JPAS).

(3) Security Education. This instruction will assist the unit Security Manager in designing and maintaining an effective security education program. It will identify the initial, refresher, and termination security training requirements. Additionally, the segment will illustrate methods of creating mission focused and relevant training.

(4) Additionally, subject matter experts on COMSEC, OPSEC, Physical Security, Information Assurance, Force Protection, 902nd Military Intelligence Detachment, and I Corps SSO will present overviews of their programs and explain how those programs work in conjunction with the unit's security programs.

c. Programs Available: The course is offered quarterly by [DPTMS, Installation Security Office](#).

d. Resources

(1) Enablers: [DPTMS, Installation Security Office](#)

(2) References: [AR 380-5](#), FORSCOM Supplement 1 to AR 380-5, [FL PAM 380-](#)

1

3-92. Security Refresher (Info Sec)

a. Intent/End State: All DA employees, especially those who have access to, create, process, or handle classified/sensitive information, will be provided refresher training in their responsibilities at least once a year. The actual frequency and nature of continuing security education must be determined by the needs of, and outlined in, the command's information security program and the nature of the command personnel involvement in the program.

b. Training Description: As a minimum, all personnel will receive annual refresher training that reinforces the policies, principles, and procedures, covered in initial and specialized security training. Refresher training will also address the threat and the techniques employed by foreign intelligence activities attempting to obtain classified information, and advise personnel of penalties for engaging in espionage activities. Refresher training should also address issues or concerns identified during unit security inspections.

c. Training Parameters/Restrictions: Training will be presented by personnel who, at a minimum, have completed the Ft. Lewis Security Manager's Orientation Course.

d. Programs Available: Monthly Security Refresher training is hosted by the DPTMS Security Office.

e. Resources

(1) Enablers: [DPTMS, Installation Security Office](#)

(2) References: [AR 380-5](#)

3-93. Security Refresher (Sensitive Compartmented Information/SCI)

a. Intent/End State: All DA employees who have been read-on to Sensitive Compartmented Information (SCI) will be provided refresher training in their security responsibilities at least once a year. If this annual training is not completed, access to SCI may be suspended.

b. Training Description: As a minimum, all personnel with access to SCI will receive annual refresher training that reinforces the policies, principles, and procedures,

covered during initial SCI Indoctrination. Details of this training may be found in (U) [DOD 5105.21](#), Sensitive Compartmented Information Administrative Security Manual, Chapter 2 Personnel Security, Paragraph P, Continuing Security Awareness Programs.

c. Training Parameters/Restrictions: Training will be presented by the JBLM I Corps Special Security Office (SSO).

d. Programs Available: Monthly SCI Security Refresher training is conducted by the I Corps SSO; contact SSO to schedule.

e. Resources

- (1) Enablers: Special Security Office
- (2) Contact at: lewisg2sso@conus.army.mil
- (3) References: (U) [DOD 5105.21](#)

3-94. Cyber Awareness Training

a. Intent/End State: The Cyber Awareness Challenge training is an annual mandatory requirement for any personnel accessing DoD networks. It provides cyber security awareness vignettes and training IOT provide awareness of threats and best practices for protecting government networks and information systems.

b. Training Parameters/Restrictions: Training is provided online at <https://ia.signal.army.mil/DoDIAA/default.asp>.

c. Programs Available: Additional training can be found at <https://iatraining.us.army.mil> to include Widearea Network Security Fundamentals (WNSF) as well as a large selection of other cyber related training and assessment tools.

d. Resources

- (1) Enablers: <https://ia.signal.army.mil> and <https://iatraining.us.army.mil>.
- (2) References: AR 25-2 and the I Corps Commander's Program to Mitigate Cyberspace Risk.

3-95. Environmental Training

a. Intent/End State: To train assigned personnel to be aware of the environmental impacts that result from their activities on JBLM, maintain compliance with environmental laws and regulations, and support the installation's sustainability goals that work to keep the training lands available; promote positive relationships with the neighboring communities; conserve both fiscal and natural resources; and provides stewardship to the natural environment.

b. Training Description: Duties and Responsibilities in support of environmental compliance and sustainability. Includes training for appointed Environmental Officers, Hazardous Material Technicians, and Hazardous Waste Technicians; personnel working with asbestos or lead based paint; personnel performing downrange police calls; and personnel appointed to perform energy and waste monitoring duties.

c. Training Parameters/Restrictions

(1) Appointed Environmental Officers, Hazardous Material Technicians, and Hazardous Waste Technicians must complete the 1-day initial JBLM Environmental Operations Management Course within 60 days of appointment. Appointed personnel must complete a half-day annual refresher course every year thereafter.

(2) All personnel who perform down range police call duties must complete a downrange environmental briefing prior to going down range.

(3) Supervisors will determine which employees will attend JBLM asbestos training course based on an evaluation of the specific duties performed as compared to training requirements found in 40 CFR 763.92, 29 CFR 1910.1001, 29 CFR 1915.1001, and 29 CFR 1926.1101. Assistance in determining training requirements can be obtained by contacting the PW ED Toxic Substances Management (TSM) Program Manager at 966-1775.

(4) All personnel and contractors conducting lead paint abatement, and/or repainting and building maintenance operations conducted in Privatized Family Housing and/or Target Facilities predating 1978, will have completed Washington State Lead certification, or applicable EPA or Department of Housing and Urban Development Renovation, Repair and Painting training. OSHA Lead in Construction training is required at a minimum at all other construction sites where lead-containing or lead-assumed paint films are disturbed.

(5) Units and Organizations. Commanders/Directors through company level are responsible for implementation of the installation energy program. Commanders/Directors will appoint one Energy Conservation Officer (ECO) for the unit/organization. Appoint one Building Energy Monitor (BEM) per building for all unit/organization facilities which are occupied 10 hours or more per week. ECO must attend energy conservation training once a year offered by JBLM Energy Program (253-966-9011).

d. Resources

(1) Enablers: JBLM Directorate of Public Works, Environmental Division. Contact (253) 967-5337.

(2) References: [FL Reg 200-1](#)

(3) References: [FL Reg 11-1](#)

3-96. LEADER DEVELOPMENT TRAINING

3-97. NON-COMMISSIONED OFFICER TRAINING AND EDUCATION

3-98. Non-Commissioned Officer Education System (NCOES)

a. Intent/End State: The goal of NCO training and NCOES is to prepare noncommissioned officers to lead and train Soldiers who work and fight under their supervision, and to assist their leaders, to execute unit missions.

b. Training Requirements: NCOES provides noncommissioned officers with progressive and sequential leader, technical, and tactical training relevant to the duties, responsibilities, and missions they will perform in operational units after graduation. Training is based on the tasks, supporting skills and knowledge, attitudes, and experience needed.

c. Training Parameters/Restrictions: NCOES is linked to promotion to SSG, SFC, MSG, and SGM. This ensures NCOs have the appropriate skills and knowledge required before assuming the duties and responsibilities of the next higher grade.

3-99. NCOES Structured Self-Development (SSD)

a. Intent/End State: The overall intent of SSD is to bridge the operational and institutional domains and set conditions for continuous growth. The implementation will improve Army readiness by integrating self development into a Life Long Learning (LLL) approach that fosters continuous learning. The program began 1 January 2010. USASMA is the proponent for SSD and will publish updates as needed.

b. Training Requirements: The NCO self-development is composed of structured, guided and personal components. Definitions are:

(1) *Structured Self-Development.* Structured self-development is required learning that continues throughout a career and that is closely linked to and synchronized with classroom and-on-the-job learning. Structured self-development (SSD) sets the conditions for continuous growth both as a warrior and a warrior leader. Structured Self-Development (SSD) is both an individual and first line leader responsibility executed at the individual's pace but under the supervision of the first line leader. SSD is a centrally managed set of specified content that must be completed within specified career points as a prerequisite for attendance at Warrior, Senior Leader courses and SGM course. SSD builds knowledge and skills through a defined sequence of learning approaches with the adjuncts of formal education and experiential learning.

(2) *Guided Self-Development.* Guided Self-Development (GSD) is recommended but optional learning that will help keep personnel prepared for changing technical, functional, and leadership responsibilities throughout their career. GSD influences and encourages continuous growth of the individual but not specifically linked to the other two learning domains. GSD, while encouraged, is not required for continued advancement. GSD focuses on a recommended set of common individual development goals that challenge the individual to continue to expand their competence across a wide spectrum of topics related to but not limited to their military profession. GSD includes the pursuit of civilian education goals, licensure, and certification, an expanded understanding of world languages and culture, governance, the history and evolution of conflict, Army and unit level reading lists and participation in relevant communities of

practice. GSD provides guidance to participants while reinforcing their persistence and commitment to lifelong learning.

(3) *Personal Self-Development (PSD)*. PSD is self-initiated learning where the individual defines the objective, pace, and process. Learning objectives are defined through traditional and non-traditional learning opportunities. Examples of personal self-development include completing graduate and undergraduate degrees or seeking certification in skills not necessarily within an NCOs career field. Rather, these are interests which the NCO find personally motivating. This method of self development can be taken either in residence or by use of the latest technology such as an accredited on-line institution. The underlying effect is that PSD develops adaptive and competent NCO leaders.

c. Training Requirements: Soldiers will be enrolled in SSD as follows:

(1) Reservations will be made in ATRRS by NCOES Military Schools Branch, Human Resources Command.

(2) Soldiers will receive notification of registration in appropriate level of SSD through AKO. The notification email will also provide instructions with the URL of the website they are to access to complete required training.

d. Training Parameters/Restrictions:

(1) Enrollment in each level of SSD:

(a) SSD I: Effective 1 Oct 2010, Soldiers will be enrolled in SSD1 automatically upon completing BCT/OSUT. ATRRS will manage enrollments in all phases of SSD. All Soldiers who have not completed WLC by 1 Sep 2010 will be automatically enrolled by 1 Jan 2012. Beginning 1 Oct 2012, completion of SSDI will be a prerequisite for attendance at WLC.

(b) SSD II: There is no SSD between WLC and ALC. ALC-CC is ILO of SSD II. Human Resources Command (HRC) will schedule all AC Soldiers to attend ALC-CC.

(c) SSD III: Effective 1 Jan 2011, all SGTs (P) and SSGs who are graduates of ALC will be automatically enrolled in SSD III. SSGs and SFCs will be enrolled in SSDIII automatically upon completion of all phases of ALC.

(d) SSD IV: Effective 1 Oct 2011, SSGs (P), SFCs, and MSGs will be enrolled automatically into SSD IV upon completion of SLC. Effective 1 Jan 2013, completion of SSD IV is a prerequisite for attendance to SMC. SSD V: Effective 1 May 2011, MSGs (P) and SGMs will be enrolled automatically into SSDV upon completion of Sergeant Major Course or its' equivalent. Beginning 1 May 2013, completion of SSD V is a prerequisite to be considered for nominative and joint assignments.

(2) Army Learning Management System (ALMS) will generate DA Form 87, Certificate of Training, for all SSD phases and provide completion notification to ATRRS. ATRRS will update personnel records as required.

e. Resources

(1) Enablers: HRC NCOES Military Schools Branch

(2) References: [AR 350-1](#), [AR 600-100](#), [DA PAM 600-25](#)

3-100. Warrior Leader Course

a. Intent/End State: The Warrior Leader Course (WLC) is a branch-immaterial course that provides basic leadership training. The WLC provides Soldiers an

opportunity to acquire the leader skills, knowledge, and experience needed to lead team level size units. It is the foundation for further training and development.

b. Training Description: The conduct of the course takes place in an NCO Academy non-live-in environment IAW the small group instruction (SGI) process. It consists of minimal classroom dynamics and practical application with an intense field training environment that involves hands-on, performance-oriented training. The course graduates leave equipped with standards-based, performance-oriented, battle-focused training that supports squad level operations. It provides the Army with a leader who can visualize, describe, and execute squad level operations in varied operational environments. It is a leader course that produces a predictive, adaptive, and innovative combat leader capable of leading Soldiers in any situation.

c. Training Parameters/Restrictions: Soldiers who qualify for WLC are prioritized on an OML by the unit commander as follows:

- (1) Staff Sergeants without WLC
- (2) Sergeants without WLC
- (3) Corporal/Specialist promotable (P). These Soldiers are prioritized within this category as follows:

(a) CPL/SPC (P) who have met the cut-off score
(b) CPL/SPC (P) in STAR MOS
(c) CPL/SPC (P) serving in MTOE leadership position
(d) CPL/SPC (P) on recommended list based on the highest number of promotion points

- (4) CPL/SPC non-promotable with demonstrated leadership potential
- (5) PFC with leadership potential

d. Students must:

- (1) Meet height and weight standards
- (2) Be eligible for reenlistment and recommended by their commander
- (3) Have no convictions of a misdemeanor crime of domestic violence

(Lautenberg Amendment)

- (4) Have no Suspension of Favorable Personnel Action (Flags) pending.
- (5) If age 30 or over, have completed a periodic physical exam within the last five

years

e. Resources

- (1) Enablers: [Henry H. Lind NCO Academy](#), JBLM, WA.
- (2) References: [Henry H. Lind NCO Academy](#), [AR 350-1](#)

3-101. Advanced Leaders Course (ALC)

a. Intent/End State: The Advanced Leaders Course (ALC) is a branch-specific course that provides Soldiers selected for promotion to SSG with an opportunity to acquire the leader, technical, and tactical skills, knowledge, and experience needed to lead squad-size units. Training builds on experience gained in previous training and operational assignments. Branch schools and selected training battalions conduct this course in a live-in learning environment, where possible.

b. Training Parameters/Restrictions: The priority for selection for attendance at ALC is as follows:

- (1) SSGs without ALC

- (2) SGT promotable
- (3) SGT non-promotable
- (4) Successful completion of WLC or PLDC
- c. Soldiers who are promotable and have not been notified of a class date can request enrollment in the course through their Chain of Command. SSGs non-promotable who want to attend ALC must have a DA Form 4187 signed by the first LTC/O5 in their Chain of Command requesting attendance.
- d. Resources
 - (1) Enablers: MOS specific U.S. Army [NCO Academy](#). Available as both a resident course and Mobile Training Team (MTT).
 - (2) References:
 - (a) [AR 350-1](#)
 - (b) [TRADOC REG 350-10](#)

3-102. Senior Leaders Course (SLC)

- a. Intent/End State: The Senior Leaders Course (SLC) is a branch-specific course that provides an opportunity for Soldiers selected for promotion to Sergeant First Class (SFC) to acquire the leader, technical, and tactical skills, knowledge, and experience needed to lead platoon-size units. Training builds on experience gained in previous training and operational assignments. Branch schools and selected training battalions conduct this course in a live-in learning environment, where possible.
- b. Training Description: Content for the SLC will include materials required for success at both the platoon and company level. Relevant parts of the First Sergeants Course will be migrated into the SLC. The scope of tasks/competencies addressed in SLC will provide both the platoon and company level perspective, where appropriate, and build upon experience gained in previous training and operational assignments.
- c. Training Parameters/Restrictions: The priority for selection for attendance at SLC is as follows:
 - (1) SFCs without SLC
 - (2) SSG promotable
 - (3) SSGs in the primary zone for consideration to SFC
 - (4) SSGs in the secondary zone for consideration to SFC
 - (5) Successful completion of ALC
- d. Soldiers who are promotable and have not been notified of a class date can request enrollment in the course through their Chain of Command. SSGs non-promotable who want to attend SLC must have a DA Form 4187 signed by the first LTC/O5 in their Chain of Command requesting attendance.
- e. Resources
 - (1) Enablers: MOS specific U.S. Army [NCO Academy](#). Available as both a resident course and Mobile Training Team (MTT).
 - (2) References:
 - (a) [AR 350-1](#)
 - (b) [TRADOC REG 350-10](#)

3-103. Sergeants Major Course

a. Intent/End State: The U.S. Army Sergeants Major Course is the capstone of enlisted training. Master Sergeants (MSG), MSG (Promotable), SGM, and CSM are prepared for both troop and staff assignments throughout the defense establishment.

b. Training Description: The SMC is task based and performance oriented. Areas of study include leadership, combat operations, sustainment operations, team building, communication skills, training management, and professional development electives. Successful completion of the SMC is a requirement for promotion to SGM and appointment to CSM.

c. Training Parameters/Restrictions: The SMC is a nine month resident course conducted at U.S. Army Sergeants Major Academy, Fort Bliss, TX. Selected individuals may complete SMC by corresponding studies. Attendance to resident or non-resident training is determined by a Department of the Army Selection Board. Soldiers selected for promotion to SGM or appointment to CSM who are not graduates will attend the next resident SMC.

d. Resources

(1) Enablers: U.S. Army Sergeants Major Academy, Fort Bliss, TX.

(2) References:

(a) [AR 350-1](#)

(b) [TRADOC REG 350-10](#)

3-104. MISSION COMMAND INDIVIDUAL TRAINING

3-105. Individual Mission Command Training

a. Intent/End State: The MTC Digital Training Team (DTT) provides individual training on the Army Command and Control Systems and related computer technology. The DTT provides the system-specific operator and administrator skills that soldiers and leaders need to work within the digital TOC.

b. Training Parameters/Restrictions:

(1) Phase 1: Establish Skills. Phase I is executed by the Material Developer (MATDEV) and the Generating Force (TRADOC). Phase 1 establishes a fundamental capability to use individual Mission Command systems. When a unit is fielded a new piece of equipment, the unit will receive New Equipment Training (NET). The MATDEV uses NET to establish the fundamentals required for individual system skills.

(2) Phase 2: Improve Skills. The training objective is to improve the capability to operate the Mission Command networks and systems to standard under all conditions. Unit commanders are responsible for this phase, and coordinate and schedule the required training with the MTC.

(3) Phase 3: Sustain Skills. Soldiers and units train to sustain their skills for both individual Mission Command networks and systems to support Army and Joint full spectrum operations in any potential operational environment. Units coordinate and schedule the required training with the MTC.

(4) Phase 4: Delta Training. Based on the fielding of new Mission Command networks and systems hardware or software, Delta training is conducted to quickly re-establish individual and collective BC skills. The training may occur at any time in the

ARFORGEN cycle. Delta training is either conducted by the MATDEV conducting NET, or by units coordinating with the MTC to accomplish the training objectives.

c. Resources

(1) Enablers: MTC Digital Training Team

(2) References: <https://combinedarmscenter.army.mil/orgs/JBLM/cbt/default.aspx>

3-106. Individual Mission Command Networks and Systems Training Classes

a. Intent/End State: Several Individual Mission Command Networks and Systems Training Classes are offered by the MTC Digital Training Team (DTT).

b. Training Description: The following are the classes offered, generally quarterly:

(1) Advanced Field Artillery Tactical Data System (AFATDS)

(2) Battle Command Sustainment Support System (BCS3)

(3) Distributed Common Ground Station-Army (DCGS-A)

(4) C2PC

(5) Joint Automated Deep Operation Coordination System (JADOCS)

(6) Command Post of the Future (CPOF)

(7) Force XXI Battle Command Brigade and Below (FBCB2)

(8) Blue Force Tracking (BFT)

(9) Joint Capabilities Requirement Systems (JCR)

(10) Tactical Ground Reporting System (TIGR)

c. Proponent for this training is the MTC-JBLM.

d. Training Parameters/Restrictions: To learn more about the DTT and individual C2 system training opportunities, a list of available MTC Individual training opportunities, courses, and instructional materials can be found in Chapter 5 or on the MTC (MTCNET) website at: <https://lewisMTC.army.mil/btlcmd/dtt>. Individuals, sections, units, and commanders interested in utilizing MTC leader development tools should consult MTCNet, make use of the viewable and downloadable resources, and schedule required MTC individual training support via the MTC web page. Contact the MTC Digital Training Team Development program lead with any questions, or for consultation on conducting MTC facilitated LPD events, or establishing leader mentor relationships.

e. Resources

(1) Enablers: MTC DTT

(2) References: <https://combinedarmscenter.army.mil/orgs/JBLM/cbt/default.aspx>

3-107. ARMY CIVILIAN TRAINING AND EDUCATION

3-108. CIVILIAN EDUCATION SYSTEM (CES)

a. Intent/End State: The goal of the CES is to prepare agile and innovative Army civilians who can lead during times of change and uncertainty; are prepared for the rigors of service as multi skilled leaders; and are armed with the values, skills and mindset to serve as competent, resilient supervisors and managers. Leader development is a continuous process that is accomplished through a blend of work assignments, formal training, and self-development opportunities as individual's progress from entry to senior level positions.

b. Training Description: The CES program is progressive, sequential leader development training and education program for Army civilians at all levels. A series of

course instruction is provided through blended learning - distributed learning (DL) and resident instruction.

c. Training Parameters/Restrictions: Eligibility is subject to satisfaction of the prerequisites and requirements for the individual courses as well as targeted grade requirements.

3-109. Foundation Course

a. Intent/End State: The FC is the first in the series of courses provided to prepare the Army Civilian Corps to build their careers and become future Army leaders. The course objectives are to understand U.S. Army leadership doctrine; increase self-awareness, as it relates to their profession; understand team building, group dynamics, and effective communication; assess individual values and how they relate to professional ethics; understand how to manage professional advancement and leverage career potential; and complete administrative requirements expected of Army civilians.

b. Training Description: The FC is required for all interns, team leaders, supervisors and managers hired after 30 September 2006 and must be completed within first year of employment.

c. Training Parameters/Restrictions: The FC is available through DL only.

(1) Interns are required to complete the FC before completion of the intern program.

(2) Course equivalency: Intern Leader Development Course.

(3) Available to all Army civilians as a self development tool.

d. Resources

(1) Enablers: Enroll through Civilian Human Resources Training Application System (CHRTAS) at

<https://www.atrrs.army.mil/channels/chrtas/student/logon.aspx?caller=1>

(2) References: [AR 350-1](#)

3-110. Basic Course

a. Intent/End State: The Basic Course develops Army civilians skilled in leading; managing human and financial resources; implementing change; directing program management and systems integration; displaying flexibility, resilience, and focus on mission.

b. Training Description: The Basic Course is conducted through blended learning - DL and two week resident training. Resident training is taken after successful completion of the DL and takes place in a university setting encompassing a classroom environment and small group seminars.

c. Training Parameters/Restrictions:

(1) Eligibility for resident training.

(a) Target Grades: GS-01s through GS-09s

(b) Army civilians in permanent appointments and have not been granted course credit.

(c) Military supervisors of Army civilians, DOD and all other Federal agency leaders, and term and temporary employees.

(d) Army civilians must have a current performance rating of successful and be in good standing regarding conduct.

- (e) Employees must have successfully completed the FC if required.
- (2) Course Credit - Equivalency and Constructive.
 - (a) Credit may be granted to individuals who have successfully completed a Basic Course Equivalency: Leadership, Education and Development (LEAD) Course, BOLC, WOAC, SLC and equivalency must be annotated in ATAARS. Documentation is required for equivalency credit.
- d. Resources
 - (1) Enablers: Enroll through Civilian Human Resources Training Application System (CHRTAS) at <https://www.atrrs.army.mil/channels/chrtas/student/logon.aspx?caller=1>
 - (2) References: [AR 350-1](#)

3-111. Intermediate Course

- a. Intent/End State: The IC target audience is Army civilians in supervisory or managerial positions. This target population is by necessity more agile, innovative, self-aware, and prepared to effectively lead and care for personnel and manage assigned resources. Training and developmental exercises focus on “mission” planning, team building, establishing command climate, and stewardship of resources.
- b. Training Description: The IC is conducted through blended learning - DL and three weeks resident training. Resident training is taken after successful completion of the DL and takes place in a university setting encompassing a classroom environment and small group seminars.
- c. Training Parameters/Restrictions:
 - (1) Eligibility for the resident training.
 - (a) Targeted grades are GS-10 through GS-12s.
 - (b) Army civilians in permanent appointments.
 - (c) Military supervisors of Army civilians, DOD and other Federal agency leaders, and term and temporary employees.
 - (d) Army civilians must have a current performance rating of successful and be in good standing regarding conduct.
 - (e) Employees must have successfully completed the FC or been granted course credit.
 - (f) Course Credit – Equivalency: Organizational Leadership for
 - (g) Executives (OLE), Captains Career Course (CCC), Warrant Office Senior Course (WOSC), and First Sergeant Course (FSC). Documentation is required for equivalency credit.
 - (h) Other training, education or experiences may be submitted for Constructive Credit.
- d. Resources
 - (1) Enablers: Enroll through Civilian Human Resources Training Application System (CHRTAS) at <https://www.atrrs.army.mil/channels/chrtas/student/logon.aspx?caller=1>
 - (2) References: [AR 350-1](#)

3-112. Advanced Course

a. Intent/End State: The Advanced Course focuses on Army civilians skilled in leading a complex organization in support of national security and defense strategies; integrating Army and Joint systems in support of the Joint Force; inspiring vision and creativity; implementing change; and managing programs.

b. Training Description: The Advanced Course is conducted through blended learning - DL and four weeks resident training. Resident training is taken after successful completion of the DL and takes place in a university setting encompassing a classroom environment and small group seminars.

c. Training Parameters/Restrictions:

(1) Eligibility for resident training.

(a) Target Grades: GS-13 through GS15 or equivalent for Army nonappropriated fund (NAF), wage grade (WG) or local national (LN).

(b) Active duty military supervisors of Army civilians.

(c) Other Federal agency leaders in permanent appointment GS-13/14/15 or equivalent pay band.

(d) Term and temporary employees at the appropriate level of responsibility.

(e) Applicants must have a current performance rating of successful and be in good standing regarding conduct.

(f) Successfully completed the FC

(2) Course Credit - Equivalency and Constructive.

(a) Course Credit may be granted to individuals who have successfully completed similar or more advanced training and education courses

(b) Army courses identified for Advanced Course Equivalency: Army Management Staff College (AMSC), Sustaining Base Leadership and Management (SBLM), CGSC, Intermediate Level Education (ILE), Warrant Officer's Senior Staff Course (WOSSC), and SMC. Documentation is required for equivalency credit and may be found in ATRRS.

(c) Other training, education or experiences may be submitted for Constructive Credit.

d. Resources

(1) Enablers: Enroll through Civilian Human Resources Training Application System (CHRTAS) at

<https://www.atrrs.army.mil/channels/chrtas/student/logon.aspx?caller=1>

(2) References: [AR 350-1](#)

3-113. Action Officer Development Course

a. Intent/End State: The AODC is a Web-based course that focuses on "staff work" practices in the Army and covers organization and management; conducting completed staff work; managing time and priorities; conducting meetings and interviews; solving problems and making decisions; communications; writing to the Army standard; coordinating; conducting briefings; and ethics.

b. Training Description: The course is available to all Army employees to take at any point in their careers.

c. Training Parameters/Restrictions:

(1) Required course for interns and completion is a prerequisite for completion of the intern program.

(2) Available to all employees as a self-development tool.

d. Resources

(1) Enablers: Enroll through Army Institute of Professional Development (AIPD) web site at <http://www.atsc.army.mil/accp/aipdnew.asp>

(2) References: [AR 350-1](#)

3-114. Supervisor Development Course

a. Intent/End State: The SDC is a Web-based course with lessons that focus on managing, leading and human resources management.

b. Training Description: The SDC is required for all Army civilians in a supervisory or managerial position.

c. Training Parameters/Restrictions:

(1) Must be completed within one year of placement in a supervisory or managerial position to meet the one-year supervisory probationary period requirement and every three years after that as refresher training as long as the employee remains in a supervisory position.

(2) Highly recommended for supervisors and managers to complete the SDC before enrolling in any of the CES resident training.

(3) Available to all Army employees as a self-development tool.

d. Resources

(1) Enablers: Enroll through Army Institute of Professional Development (AIPD) web site at <http://www.atsc.army.mil/accp/aipdnew.asp>

(2) References: [AR 350-1](#)

3-115. Manager Development Course

a. Intent/End State: The MDC is a Web-based course with lessons that focus on managing, leading and human resources management. The MDC includes modules in organizational culture; time management; objectives and plans; problem solving and decision making; planning, programming and budgeting; manpower management; communications; information technology applications; the Army Environmental Program; equal employment opportunity; professional ethics; internal management control; and Army Family team building.

b. Training Description: The MDC is available as a self-development tool for all Army employees.

c. Training Parameters/Restrictions: Recommended for all Army civilians in supervisory or managerial positions before attending the Advanced Course.

d. Resources

(1) Enablers: Enroll through Army Institute of Professional Development (AIPD) web site at <http://www.atsc.army.mil/accp/aipdnew.asp>

(2) References: [AR 350-1](#)

3-116. Continuing Education for Senior Leaders

a. Intent/End State: The CESL program is a continuing education sustainment program to bring senior civilian together to discuss current and relevant issues facing

the Army. The program intent is for leaders to return to the program continuously to refresh and update on current Army initiatives.

b. Training Description: The CESL program is conducted through blended learning - DL and four and a half days resident training. The DL consists of reading materials and written assignments. CESL resident training consists of both small and large group activities. The course structure is a combination of guest speakers and interactive exercises on subjects like National Security Personnel Challenges, Strategic Thinking, Knowledge Management, and Cultural Well Being. Panels consisting of commanders and NCOs who recently returned from theater provide a personal perspective on events in Iraq and Afghanistan. Updates on Army initiatives like ARFORGEN and Information Engagement are included in the program.

c. Training Parameters/Restrictions:

(1) Army civilians in permanent appointment to GS-14/15 or equivalent for Army Non-appropriated Fund (NAF), Wage Grade (WG) or LN.

(2) Army civilians in permanent appointment and current position description indicates a GS-14/15.

(3) Active duty Military at the rank LTC, COL, CW4, CW5, SGM, or CSM.

(4) DOD leaders in permanent appointment GS-14/15 and current position description indicates a GS-14/15.

(5) Other Federal agency leaders in permanent appointment GS-14/15 or equivalent pay band.

(6) Successful completion of the Advanced Course or granted Advanced Course credit.

(7) A year is required between Advanced Course completion and CESL attendance.

(8) One year is required between each CESL attendance.

d. Resources

(1) Enablers: Enroll through Civilian Human Resources Training Application System (CHRTAS) at <https://www.atrrs.army.mil/channels/chrtas/student/logon.aspx>

(2) References: [AR 350-1](#)

3-117. Senior Service College

a. Intent/End State: SSC is at the apex of the Army civilian education system and prepares Army civilians for positions of responsibility in the Department of Defense. SSC provides advanced level educational opportunities for leaders who require an understanding of complex policy and operational challenges and increased knowledge of the national security mission. Attendance is a competitive process and selections are made by a HQDA Secretariat Board. Army civilians graduating from SSC are centrally placed in a position of greater responsibility to an assignment or organization where they can apply the advanced education they have received.

b. Training Description: Military and Army civilian positions that require Senior Service College education are defined as follows: A military member, LTC and above, or Army civilian, GS-14 and above or comparable NSPS pay band, who occupies a leadership position (both command and staff) that requires a thorough knowledge of strategy and the art and science of developing and using instruments of national power (diplomatic, economic, military, and informational) during peace and war. This

knowledge is necessary in order to perform Army, Joint, or Defense Agency operations at the strategic level (ACP, ASCC, DRU, Field Operating Agency, Joint Task Force or higher).

c. Training Parameters/Restrictions:

- (1) Army civilians in permanent appointment to GS-14/15.
- (2) Army civilians in permanent appointment and current position description indicates a GS-14/15. Three years in an Army civilian permanent appointment before application to a SSC.
- (3) Possess a baccalaureate degree from an accredited college or university.
- (4) CES Advanced Course or awarded CES Advanced Course credit.
- (5) TOP SECRET clearance with Special Background Investigation access that will not expire during the academic year. SECRET clearance required for the USAWC Distance Education Program.

d. Resources

- (1) Enablers: Information on the application process and forms are available on <http://cpol.army.mil>.
- (2) References: [AR 350-1](#)

3-118. DOD Executive Leadership Development Program

a. Intent/End State: The Executive Leadership Development Program (ELDP) provides Department and interagency personnel the opportunity to participate in an exceptional joint and enterprise-wide civilian leadership training and development experience. The objective of this 10-month program is to promote greater understanding of the overall Department of Defense mission and culture, provide hands-on leadership training that parallels selected military training and ensure cross-Component exposure. The program is offered annually, and provides a series of learning and training experiences that blend experiential and academic learning, with hands-on exercises focused on the role of the "War Fighter". Program activities are conducted both in the United States and overseas.

b. Training Description: Program activities are conducted both in the United States and overseas. Events during the program require participants to work long hours when deployed, travel on weekends, adjust to rapidly changing conditions and situations, climb three-story nautical ladders, jump from airborne training towers, fly in tactically configured military aircraft, and participate in rigorous physical fitness activities that include but are not limited to running or walking a mile in 12 minutes or less, doing push-ups, sit-ups, pull-ups and participating in an organized physical fitness regimen. Extraordinary dietary requirements or unique/specialized medical care may not be available while traveling overseas or working at training sites. These conditions should be considered when applying for ELDP.

c. Training Parameters/Restrictions: Participants can expect to travel and participate in training deployments for at least a week to 12 days out of each month. For full-time Army Civilians in the grade levels of GS-12 through GS-14 with a minimum of three (3) years of service in a permanent Civilian position; to include non-appropriated funded (NAF) employees. Completed Civilian Education System (CES) leadership courses (prior to nomination). Ten spaces per class and this includes 2 military.

- (1) GS-12 or equivalent NAF pay bands; Intermediate Course

- (2) GS-13 through GS-14 or equivalent NAF pay bands; Advanced Course.
 - (3) Active duty Soldiers in the rank of Captain (P) or Major.
 - (4) Possess a Baccalaureate degree from an accredited college or university, or demonstrate equivalent experience and training.
 - (5) Possess a Secret security clearance at the time of nomination
 - (6) Possess a valid Passport and Government Travel Card.
- d. Resources
- (1) Enablers: Enroll through following the checklist criteria at http://cpol.army.mil/library/train/catalog/pkt_deldp.html
 - (2) References: [AR 350-1](#)

3-119. Defense Senior Leader Development Program (DSLDP)

a. Intent/End State: The DSLDP is enterprise leadership in action. It is designed to increase the participants' capabilities to effectively support DoD strategic priorities, the program integrates: the world-class academic experience of senior-level professional military education; Defense-unique leadership seminars focused on the critical issues facing the Department today; and substantive opportunities for individual development. The program will feature hands-on involvement of current Defense and other public sector executives and appointees, along with noted experts from top ranking universities and the private sector. Participants will work together and learn from each other as they tackle real-life challenges as a joint cohort. Participants will also benefit by working directly with current DoD executives (military and civilian) as well as executive coaches, throughout their DSLDP experience. This holistic approach will empower participants to think strategically, envision what is on the horizon, and formulate proactive, competitive solutions that produce results for DoD and the nation. This program supports the government-wide effort to foster interagency cooperation and information sharing by providing opportunities to understand and experience, first-hand, the issues and challenges facing leaders across DoD and the broader national security arena. DSLDP is the senior-level component of our overall leader development strategy. The program provides the means to develop a cadre of world-class senior civilian leaders with the Enterprise-wide Perspective and the critical skills needed to lead organizations and programs, and to achieve results in the national security environment today and well into the future.

b. Training Description: DSLDP requires an extensive time commitment during the two-year time period. Participants remain assigned to their permanent position and duty organization while in the program. When a participant is not in official DSLDP training or developmental assignment, they are back at their jobs. Participants are expected to balance their job responsibilities with those of the program. It is critical for the supervisor to agree to the time commitment for development over the two years which includes the 10-month PME.

c. Training Parameters/Restrictions: Must be a permanent, full-time civilian employee of the Department of Army for a minimum of three years.

- (1) Hold a permanent GS-14 or 15, or NAF pay band equivalent position.
- (2) Possess at least a Baccalaureate degree from an accredited college or university.

(3) Possess a minimum of one year (preferably more) of significant experience in supervising or managing civilian employees (as a rating official). Experience must be recent (less than five years old).

(4) Have successfully completed the Civilian Education System Course Advanced Course or received in writing equivalency credit from HQDA DCS G3/5/7.

(5) Have or be able to obtain a TOP SECRET clearance that will not expire during the program. TOP SECRET clearance with Special Background Investigation access is strongly preferred. As long as this clearance process is requested *prior* to the start of the SSC, the schools will accept an interim clearance.

d. Resources

(1) Enablers: Enroll through following the checklist criteria at http://cpol.army.mil/library/train/catalog/pkt_dsldp.html

(2) References: [AR 350-1](#)

3-120. CIVILIAN LEADER AND WORKFORCE MANDATORY TRAINING

a. Intent/End State: The purpose is to meet all mandatory training requirements in accordance with [IMCOM Reg 350-1](#) for all IMCOM civilians.

b. Training Description: Several mandatory training classes are aligned in [IMCOM Reg 350-1](#) for all civilians. Many of those classes are online and some of them are to be taken in the classroom. The required training is as follows: Orientation for New Employees; Composite Risk Management; Army Substance Abuse Training; Anti-terrorism Awareness; Army Network Security Focus Training which encompasses Removable Media Handling, Anti-Phishing, Safe Home Computing, and Personal Identifiable Information Handling; Information Assurance; Combating Trafficking in Person Program; Computer Security Awareness; Constitution Day; Equal Employment Opportunity; Ethics; Operations Security (OPSEC); Threat Awareness Reporting Program (TARP); Suicide Prevention; No Fear, Environmental Awareness.

c. Training Parameters/Restrictions: A few of these training programs are completed within the first 30-90 days of employment while others have a continuing annual requirement.

d. Resources

(1) Enablers: Training Coordinators within each directorate assist in maintaining requirements met as reported to the Workforce Development Program Manager.

(2) References: [AR 350-1](#) and [IMCOM Reg 350-1](#).

3-121. CIVILIAN INDIVIDUAL DEVELOPMENT PLANS (IDPS) TRACKING

a. Intent/End State: The purpose is to meet mandatory requirement for every IMCOM employee to have an IDP on file with the Workforce Development Office.

b. Tracking Description: In accordance with [IMCOM Reg 350-1](#) all civilian employees must have an IDP on file. As written, the IDPs are considered inspectable items. IDPs give the employee an opportunity to help lay out goals for career development and on-the-job training requirements that will enhance their abilities and skills. It also provides supervisors time to have dialogue with employees to help determine needs, required training, to gain insight into the goals and aspirations of their employees and assess the impact of the employees training on requirements of the position.

c. Training Parameters/Restrictions: Milestones for IDPs are within the first 30 days of employment, transfer to new position or when the employee has a personal change of station, and every three years.

d. Resources

(1) Enablers: Training Coordinators within each directorate assist in maintaining requirements met and sending copies of IDPs to the Workforce Development Program Manager.

(2) References: [AR 350-1](#) and [IMCOM Reg 350-1](#).

3-122. LEADER ASSESSMENT TRAINING

3-123. COMMANDER'S SAFETY COURSE

a. Intent/End State: Every commander is the safety officer for his or her unit and is personally responsible for the safety of soldiers and the safe conduct of unit activities in operations and training. The Commander's Safety Course (CSC) is a mandatory 8 hour, web-based program of instruction in the application and principles of risk management and unit safety program development and execution. Proponent for this course is the U.S. Army Combat Readiness/Safety Center

b. Resources

(1) Enablers: JBLM Installation Safety Office, U.S. Army Combat Readiness/Safety Center at <https://safety.army.mil>

(2) References: [AR 385-10](#), [AR 350-1](#), [CSA directive](#)

3-124. EQUAL OPPORTUNITY LEADER COURSE

a. Intent/End State: To train Noncommissioned Officers (Sergeant promotable and above) and Officers (Second Lieutenant thru Major) to serve as Equal Opportunity Leaders, assisting commanders in the development and implementation of equal opportunity programs at battalion and company equivalent levels.

b. The two week course prepares individuals to perform as EOLs at the small unit level through classroom instruction and small group exercises. Instructional areas covered include: an overview of the Army's Equal Opportunity Program, individual and group behavior, interpersonal and intercultural communications, prejudice and discrimination, racism and sexism, sexual harassment, and basic equal opportunity skills.

c. Training Description: The Department of the Army Equal Opportunity Leader Course (EOLC) trains and prepares unit Soldiers to assist commanders specifically to:

(1) Plan and conduct Equal Opportunity and Prevention of Sexual Harassment (POSH) training.

(2) Recognize, assess and advise them of indicators of racial, ethnic and gender discrimination within units.

(3) Establish and maintain liaison between the unit and supporting Equal Opportunity Advisors.

(4) Assist in the preparation and conduct of ethnic and special observances and activities.

d. Training Parameters/Restrictions: To attend these courses personnel must meet the following prerequisites:

- (1) Recommendation by unit commander (or civilian supervisor).
 - (2) Be Sergeant promotable or above, Second Lieutenant thru Major or civilian supervisor/manager of military personnel. Soldiers below the grade of Sergeant promotable will be considered on a case-by-case basis. They must be screened and recommended in writing by the battalion or equivalent commander.
 - (3) A high school graduate or equivalent.
 - (4) Motivated to be an EOL.
 - (5) Be designated as the EOL with a one year retention period left upon completion of the course. Individuals selected will not be on orders for Permanent Change of Station (PCS), awaiting discharge, etc.
 - (6) Possess instructor experience or demonstrate ability to instruct.
 - (7) Demonstrate leadership ability.
 - (8) Be exempted from all duties while enrolled in the course.
- e. Resources
- (1) Enablers: [Equal Opportunity Office](#)
 - (2) References: [AR 600-20](#)

3-125. CONSIDERATION OF OTHERS SMALL GROUP FACILITATOR COURSE (CO2)

a. Intent/End State: To train Noncommissioned Officers (Sergeant promotable and above) and Officers (Second Lieutenant thru Major) to serve as Small Group Facilitators, assisting commanders in conducting CO2, Equal Opportunity and other directed training at the battalion, , and company equivalent levels. Additionally, this course provides individuals with new leadership and facilitation skill sets that can be used throughout their careers. CO2 is a technique of facilitative leadership.

(1) The one week course teaches basic group facilitation skills through classroom instruction and practical exercises. Individuals depart the course prepared to perform as an SGF at the small unit level. Instructional areas covered include: an overview of the Army's Consideration of Others Program, individual and group behavior, interpersonal and intercultural communications, prejudice and discrimination, racism and sexism, sexual harassment, and basic equal opportunity skills. Consideration of Others is a tool designed to help Soldiers and commanders build unit cohesion and assist each other in the complex task of leading soldiers. SGF's fill a vital role in ensuring training and mission success.

b. Training Description: Consideration of Others is also a tool which focuses on the vital linkage between the individual Soldier and his or her role as a member of a military team. The capability of each of your Soldiers to recognize that their attitudes, actions, and words affect others in the unit; and their willingness to take responsibility for those attitudes, actions, and words - to the point of changing them when necessary - is what Consideration of Others is all about.

(1) The design of Consideration of Others intentionally parallels the operational or mission planning design that commanders use daily. A key principle is that Consideration of Others must be easily and readily adaptable to each commander's priorities and each individual unit's needs.

(2) The primary key to Consideration of Others execution is small-group instruction. The Department of the Army Consideration of Others Small Group

Facilitator (SGF) course trains and prepares unit Soldiers to assist commanders specifically to:

(a) Develop or enhance positive unit cohesion. Consideration of Others planning analysis works in a parallel manner to operational mission analysis.

(b) Survey/assess your command.

(c) Identify primary or key areas of concern.

(d) Identify specific training needs.

(e) Determine priorities, first among those Consideration of Others needs, then between Consideration of Others needs and other needs/priorities of your command.

c. Training Parameters/Restrictions: To attend these courses personnel must meet the following prerequisites:

(1) Recommendation by unit commander (or civilian supervisor).

(2) Be Sergeant promotable or above, Second Lieutenant thru Major or civilian supervisor/manager of military personnel. Soldiers below the grade of Sergeant promotable will be considered on a case-by-case basis. They must be screened and recommended in writing by the battalion or equivalent commander.

(3) A high school graduate or equivalent.

(4) Motivated to be an EOL or an SGF.

(5) Be designated as the EOL or SGF, with a one year retention period left upon completion of the course. Individuals selected will not be on orders for Permanent Change of Station (PCS), awaiting discharge, etc.

(6) Possess instructor experience or demonstrate ability to instruct.

(7) Demonstrate leadership ability.

(8) Be exempted from all duties while enrolled in the course.

d. Resources

(1) Enablers: [Equal Opportunity Office](#)

(2) References:

3-126. LEADER/TEAM TRAINING

3-127. BRIGADE/BATTALION COMMANDER AND CSM ORIENTATION COURSE

a. Intent/End State: The purpose of the three day Brigade/Battalion Commander and Command Sergeant Major Orientation Course (BCCC) is to orient new commanders and Command Sergeants Majors assigned to I Corps and stationed at JBLM, Washington or sub-installations to the organization, mission and function of I Corps and to introduce them to the I Corps and installation staff. The proponent for this course is I Corps G-3TREX.

b. Training Description: The course is seminar-type orientation to various services available on JBLM to new Command Teams.

c. Training Parameters/Restrictions: All New Brigade and Battalion Commanders and Command Sergeants Majors will attend prior to or immediately after assuming position. Battalion commanders who are pre-positioned early for command will attend the course upon arrival at JBLM and not wait for their change of command. Scheduling of the BCCC will be through DPTMS/TD, [Training Support Branch](#).

d. Resources

(1) Enablers: Submit applications to the [Training Support Branch](#)

(2) References: BCCC Program of Instruction

3-128. BRIGADE AND BATTALION XO/S3 COURSE

a. Intent/End State: The objective of this two day course is to inform, instruct and familiarize brigade and battalion field grade officers concerning Department of the Army and JBLM programs/policies as they relate to training, logistics and maintenance, and Soldier/family care. The proponent for this course is [Training Support Branch](#).

b. Training Description: The course is seminar-type orientation to various services available on JBLM to new XOs and S3s.

c. Training Parameters/Restrictions: N/A.

d. Resources

(1) Enablers: Submit applications to the [Training Support Branch](#)

(2) References: Scheduling for attendance will be performed through DPTMS/TD, [Training Support Branch](#).

3-129. COMPANY COMMANDER/FIRST SERGEANT'S COURSE PRECOMMAND COURSE

a. Intent/End State: The CCFS PCC is a five day course. Its purpose is to inform, instruct, and motivate incoming company commanders and first sergeants on the DA Mandated subject areas, JBLM available programs, critical policies of staff sections, and the I Corps Commander's guidance as they relate to training, maintenance, and Soldier/family preparedness.

b. Training Description: The course is divided into a Distributed Learning (DL) portion requiring the completion of 10 online modules prior to course start and an in class portion modeled on the Adult Learning Model, The resident portion covers the remaining 9 modules in a small group, facilitated learning environment designed to provide active exercise for new Command Teams over critical subject areas.

c. Training Parameters/Restrictions: This course must be completed prior to assumption of Command/Responsibility per ALARACT 041/2012 HQDA EXORD 093-12 Standardized Company Commander/First Sergeant Course.

d. Resources

(1) Enablers: Submit applications to the [Training Support Branch](#)

(2) References: Battalions/Brigades will schedule attendance of this course for their leaders through DPTMS/TD, [Training Support Branch](#).

3-130. REAR DETACHMENT LEADER COURSE (RDLC)

a. Intent/End State: The RDLC is a three day course that provides rear detachment leadership training in ways to successfully serve as a link between the deployed unit, family readiness group (FRG), and support agencies.

b. Training Description: The course offers instruction in FRG techniques, personnel management policies, and family advocacy programs. The course sets forth formal RDLC responsibilities, including information management, family assistance, FRG support and coordination, supply accountability, FRG financial auditing, and other aspects of family and unit readiness. Additionally, the RDLC course covers information on installation support agencies, including their functions and the means through which

the RDLC and individual family members can gain access to their assistance. The proponent for this class is DPTMS/TD, [Training Support Branch](#).

c. Training Parameters/Restrictions: The course is designed for officers and non-commissioned officers in the grade of E-6 and above who are appointed on orders as the rear detachment commander, sergeant major, first sergeant, family readiness group liaison, or command financial specialist. The course is also open to Family Readiness Group volunteers and is designed to present relevant material in the first day and a half.

d. Soldiers selected to attend the course must possess a SECRET clearance by the time the course begins and should have one-year retainability. The rear detachment commander and sergeant major/first sergeant should be no more than two grades junior than the normal commander and sergeant major. The MSC commander or their designated representative must sign exceptions to the grade and position prerequisites.

e. Resources

(1) Enablers: Submit applications to the [Training Support Branch](#)

(2) References: [Ft Lewis Rear D SOP](#)

3-131. VIRTUAL SIMULATIONS

3-132. COMMON DRIVER TRAINER (CDT)

a. Intent/End State: The CDT vehicle simulator is a computer-based device used for training new drivers, as well as refining the skills of experienced drivers. The system replicates typical and emergency driving conditions and situations which can be tailored to each student's needs to provide varying levels of training, from vehicle driving basics to specific skill review and assessment. The situations can be repeated until the desired skill is learned without endangering personnel or dam-aging equipment. The CDT replicates all the functions performed in an actual vehicle. The system also depicts realistic traffic that varies in density and in its behavior, and creates situational enemy activity such as VBIEDs, IEDs, RPG attacks, small arms fire, and mine fields.

b. Training Parameters/Restrictions: The CDT-Stryker Variants are capable of linking up to three simulators to perform platoon mounted collective tasks and battle drills. They can each be tailored to replicate any of the 10 Stryker variants. The CDT-MRAP Variant can be modified to replicate the RG33L, RG31, Caiman, Maxx Pro and M-ATV variants of the MRAP.

c. Programs Available: CDT-Stryker, CDT-MRAP

d. Resources

(1) Enablers: CDT is located in BLDG 1236 of the MTC Main Campus

(2) References: <https://lewisMTC.army.mil/jist/cdtmrap>

3-133. ADVANCED GUNNERY TRAINING SYSTEM (AGTS)

a. Intent/End State: The AGTS is a Stryker Main Gunnery System (MGS) vehicle gunnery training simulator for vehicle commander/ gunner teams. The AGTS features a high fidelity crew compartment replicating the vehicle's turret and fire control system in both physical and functional aspects. The MGS-AGTS presents the vehicle commander and gunner with a full range of simulated engagement situations. The system trains both fully-operational and degraded-mode gunnery techniques.

b. Training Parameters/Restrictions: The MGS AGTS system is capable of providing section, platoon and company collective gunnery training. Schedule through the [MTC NET](#).

c. Programs Available:

d. Resources

(1) Enablers: The MGS Gunnery Trainer is located at BLDG 1236

(2) References: [MTC NET](#)

3-134. ENGAGEMENT SKILLS TRAINER (EST) 2000

a. Intent/End State: The EST provides weapons familiarization training that leads to live fire qualifications for individual and crew-served weapons. EST 2000 provides initial and sustainment marksmanship training, unit collective gunnery and tactical training, and Shoot/Don't Shoot training. The EST 2000 has 277 Marksmanship scenarios including Record Fire Courses, Known Distances ranges, and Advanced Marksmanship training to include SRM/ Reflexive Fire. The EST 2000 provides immediate downrange feedback.

b. Training Parameters/Restrictions: More than 250 tactical scenarios will be provided against varying enemy targets in terrain varying from woodlands, desert, mountains and urban environments found throughout the world, with approximately 167 Shoot / Don't Shoot scenarios including Infantry, Military Police, and Branch Non-Specific scenarios. Current theatre of operations scenarios are provided for training soldiers prior to deployment. There are four HMMWV mockups for convoy training. Schedule through the [MTC NET](#).

c. Resources

(1) Enablers: There are ten available weapons systems and over 120 training lanes spread among five locations to choose from.

(a) M16A2 Assault Rifle,

(b) M203 Grenade Launcher

(c) M4 Carbine

(d) M9 Pistol

(e) M249 Squad Automatic Weapon (SAW)

(f) M240B

(g) M2 50 Caliber Machine Gun

(h) MK19 Grenade Launcher

(i) M136 Antitank Weapon (AT4)

(j) M1200 12 Gauge Shotgun

(2) References: [MTC NET](#)

3-135. CALL FOR FIRE TRAINER (CFFT)

a. Intent/End State: The CFFT is a lightweight, rapidly deployable observed fire-training system that provides multiple simulated battlefield environments for instructing Fire Support Specialists, Joint Fires Observers and Soldiers at the institutional instruction and operational unit level. The CFFT is capable of training all Artillery, Type II and III Close Air Support, Naval Gunfire and Mortar missions. The system is fielded in multiple CONUS and OCONUS locations in three configurations: the 1:30 (one instructor to 30 students), 1:12 and 1:4. The 1:12 and 1:4 system configurations are

deployable. Increment II systems are certified for networked operations with other simulators in both unclassified and classified environments, and fully interoperable with the Advanced Field Artillery Targeting and Direction System (AFATDS). The Call for Fire Trainer allows fire support professionals to hone their indirect fire and combat team leading skills. Soldiers can train on calling for fire under simulated tactical scenarios, on virtual terrain varying from dense woodlands to mountains to deserts.

b. Training Parameters/Restrictions: The CFFT can train up to 12 soldiers per location. Schedule through the [MTC NET](#).

c. Resources

(1) Enablers: The MTC currently has 3 locations available for training

(2) References: [MTC NET](#)

3-136. RECONFIGURABLE VEHICLE TACTICAL TRAINER (RVTT)

a. Intent/End State: The RVTT at JBLM was developed to train soldiers from HMMVW and HEMMT/PLS based formations in basic and advanced convoy skills. The RVTT can incorporate small arms and crew-served weapons. The RVTT is de-signed for unit training and/or to sustain convoy operations proficiency of crews so they will be able to perform critical skills required in combat. To accomplish these required skills, the RVTT provides both basic and advanced training in: convoy and weapons engagement skills training, identification and avoidance of danger zones, react to contact, call for fire and CAS, dismounted and prepare for dismounted fire and maneuver, and shoot on the move.

b. Training Parameters/Restrictions: Schedule through the [MTC NET](#).

c. Resources

(1) Enablers: The RVTT is located on JBLM-North

(2) References: [MTC NET](#)

3-137. VIRTUAL CLEARANCE TRAINING SUITE (VCTS)

e. Intent/End State: The VCTS virtual simulator is used for training Route Clearance sections in the basic and advanced skills required during route clearance operations. VCTS is also used for MRAP convoy training to gain familiarization and allow vehicle drivers, co-drivers, commanders, and gunners to train SOPs and TTPs.

f. Training Parameters/Restrictions: Schedule through the [MTC NET](#).

g. Programs Available: The simulator is also used for training how to employ the Mine Protected Clearance Vehicle (MPCV) ("Buffalo"), Vehicular Mounted Mine Detector (VMMD) ("Husky") with mine detonation trailer (MDT), Medium Protected Vehicle (MMPV) (RG31), Joint Explosive Ordnance Disposal Rapid Response Vehicle (JERRV), and the Man Trans-portable Robotic Systems (MTRS) ("Talon").

h. Resources

(1) Enablers: The VCTS is located on JBLM-North

(2) References: [MTC NET](#)

3-138. AVIATION COMBINED ARMS TACTICAL TRAINER (AVCATT)

a. Intent/End State: The AVCATT is a mobile, transportable, multi-station virtual simulation device designed to support unit collective and combined arms training.

b. Training Parameters/Restrictions: Schedule through the [MTC NET](#).

c. Programs Available: AVCATT provides six man modules, re-configurable to any combination of attack, reconnaissance, lift and/or cargo helicopters. AVCATT is interoperable with a variety of simulators including the Close Combat Tactical Trainer (CCTT) and the Reconfigurable Vehicle Tactical Trainer (RVTT)

d. Resources

(1) Enablers: The AVCATT is located at BLDG 1236

(2) References: [MTC NET](#)

3-139. FLIGHT SIMULATIONS

a. Intent/End State: The Northwest Regional Simulator Facility has two, full motion, Synthetic Flight Training Systems (SFTS): UH- 60A/L Blackhawk, CH-47D Chinook and two Transportable Simulators: UH-60M Transportable Blackhawk Operations Simulator (TBOS), AH-64E Apache Longbow Crew Trainer (LCT). All simulator systems are capable of instrument training in Instrument Meteorological Conditions (IMC), emergency procedures, weather conditions from ceiling and visibility unlimited to 0-0, and in day or night configuration. Night vision goggle and ship board operations, as well as sling load training is also available.

b. Training Parameters/Restrictions: Schedule through the [MTC NET](#).

c. Programs Available:

(1) UH- 60A/L Blackhawk SFTS

(2) CH-47D Chinook SFTS

(3) UH-60M Transportable Blackhawk Operations Simulator (TBOS)

(4) AH-64E Apache Longbow Crew Trainer (LCT)

d. Resources

(1) Enablers: The simulators are located in Bldg 3087.

(2) References: [MTC NET](#)

CHAPTER 4 - COLLECTIVE TRAINING

4-1. REFERENCES

Primary references for Corps Exercises, CTCs

[ADP 7-0](#) Training the Force

[I Corps Reg 350-1](#)

4-2. MISSION COMMAND TRAINING

a. Intent/End State: Collective Mission command training builds on individual training through the use of C2 Combined Arms Training Strategy (CATS), theater-specific training guidance, and known (or anticipated) mission requirements. Collective Mission Command training on JBLM is progressive and iterative, and executed using a Crawl-Walk-Run methodology. The fundamental focus for collective mission command training on JBLM is for units to conduct training in their own command posts (CP) on their own equipment, providing soldiers the opportunities to develop confidence in their skills, equipment, and systems. The primary training enabler for this progressive and iterative training is the MTC.

b. Training Parameters/Restrictions: Scheduling Collective Mission Command Training. Battalion and Brigade level Mission Command training is centrally controlled and coordinated by the I Corps G3 Training ICW DPTMS and the MTC. The intent of this process is to apply the SSCC-A priorities to unit mission command training on JBLM. MTC Scheduling Conferences are conducted quarterly to ensure that all available JBLM Mission Command training resources are synchronized with the ARFORGEN process to maximize training capabilities for tenant units training.

c. Programs Available:

(1) Military Decision Making Process (MDMP). Employ the logic and techniques of a prescribed analytical process, the military decision making process (MDMP), to determine a unit's restated mission. Develop courses of action (COA) to accomplish the mission. Recommend the most effective COA. Prepare orders and plans to communicate the selected COA, commander's intent, and decisions to subordinates and coalition forces, focusing on the expected results.

(2) Staff Exercise (STAFFEX). The STAFFEX is an event focused on training staff proficiency in staff battle tasks using BC systems. It enables commanders and principle staff officers to train their staffs in performing essential planning, coordination, and integration, synchronization, and control functions under simulated wartime conditions.

(3) Command Post Exercise (CPX). A CPX is an exercise which is conducted using the BC training capabilities and targets the vertical functional processes (fires, intelligence, etc.) and the horizontal integrated staff processes supported by continuous staff estimates. A CPX enables the unit to fully integrate BC systems and fully mature TTPs and SOPs for Mission Command

(4) Situational Training Exercise (STX). The Tactical STX utilizes Gaming and Constructive enablers to allow commanders to virtually fight a battle while exercising mission command. The purpose of the STX is to exercise and develop the maximum

number of Leader Attributes and Core Leader Competencies per [FM 6-22](#), Army Leadership, through the practice of leadership and decision making in order to:

- (a) Integrate tactical knowledge into the decision-making process
- (b) Develop mental agility, sound judgment and critical thinking skills
- (c) Practice initiative within commander's intent
- (d) Refine intuitive decision making skills
- (e) Develop/Refine SOP/TTP's
- (5) Company Command Post Training- Mod I (CP OPS) & Mod II (COIST)

Company CP and COIST Training is a 5 day long module based program that focuses on basic Company Command Post operations and Company Intelligence Support Team (COIST) operations. The training event can be tailored to the unit's objectives and time available. Training is delivered through classroom instruction, hands on training of various C2 and Information Systems (FBCB2, TIGR, and Axis-Pro), IEWTPT – HCC virtual trainer, practical exercise, and a culminating Command Post Exercise (CPX). Depending on unit personnel availability, the CPX can be stimulated with BCST, VBS2, or a unique combination of the two tailored specifically for the unit. All facilities and Mission Command Systems are provided at the Mission Support Training Facility. The MSTF also offer a Practical Critical Thinking Skills module.

(6) Area of Operation Immersion Program (AOIP) including Virtual Right Seat Ride (vRSR). Through reach communications and with the assistance of experienced operations and intelligence analysts in the MTC's Jacobsen Mission Support Operations Center (JMSOC), unit leaders and leader-teams design and execute AOIP training that prepares their units to hit the ground running

d. Resources: For Questions regarding scheduling collective Mission Command training, contact the MTC chief, Collective Training at 253-966-6161, the MTC Operations Section at (253) 967-1418/1460 or DSN 357-1418/1460, or contacting the MTC representative at the bi-weekly I Corps G-3 Training G-3/S-3 Conference. Information regarding training opportunities, instructional materials, and scheduling can be found in Chapter 5 or on the MTC website at:

<https://combinedarmscenter.army.mil/orgs/jblm/SitePages/MTC.aspx>

e. Enablers:

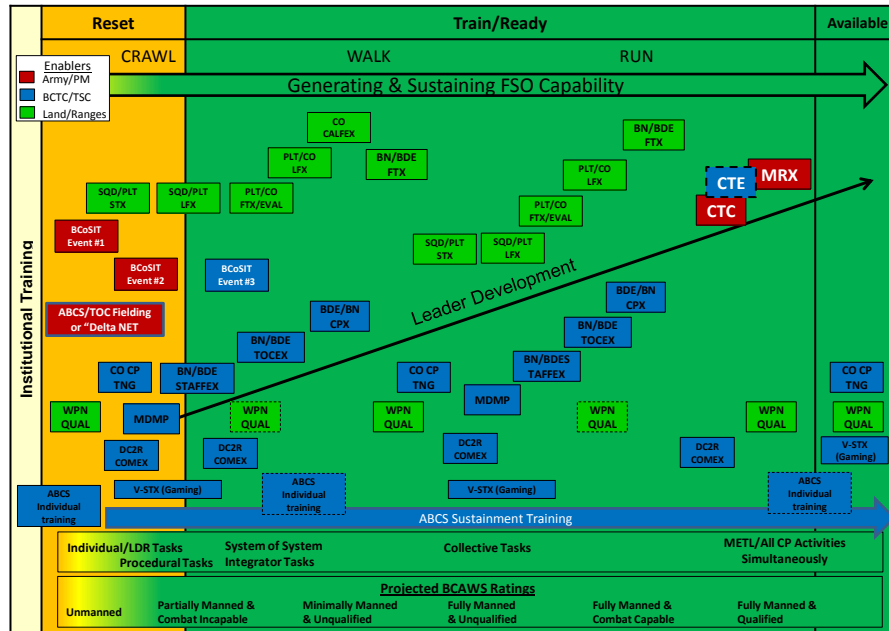
(1) The MTC provides the venue for Unit Commander's to conduct any one of the above listed events and Mission Command Staff Trainers to assist with event planning and preparation. Once a Commander develops Training Objectives, the MTC will provide:

- (a) A recommend home station scenario (FSO, OEF, Korea) for COA development.
- (b) A comprehensive Pre-Event Checklist and IPR process.
- (c) The Technical Integration Working Group (TIWG) process to align the simulation, stimulation, and network requirements for an event.
- (d) Recommend the appropriate simulation or stimulation, and interface, based on Commander's Training Objectives.
- (e) Construct a simulation database that reflects all unit capabilities.
- (f) Provide a Common Operating Picture (COP) to be displayed on the unit's MCS devices.
- (g) Virtual Unmanned Aircraft System (VUAS) support.

- (h) Intelligence system support utilizing TACSIM, IEWTPT, or ACE in A Box db.
- (i) Recommend COAs for use of MSEL injects.
- (j) A classified or unclassified work environment.
- (2) References: https://combinedarmscenter.army.mil/orgs/JBLM/SitePages/Mission_Command.aspx

[on Command.aspx](https://combinedarmscenter.army.mil/orgs/JBLM/SitePages/Mission_Command.aspx)

JBLM Training Road Map



4-3. MISSION COMMAND SYSTEM INTEGRATION (MCSI) TRAINING

MCSI is composed of three events which serve as the foundation upon which future training is based.

a. **EVENT I (Establish Command Post).** This event is conducted by the PEO C3T's Command Post and Staff Integration Training (CP&SIT) team ICW I Corps G3T and G3 FM. Event I is integration training conducted in the unit CP with unit mission command systems to validate CP infrastructure and network. The end state is the unit successfully integrates its CP equipment, gains confidence in its ability to set up and integrate CP equipment, and demonstrates the ability to restore capability after major failures.

b. **EVENT II (Command Post Staff Integration).** This event is conducted by the PEO C3T's Command Post and Staff Integration Training (CP&SIT) team ICW I Corps G3T and G3 FM. Event II is CP training employing the unit's integrated mission command systems to enable the command and staff to perform staff functions. The unit staff demonstrates the ability to execute CP operations, manage tactical information, develop situational understanding, collect, process, display, disseminate and store relevant information, produce unit order, and produce a common operational picture (COP).

c. **EVENT III (Command Post Exercise).** This event is conducted by the MTC ICW the PEO C3T's CP&SIT team. Event III is CP training using the unit's Mission Command networks and systems to increase Staff integration capabilities. Event III is tailored to a specific unit training event, STAFFEX or CPX and is usually conducted

from a MTC TOC Pad. Regardless of the location, typical execution of a unit's Event III applies a commander's selected C2 tasks in a STAFFEX or CPX Unit training objectives are focused on the staff increasing proficiency in its ability to conduct CP operations. Successful completion of MCSI Event III validates a unit's baseline CATS tasks. The end state for Event III is the unit staff demonstrating confidence in its ability to establish the CP; establish the Network and conduct CP operations. Based on the commander's training objectives and tasks, Event III should include:

- d. A role playing Higher Headquarters Response Cell.
- e. A robust Lower Unit Response Cell, or links to subordinate command posts/units executing their own training events.
- f. Fully integrated Higher, Adjacent, Lower, Supporting and Supported (HALSS) Unit Response Cells to effectively provide constructive, multi-echelon, integrated training

4-4. MTC LEADER DEVELOPMENT PROGRAM

a. Intent/End State: Leader development is a deliberate, continuous, sequential, and progressive process - grounded in Army values - that grows Soldiers into competent and confident leaders capable of decisive action. It is the developmental process of teaching leaders how to think in complex environments. Leader development for Soldiers is achieved through the lifelong synthesis of knowledge, skills, and experiences gained through institutional training and education, organizational training, operational experience, and self development. The core Army doctrine for leader development is found in ADP 6-22, *Army Leadership*. In the forward to that manual, the Army Chief of Staff notes that: "It is critical that Army leaders be agile, multi-skilled *pentathletes* who have strong moral character, broad knowledge, and keen intellect. They must display these attributes and leader competencies bound by the concept of the Warrior Ethos. Leaders must be committed to lifelong learning to remain relevant and ready during a career of service to the Nation." The MTC-JBLM directly supports these unit commander efforts to help produce agile, adaptive, competent, and confident leaders, leader-teams, staffs, and units.

b. Training Description: The MTC-JBLM Leader Development Program is guided by five tenets:

- (1) Meet tactical unit commander needs
- (2) Remain consistent with ADP 6-22, *Army Leadership*, and other Army doctrinal and policy publications
- (3) Incorporate recent observations, insights, and lessons from combat and exercises
- (4) Integrate current leadership best practices
- (5) Maximize MTC-JBLM capabilities

c. Although the MTC produces leader development products supporting training objectives addressing a variety of leadership-related topics, its central focus remains on those factors comprising the conceptual, or "intellectual capacity" attributes of leadership; deferring to unit leaders on the other attributes of leader character and leader presence. The elements of intellectual capacity include: mental agility, sound judgment, innovation, interpersonal tact, and domain knowledge.

d. The Leader development program employs live, virtual, and constructive tools to create unique training modules, training support packages, decision making exercises,

combat leader video interviews, facilitated leader professional development events, area of operation immersion program (AOIP), and leader oriented instruction.

e. Training Parameters/Restrictions:

f. Programs Available:

(1) TRAINING MODULES. Leadership instruction on the internet that is ready to click and use by individuals and small groups or leader-teams.

(2) TRAINING SUPPORT PACKAGES (TSP). Instructional materials for downloading from the internet for use by units to conduct leadership classes and leader-team training. TSPs require some level of instructor preparation.

(3) DECISION MAKING EXERCISES. A series of exercises that present leaders and leader-teams with reality-based situations that demand rapid decision making. These exercises are designed to increase leader experience in combat relevant situations, improve decision making competence, gain practice in exercising initiative within commander's intent, and honing intuitive decision making abilities. Decision Making Exercises normally incorporate a vignette with pauses at several critical points for dialog and formulating decisions that can then be discussed and critiqued.

(4) SLA MARSHALL COMBAT LEADER VIDEO INTERVIEWS. SLA Marshall Combat Leader Interviews are candid, quality feedback in the form of video interviews with those who have experienced the rigors of combat and associated leader challenges. These video interviews are presented in the tradition of BG S.L.A. Marshall's battlefield interviews of WWII and Korea combat veterans. Building on the interviews and unit commander directed data capture the MTC is capable of producing documentary video Battle Accounts.

(5) MTC FACILITATED LPD (LEADER PROFESSIONAL DEVELOPMENT) EVENTS. Any number of leadership training/learning opportunities that incorporate the MTC staff playing an active role in the planning, coordination, and execution of the activity.

(6) TEAM/PLT/CO BATTLE DRILLS. Team integration/Troop Leading Procedures utilizing available MTC simulations (VBS2, JCATS).

(7) STAFF DEVELOPMENT. Military Decision Making Process (MDMP), Troop-Leading Procedures, and more. Can incorporate stimulation of the common operational picture within unit TOCs via simulations.

(8) LEADERSHIP SEMINARS. MTC mentors facilitate small group seminar discussions on any leadership topic. These include a week-long Stryker Senior Warfighters' Seminar (SSWS) for new brigade and battalion staff and leader-teams.

(9) PRESENTATION OF ANY EXISTING TRAINING MODULE OR TRAINING SUPPORT PACKAGE RESIDING ON THE MTCNET

(10) SPECIFICALLY TAILORED EVENTS. Any reasonable effort to support a commander's leader development objectives.

(11) VIRTUAL STAFF RIDE. All the elements of a standard Army Staff Ride in a virtual format for select OIF battlefields.

(12) LEADER MENTORS. The MTC-JBLM is postured to provide high quality leader mentorship to supplement the counseling, coaching, and mentoring capability that resides in unit chains of command. MTC Leader Mentors are available, within resource constraints, to assist units with presenting officer and non-commissioned

officer professional development (OPD/NCOPD) events, work with leader-teams, and consult with individual commanders and other leaders regarding leader development.

g. Resources

(1) Enablers:

(a) MTC, <https://combinedarmscenter.army.mil/orgs/jblm/SitePages/MTC.aspx>

(b) POC: 966-9026

(2) References: Scheduling Leader Development: A list of available MTC Leader Development training opportunities, courses and instructional materials is found in Chapter 5 or on the MTC website at:

<https://combinedarmscenter.army.mil/orgs/jblm/SitePages/MTC.aspx>. Individuals, sections, units, and commanders interested in utilizing MTC leader development tools should consult MTCNet, make use of the viewable and downloadable resources, and schedule required MTC leader training support via the MTC web page. Contact the MTC Leader Development program lead with any questions, or for consultation on conducting MTC facilitated LPD events, or establishing leader mentor relationships.

4-5. JACOBSEN MISSION SUPPORT OPERATIONS CENTER (JMSOC)

a. Intent/End State: The JMSOC is a CLASSIFIED facility, dedicated to unit-friendly use of secure communications to prepare and conduct individual and unit pre-deployment training. It provides world-wide digital connection to deployed I Corps units in support of the MTC Area of Operation Immersion Program (AOIP). AOIP provides situational and cultural awareness, virtual mission rehearsals, and virtual right seat rides. The JMSOC is staffed by analysts who support and assist deploying soldiers, commanders and units, provide a digital COP, maintain operational and intelligence data files on AO relevant to I Corps & JBLM units, and archive relevant SOP/ TTP/ Best Practices/ Lessons Learned from units in theater. We monitor current operations / harvest data to create up-to-date, relevant pre-deployment training at the MTC. Staffs are available to assist units with additional analysis to support unit requirements. The Center also offers secure telephone and Video Tele-conferencing capabilities for JBLM deployed units.

b. Resources

(1) Enablers: MTC <https://lewisbctc.army.mil/leader>

(2) References: [MTC NET](#)

4-6. MTC COLLECTIVE SIMULATIONS AND SIMULATORS

a. Intent/End State: The MTC provides simulation support to training events using the Joint Land Component Constructive Training Capability (JLCCTC) and the Mission Command Staff Trainer (MCST), also known as a low-overhead driver. JLCCTC is a federation of simulation and intelligence systems that digitally replicates battlefield events, stimulates Mission Command Systems (MCS), and assists in improving command and control skills. Commanders and staffs can conduct simulation supported training in any operational environment, at any level from platoon through corps and higher. This includes conducting intelligence collection and analysis training using the MTC intelligence training simulations that provide hi-fidelity replication of the full spectrum of US intelligence collection capabilities at multiple security levels.

b. Resources

- (1) Enablers: MTC
- (2) References: Visit the Simulation Support (JLCCTC/TACSIM) website

4-7. FIRST PERSON SIMULATIONS (FPS)

a. Intent/End State: FPS uses a current Army gaming technology piece to provide environments that are realistic and relevant for Company, Platoon and Squad/Team training. Units use FPS to rehearse, develop or refine SOPs on GEO Specific terrain that mimics current areas of operation.

b. Training Parameters/Restrictions:

(1) FPS allows leaders to conduct realistic, no cost planning, mission rehearsals and sustainment training.

(2) Our FPS sessions are “turn-key,” with all training support materials provided.

(3) FPS allows Soldiers to role-play on geo-specific terrain in our virtual world.

(4) Our trained “Human in the Loop” OPFOR uses current enemy TTP to train units.

(5) FPS allows leaders to identify areas for improvement, to restart, and to immediately validate TTP/SOP.

(6) Missions are recorded from initiation until completion. Units can monitor from any angle the performance of all members and conduct effective After-Action Reviews.

(7) Networked video provides access to interpreters and role-players "On-Demand."

(8) Instructors work with the unit’s leadership in developing scenarios that will best facilitate the Unit Mission. Leaders are limited only by their imagination.

(9) FPS provides the ability to practice CIED TTPs using virtual representations of home station training lanes prior to live training.

c. Resources

(1) Enablers: Sites are conveniently located at BLDG 1408, 3086, and 1240 on Main Post, and BLDG 11732 on Lewis North. Each site has the capacity to train up to 38 soldiers at a time.

(2) References: [MTC NET](#)

4-8. UNIT TRAINING SUPPORT

4-9. LIVE-FIRE EXERCISES (LFX)

a. One of the cornerstones of realistic training is the Live-Fire Exercise (LFX). Units will conduct non-firing rehearsals and successful MILES or blank dry-fire training before executing with live ammunition. Units will also demonstrate daylight LFX proficiency before progressing to night LFX. Commanders will monitor all changes in conditions between day and night LFXs to assess any increases in risk levels and will take actions necessary to control those risks.

b. Resources:

Unit Safety Officer	IMWE-LEW-SA	Safety Office, (253) 967-3079/6764, DSN 357-
Radiation Protection Officer	IMWE-LEW-SA	Safety Office, (253) 967-3079/6764, DSN 357-

Ammo Officer	IAMO	(253) 966-4796/1524, DSN 347-
Environmental Officer	PW-EDP	Public Works, (253) 967-4786, DSN 357
Hazard Materials Officer	PW-EPD	Public Works Hazardous Waste Section, (253) 967-4786, DSN 357-

4-10. DECONTAMINATION TRAINING

a. Intent/End State: Decontamination is conducted to restore combat power. A chemical unit may not always be available to support a contaminated unit. Therefore, operational decontamination becomes an essential task for units to perform.

b. Training Parameters/Restrictions: Decontamination training necessitates close attention to environmental impacts and regulatory compliance (see [FL Reg 350-30](#) and consult PW Environmental office). Units will not use decontaminants DS-2 and STB to conduct training at JBLM or YTC. Units will not dig sumps and drainage ditches within 100 meters of any lake or stream. Units will coordinate any digging involving construction of sumps and drainage systems with JBLM Public Works and Range Operations.

c. Programs Available: Units that want decontamination training support from a chemical unit may coordinate with the S3, 555 MEB, for support services from the 23rd Chemical Company located on JBLM.

d. Resources

(1) Enablers: S3, 555 MEB; [PW Environmental Office](#)

(2) References: [AR 350-1](#), [FL Reg 350-30](#)

4-11. SMOKE OPERATIONS

a. Intent/End State: Units can integrate, as appropriate, the use of smoke to support mission related training. Smoke assets consist of smoke pots, smoke grenades (unit generated smoke operations), and smoke generator units (smoke unit supported smoke operations).

b. Training Parameters/Restrictions: Smoke operations will follow the doctrine and guidance found in FM 3-50, Smoke Operations. Procedures for employment of smoke on JBLM and YTC are contained in [FL Reg 350-30](#), JBLM Range Regulation and [JBLM Reg 350-31](#), YTC Range Regulation. Units will not employ smoke pots within 1200 meters of cantonment area buildings, interstate highways, and other hard surface roads, which intersect a military reservation. Units will use the YTC Special Map, with environmental areas marked, to plan smoke operations at YTC to avoid protected areas. M56/M58 smoke generation will follow the procedures outlined in Chapter 7 of the Air Quality Impact Studies (available from PW) prepared for each installation. Units will submit map overlays outlining areas for smoke operations to Range Operations in accordance with [FL Reg 350-30](#).

c. All personnel must carry a protective mask during exercises involving smoke. Personnel must mask:

(1) Before exposure to any concentration of hexachlorophene (HC) smoke produced by M8 white smoke grenades, smoke pots, artillery rounds, or metallic powder obscurants. This requirement also applies to any exposure to violet smoke.

(2) When passing through or operating in smoke concentrations so dense that visibility is less than 50 meters or when visibility is greater than 50 meters but exposure exceeds four hours duration.

(3) Any time exposure to smoke produces breathing difficulty, eye irritation or discomfort. Such effects in one individual will signal all similarly exposed personnel to mask.

(4) When using smoke during urban training (MOUT) to include operations in enclosed spaces. Burning-type grenades will not be used inside closed buildings or confined spaces. HC smoke will not be used within a MOUT site.

(5) Smoke generator operators will mask when it is impossible to stay upwind of the smoke.

d. Resources

(1) Enablers: N/A

(2) References: [AR 350-1](#), [FL Reg 350-30](#), [JBLM Reg 350-31](#)

4-12. CBRNE SAFETY

a. Intent/End State: Leaders must take active measures to prevent injuries to soldiers and damage to equipment when training under CBRNE and smoke conditions.

b. Training Parameters/Restrictions: The following safety considerations are necessary when planning and conducting training under these conditions.

(1) The wear of contact eye lenses is not authorized with any protective masks. However, contact lenses are authorized when wearing the M43, Type 1 protective mask.

(2) Riot Control Agents (CS, CS1, and CSX). CS is the short term for O-Chlorobenzylmalononitrile, a white, solid powder that is melted to create a tear agent aerosol that incapacitates and may cause nausea and vomiting. Prolonged CS exposure to skin may cause irritation and, in some cases, blistering; effects are immediate and exposure dependent. Recovery occurs approximately 10 minutes after exposure to fresh air and/or water. Remaining Riot Control Agents (RCA), CS1 and CSX, are derivatives of CS and vary slightly in organic structure and persistency but not effects. CS1 is in RCA grenades. CSX is an agent similar to commercial pepper spray. Exposure to CSX without protective equipment will cause redness and tearing of the eyes. Recovery occurs fairly quickly after flushing the eyes with large quantities of water and exposure to fresh air. Units forecast CS with standard training ammunition. CS is treated like live ammunition, accountability and security is a unit responsibility.

(3) Chemical Agent Simulators. The principal liquid chemical agent simulator is PEG-200. This simulator provides positive chemical agent indicators on M8 paper, M9 paper, and registers slightly on the Chemical Agent Monitor (CAM), ICAM, ACADA (M22). It is a derivative of Polyethylene Glycol. It is not toxic, but soldiers should avoid skin exposure.

(4) The M256A1 training kits have stimulants that require specific EPA disposal procedures. Contact installation DPWE hazardous material personnel prior to disposal.

MOPP 4 or Mask Only with gloves is the minimum MOPP-level a soldier will operate the detector indoor or outdoor; unit leaders will ensure indoor use is well ventilated.

(5) CAM G and H agent stimulant confidence samples are available with every CAM and ICAM and are used in the readiness assessment of the CAM and ICAM. These stimulants are non-toxic.

(6) Biological Agent Simulators. Biological agent simulators are under development. Units will contact I Corps Chemical for availability of simulators, and regulations and guidelines established by the local environmental protection agency (EPA) for the use of biological stimulants.

(7) Radioactive Isotopes. Three chemical agent detectors (ICAM, CAM, and the M22 ACADA) use radioactive isotopes. Americium-241 (Alpha emitter) is in the M8A1 and Nickel-63 (Beta emitter) is in CAM's, ICAM's, and M22 ACADA's. The Improved Chemical Agent Alarm (ICAM) contains a radioactive source that requires specialized training IAW NRC regulations, 10 CFR, AR 11-9 Ionizing Radiation Protection, and FORSCOM Reg 385-1. Commanders will ensure that procedures in TM 3-6665-331-10 are followed for use of the ICAM.

c. Programs Available: STT

d. Resources

(1) Enablers: Unit Assets

(2) References: [AR 350-1](#)

4-13. FORCE PROTECTION

a. Definition. DOD defines Force Protection as actions taken to prevent or mitigate hostile actions against Department of Defense personnel (to include family members), resources, facilities, and critical information. These actions conserve the force's fighting potential so it can be applied at the decisive time and place and incorporate the coordinated and synchronized offensive and defensive measures to enable the effective employment of the joint force while degrading opportunities for the enemy. Force protection does not include actions to defeat the enemy or protect against accidents, weather, or disease.

b. Responsibilities. Safeguarding and conserving the mental and physical strength of Soldiers and units is commanders' business. Force protection is a broad, ongoing, multi-faceted endeavor. At the highest levels it involves the integration of combating terrorism, physical security, information operations, personal security and law enforcement. However, commanders must understand the difference between force protection and individual readiness and deployability. Family Support Group training, dental health, safety programs, and immunizations are examples of readiness and deployability issues.

c. Commanders Intent. The I Corps commander's force protection emphasis is on Operational Force Protection; defined by I Corps as "The active and passive measures commanders employ to protect Soldiers' lives and unit equipment from terrorist attack when deployed." The Corps commander's intent for force protection is to ensure the security of Soldiers, equipment, and facilities while deployed.

d. Training.

(1) All military personnel will receive annual AT awareness training.

(2) All DA personnel associated with their command receive an AOR update prior to traveling OCONUS or within three months of an OCONUS permanent change of station

(3) All Defense contractors associated with their command offered an AOR update prior to traveling OCONUS

(4) Units maintain a memorandum for record documenting an individual's AOR-specific training

(5) Family members, age 14 years or older, receive similar training prior to traveling outside the 50 United States, its territories, and possessions when on official Government orders

e. Training required is as follows:

(1) Conducted within twelve months prior to travel.

(2) CJCS-approved, Web-based AT Awareness Course (<http://www/at-awareness.org/> initial log on password is ' aware ') or course instructed by a certified Level II instructor using an approved USAMPS lesson plan, containing a minimum of the following subjects:

(a) Introduction to terrorism.

(b) Terrorist tactics and operations.

(c) Individual protective measures.

(d) Personal protective measures for CBRNE attacks to include sheltering in place or evacuation, indicators of CBRNE attack (including TIH), impromptu methods of decontamination, and so forth.

(e) Terrorist surveillance techniques.

(f) Improvised explosive device (IED) attacks.

(g) Kidnapping and hostage survival.

(h) Explanation of terrorist threat levels and FPCON System levels and measures.

(3) Recent AOR update for the area of travel and view AT/FP Awareness Videos on the following:

(a) Individual protective measures.

(b) Terrorist surveillance detection.

(c) Hostage survival techniques.

(4) Receive AT awareness handouts: DOD Antiterrorism Individual Protective Measures wallet card or CINC/HQDA approved equivalent.

f. Refer to [AR 525-13](#), 11 September 2008 or contact the JBLM ATO.

4-14. REVERSE OSMOSIS WATER PURIFICATION UNITS (ROWPU) OPERATIONS

a. Intent/End State: Units can produce water using ROWPU equipment during training. ROWPU equipment includes but is not limited to the 125 GPH Lightweight Water Purifier (LWP), 1,500 GPH Tactical Water Purification System (TWPS), and the 3k ROWPU.

b. Training Parameters/Restrictions: Units conducting field training exercises should adhere to the guidelines in [FL Reg 200-1](#) and [FL Reg 350-30](#).

c. Freshwater Sources

(1) Primary: Storm water detention pond system at CTA-L on DuPont Steilacoom Road

- (2) Secondary: Sequalitchew Lake, Lewis Lake, Chambers Lake, Wright Marsh, and Johnson Marsh
 - (3) Use minimum amount of chemicals to meet training requirements
 - (4) Produce minimum amount of drinking water and wastewater to meet training requirements.
 - (5) Cannot dispose of excess or unused chemicals or undiluted chemicals in water source.
 - (6) Potable water may be discharged back into the storm water pond provided the chlorine concentration is less than 1.0 mg/L.
 - (7) Wastewater must be containerized and characterized by ED for discharge options.
 - (8) Wastewater Discharge Permit must be obtained from PW for discharge into sanitary sewer system.
 - (9) Cannot discharge potable water into any secondary water source
 - (10) Water may be discharged on the ground 50 meters away from the water source with less than 1.0mg/L of chlorine concentration.
 - (11) Discharge water slowly as not to disturb soil or cause erosion to form.
- d. Saltwater Source:
- (1) Primary: Solo Point
 - (2) Secondary: None
 - (3) No training between 1 March and 30 June
 - (4) Additional restrictions same as Freshwater sources.
- e. Resources
- (1) Enablers: PW Environmental Office
 - (2) References: [FL Reg 200-1](#), [FL Reg 350-30](#), PWE MFR 2011
- f. Additional questions concerning ROWPU training should be directed to the Public Works ED Wastewater Program Manager at 967-2837

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CHAPTER 5 - TRAINING ENABLER PROCESSES

5-1. REQUIREMENTS

Commanders and leaders must plan for the most effective use of training resources to achieve the desired training effect. Make maximum use of the available combination of live, virtual, constructive and gaming enablers to attain utmost proficiency. This implies that leaders are aware of all the existing training resources, and know how to employ them to the best effect. Time and experience have proven that Soldiers are more proficient when trained with a combination of training resources versus the old crawl-walk-run in a live environment method. Integrate distributive resources and methods to challenge and develop your subordinate leadership, and incorporate simulations to create the contemporary operational environment when the live environment does not suffice. In all cases use the most effective combination of resources to stimulate the intensity and momentum of combat, and to enhance the skill and judgment of Soldiers at all levels.

5-2. PARAMETERS/RESTRICTIONS

Commanders and leaders will not 'tie up' training resources unnecessarily. Technology and resource limitations mean that you must have access, not ownership, of training enablers when and where you need them. This requires skillful planning and integration with the Corps and Installation staff, who can advise on the most effective employment and efficient use of the limited resources on-hand. If you schedule a range, training area, simulation, or training aid, you are responsible for its appropriate use. In the event your requirements change, then notify the resource manager so that other units can take advantage of the training enabler.

5-3. REFERENCES

[FL Reg 350-30](#)

[JBLM Reg 350-31](#)

5-4. G3 TRAINING AND EXERCISES (TREX)

5-5. INSPECTIONS, AUDITS, AND ASSISTANCE VISITS

a. General Description: The thoughtful integration of inspections, audits, and assistance visits into the training development process described in [ADP 7-0](#) will eliminate unnecessary and redundant external visits that disrupt planned events. Visited training activities are selected from MSC training highlights submitted to G3 TREX. These visits are coordinated with the visited MSC approximately two to three weeks in advance. Questions regarding this program should be directed to Chief, G3 TREX.

b. Scheduling Constraints: To preclude unit disruptions, all inspections, audits, or assistance visits originating at corps or higher level will be announced and coordinated at least eight weeks prior to the event. The one exception to this policy is MET (Material Evaluation Team) visits. MET inspections will remain unannounced and scheduled by DCG. The most desirable window for conducting inspections is during the non-green

training cycles. Whenever feasible, staff inspections and assistance visits will be combined with Organizational Inspection Program (OIP).

c. Resources

- (1) Point of Contact: G-3 Training
- (2) References: [AR 1-201](#), [FL Reg 1-201](#)

5-6. STRYKER WARFIGHTING FORUM (SWFF)

a. General Description: The SBCT Warfighters' Forum (SWfF) sustains a community of purpose among the Stryker Brigade Combat Teams, home stations, and Generating Forces, and provides a conduit for operational experience in order to enable SBCTs to quickly adapt to dynamic environments and to perform at higher levels of proficiency as they transition through the Army Force Generation (ARFORGEN) process. In addition to being the SBCT advocate within the ARFORGEN Readiness Core Enterprise, the SWfF provides venues for SBCT leaders and Soldiers to share/collaborate ideas and provides unique resources for the SBCT Community of Purpose across the Doctrine, Organization, Training, Materiel, Leader Development/Education, Personnel, and Facilities (DOTMLP-F) domains. The SWfF's knowledge repository portal, StrykerNet, may be accessed worldwide at <https://strykernet.army.mil>.

b. Requirements

c. Parameters/Restrictions

- (1) Scheduling Constraints: None

d. Resources

- (1) Location: Bldg 2025
- (2) Point of Contact: The Stryker Center for Lessons Learned can be accessed through the StrykerNet web portal or by contacting the center's director at (253) 966-6177 or DSN 347-6177.
- (3) References: <https://strykernet.army.mil> (Use your enterprise logon to enter i.e. nanw\user name and your normal password).

5-7. G4 CORPS COMMAND MAINTENANCE EVALUATION TEAM (COMET)

a. General Description: The JBLM COMET is a FORSCOM funded program, responsible for conducting evaluations as outlined in Army Inspection Policy ([AR 1-201](#)) and perform the duties of the old MAIT team as outlined in Army Material Policies ([AR 750-1](#)). They provide the I Corps Commander additional manpower to conduct research and provide recommendations to solve logistic problems. The team evaluates several different commodity areas. They work directly for the G4 for Training and Readiness. Announced evaluations are based on CLDP schedule posted by G4.

b. The COMET evaluates and provides assistance and instruction in the following areas:

- (1) Arms room
- (2) Communications
- (3) Drivers training
- (4) Maintenance operations & procedures
 - (a) Maintenance Operations
 - (b) AMSS

- (c) TAMMS
- (d) Shop Supply
- (e) Shop safety
- (f) Tool room
- (5) Chemical, Biological, Radiological, Nuclear (CBRNE)
- (6) Publications/ARIMS
- (7) Supply
- (8) TMDE

c. The COMET also instructs the following courses:

- (1) Absentee Baggage Class (1/2 day)
- (2) ARIMS Filing Class (1/2 day)
- (3) Mid level Maintenance manager (2 days)
- (4) Master Driver's Training Class (40 Hours)
- (5) AMV Driving Training Class (IAW [AR 600-55](#) and [AR 385-10](#). "The COMET

teaches a 40 hour block of instruction that meets the requirements of [AR 600-55](#) chapter 4 and [AR 385-10](#) chapter 11. It provides the "common core" training required for all drivers regardless of what vehicle they will eventually operate. The POI for this course is contained in an OORDER published by DPTMS and is given to each soldier upon enrollment in the course. This OORDER also contains the prerequisites for course attendance. Because this "common core" training is conducted by COMET, it ensures standardization of training installation wide. It is therefore highly encouraged that all "common core" training unless it is inconsistent with mission accomplishment"

- (6) Roadside Success Class (1/2 day)
- (7) Supply Accountability Class (2 days)
- (8) Unit Armorer Course (40 Hours)
- (9) Unit Publications Class (1/2 day)
- (10) Parameters/Restrictions

(11) Scheduling Constraints: The name, date, and procedures to be covered must be coordinated between the section chief, section NCOIC, or the commander and the COMET Chief.

d. Supply and Maintenance Training Resources.

(1) Requests for assistance in specified commodity areas may be made by section chiefs or section noncommissioned officers in charge (NCOIC) .Assistance for a unit's entire maintenance program must be requested by the unit commander. The name, date, and procedures to be covered must be coordinated between the section chief, section NCOIC, or the commander and the COMET Chief Project Manager.

(2) Army Materiel Command (B9503) maintains a logistics assistance representative at each FORSCOM installation. These representatives are highly trained technicians who maintain a direct link between product users, units, and equipment training at all levels of the logistics and supply system.

(3) The Customer Assistance Section, Installation Supply Division (ISD) is available to conduct informal job related training on supply operations. If a commander has a request he may call the Chief, DOL Supply Division.

e. Movement of Equipment Training

(1) Loading and tie-down classes are available telephonically from DOL ITD Unit Movement Section. Training is performance oriented and includes static loading of equipment on mock-ups, rail cars, and on aircraft.

(2) Aircraft Load Planners Courses are available to instruct unit movement personnel on computation of equipment and personnel loads for CSA, C-17 and C-130 aircraft. Classes are taught by Air Force Loadmasters approximately once per quarter. Instruction is available through DTPMS, [Training Support Branch](#).

f. Food Service Training Assistance. The DOL Installation Food Service Section schedules visits to dining facilities quarterly. During these visits valuable training, although informal, is available to dining facility managers

g. Resources

(1) Location: The COMET is located in building 2026, RM 302, JBLM.

(2) Point of Contact: COMET: 477-0309/0310; Fax 477-0311.

(3) References: The COMET program does not replace technical assistance normally provided by support activities or technical assistance provided under [AR 700-4](#).

5-8. JBLM RANGE SUPPORT BRANCH

5-9. JBLM RANGE SCHEDULING PROCESS:

a. Quarterly Range Scheduling Conferences are held 90-180 days out (Example: Conference for OCT-DEC is held in JUL)

b. Monthly Range Scheduling Conferences are held 60 days out (Example: Conference for SEP is held in JUL)

c. RFMSS requests are due within 10 days of completion of Monthly Conference. Receipt of a RFMSS control number verifies completion of this task

(1) If not bid at a conference or not requested in RFMSS, the range or training area falls to a first come/first serve basis.

(2) No changes or scheduling is allowed after the daily range schedule is published (usually 3-5 working days out).

d. Contract Ranges - A contract is required for any range that will be used for other than the intended purpose for the range.

(1) Some Ranges, due to inherent high risk training, always require a contract.

(2) A contract is nothing more than an agreement between Range Operations and the Unit. It specifies what the unit will do, and Range Operations certifies the safety. There are no deviations from the contract.

(3) If a contract is required, the unit will be notified at the time of bid. The unit will also be notified through RFMSS

(4) The contract must be initiated NLT 14 working days from date you intend to use the range

(5) The contract consists of:

(a) A range walk with Range Operations Safety

(b) Description of the scheme of maneuver

(c) Surface Danger Zone (SDZ) for all weapon systems

(d) Risk Assessment

5-10. HELICOPTER LANDING ZONE (LZ) OPERATIONS

a. General Description: Range training areas are available for helicopter training, including Drop Zones (DZ) for paradrops and Landing Zones (LZ) for pathfinder operations. Land availability for both of these operations is managed by Range Operations. . See [JBLM Reg 95-1](#).

b. Prerequisites: LZs will be marked when units are scheduled to receive helicopters within their training area. Tactical helicopter operations will be in accordance with current military doctrine Using [FM 3-21.38](#) (Pathfinder Operations) and [FM 90-26](#) (Airborne Operations), as a guide, units expecting helicopters to land at their field site will:

(1) During hours of daylight, place and secure an orange/yellow panel marker in a flat, clear area to be used as an intended landing site.

(2) During the hours of darkness, mark the LZ using a lighted, inverted "y". LZ will be situated to ensure approach and departure paths are free of obstructions and hazards.

(3) Provide a ground guide at the LZ to facilitate helicopter landing.

c. Capacity: Determined by range availability.

d. Parameters/Restrictions

(1) Scheduling Constraints: FM frequency will be established to coordinate helicopter arrivals. The use of smoke grenades is subject to availability and fire conditions in the area.

e. Resources

(1) Point of Contact: DPTMS, [Aviation Division](#), [Range Support Branch](#).

(2) <https://home.army.mil/sites/cnt/jblm/dptms/avdiv/SitePages/Home.aspx>

(3) References: Guidance on aircraft landing zones is found in [JBLM Reg 95-1](#).

5-11. YAKIMA TRAINING CENTER RANGE SUPPORT BRANCH

5-12. YTC RANGE SCHEDULING PROCESS:

a. Quarterly Range Scheduling Conferences are held 90-180 days out (Example: Conference for OCT-DEC is held in JUL)

b. Monthly Range Scheduling Conferences are held 60 days out (Example: Conference for SEP is held in JUL)

c. RFMSS requests are due within 10 days of completion of Monthly Conference. Receipt of a RFMSS control number verifies completion of this task

d. If not bid at a conference or not requested in RFMSS, the range or training area falls to a first come/first serve basis.

e. No changes or scheduling is allowed after the daily range schedule is published (usually 3-5 working days out.

f. Contract Ranges - A contract is required for any range that will be used for other than the intended purpose for the range.

(1) Some Ranges, due to inherent high risk training, always require a contract.

(2) A contract is nothing more than an agreement between Range Operations and the Unit. It specifies what the unit will do, and Range Operations certifies the safety. There are no deviations from the contract.

(3) If a contract is required, the unit will be notified at the time of bid. The unit will also be notified through RFMSS

(4) The contract must be initiated NLT 14 working days from date you intend to use the range

(5) The contract consists of:

(a) A range walk with Range Operations Safety

(b) Description of the scheme of maneuver

(c) Surface Danger Zone (SDZ) for all weapon systems

(d) Risk Assessment

5-13. OTHER LIVE TRAINING ENABLERS

5-14. MANEUVER TRAINING AREAS

5-15. Water Survival Training Sites

a. General Description: Water-related training at a static location will be planned and executed with safety as a key element. The requirements below should be understood and followed as closely as possible. In situations where all requirements cannot be fulfilled, the commander/leader will ensure that all actions necessary to prevent drowning or injury are taken.

b. Prerequisites: Each water training site will have an Officer in Charge (OIC) for the entire operation and a safety officer for each static training location.

(1) OIC/NCOIC. Represents the unit commander at the training site. Responsible for the overall conduct of the operation. Must be present during all training.

(2) Safety Officer/Noncommissioned officer. One per static location. This includes one per crossing site, one for the Slide-for-Life, one for the Log-Walk/Rope-Drop, one per vehicle swimming site, etc. Responsible for the safety of water operations at the designated site. Will not have additional duties.

(3) Safety briefing. The on-site safety officer will conduct a safety briefing prior to the conduct of any water exercise. The briefing will include the type of training to take place, lifeguard locations, emergency signals, and medical support.

(4) A minimum of two certified lifeguards will be present for any type of water-related training. Lifeguards will have current certification from the JBLM Community Recreation Division (CRD). All lifeguards will recertify annually by coordinating with personnel at Soldiers Field House pool for a swim test.

(5) Units will provide their own lifeguards whenever possible. To coordinate lifeguard certification training call the Soldier's Field House.

(6) For vehicle swims, two qualified scuba divers will be present in addition to two lifeguards. Diving equipment will be issued by CRD.

(7) Lifeguards will be placed in positions where they can best come to the aid of Soldiers in distress. Their locations will be determined by the Officer in Charge (OIC) of the site.

c. SAFETY REQUIREMENTS.

(1) Marking of non swimmers. Soldiers designated as non-swimmers will wear life vests and easily identifiable markings such as a piece of engineer tape on an arm. These markings are to alert the Safety Officer and lifeguards that the Soldier should be

closely watched for signs of panic or distress. Each unit will have a standardized marking easily seen from a distance and in the water.

(2) Rescue boat. A rescue boat will be used for water operations where a Soldier cannot be rescued easily from the shore.

(a) A rescue boat is mandatory while using the Slide-for-Life, during bridging operations across a stream or lake, parachute jumps and helicast-operations into a body of water, and vehicle swimming exercises. It will also be used for stream crossings when the depth of the water is greater than five feet. Consult the pool manager at Soldiers Field House for guidance on the different types of boats required for operations.

(b) The rescue boat will be manned by at least two certified lifeguards. The swimmers will be proficient in rescue techniques, to include treatment for shock. Personnel in the boat will have life vests available.

(3) WATER TEMPERATURE. Water-related training will not be conducted in any body of water when the water temperature, measured on the surface, drops below 50 degrees Fahrenheit.

(a) From May to September, units may use water training sites without measuring the water temperature. Between October and April, the OIC of the training must measure the water temperature prior to commencement of training. If the temperature of the water at the surface is less than 50 degrees Fahrenheit, training will not be conducted.

(b) Training which does not require entry into the water may be conducted year-round.

d. Parameters/Restrictions

(1) Scheduling Constraints: The pools may be able to provide lifeguard support during the summer months if funding is available. Units should request lifeguard support through the pool manager at least 30 days in advance of the requested training date.

e. Resources

(1) Location: Soldiers Field House Pool, Building 3236. Water related training sites on the range complex.

(2) Point of Contact: Live training facilities must be scheduled through Range Support Branch prior to use.

(3) References: [FL Reg 350-30](#), [Appendix G](#)

5-16. Water Fording/Swimming Site Requirements

a. General Description: Muck Creek has several, pre-approved fording locations as designated on the JBLM Environmental Coordination Map. These are the only authorized fording sites on JBLM.

(1) The only authorized swimming site is at Sequalitchew Lake and use of this site is at the discretion of and coordination through PW Environment Division.

b. Prerequisites: A thorough reconnaissance of prospective ford sites will be conducted prior to any fording operation

(1) Swimming operations. An operation in which amphibious vehicles conduct a water crossing where the depth of the water is greater than the height of the vehicle. Swimming operations will only be done Sequalitchew Lake.

(a) A thorough reconnaissance of prospective swim sites will be conducted.

- (b) All swimming activities must be coordinated with PW Environmental Division.
- c. Boating operations (Nisqually River).
 - (1) All personnel aboard a boat will wear a PFD.
 - (2) At least three personnel trained in the operation of the RB-15 will be on board each boat to be paddled. Two engineer personnel are required if an outboard motor is used on the RB-15.
 - (3) A rescue boat will be present.
 - (4) Reconnaissance and assault boats will not be launched for boating operations if the stream velocity exceeds 1.5 meters per second
 - (5) Actions to be taken following a sinking:
 - (a) Effect immediate rescue of personnel.
 - (b) Recover the vehicle and remove any casualties as soon as possible.
 - (c) Once personnel safety is ensured, maximum effort is required to minimize damage to equipment. A team designated by the commander having overall responsibility for the water operation will organize and coordinate recovery operations.
 - (d) The unit commander in charge of recovery operations will ensure that the physical boundary of the recovery site is clearly identified. All members of the recovery team will wear PFDS. All nonessential personnel will remain outside the recovery site boundary. When terrain conditions indicate a need, the water's edge will be roped off to prevent a person from slipping or falling into the water.
 - (e) Report the incident through the chain-of-command
 - (6) Tactical River Crossing operations and Multiple Crossing Sites:
 - (a) Commanders will ensure that river crossing operations involving a tactical scenario is as realistic as possible. However, all safety and environmental requirements and coordination requirements must be accomplished.
 - (b) When multiple crossing sites are used, safety requirements will be established at each site.
- d. Personal Flotation Devices (PFD).
 - (1) The following is a list of PFDs in the army inventory that meet the type classification requirement for the particular category of vest:
 - (a) TYPE I. This preserver has at least 20 lbs of buoyancy, and is designed to turn over 95% of the population so that they float in a vertical, slightly backward position in the water.
 - (b) TYPE II. This preserver has at least 15.5 lbs of buoyancy It will turn approximately half of the population to face-up position. It is easier to don and more comfortable to wear than TYPE I.
 - (c) TYPE III. This describes a boat cushion of any flotation object intended for this purpose that has at least 16.5 lbs of buoyancy.
 - (d) TYPE IV. This preserver has at least 17.5 lbs of buoyancy. The pads are arranged so as to provide great freedom of movement. It is for use in training/work situations.
 - e. Engineer operations. Wherever possible, the TYPE I vest will be used. When operational requirements necessitate the TYPE IV vest, additional safety or lifesaving measures such as life lines, rescue boats, and divers should be employed. If fast or rough water conditions exist, the TYPE I vest will be used. Calm water is considered to

be moving at 5 feet per second or sea-state of III (Beaufort Scale) .Bridge erection boat crew and passengers will wear the TYPE I or TYPE IV at all times during operation.

f. Light infantry operations. During amphibious assaults, river crossings, and small boat operations, the TYPE IV vest is acceptable for use during calm water conditions. When the TYPE IV PFD is used, additional safety measures will be employed as noted in the paragraph immediately above. If rough/fast water conditions exist, the TYPE I vest will be used. For beach assaults, when Soldiers are required to carry full packs and equipment, the Navy MIL-L-850 PFD can be used.

g. Swimming of tracked and wheeled vehicles

(1) All drivers and crew members will wear TYPE I or TYPE IV vest during vehicle swimming operations. No personnel in the vehicle will have on load bearing equipment during the swimming operation.

(2) All nonamphibious vehicle crew members being transported with their vehicle during rafting and bridging operations will wear TYPE I or TYPE IV vests.

(3) If water operations require a TYPE IV vest, TYPE I or TYPE II may be used because they exceed the required capabilities of TYPE IV.

h. Parameters/Restrictions

(1) Scheduling Constraints: All water operations must be scheduled in the appropriate training areas through Range Operations

(2) Cost: N/A

i. Resources

(1) Location: JBLM Training Area 2

(2) Point of Contact: Range Operations, 967-6371

(3) References: [FL Reg 350-30](#), [JBLM Reg 350-31](#), [FORSCOM Reg 385-1](#),

Chapter 6

5-17. Off-Base Training

a. General Description: Commanders at JBLM have access to a variety of opportunities for independent company training for recreational and mission/METL purposes. However, the purpose of the training event will determine the source of funds. Recreational type activities are coordinated through the Directorate of Morale, Welfare and Recreation (DFMWR) and resourced with the unit's non-appropriated fund (NAF) account. The use of Operational Maintenance Army (OMA) funds is appropriate for company independent training with direct linkage to the unit mission/METL.

b. Prerequisites:

(1) Training must have a direct and essential bearing on mission related unit readiness.

(2) Units must be responsive to assigned special mission and contingency plans.

(3) Ready Reaction Forces (RRF) will not be moved away from home station without approval of SSCC-A, G-3. Movement of Quick Reaction Forces (QRF) must have prior approval of HQ, SSCC-A.

(4) Subordinate units are authorized, after obtaining written approval from their respective G-3/S3 and initial coordination with PW, to conduct informal coordination for the purpose of determining land ownership and clearing tentative exercise dates/locations.

(5) The discharge of any training ammunition, pyrotechnics, explosives and/or the affixing/rigging or use of any simulated explosive or pyrotechnical device on any facility or land not on a military installation is prohibited without separate written authorization from the DCG.

(6) The suspense date for PW review, established in Figure 1, of 180 days prior to the beginning date of occupancy is critical. This will allow PW sufficient time to assess the appropriate level of environmental documentation required, assist the requesting unit in the preparation, review and obtain appropriate level approval of the final documentation in order to meet the 90 day lead time required by the U.S. Army Corps of Engineers (COE). COE will consummate all permits. Public Works will not accept requests which are submitted less than 180 days prior to the beginning date of occupancy without written justification signed by the respective MSC Commander.

c. The unit requesting approval of off-Base land use is responsible for the following:

(1) Obtain written approval from their respective G-3/S3 and submit it through PW prior to conducting an initial ground reconnaissance of the off-Base training site.

(2) Conduct ground reconnaissance of the off-Base training site after consulting with PW on the survey and inspection requirements.

(3) Working closely with PW in completing and gaining approval of the required environmental documentation which must accompany the Off-Base Land Use Request when forwarded to COE by PW.

(4) Furnishing appropriate fund cite to cover the cost of any administrative fee charged by the Corps of Engineers and any rental and/or processing fees charged by the landowners.

(5) Obtain the following prior to occupation and after any ground reconnaissance.

(a) A copy of the approved environmental document from PW

(b) Receive a copy of the executed real estate agreement from Public Works and maintaining a copy on-site during the exercise.

(6) Familiarization and compliance with the environmental documentation and the terms of the real estate document authorizing use of the off-Base lands.

(7) Appoint an Environmental Officer (EO), prior to each training exercise conducted on non-Army controlled land, who is responsible for:

(a) Ensuring compliance with all environmental stipulations, sanitation controls environmental mitigation and any other terms of the real estate document.

(b) Report to Public Works any damage (maneuver or other), alterations to the existing terrain, environmental accidents, and problems with the environmental mitigation resulting from the training events. Spills should be reported to the local land owner or government agency responsible for spill containment and cleanup and then report these incidents to Public Works.

(c) Contacting the Staff Judge Advocate, Claims Office before investigation of incidents which may result in claims against the U.S. Government.

(8) Submitting an after-action-report within seven days after the last date of occupancy. Reports will be submitted through command channels to PW and to SJA if there is the potential for claims against the U.S. Government resulting from damages.

(9) Notifying G-3, Training, of any cancellation of Off-Base Land Use Requests. Cancellation may be submitted telephonically through command channels and confirmed immediately in writing.

(10) The description of mission/training to be conducted (Figure 2, paragraph 3) will comply with [FORSCOM Reg 350-1](#).

d. PW is responsible for:

(1) Staff coordination with other Installation and command staff when necessary.

(2) Assessing the level of environmental documentation required and contacting the unit action officers to provide assistance to requesting units in completing the required environmental documentation.

(3) Obtaining from COE the executed real estate documents and forwarding copies to the requesting unit and the appropriate G-3/S3. The PW will maintain a suspense file for the particular exercise until completed permits are received from the COE.

(4) Assisting units in processing their requests for ground reconnaissance and Off-Base Land Use Requests.

(5) Notifying G-3/S3, of unit requests for ground reconnaissance and Off-Base Land Use Requests.

(6) Notifying SSCC-A, G-3 of any cancellation of Off-Base Land Use Requests

(7) Providing an information copy of the final agreement to PAO, SJA and DPTMS.

(8) Notifying the requesting unit of the final approval/disapproval of the Land Use Request.

e. Parameters/Restrictions

(1) Scheduling Constraints: Training may be conducted on land not owned or controlled by the US Military Forces (i.e., National Forest and privately owned land) All requests for this type of training will be forwarded to Real Estate, Public Works who will coordinate with the Joint Base staff and the appropriate G-3/S3 for required Land Use Agreements. PW will not provide units with an approved training request until Land Use Agreements are obtained

(2) Cost: When conducting independent, METL-related training, the use of OMA dollars is authorized for non-military off-Base land use not covered in an existing lease. OMA dollars can also be used to resource logistical requirements needed to support the training event. For off Base land use, the MSC submits documentation to PW as required in [Appendix H](#).

f. Resources

(1) Location: Camp Rilea, Northern Warfare Training Center (NWTC), Battalion Combat Training (BCT) at Fort Wainwright, AK, National Training Center at Fort Irwin, CA

(2) Point of Contact: [PW](#), Planning, Real Estate

(3) References: Refer to [Appendix H](#), [FORSCOM Reg 350-1](#)

5-18. Cross Border Movements

a. General Description: The proximity of the Canadian border provides excellent opportunities for JBLM units in formal and informal exchanges. However, the crossing of an international boundary by groups of military personnel involves strict controls by higher headquarters.

b. Prerequisites: Temporary cross-border movement of land forces by military aircraft will be in accordance with this regulation and the US Canada movement of

Service Aircraft across the Border Agreement (Permanent Joint Board of Defense Recommendation 51/5).

(1) Army aircraft accompanying movements covered by [AR 525-16](#) require 110 special clearance except identification as specified in [AR 525-16](#), Para 7, Information Required for Cross-Border Movement Requests. Appropriate Federal Aviation Agency and Canadian Department of Transport regulations apply for air traffic control procedures.

c. Parameters/Restrictions

(1) Scheduling Constraints: All requests for cross-border movements will be submitted IAW [AR 525-16](#) to arrive at I Corps, G-3, ATTN: AFZH-PTM-T, NLT 75 days prior to the anticipated movement. All requests must be forwarded to FORSCOM by G-3 for approval prior to movement across borders.

(2) Canadian units must have approval from the Director, Land Operations and Training Requirements (LOTR) to conduct a cross-border movement. Canadian units that have not made the necessary coordination should be referred to Director, LOTRE, DSN 842-4581 ext. 0159. A request for JBLM training area usage must be made through DPTMS [Training Support Branch](#). Upon arrival to JBLM, Canadian units must have a Director, LOTR approval letter and a JBLM DPTMS training area approval letter.

d. Procedures

(1) [AR 525-16](#) prescribes the detailed procedures to be followed in coordinating cross border movements with FORSCOM. All requests for cross-border movements will be submitted IAW [AR 525-16](#) to arrive at headquarters I Corps, ATTN: AFZH-GT, NLT 75 days prior to the anticipated movement. All requests must be forwarded to FORSCOM by I Corps G-3 for approval prior to movement across borders.

(2) Pilots desiring to fly into Canada should consult the current Flight Information Publications, including the Foreign Clearance Guide for Canada, found at Gray Army Airfield Base Operations.

(3) Once the cross-border movement request has been approved by FORSCOM, and G-3 has received written approval and has notified the unit, the unit must follow the procedures outlined in [JBLM Reg 55-2](#).

(4) Convoy clearance for tactical vehicles must be submitted to the Installation Transportation Office NLT 15 days prior to the anticipated movement. Unit movement orders, issued by the proper authority, are required for issuance of convoy clearance.

(5) Individuals and/or organizations traveling to Canada by non-tactical vehicles (NTV) must request permission to use NTVs to cross international boundaries.

e. IAW with [AR 525-16](#), the following information is required for FORSCOM to authorize cross-border movement request:

(1) Type of movement

(2) Brief justification or authority, (reason).

(3) Dates(s) requested, border-crossing site(s), and expected length of stay in Canada.

(4) Destination of unit(s) involved and/or number of personnel to be moved.

(5) Mode of transportation to be used to include number and types of vehicles and/or aircraft. Data on heavy or oversized vehicles or loads will be included.

f. Data on communications and electronics equipment, if applicable. The following data must be provided to receive border clearance:

- (1) Type and amount of equipment
- (2) Planned area and period of operations
- (3) Frequency range of equipment
- (4) Bandwidth
- (5) Type of emission
- (6) Power delivered to antenna by type of emission (PEP/PEAK/MEAN)
- (7) Call names/signs
- (8) Planned route when radiating equipment is planned to be used for enroute communications.
- (9) Number and types of crew-served weapons to accompany unit if applicable, and whether or not ammunition is to be carried.

g. Point of Contact:

(1) Regular US or Canadian Military units – G-3, telephone: Commercial (253) 477-1140, DSN 382-1140.

(2) U.S. or Canadian Reserve Units - Chief, Training Support Branch (TSB), DPTMS, telephone: Commercial, (253) 477-2758, or DSN 382-2758.

(3) After FORSCOM approval -JBLM convoy clearance for tactical vehicles - Installation Transportation Division (ITD) telephone: (253) 967-5973, DSN 357-5973.

(4) After FORSCOM approval -for JBLM non-tactical vehicles- Installation Transportation Division (ITD) telephone: (253) 967-4935, DSN 357-4935.

h. References: [Appendix H](#)

(1) [AR 525-16](#), Temporary Cross Border Movement of Land Forces between the United States and Canada

(2) [JBLM Reg 55-2](#), I Corps Transportation Services

5-19. OTHER TRAINING CAPABILITIES AND ENABLERS

5-20. BASE THEATERS

a. Units, activities and residents of JBLM may use the theaters for training purposes during non-AAFES use periods.

b. Capacity:

(1) Carey Theater, 933 seats

(2) French Theater, 588 seats

(3) Evergreen Theater, 900 seats

c. Parameters/Restrictions

(1) Scheduling Constraints:

(a) Request for theaters can be accomplished by calling the Directorate of Plans, Training, Mobilization and Security (DPTMS), Training Division (TD), [Training Support Branch](#) (TSB), Theater Operations Section at (253) 477-2756 between the hours of 0800 – 1600. Scheduling will be accomplished no later than 48 hours prior, nor earlier than 90 days prior to the requested date for use of Carey, French, or Evergreen theaters.

(b) If a request can be approved without a scheduling conflict, the Theater Operations scheduler will send a calendar invitation for use of the theater as a means of confirming the reservation. The confirmation will include instructions for use of the

facility and a contract covering responsibilities and liabilities. If a conflict cannot be resolved, the request will be forwarded to the Joint Base Commander for resolution.

(c) SCC/Installation-directed training or ceremonies have priority. Further scheduling of the theaters is on a first-come, first-served basis. The requestor should first check for available dates through the [Training Support Branch](http://www.lewis.army.mil/dptms/td/tsb.htm#Post_Theater_Reservations) public website at http://www.lewis.army.mil/dptms/td/tsb.htm#Post_Theater_Reservations, or by calling the theater scheduler.

(d) Units scheduling theaters for the End of Month Pay Day classes will be limited to two hours to facilitate usage of the theater by other units.

(e) The using organization will submit a work order for audio/visual support from DPTMS/TD/VI, through VIOS (Visual Information Ordering Site) at [https://www.vios-west.army.mil/\(S\(ahfmtk55ziafka45tft1am45\)\)/Login/Login](https://www.vios-west.army.mil/(S(ahfmtk55ziafka45tft1am45))/Login/Login).

(f) Sign the user contract and obtain responsibilities checklist from the scheduler the day prior to scheduled use. See a sample of the contract at [Appendix F](#).

(g) Cancellations of theaters may be accomplished telephonically NLT 24 hrs prior to the scheduled time of usage followed by written justification.

(h) Regular hours of operation are Monday through Friday 0730 – 1630; any required support outside normal hours of operation will be charged overtime. Theater users will clean the facility after its use; users who choose not to will be charged for cleaning services. Normally, theaters will be cleared not later than 1600 hours.

(2) Cost: Regular hours of operation are Monday through Friday 0730 – 1630; any required support outside normal hours of operation will be charged overtime. Theater users will clean the facility after its use; users who choose not to will be charged for cleaning services.

d. Resources

(1) Location: French Theater, Bldg 2004; Evergreen Theater, Bldg 3405; Carey Theater, Bldg 2163

(2) Point of Contact: TSB, DPTMS.

(3) References:

http://www.lewis.army.mil/dptms/td/tsb.htm#Post_Theater_Reservations

5-21. WATKINS FIELD AND FLAGPOLE

a. Parameters/Restrictions

(1) Physical Training is discouraged on Watkins Field. Units mustering on the field may do stretches, sit-ups, and pushups only.

b. Scheduling Constraints: The following order assigns the priorities for use of the field:

(1) SCC-A/Installation directed ceremonies (i.e., monthly retirement ceremonies, JBLM Week, welcome/departure ceremonies for dignitaries, etc).

(2) Change of Command, activation/inactivation ceremony and rehearsal.

(3) Company level Change of Command, activation/inactivation ceremony and rehearsal.

(4) Other ceremonies and events

c. Scheduling Process:

(1) Request for Watkins Field or the Flagpole area should be made by memorandum and submitted 60 days in advance to the NCOIC, G-3 Ceremonies office.

Initial coordination should be made by telephone 477-1341/1342. Telephonic request must be confirmed in writing within 5 duty days.

(2) Marking of Watkins Field or the Flagpole area will be accomplished using gypsum, textile tape, tin can lids and/or pennants. Use of paint or lime is strictly prohibited.

(3) Use of Vehicles for Static Display, Inspections-of-Troops, or Pass-in-Review on Watkins Parade Field during any ceremony requires submission of a request memorandum to the I Corps Ceremonies NCO NLT 30-days prior to the event. Ensure the route, maneuvering and parking of the vehicle is coordinated through DPW and all safety aspects are addressed and adhered to.

(4) Salute Battery, when used, will be positioned on the east end of the field away from the pass-in-review area and no closer than the east end of the bleachers.

(5) Liggett Ave should not be closed for most ceremonies. Units wishing to close portions of Liggett Ave must submit a staff package request through PW and DES to the JBC for approval.

d. Resources

(1) Location: Liggett Ave.

(2) Point of Contact: I Corps G-3 Ceremonies, 477-1341/1342

(3) References:

5-22. SINGLE CHANNEL TACTICAL SATELLITE (SATCOM)

a. General Description: I Corps Staff Sections and Major Subordinate Commands use the AN/PSC-5 (Spitfire) and AN/PSC-11 (SCAMP) to facilitate operations.

b. Requirements

(1) Prerequisites: It is imperative that unit S-6's submit a Satellite Access Request (SAR) to the G-6 SATCOM section to get allocated time and resources to facilitate training and to ensure proficiency is achieved with above equipment. When SAR is submitted by the unit must be into I CORPS G-6 NLT 45 days from the time needed for a scheduled exercise. The SAR goes through either FORSCOM or USARPAC depending on unit's exercise location. Once SAR has been submitted the units will receive a Satellite Access Authorization (SAA) via SIPR net access.

(2) Capacity: I CORPS G-6 SATCOM section will help facilitate the request by making sure that all applicable information is sent thru the right channels.

c. Parameters/Restrictions

(1) Scheduling Constraints: Users must be aware that satellite access is highly competitive and rigidly controlled. Approved accesses are subject to preemption from other requests carrying higher precedence. All accesses are also monitored for procedural abuses, excessive power output, or any misuse that might jeopardize the satellite or other satellite users.

(2) Cost: N/A

d. Resources

(1) Location: JBLM, WA/ Yakima, WA

(2) Point of Contact: G6 telecom section, SATCOM NCO, and Frequency MGR

(3) References: [Appendix I](#), [FM 24-11](#), [FM 24-24](#)

5-23. RADIO FREQUENCIES

a. General Description: Frequency allocations and assignments are closely managed by several different agencies, IAW [FM 24-2](#).

b. Requirements

(1) Prerequisites: All units must provide I Corps G-6 with the amount of nets needed, type of net (SINCGARS, HF, VHF, UHF) and names of net (CMD net, A/L net, Data Net).

(2) Capacity: N/A

c. Parameters/Restrictions

(1) Scheduling Constraints: JBLM units deploying on JBLM or its sub-installations need not coordinate for frequencies when using their effective Signal Operating Instructions (SOI). However, JBLM units not operating on these installations or deploying outside the state of Washington must apply for frequencies in accordance with the guidance in [Appendix I](#). (Tenant units may apply through their chain of command if the operation or training is not directed or sponsored by the Senior Mission Commander and the resulting assignment does not take place on JBLM or its sub installations.)

(2) All visiting units, and any JBLM unit with requirements for additional frequencies, will apply to G6 for tactical/training assignments for use on JBLM and its sub installations. (Visiting units may also propose frequencies for clearance, provided that the unit is otherwise authorized their use.) Tactical/training frequencies will be assigned on a Radio Frequency Authorization (RFA). These assignments are temporary, and frequency usage is subject to the conditions of assignment shown on the RFA. Under no circumstances may any units use Range Operations radio frequencies for internal communication.

(3) Cost: N/A

d. Resources

(1) Location: JBLM, WA and Yakima Training Center (YTC) Yakima, WA.

(2) Point of Contact: All units will request their frequencies for Tactical and Training Operations through the I Corps G6. To resolve a tactical/training frequency problem, contact the G6 frequency manager.

(3) References: [Appendix I](#), [FM 24-2](#), [FM 24-24](#)

5-24. FIXED TACTICAL INTERNET (FTI)

a. General Description: The FTI gives units the capability to conduct COMEXs from their motor pools and conduct exercises or events simultaneously.

b. Prerequisites: Priority is per ARFORGEN Phase. MSCs are responsible for setting priorities within their own units. All units that request the FTI after the Quarterly FTI Meeting will coordinate directly with the LVC Integrator. Direct coordination is authorized between the FTI manager and the MSC POC.

c. Parameters/Restrictions

(1) Scheduling Constraints: Units requiring FTI technical support on weekends and for extended hours must submit a request for support memorandum through their BDE S-6 90 days prior to the exercise. Units can request FTI at Quarterly meetings hosted by G-3 Training by contacting the MTC Operations Section at (253) 967-1418/1460 or DSN 357-1418/1460 or support can be scheduled by visiting the [MTC](#)

[NET](https://combinedarmscenter.army.mil/orgs/jblm/SitePages/MTC.aspx) web site located at <https://combinedarmscenter.army.mil/orgs/jblm/SitePages/MTC.aspx>.

(2) Cost: Above baseline services must be paid by unit.

d. Resources

(1) Location: MTC Main Campus

(2) Point of Contact: The MTC Operations Section, 967-1460/1418, 966-1135

(3) References: [MTC NET](#)

5-25. EQUAL OPPORTUNITY/CONSIDERATION OF OTHERS COURSES

a. General Description:

(1) Equal Opportunity. Equal consideration and treatment given based upon merit, fitness and capability irrespective of race, color, religion, gender, or national origin.

(2) Equal Opportunity Advisor (EOA). Officers and noncommissioned officers serving in a full-time equal opportunity position at brigade (or equivalent) level, or higher.

(3) Equal Opportunity Representatives (EORs). Officers or noncommissioned officers serving in a part-time equal opportunity position trained to assist commander or supervisors to carry out the Equal Opportunity Program within their unit.

(4) Small Group facilitator (SGFs). Officers or noncommissioned officers serving in a part-time position trained to assist commander or supervisors to carry out the Consideration of Others training in a small group within their unit

b. The Equal Opportunity Staff Office (EOSO) will:

(1) Coordinate the facilities for classroom instruction.

(2) Provide assistance in preparing lesson plans.

(3) Supervise the instructors for the classes.

(4) Provide the Senior Service Component Commander – Army and JBLM Commanders and members of their staff, information papers and or briefings as appropriate.

(5) Maintain overall responsibility for the content and conduct of the course.

(6) Monitor all instruction. Ensure that such training is properly implemented and obtain all training information needed to report results or level of achievement to the higher headquarters.

(7) Ensure that personnel adhere to instructions set forth on the training schedule.

(8) All unit EOAs will be available to instruct at EORC and CO2 SGF courses within the provisions of [AR 600-20](#) and FL Supplement 1 to AR 600-20.

(9) Public Affairs Office will provide periodic publicity on the EOR or SGF Courses.

c. Enrollment Procedures.

(1) During third quarter of the current Fiscal Year (FY), course dates for the subsequent FY will be published and distributed.

(2) JBLM units will submit their candidate's names on an [HFL 888](#). The [HFL 888](#) will contain the Soldier's name, grade, unit, gender, ethnicity, email address, and daytime phone number for contact purposes.

(3) Units will forward the [HFL 888](#) through their respective battalion S-3 Schools NCO, along with the Height and Weight Statement and Enlisted/Officer Record Brief (ERB/ORB) who will then forward this packet to their Brigade EOA who will prioritize allocations within the Brigade/Group. The Brigade EOA will forward the EORC or SGF candidate packets to Headquarters, I Corps and JBLM, ATTN: AFZH-CSE (EOSO), JBLM, WA 98433-9500.

(4) The [HFL 888](#), Height and Weight Statement, and ERB/ORB must arrive at the EOSO NLT the last working day of the month prior to the class start date. Approximately two weeks prior to the course, the EOSO will contact the brigade School/Training NCO with verification and location of the course.

(5) Army Reserve and National Guard School/Training Office will submit their request in a memorandum format with the Soldier's name, grade, unit, gender, ethnicity, email address and daytime phone number for contact purposes to Headquarters, I Corps and JBLM, ATTN: AFZH-CSE (EOSO) JBLM, WA 98433-9500, NLT the last working day of the month prior to the class start date. Two weeks prior to the course, the School/Training Office will contact the EOSO for verification and location of the course.

(6) Soldiers are required to report to the training site on Day One NLT 0800. On subsequent days, Soldiers will be in class from 0900 to 1700 hours. Soldiers who are absent four or more hours from the EORC will be dropped from the course and an administrative deletion notification will be forwarded to the appropriate MSC Commander

5-25. PRE-DEPLOYMENT TRAINING EQUIPMENT

a. A pool of standard and non-standard equipment (NS-E) that is low density, high demand and required to supplement the modified table of organization and equipment (MTOE). PDTE is authorized by the HQDA Army requirements and resourcing board (AR2B) with a set positioned at JBLM to support pre-deployment training with equipment that would otherwise not be available and replicates the equipment units will use in-theater. The primary mission of the Pre-Deployment Training Equipment (PDTE) is to provide training assets to mobilizing and or deploying units (Compo I, II, III) to use prior to deployment. PDTE will not normally be moved outside/external to posts, camps and stations for which it is authorized, except as approved by the ACOM G3. When moving PDTE off installation such as to CTC, the ACOM G-3 will validate the equipment is not available at CTC and if not available in the quantities needed, only approve the number of equipment to fill the shortage. MRAP Vehicles (except M-ATV) are limited to operation on paved or hard surface roads, speed will not exceed 30 MPH on paved roads, 25 MPH on secondary hard surface roads, and 20 MPH for off-road to prevent rollovers. Weapons will not be fired from MRAP vehicles in situations that would cause evasive or unsafe maneuver subjecting the vehicle to rollover.

b. Use of PDTE is coordinated via a request through the Chain of Command S3 Operations channels to the I Corps G3 for use of equipment. The request needs to include the unit, type and quantity of equipment, dates for which the equipment will be used.

c. Refer to AFSBn-Lewis-External-PDTE-SOP-2012-4-17 and AFSBn-Lewis-Internal-PDTE-SOP-2012-4-17 for additional guidance on use of the PDTE Fleet.

5-26. TRAINING SUPPORT BRANCH

5-27. CLASSROOMS

a. General Description: Many classrooms with various capacities and capabilities are available for formal school and unit training needs. These classrooms may be scheduled through several different agencies and media.

b. Requirements

(1) Prerequisites: Units requiring classroom space must contact the host function to schedule. Units are responsible for the maintenance, cleanliness and security of classrooms and equipment while under their control.

c. Soldier Training Campus (STC).

(1) STC Main - Building 3201

(a) 6 x 25 DL w/ Internet

(b) 2 x 50 DL w/ Internet

(c) 1 x 40 DL w/ Internet

(d) 3 x 16 VTT w/ Internet (DLS)

(e) 1 x 50 Student auditorium DL w/ Internet

(2) STC Annex - Building 3203 - 5 x 25 DL w/ Internet

(3) STC DLS Annex - Building 6238 - 3 x 20 VTT w/ Internet

(4) STC North - D Block - 6 x 40

(5) STC Language Annex/Museum - 4 x 16

d. Parameters/Restrictions

(1) Scheduling Constraints: Schedule through DPTMS/TD [Training Support Branch](#). Formal classes take priority.

(2) Cost: Overtime for required manning must be paid by the unit.

e. Resources

(1) Location: Bldg 3201, 3203, 2400, 6238, 4320 (Museum Third floor), 6D10

(2) Point of Contact: [Training Support Branch](#), 967-8407

(3) References:

5-28. TRAINING AMMUNITION

a. General Description: I Corps G3T distributes the authorized training ammunition authorizations for I Corps units. ACOM G3s authorize forecasts and requirements for their units. The JBLM Installation Ammunition Office (IAMO) validates forecasts for all ACOMs in TAMIS-R as well as acts as ammunition manager for IMCOM requirements.

b. Requirements

(1) The TAMIS Requirements Module is designed to determine training, operational and combat load ammunition requirements and incorporates those requirements and supporting funds into the defense budget process. TAMIS is used to efficiently manage and control Training, Operational and Combat ammunition use.

(2) Ammunition logistical functions, i.e. requesting and issue, on JBLM is managed through the IAMO. ACOM G-3s will determine the ammunition authorizations to their respective units.

c. Responsibilities.

(1) IAMO is responsible for overall staff management of ammunition at JBLM including dissemination of command policy, ammunition status, sub allocation, and requests to higher headquarters for unprogrammed needs.

(2) ACOM G-3s will establish priorities for the annual allocation of ammunition resources and the reallocation of shortage items, as required.

(3) IAMO is responsible for the monthly consolidation of individual units forecast, coordinating monthly resupply through JMC, ITAM validating all ammunition requests, validating 1687s, instruction of the TAMIS and Ammunition Handler certification course and supervision of logistical support to JBLM.

(4) DOL is responsible for the supervision and operation of the installation ASP.

(5) RC, NG, SF, USMC and ROTC organizations are responsible for management of their own ammunition authorizations. All units are required to submit forecasts for the ASP closest to the Installation where the training will be conducted.

d. Policy

(1) Requirements will be determined in TAMIS at the lowest level (UIC) and will consist of the least costly mix of training ammunition and subcaliber munitions to support the training program. DA uses the current MTOE for the UIC and [DA PAM 350-38](#) to determine fiscal year requirements. All unforecasted ammunition requests (UARs) must be approved by the units ACOM IAW [IMCOM Reg 5-13](#).

(2) Maximum use will be made of training devices, subcaliber devices, firing simulators, and blank ammunition. Units that are deploying within 6 months and have orders will be given priority for unforecasted ammunition.

(3) Annual training ammunition requirements will be submitted to ACOM G-3s by 15 December preceding the start of a fiscal year. These requirements will be computed IAW the Standards in Training Commission (STRAC) guidelines, [DA PAM 350-38](#). Requirements will be submitted using the requirements module in TAMIS.

(4) After authorizations are provided, units will use the Manage Forecast operation in TAMIS to forecast 100% of their authorization. This monthly forecast will cover a 12-month period and will be based on projected training events and qualifications. The forecast reflects the unit's authorization spread across the 12 months of the training year. Any additional authorizations received from higher headquarters must be forecasted as soon as possible. It predicts the month in which the unit will draw ammunition, how much and what type of ammunition they will need and what Ammunition Supply Point the unit will use. As unit training plans change, adjustments are made each time the unit submits its monthly forecast. These reports have another purpose. They let the ammunition managers know if and when the Committee for Ammunition Logistic Support (CALs) items are needed. CALs items are in a short state of supply and are managed at the General Officer level to achieve equitable distribution among ACOMS.

(5) Units will manage the use of their training ammunition so that the monthly usage rate stays within 95% of the monthly forecast for each DODIC.

(6) A key technique to achieve proper balance between unit allocations and utilization is reallocation at installation, that is, a movement of ammunition allocations among MSCs to redistribute the resources to improve utilization rates and training.

(7) Ammunition expenditures are to be used in a manner consistent with mission essential training requirements and will not exceed Total Ammunition Management

Information System (TAMIS) authorizations. Maximum use must be made of training devices, subcaliber devices, firing simulators, and blank ammunition.

e. Capacity: Per fiscal year allocations and unit requirements.

f. Parameters/Restrictions

(1) Scheduling Constraints: Special operations training and training with MILES equipment have priority for blank ammunition.

(2) Cost: N/A

g. Resources

(1) Location: G-3 Training, B2027; IAMO B3201

(2) Point of Contact: IAMO

(3) References: Details and additional guidance for the management of ammunition on JBLM are found in [FL Reg 700-20](#).

5-29. Reporting Of Arms, Ammunition, and Explosives (AA&E) Losses

a. General Description: The Army's inventory of Arms, Ammunition, and Explosives (AA&E) is a vital part of its readiness posture. Loss or theft of such material can foster fear in the public sector and create an image of the Army's inability to secure its assets. It is imperative that commanders responsible for AA&E security and accountability report confirmed or suspected loss, theft, or recovery of AA&E in a timely manner. This timely reporting is essential so appropriate law enforcement agencies can respond and, if appropriate, secure the area, interview witnesses, and collect evidence.

b. Prerequisites:

(1) During normal duty hours, the JBLM-CC will receive AA&E reports from unit commanders. During non-duty periods, the FOD will receive these reports. The JBLM-CC or FOD will in turn notify the SGS. Acting on the SGS's guidance, the JBLM-CC or FOD will notify the installation Military Police or Security Office. If the SGS or Assistant SGS cannot be contacted, JBLM-CC or FOD will contact the Deputy Chief of Staff.

(2) If the unit's loss, theft, or recovery meets the reporting criteria established by AR 190-11, commanders will also submit to the SGS within 48 hours a completed DA Form 3056 (Report of Missing/Recovered Firearms, Ammunition, and Explosives). The G3 will forward the DA Form 3056 within 72 hours to HQDA (DAMO-ODL), 400 Army Pentagon, Washington DC 20310-0400.

(3) The SGS, in conjunction with the reporting MSC, will prepare and forward to HQDA within 24 hours a Category II SIR for incidents that meet the criteria of [AR 190-45](#). In addition to reports required by [AR 190-45](#), HQDA also requires submission of a Category II SIR for the theft, loss, suspected theft, unaccounted or recovered arms, ammunition, and explosives (AA&E) in the following quantities:

(a) Any missile, rocket, mine, artillery, or mortar rounds.

(b) Any machine gun or automatic fire weapon.

(c) Any fragmentation, concussion, high explosive grenade, or other type of simulator or device containing explosive materials including artillery or ground burst simulators.

(d) Any explosives, to include demolition explosives (for example, detonation cord, blocks of explosives (C-4), and so on).

(e) One or more semi-automatic or manually operated firearms.

(f) Five or more rounds of ammunition greater than .50 caliber.

- (g) 1,000 or more rounds of .50 caliber or smaller ammunition.
- c. Point of Contact: Phone number for AA&E loss-related issues at HQDA G3, Security and Law Enforcement Division at DSN 225-4210 or commercial (703) 695-4210. Reporting units will not make direct telephonic contact with headquarters or organizations outside I Corps and JBLM concerning AA&E matters unless directed or authorized to do so.
- d. References: [AR 190-45](#)

5-30. TRANSIENT TRAINING FACILITIES

- a. General Description: TSB manages 204 buildings available for transient training population, exercises or general unit use on Lewis North.
- b. Requirements
 - (1) Prerequisites: Units requiring space must submit requests through [Training Support Branch](#). TSB Logistics Section will approve and allocate space.
- c. Parameters/Restrictions
 - (1) Scheduling Constraints: Schedule through DPTMS/TD [Training Support Branch](#).
 - (2) Cost: Per Soldier cost per night paid by unit. TSB will have current costs.
- d. Resources
 - (1) Location: Bldg 3201, 3203, 2400, 6238, 6D10,
 - (2) Point of Contact: [Training Support Branch](#), 967-0519
 - (3) References:

5-31. STONE EDUCATION CENTER

- a. General Description: Stone Education Center provides multiple Army Continuing Education Services (ACES) for Military, Civilian and dependent self development, education, training and professional development.
- b. Capacity: 37 classrooms varying from 15-64 capacity, 1 auditorium with a 185 person capacity, 2 x 15 station computer classrooms available on a very limited basis.
- c. Parameters/Restrictions
 - (1) Scheduling Constraints: Rooms available after college schedules published, generally five quarters per year. Rooms are available during normal duty hours.
- d. Resources
 - (1) Location: Bldg 6242
 - (2) Point of Contact: Stone Education Center, 967-2187
 - (3) References: <http://www.lewis-mcchord.army.mil/dhr/eso/Stone.htm>

5-32. SOLDIERS TESTING CENTER (STC)

- a. General Description: The STC provides complete military testing support to active component Soldiers in the states of California, Idaho, Montana, Oregon, Utah, Washington and 23 schools in the 8th BDE (ROTC) Region. As needed, support is available to Military Entrance Processing Station (MEPS), Army National Guard and Army Reserve units. Common Task Test (CTT) test materials and administrative support are managed by the STC.
- b. Prerequisites: US Army Active Duty (AD), US Army National Guard (ARNG), and US Army Reserve (USAR) Personnel. Sister services personnel may be tested in some

tests upon approval from their higher headquarters. Sister services personnel must contact this office for further guidance. Civilian personnel may be tested when applying for a government job for which a language is a qualification requirement or Department of Defense (DOD) authorizes Foreign Language Proficiency Pay for DOD employees.

c. Capacity: 30

d. Parameters/Restrictions

(1) Scheduling Constraints: Army Personnel Testing (APT) encompasses a variety of tests for military personnel to include the Armed Services Vocational Aptitude Battery (ASVAB), Flight Aptitude Selection Test (FAST), Defense Language Proficiency Test (DLPT), and the Defense Language Aptitude Battery (DLAB). All scheduling and administrative support for these tests is conducted on site.

e. Resources

(1) Location: Stone Education Center

(2) Point of Contact: Soldiers Testing Center, DMWR, 967-3889

(3) References: http://www.lewis-mcchord.army.mil/dhr/eso/academic_testing.htm

5-33. FUNCTIONAL ACADEMIC SKILLS TRAINING (FAST)

a. General Description: FAST is an on-duty, no cost program that provides instruction in mathematics and reading to improve job performance and to promote GT improvement, retention and reenlistment options. It also provides preparation for schools such as Primary Leadership Development Course (PLDC), Advanced Leaders Course (ALC), Senior Leaders Course (SLC) and Sergeant Majors (SGM) Academy.

b. Requirements

c. Prerequisites: Commanders should enroll Soldiers in FAST who have General Technical (GT) Aptitude Area score of 100 or less; Soldiers who require academic development to improve job performance and/or to meet reenlistment eligibility or MOS reclassification.

d. Capacity: 202 w/eight classrooms

e. Parameters/Restrictions

(1) Scheduling Constraints: Sign-up with FAST Coordinator

(2) Cost: None

f. Resources

(1) Location: Bldg 3201

(2) Point of Contact: FAST Coordinator, 967-3934

(3) References: http://www.lewis-mcchord.army.mil/dhr/eso/academic_testing.htm , [AR 621-5](#)

5-34. Hawk Education Center

a. General Description: The computer lab has 60 computers with commercial internet, CAC card keyboards, printing, copying and faxing. Scanning and CAC PIN reset capability are available along with onsite reference librarian support. There is also free Wi-Fi accessible throughout the building and in the student lounge.

b. Prerequisites: Picture ID

c. Capacity: 60 Computers

d. Resources

- (1) Location: Hawk Education Center, 41st Division & C Street, Lewis North
- (2) Point of Contact:
- (3) References: [AR 621-5](#), <http://www.lewis-mcchord.army.mil/dhr/eso/hawk.htm>

5-35. WESTERN REGION TRAINING SUPPORT CENTER

a. General Description: The JBLM Western Region Training Support Center (WRTSC) provides training support for all Training Aids, Devices, Simulations and Simulators (TADSS), Multiple Integrated Laser Engagement Systems (MILES) equipment and training, and Devices Fabrication for a six-state Area of Responsibility (AOR) which includes Washington, Oregon, California, Idaho, Montana and Nevada.

b. Prerequisites: MILES training is scheduled by the WRTSC. MILES training is dependent upon the proposed scenario, availability of equipment, training areas, and most importantly, blank ammunition. DPTMS will provide an equipment training program of instruction and information on the conduct of MILES exercises upon request.

c. Units should have trained MILES/TADSS personnel for each platoon-size unit. The WRTSC provides classes on the inspection, installation, operation and troubleshooting of MILES/TADSS system organic to each unit.

d. Safety – Although the laser light emitted by MILES and PGS transmitters is considered eye-safe, suitable precautions must be taken to avoid possible damage to the eyes from overexposure to the radiated energy. Precautionary measures include:

- (1) Avoid viewing the laser emitter at close range (less than 12 meters).
- (2) Avoid viewing the laser light emitter through stabilized optics such as binoculars, telescopes or periscopes at ranges less than 75 meters.
- (3) The MILES Torso Harness WILL NOT be worn during any descending operations such as parachuting, repelling and fast roping.
- (4) The Anti-Tank Weapons Effect Signature Simulator (ATWESS), which replicates the back-blast of all anti-armor and air defense MILES systems, burns at 4,000 degrees Fahrenheit. When using the ATWESS rounds, unit leaders MUST enforce back-blast (clearance) parameters of the actual weapon system to preclude injury or death. Do not load an ATWESS round until ready to fire the weapon. Do not leave a loaded ATWESS round in any MILES system.

(5) Also precautions should be taken with other TADSS equipment that employ weapons-effect simulations.

e. Capacity: Class sizes are limited only to the size of the classroom and / or designated training area. A minimum of five students is required for any MILES/TADSS class.

f. Parameters/Restrictions

(1) Scheduling of MILES/TADSS equipment will be accomplished in conjunction with the planning phase of training. Requests for MILES/TADSS equipment will be submitted NLT 30 days prior to requested pick-up date. In the case of a major brigade level exercise, the request must be submitted NLT 90 days prior to requested pick-up date.

(2) Requests received less than 30 days prior to pick-up date will be handled on an “as-available, case-by-case” basis.

(3) MILES/TADSS equipment will not be taken outside of the AOR without prior approval of the Western Region Training Support Officer.

- (4) Priority of Use:
- (a) First – Units conducting train-up for CTC rotation.
 - (b) Second – Units conducting EXEVAL or Annual Training.
 - (c) Third – Units conducting sustainment training.
 - (d) Fourth – Other
- (5) Establishing and updating an account.
- (6) Prepare or update a [DA Form 1687](#) in two copies, (digital signatures accepted) and bring or send to the Western Region Training Support Center (WRTSC), Bldg 1401, W 6th St, JBLM, WA 98433-9500. Assumption of Command orders for unit command is required. A Memorandum of Appointment orders by the commander is required to appoint an E-7 or above as responsible officer if the commander wants to delegate authority.
- (7) It is the responsibility of each serviced activity and unit to ensure the account is current. A new [DA Form 1687](#) is required when there is a change in either the responsible officer or personnel designated by the responsible officer to sign for equipment and materials.
- g. MILES/TADSS request procedures:
- (1) Units (company/battery/detachment) requesting MILES/TADSS equipment will submit their requests through command channels to the JBLM WRTSC.
- h. MILES/TADSS Classes.
- (1) Units are required to submit written requests for MILES/TADSS equipment training to the Western Region Training Support Center. Requests should be submitted at least 30 days prior to the class date.
 - (2) Classes may be conducted in unit classroom / training rooms, motor pools or field training sites (for equipment training). Classes may also be conducted in the Training Support Center training room. Class sizes are limited only to the size of the classroom and / or designated training area. A minimum of five students for any MILES/TADSS class.
- i. MILES/TADSS Support.
- (1) It is the unit's responsibility to provide necessary transportation and sufficient manpower to load/unload equipment at the MILES/TADSS issue/turn-in facility.
 - (2) For major brigade-level exercises where MILES equipment is used, the unit is responsible to provide an eight-person detail to support function checks and services after completion of turn-in for a period of 10 working days.
- j. DEVICES / FABRICATION
- (1) Design, develop, fabricate and repair locally developed two and three dimensional models, mock-ups, terrain boards, cutaways, concrete mines, etc. using wood, metal, concrete mix, plastic, cloth, paper, electronic and mechanical parts. Provide advisory services and consultation for all proposed training device construction.
 - (2) A work request for Devices Fabrication will be submitted via e-mail, using the WRTSC website, or in person.
- k. Resources
- (1) Location: BLDG 1401
 - (2) Point of Contact: Western Region Training Support Center
 - (3) References: <http://www.lewis-mcchord.army.mil/DPTMS/training/wrtsc/wrtsc.htm>

5-36. MISSION TRAINING COMPLEX (MTC)

a. General Description: The primary mission of the MTC is supporting company and below, battalion, and brigade level Mission Command Systems (MCS) operational training in accordance with the Army's Mission Command Training Strategy (MCTS). The MCTS assists units with their training on current Mission Command Systems. The MTC assists units in progressing from individual training to company level collective training, and culminating in battalion/brigade battle staff training.

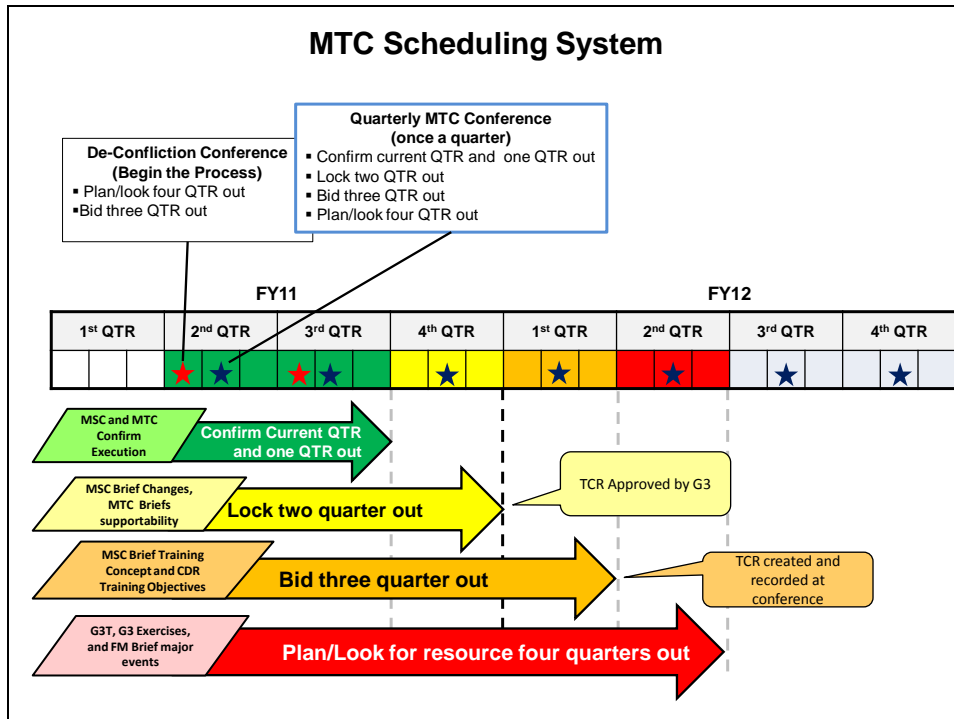
b. The MTC supports Area of Operations Immersion Training and Reach Operations. This gives the MTC the capability to support Operational Reach (analysis/modeling support to operations, including Mission Rehearsal and Course of Action development), Training Reach (simulations to support training, including distance learning), Technical Reach (software updates and patches, as an extension to the 404 AFSB, Information Reach (downloads of AARs and lessons learned to incorporate into training throughout the Army), and Admin Reach (to coordinate the individual digital training of replacements before they arrive in country). The primary focus of the MTC is training Mission Command for JBLM resident units.

c. Capacity: Brigade and below

d. Scheduling Constraints: MTC Scheduling Conference-Scheduling:

(1) MTC Quarterly Scheduling Conference (BN/BDE) Events. Battalion and Brigade level Mission Command training is centrally controlled and coordinated by the I Corps G3 Training ICW DPTMS and the MTC. The intent of this process is to apply the SSCC-A priorities to unit mission command training on JBLM.

(2) MTC Scheduling Conferences are conducted quarterly to ensure that all available JBLM Mission Command training resources are synchronized with the ARFORGEN process to maximize training capabilities for tenant units training. See the I Corps ARFORGEN Training Guidance, Appendix H, for the current scheduling conference schedule. The G3 Training sets the priority for MTC assets.



(3) The conference is chaired by the I Corps ACS-G3 Training and supported by the Chief, MTC-Collective Training. The conference is focused on the JBLM tenant BDE S3s. Unit representatives will include either the S3 staff principal or his/her deputy.

(4) Bidding (TCR) Sheets minimum information requirements:

- (a) Unit
 - (b) POC contact info (phone/email)
 - (c) Event Start date
 - (d) Event End date
 - (e) Event type (MDMP, STAFFEX, CPX, and virtually enabled company and above Leader events or STX)
 - (f) Scenario Type (OEF, FSO, CBRNE)
 - (g) Number training audience personnel (estimate)
 - (h) Location (JBLM, YTC, other)
 - (i) Event Classification
- (5) Cost: Overtime/above baseline services require reimbursement

e. Resources

(1) Location: MTC Main Campus, Bldg 1240 and Bldg 1236, Railroad Ave Facilities

(2) Main Campus (Bldg. 1240 and Bldg. 1236): The auditorium, conference rooms, VTC suites, and exercise bays are scheduled through the MTC Operations Section at (253) 967-1418/1460 or DSN 357-1418/1460. Unit S-3s should contact the MTC Operations Section to determine availability and support requirements. Training, classroom and auditorium support can be scheduled by visiting the [MTC NET](#) web site located at [MTCNET](#).

(3) Airfield Campus (Bldg. 3087/3086 and Bldg 3501): Classrooms are scheduled through the MTC Operations Section at (253) 967-1418/1460 or DSN 357-1418/1460

for 3087 and MTC SUT at (253) 966-5620 for 3086. Unit S3s should contact the MTC Operations Section to determine availability and support requirements. Training and classroom support can be scheduled by visiting the [MTC NET](https://lewisMTC.army.mil/) web site located at <https://lewisMTC.army.mil/>.

(4) North Fort Campus (Bldg. 11730/11732): Training support can be scheduled by visiting the [MTC NET](https://lewisMTC.army.mil/) web site located at <https://lewisMTC.army.mil/> or calling the MTC Operations Section at (253) 967-1418/1460 or DSN 357-1418/1460 for 3087 and MTC SUT at (253) 966-5620 for 3086. Unit S3s should contact the MTC Operations Section to determine availability and support requirements.

f. Digital Operator Training: Individual digital training on Army Mission Command Systems and certain Network and Software courses can be scheduled by visiting the [MTC NET](https://combinedarmscenter.army.mil/orgs/jblm/SitePages/MTC.aspx) web site located at <https://combinedarmscenter.army.mil/orgs/jblm/SitePages/MTC.aspx>. A calendar is viewable showing the available courses.

(1) Registering for courses constitutes a formal schools request to the Individual Training Section. NO-SHOWS will be reported back to the unit chain of command. Classes with fewer than 5 registered students may be canceled. Units requiring refresher training in Army Battle Command Systems asked to call the Senior Instructor at (253) 966-6188 or DSN 347-6188, to coordinate for date/time and location.

(2) Cancellations: Cancellation of a simulations, simulators, or facilities should be made as soon as it is determined that a training event will not be held. This allows the MTC to offer the resource to other units.

g. Point of Contact: The MTC Operations Section, 967-1460/1418, 966-1135

h. References:

<https://combinedarmscenter.army.mil/orgs/jblm/SitePages/MTC.aspx/>, [Appendix E](#)

5-37. HENRY H. LIND NONCOMMISSIONED OFFICERS' ACADEMY

a. General Description: The objective of the Henry H. Lind NCO Academy is to provide Soldiers an opportunity to acquire the leader skills, knowledge, and experience needed to lead team level size units. The Warrior Leader Course is the foundation for further training and development.

b. Prerequisites: Warrior Leader Course (WLC). WLC is a three week and two day course that trains junior leaders in the fundamentals and techniques of leadership using the latest leadership doctrine. The course is branch-immaterial, and taught in a non live-in environment. Classroom instruction includes practical application; with a written examination, followed by hands-on performance-oriented training conducted in a field training environment and culminating with an extensive situational training exercise (STX). Small group leaders (SGLs) assess the students' leadership potential and evaluate their ability to apply lessons learned and effectively lead their peers in a garrison environment.

c. Responsibilities. The NCO Academy will control and coordinate projected WLC class allocations for JBLM units and units of Region 13 in accordance with [AR 350-1](#), appendix E, paragraph E-2, Table E-1.

(1) The Commandant of the NCO Academy is responsible for accomplishment of the WLC training mission, and exercise command authority over the Academy activities.

d. MSCs will:

(1) Provide overall supervision of the NCOES program within their commands.
(2) Maintain accurate and up to date OMLs and ensure prospective students meet course prerequisites as outlined in this Appendix.

(3) Prepare and submit [HFL Form 888](#) (School Application) for WLC attendance and forward to NCO Academy Student Enrollment Manager. The HFL Form 888 must be received NLT 21 days prior to class start date. HFL Form 888 submissions within the 21 days of the start date will be accepted on a case-by-case basis.

e. Capacity: Maximum class size is 224 students. Class size is limited by instructor strength levels. The instructor to student ratio (ISR) is 1:8 IAW para 3-8 (2), [AR 350-1](#).

f. Scheduling Constraints: MSCs coordinate directly with the Henry H. Lind NCO Academy through designated School NCOs. School NCOs conduct a monthly review of the WLC OML with NCO Academy Operations. Notification of attendance is then made through the Soldier's unit chain of command. Units will maintain an OML in accordance with [AR 350-1](#), paragraphs 3-8 and 3-44 and 3-45

g. Order of Merit Listing (OML). Units will maintain an OML in accordance with [AR 350-1](#), paragraphs 3-46. Soldiers attending the WLC must fall into the following priorities.

(1) Priority One: Staff Sergeants promoted without WLC

(2) Priority Two: Sergeants that are non-WLC graduates; the SGT may or may not have a WLC waiver.

(3) Priority Three: SPC/CPL promotable; use the following priority list.

(a) SPC/CPL(P) who meet the cut off score for promotion to Sergeant.

(b) SPC/CPL(P) in MOSs which would have additional promotions if more promotable SPC/CPL had been available and identified as "Star MOS" by monthly HRC Promotion Cut-Off Memorandums.

(c) SPC/CPL(P) in other MOSs serving in an authorized NCO position based on highest number of promotion points.

(d) All other SPC/CPL(P) on a recommended promotion list based on the highest number of promotion points.

(4) Priority Four: SPC/CPL in leadership positions. In order to fill all WLC training seats, non-promotable SPCs with demonstrated leadership potential may attend WLC only after exhausting all other higher order of merit list (OML) categories.

(5) Priority Five: PFC with leadership potential may attend WLC when all higher OML categories are exhausted.

h. Notification of Attendance.

(1) WLC is not scheduled through DPTMS/TSB. MSCs coordinate directly with the Henry H. Lind NCO Academy through designated School NCOs. School NCOs submit an up to date OML to the I Corps G-3 Training Office monthly. Student enrollment packets are submitted by the unit to the NCO Academy Operations. Notification of attendance is then made through the Soldier's unit chain of command.

(2) Preparation: The unit First Sergeant (1SG) will assist the prospective student with preparation for attendance at the Academy. Units will provide/assist in the following:

(a) Ensure the soldier reports for the pre-attendance briefing routinely scheduled 1 week prior to the next class start date and that they report for in processing at the

appropriate time; on the required reporting date; with all required clothing and equipment items.

(b) Ensure a sponsor is assigned to the soldier to assist in preparation for attendance, logistical support, and family assistance. The sponsor will accompany the student to in processing.

(c) Ensure members of the student's chain of command visit the student during their attendance at the course, attend the graduation ceremony, and recognize the soldier's accomplishments.

(d) Ensure students meet the standards of [AR 600-9](#).

(e) Prepare Commander's Pre-execution Checklist. Students must have this checklist completed with a leadership position memo if applicable, and other required documents found on the NCO Academy's website in their enrollment packet prior to enrollment.

(f) Students will be exempt from all duties in their parent unit while attending the NCOA.

i. Medical Profiles

(1) Soldiers with temporary profiles will not be allowed to enter the course. Exceptions: Commanders may send Soldiers with temporary profiles due to participation in OIF/OEF, to WLC. Soldiers must arrive with a copy of their current temporary profile and a memorandum signed by the commander stating the profile exists as result of injuries during participation in OIF/OEF. The Soldiers will train within the limits of their profiles.

(2) Soldiers with P3/P4 profiles must have the profiling doctor and the approving authority doctor's signature. The commander does not need to sign the profile unless he disagrees with the profile. P2 profiles only need the signature of the profiling doctor. Soldiers with a P2 profile must also meet course requirements.

(3) Soldiers who have a permanent profile designator of "3 or 4" must include a copy of their DA Form 3349 and the results of their military review board (MMRB) as part of the course application. Soldiers who have been before a medical screening board, awarded medical limitations, and allowed to retain their MOS will be eligible to WLC and train within the limitations of their profile provided they can meet course prerequisites and graduation requirements.

j. Deferrals:

(1) Soldiers who are qualified and selected to attend WLC are expected to attend unless deferred by proper authority. IAW [AR 350-1](#), there are three categories of deferment: compassionate, medical, and operational. Proper authority for requests and procedures to submit are as follows:

(a) WLC: All deferment request for WLC require a memorandum from the commander (O-5) directed to Commandant, Henry H. Lind NCOA; ATTN Operations; JBLM WA 98433.

(b) Medical deferment requires a memorandum signed by the first O-5 in the Soldier's chain of command with supporting documentation.

(c) Compassionate deferment requires a memorandum signed by the first O-6 in the Soldier's chain of command with supporting documentation.

(d) Operational deferment will only be granted for unit deployments. Soldiers may be deferred one time for operational reasons by an O-6 or higher commander.

- (e) All deferments must be submitted to DPTMS / TSB for approval.
- k. Primary/Alternate Students.
 - (1) Soldiers identified as primary or alternate students will report to the NCOA with the required items on the day of in processing.
 - (2) Unit Command Sergeants Major (CSM) will be directly involved in and responsible for the selection process.
 - 1. Service Time Remaining Obligations. Exception to the policy has been approved for the Warrior Leader Course. Soldiers approaching transition from the active rolls may attend WLC up to their ETS date IAW ALARACT Message 103/2004, dated 9 Jun 2004.
- m. Student Dismissal/Disenrollment from NCOES Courses.
 - (1) In accordance with [AR 600-8-2](#), soldiers disenrolled for disciplinary reasons may be flagged. Soldiers disenrolled for misconduct may be barred from reenlistment in accordance with [AR 601-280](#) and [AR 140-111](#). Commanders may initiate separation proceedings in accordance with [AR 635-200](#) and [AR 135-178](#).
 - (2) Disenrollment for illness, injury, compassionate transfer, or other reasons beyond the control of the individual will be made without prejudice. The school commandant or commander will provide a written statement to the student's unit or organization stating the reason for termination and that the student will be eligible to re-enroll as soon as conditions that led to disenrollment no longer exist.
 - (3) IAW [AR 350-1](#), Soldiers disenrolled from the WLC for disciplinary or motivational reasons will not be eligible for further NCOES training for a period of 6 months. IAW [AR 350-1](#), Soldiers disenrolled from WLC for academic deficiency may apply to reenter the course when both the unit commander and school commandant determine the student is prepared to complete the course. This does not apply to the WLC "No Show" policy.
 - (4) Soldiers eliminated from WLC for any reason, and later re-enrolls must complete the entire course from enrollment to graduation.
 - (5) Students will be afforded the opportunity to appeal punitive and academic releases. Appeal must be submitted to the Commandant within 7 days after receipt of written notification of the dismissal action. Appeals will be forwarded to the Commandant who will refer the proposed action and the appeal to the Office of the Staff Judge Advocate (OSJA) for legal sufficiency of the dismissal action. The Commandant will make the final decision after considering the supporting OSJA recommendation.
 - (6) Soldiers disenrolled from WLC for academic deficiency may apply to reenter the course when both the unit commander and the school commandant determine that the student is prepared to complete the course.
- n. Resources
 - (1) Location: Bldg 5996
 - (2) Point of Contact: [NCOA Contact List](#)
 - (3) References: [Henry M. Lind NCO Academy](#)

5-38. MEDICAL SIMULATION TRAINING CENTER

a. General Description: The [Medical Simulation Training Center \(MSTC\)](#) is the centralized teaching facility for 68W medical training as well as basic medical training for Soldiers. The MSTC's primary customers are 68Ws and units without organic

medical capability. The MSTC also assists units with medical capability to train the trainers and provide surge capacity.

b. Capacity: Various depending on class schedules. Refer to the [MSTC homepage](#) or the [Training Support Branch](#) Master Schools Schedule.

c. Resources

(1) Location: [MSTC](#) - Bldg 9031

(2) Point of Contact: NCOIC, MSTC Commercial: (253) 968-3844, DSN: 782.

(3) References: [Medical Simulation Training Center Homepage](#)

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APPENDIX A - References

Many of these references can be accessed online at:

[Army Publishing Directorate \(APD\)](#) or at [JBLM Publications and Forms Management](#)
(Intranet, CAC Access Required)

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AMEDDC&S Pam 350-10	Expert Field Medical Badge Test, 2 January 2004
AR 1-201	Army Inspection Policy, 4 April 2008
AR 5-9	Area Support Responsibilities, 16 October 1998
AR 5-13	Total Army Munitions Requirements Process and Prioritization System, 17 December 2009
AR 20-1	Inspector General Activities and Procedures, 29 November 2010
AR 40-5	Preventive Medicine, 25 May 2007
AR 165-1	Army Chaplain Corps Activities, 3 December 2009
AR 190-8	Enemy Prisoners of War, Retained Personnel, Civilian Internees and Other Detainees, 1 October 1997
AR 190-11	Physical Security of Arms, Ammunition, and Explosives, (RAR 002), 28 June 2011
AR 200-1	Environmental Protection and Enhancement, 13 December 2007
AR 220-1	Army Unit Status Reporting and Force Registration – Consolidated Policies, 15 April 2010
AR 350-1	Army Training and Leader Development, 18 December 2009
AR 350-3	Tactical Intelligence Readiness Training Program, 30 August 1995
AR 350-9	Overseas Deployment Training, 8 November 2004
AR 350-10	Management of Army Individual Training Requirements and Resources, 3 September 2009
AR 350-28	Army Exercises, 9 December 1997
AR 350-50	Combat Training Center Program, 24 January 2003
AR 381-12	Threat Awareness and Reporting Program, 4 October 2010
AR 385-10	The Army Safety Program (RAR 001), 14 June 2010
AR 385-63	Range Safety, 19 May 2003
AR 405-10	Acquisition of Real Property and Interests Therein, 14 May 1970
AR 525-13	Antiterrorism, 11 September 2008
AR 525-16	Temporary Cross-Border Movement of Land Forces Between the United States and Canada, 5 July 1973
AR 600-8-105	Military Orders, 28 October 1994
AR 600-9	The Army Weight Control Program, 27 November 2006
AR 600-20	Army Command Policy (RAR 003), 27 April 2010
AR 600-85	The Army Substance Abuse Program (RAR 001), 2 December 2009
AR 608-18	The Army Family Advocacy Program, 30 October 2007
AR 614-10	Army Military Personnel Exchange Program with Military Services of Other Nations, 14 June 2011
AR 614-200	Enlisted Assignments and Utilization Management (RAR 001), 3 September 2009
AR 621-5	Army Continuing Education System (RAR 001), 6 September 2009
AR 670-1	Wear and Appearance of Army Uniforms and Insignia, 3 February 2005
AR 700-4	Logistic Assistance, 14 December 2007
CJCS Guide 5260	Antiterrorism Personal Protection Guide: A self-Help Guide to ANTITERRORISM, 1 February 2008
CJCSM 3500.04C	Universal Joint Task List. 1 July 2002

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DA Form 2-1	Personnel Qualification Record, Mar 08
DA Form 2406	Materiel Condition Status Report, Apr 93
DA PAM 350-38	Standards In Training Commission, 13 May 2009
DA PAM 350-9	Index and Description of Army Training Devices, 12 May 2010
DA-PAM 385-24	The Army Radiation Safety Program (RAR 001), 26 March 2009
JBLM Cir 385-1	Range Safety Deviations on Joint Base Lewis-McChord (JBLM)
FL Pam 385-1-1	I Corps and JBLM Risk Management Guide Tactical Training and Operations Part I, II and III, 29 September 1997
FL Reg 10-1	United States Army Garrison Fort Lewis, JBLM, WA, 18 July 2002
FL Reg 40-2	Hearing Conservation Program, 5 April 2005
FL Reg 40-5	Field Sanitation Teams, 22 October 2002
FL Reg 40-8	JBLM Pregnant Soldier Wellness Program, 27 May 2008
JBLM Reg 55-2	I Corps and JBLM Transportation Services, 16 December 2005
JBLM Reg 95-1	Flight Regulations, 18 Dec 2012
FL Reg 95-23	Unmanned Aircraft System Flight Regulation, 15 April 2009
FL Reg 135-1	Annual Training and Inactive Duty Training Support, 12 January 2006
JBLM Reg 190-5	Installation Traffic Code, 10 January 2007
FL Reg 200-1	Environmental Protection and Enhancement, 1 November 2004
I Corps Reg 210-6	Basic Standards of I Corps and JBLM, 2 February 2009
FL Reg 210-15	Command Reporting Requirements, 1 August 2003
I Corps Reg 350-1	Leader Development and Training Management, 1 April 2006
FL Reg 350-30	JBLM Range Regulations, 29 March 2000 (Incl C1, 23 November 2005)
JBLM Reg 350-31	Yakima Training Center Range Regulation, 5 January 2004
FL Reg 420-5	Procedures for the Protection of State and Federally Listed Threatened, Endangered, Candidate Species, Species of Concern, and Designated Critical Habitat, 9 August 2004
FL Reg 570-1	Tasking I Corps and JBLM Assets, 29 January 2007
FL Reg 600-7	Command Army Substance Abuse Program (ASAP), 4 June 2003
FL Reg 614-1	Manpower and Administration of Special Duty (SD) and Command Directed Overstrength (CDO) Personnel, 19 March 2002
FL Reg 700-20	Ammunition Procedures, 10 November 2005
FM 1-02	Operational Terms and Graphics, 21 September 2004 (Incl C1), (2 February 2010)
FM 2-0	Intelligence, 23 March 2010
FM 2-01.3	Intelligence Preparation of the Battlefield/Battlespace (Incl C1 and C2), 8 December 2010
FM 2-19.4	Brigade Combat Team Intelligence Operations, 25 November 2008
FM 3-06	Urban Operations, 26 October 2006
FM 3-07	Stability Operations, 6 October 2008
FM 3-09.12	Tactics, Techniques, and Procedures for Field Artillery Target Acquisition, 21 June 2002
FM 3-09.31	Techniques, and Procedures for Fire Support for the Combined Arms Commander, 1 October 2002
FM 3-11	Multiservice Tactics, Techniques, and Procedures for Nuclear, Biological, and Chemical Defense Operations, 10 March 2003
FM 3-11.4	Multiservice Tactics, Techniques, and Procedures for Nuclear, Biological, and Chemical (NBC) Protection, 2 June 2003 (Incl C1, 31 December 2009)
FM 3-13	Inform and Influence Activities, 25 Jan 2013
FM 3-21.11	The SBCT Infantry Rifle Company, 23 January 2003
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FM 3-22.65	Browning Machine Gun, Caliber .50 HB M2, 3 March 2005 (Incl C1, 11 April 2007)
FM 3-22.68	Crew Served Weapons, 21 July 2006
FM 3-22.9	Rifle Marksmanship, M16-/M4-Series Weapons, 12 August 2008 (Incl C1, 10 February 2011)
FM 3-22.90	Mortars, 7 December 2007
FM 3-23.30	Grenades And Pyrotechnics Signals, 15 October 2009
FM 3-23.35	Combat Training with Pistols, M9 and M11, 25 June 2003 (Incl C1 thru C4, 12 August 2008)
FM 3-25.26	Map Reading and Land Navigation, 18 January 2005 (Incl C1, 30 August 2006)
FM 3-52	Army Airspace Command and Control in a Combat Zone, 1 August 2002
FM 3-90	Tactics, 4 July 2001
FM 3-90.6	Brigade Combat Team, 14 September 2010
FM 4-02.2	Medical Evacuation, 8 May 2007 (Incl C1, 30 July 2009)
FM 4-02.4	Medical Platoon Leaders' Handbook Tactics, Techniques, and Procedures, 24 August 2001 (Incl C1, 18 December 2003)
FM 4-02.6	The Medical Company Tactics, Techniques, and Procedures, 1 August 2002 (Incl C1, 9 April 2004)
FM 4-25.11	First Aid, 23 December 2002 (Incl C1, 15 July 2004)
FM 5-19	Composite Risk Management, 21 August 2006
FM 6-22	Army Leadership, 12 October 2006
ADP 7-0	Training Units and Developing Leaders, August 2012
FM 7-15	The Army Universal Task List, 27 February 2009 (Incl C3, 29 July 2010)
FM 7-21.13	The Soldier's Guide, 2 February 2004
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FM 11-55	Mobile Subscriber Equipment (MSE) Operations, 22 June 1999
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FM 21-18	Foot Marches, 1 June 1990
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TC 21-7	Personal Financial Readiness and Deployability Handbook, 14 August 2003
TC 21-21	Water Survival Training, 25 June 1991
TC 21-305	Training Program for Wheeled Vehicle Accident Avoidance, 19 August 1996 (Incl C1, 25 April 2003)
TC 21-305-2	Training Program for Night Vision Goggle Driving Operations, 4 September 1998
TC 25-1	Training Land, 15 March 2004
TC 25-10	A Leader's Guide to Lane Training, 26 August 1996
TC 25-8	Training Ranges, 20 May 2010
TC 43-4	Maintenance Management, 8 May 1996
TC 90-1	Training for Urban Operations, 19 May 2008
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TRADOC PAM 350-70-2	Multimedia Courseware Development Guide, 26 Jun 2003
TRADOC PAM 350-9	TRADOC Training Devices for Armywide Use, 19 February 2009
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APPENDIX B - Glossary

ACRONYM	DEFINITION
1SG	First Sergeant
A/EGM	Attack/Effects Guidance Matrix
AAR	After Action Review
AC	Active Component
ADA	Air Defense Artillery
ADT	Active Duty for Training
AFATDS	Advanced Field Artillery Tactical Data System
AIT	Advanced Individual Training
AGTS	Advanced Gunnery Training System
AKO	Army Knowledge Online
ALC	Advance Leaders Course
ALO	Air Liaison Officer
AMC	Army Materiel Command
AO	Area of Operations
AOR	Area of Responsibility
APFT	Army Physical Fitness Test
APOD	Aerial Port of Debarkation
APOE	Aerial Port of Embarkation
AR	Army Regulation
ARFORGEN	Army Force Generation (Model)
ARFOR	Army Forces
ARNG	Army National Guard
ART	Army Specific Task
ARTEP-MTP	Army Training and Evaluation Program - Mission Training Plan
ASAP	Army Substance Abuse Program
ASP	Ammunition Supply Point
AT	Annual Training or Antitank
ATA	Additional Training Assembly
ATLD	Army Training and Leader Development
ATLDM	Army Training and Leader Development Model
ATSC	Army Training Support Center
ATRRS	Army Training Resources and Requirements System
AUTL	Army Universal Task List
AV or AVN	Aviation
AVCATT	Aviation Combined Arms Tactical Trainer
AVCOORD	Aviation Coordinator
AXP	Ambulance Exchange Point
BADD	Battlefield Awareness and Data Dissemination
BAS	Battalion Aid Station
BASOPS	Base Operations
BCBST	Brigade Command Battle Staff Training Program

ACRONYM	DEFINITION
BCOC	Basic Cluster Operations Center
BCT	Brigade Combat Team
BDE	Brigade
BFACS	Battlefield Functional Area Control System
BFV	Bradley Fighting Vehicle
BII	Basic Issue Items
BLS	Basic Life Support
BMO	Battalion Maintenance Officer
BN	Battalion
BRT	Brigade Reconnaissance Troop
BSA	Brigade Support Area
BSB	Brigade Support Battalion
BSNCO	Battle Staff Non Commissioned Officer
BSC	Brigade Signal Company
Btry	Battery
BVTC	Battlefield Video Teleconference
C/F	Counter-Fire
C2	Command and Control
C3I	Command, Control, Communications, and Intelligence
C4	Command, Control, Communications, and Computers
C4I	Command, Control, Communications, Computers, and Intelligence
C4ISR	Command, Control, Communication, Computers, Intelligence, Surveillance, Reconnaissance
CA	Civil Affairs
CAC	Combined Arms Center
CAL	Caliber
CALFEX	Combined Arms Live Fire Exercise
CALL	Center For Army Lessons Learned
CARP	Computed Air release Point
CAS EVAC	Casualty Evacuation
CATS	Combined Arms Training Strategy
CBRNE	Chemical, Biological, Radiological, Nuclear Explosive
CCIR	Commander's Critical Information Requirements
CCTL	Corps Central Tasking Office
CCTT	Close Combat Tactical Trainer
CDR	Commander
CEF	Contingency Expeditionary Force
CDT	Common Driver Trainer
CESI	Continuing Education for Senior leaders
CEU	Continuing Education Units
CFC	Combined Forces Commander
CFFT	Call For Fire Training
CFX	Command Field Exercise

ACRONYM	DEFINITION
CG	Commanding General
CHEMO	Chemical Officer
CIED	Counter Improvised Explosive Device
CIP	Command Inspection Program
CL	Class of Supply
CLT	Combat Leader Trainer
CLS	Combat Life Saver
CM	Collection Management Or Chemical
CMTC	Combat Maneuver Training Center
CO	Company
COA	Course of Action
COFT	Conduct of Fire Trainer
COIST	Company Intelligent Support Team
COLT	Combat Observation Lasing Team
COMEX	Communications Exercise
CONUS	Continental United States
CONUSA	Numbered Continental United States Armies
COP	Common Operational Picture
COSCOM	Corps Support Command
CP	Command Post
CPAC	Combat Pistol Application Course
CPC	Crew Proficiency Course
CPP	Command Post Platform
CPSI	Command Post and System Integration
CPX	Command Post Exercise
CS	Combat Support
CSA	Chief of Staff of the Army
CSC	Command Safety Course
CSG	Corps Support Group
CSM	Command Sergeant Major
CSS	Combat Service Support
CTC	Combat Training Center
CTG	Command Training Guidance
CTIP	Combating Trafficking in Persons
CTO	Central Tasking Officer
CTT	Common Test Training
CTX	Combined Training Exercise
CWS	Commanders Workstation
DA	Department of the Army
Dist. Co.	Distribution Company
Div	Division
Division (TS)	Division (Training Support)
DLE	Director of Information Management
LRSD	Long-Range Surveillance Detachment

ACRONYM	DEFINITION
DIVARTY	Division Artillery
DMPRC	Digital Multi-purpose Range Complex
DOL	Directorate of Logistics
DPTMS	Directorate of Plans, Training, Mobilization, and Security
DS	Direct Support
DS/GS	Direct Support/General Support
DSLDP	Defense Senior leader Development Program
DSTS	Dismounted Soldier Training System
DTG	Date-Time Group
DTT	Digital Training Team
ECOORD	Effects Coordinator
EEC	Emergency Essential Army Civilians
EF	Effect Fires
EFMB	Expert Field Medic(AI) Badge
EIB	Expert Infantryman Badge
EN or ENGR	Engineer
ENCOORD	Engineer Coordinator
EOA	Equal Opportunity Advisor
EOM	Establish, Operate and Maintain
EOSO	Equal Opportunity Staff Office
EPLRS	Enhanced Position Locating and Reporting System
EPSQ	Electronic Personnel Security Questionnaire
EPW	Enemy Prisoners of War
ERB	Enlisted Record Brief
EST	2000 Engagement Skills Trainer 2000
EST 2000	Engagement Skills Trainer 2000
ET	Effect Task
EVAL	Evaluation
EWO	Electronic Warfare Officer
EXEVAL	External Evaluation
ExOP	Exercise Operating Procedure
F/E	Formal/External
F2F	Fit to Fight
FA	Field Artillery
FAST	Functional Academic Skills Training/ Flight Aptitude Selection Test
FBCB2	Force XXI Battle Command, Brigade and Below
FDC	Fire Direction Center
FED LOG	Federal Logistic
FLRTC	Foreign Language Regional Training Center
FM	Field Manual
FMC	Field Medical Care
FO	Forward Observer
FORSCOM U.S.	Army Forces Command

ACRONYM	DEFINITION
FPS	First Person Simulations
FRAGO	Fragmentary Order
FS	Fire Support
FSB	Forward Support Battalion
FSE	Fire Support Element
FSO	Fire Support Officer
FSP	Fire Support Plan or Force Support Package
FTI	Fixed Tactical Internet
FTX	Field Training Exercise
fwd	Forward
FY	Fiscal Year
G-2	Assistant Chief of Staff for Intelligence
G-3	Assistant Chief of Staff for Operations and Plans
G-3/5/7	Deputy Chief of Staff for Operations
G-33	Operations
G-35/5	Plans
G-37	Training, Readiness, Force Management, Strategic Change and Analysis
G-39	Information Operations
G-57	Chemical, Biological, Radiological, Nuclear Explosive
GBS/BADD	Global Broadcast Service/Battlefield Awareness Data Dissemination (System)
GMRS	Ground Marker Release System
GS	General Support
GTA	Graphic Training Aid
GWOT	Global War on Terrorism
H2O	Water
HEMTT	Heavy Expanded Mobility Tactical Truck
HG	Hand Grenade
HHC	Headquarters And Headquarters Company
HIV	Human Immunodeficiency Virus
HLD	Homeland Defense
HLS	Homeland Security
HMMWV	High Mobility Multipurpose Wheeled Vehicle
HPS	Human Personnel Simulators
HPTL	High Priority Target List; High Pay-Off Target List
HQ	Headquarters
HQDA	Headquarters, Department of the Army
HSC	Health Services Command
HST	Home Station Training
HTARS	HEMTT Tanker Aviation Refueling System
HVY	Heavy
IADT	Initial Active Duty for Training
IAMO	Installation Ammunition Office

ACRONYM	DEFINITION
IAW	In Accordance With
IBCT	Initial Brigade Combat Team
ID	(Mech) Infantry Division (Mechanized)
IDT	Inactive Duty Training
I-FACT	Indirect Fire Forward Air Control Trainer
IFAK	Improved First Aid Kit
IFV	Infantry Fighting Vehicle
IG	Inspector General
ILE	Intermediate Level Education
IMA	Installation Management Agency
IMI	Interactive Multimedia Instruction
IMT	Initial Military Training
IN or INF	Infantry
IOM	Install, Operate, and Maintain
IOM&D	Install, Operate, Maintain and Disseminate
IOMT	Install, Operate, Maintain and Troubleshoot
IP&D	Intelligence Production and Dissemination
IPB	Intelligence Preparation of the Battlefield
ISR	Intelligence, Surveillance and Reconnaissance
ITEP	Individual Training Evaluation Program
JBLM	Joint Base Lewis-McChord
JCATS	Joint Conflict and Tactical Simulation
JCS	Joint Chiefs of Staff
JDLM	Joint Deployment Logistics Model
JFC	Joint Force Commander
JFLC	Joint Force Land Component
JFLCC	Joint Force Land Component Commander
JIIM	Joint, Interagency, Intergovernmental Multinational
JLCCTC	Joint Land Component Constructive Training Capability
JMETL	Joint Mission Essential Task List
JMSOC	Jacobsen Mission Support Operations Center
JNN	Joint Network Node
JPAS	Joint Personnel Adjudication System
JRTC	Joint Readiness Training Center
JTF	Joint Task Force
JTFC	Joint Task Force Commander
JTS	Joint Training System
JTTP	Joint, Tactics, Techniques, and Procedures
JTX	Joint Training Exercise
LAN	Local Area Network
Ldr	Leader
LFX	Live Fire Exercise
LMTV	Light Medium Tactical Vehicle
LNO	Liaison Officer

ACRONYM	DEFINITION
LOGEX	Logistics Exercise
LSO	Laser Safety Officer
LVC-G	Live, Virtual, Constructive, and Gaming
LZ	Landing Zone
M/CM/S	Mobility/Counter Mobility/Survivability
MACOM	Major Army Command
MAPEX	Map Exercise
MC4	Medical Communications for Combat Casualty Care
MCA	Movement Control Agency
MCO	Major Combat Operation
MCS	Mission Control System
MCST	Mission Command Staff Trainer
MCTP	Mission Command Training Program
MCTS	Mission Command Training Strategy
MDC	Manager Development Course
MEDIC	Medical Education and Demonstration of Individual Competence
MDMP	Military Decision Making Process
MEDAC	Medical Activity
METL	Mission Essential Task List
METT-TC	Mission, Enemy, Terrain and Weather, Troops and Support Available, Time Available, and Civil Considerations
MG	Machine Gun
MGS	Mobile Gun System
MI	Military Intelligence
MILES	Multiple Integrated Laser Engagement System
Mm	Millimeter
MOPP	Mission-Oriented Protection Posture
MOS	Military Occupational Specialty
MOUT	Military Operations in Urban Terrain
MP	Military Police
MRB	Motorized Rifle Brigade
MSC	Major Subordinate Command
MST	Maintenance Support Team
MTA	Maneuver Training Area
MTC	Master Training Calendar or Mission Training Complex
MTT	Mission Training Teams
MTOE	Modification Table of Organization and Equipment
MTP	Mission Training Plan
NBC	Nuclear, Biological, Chemical
NCA	National Command Authority
NCW	Net Centric Wave
NCO	Noncommissioned Officer
NCODP	Noncommissioned Officer Development Program

ACRONYM	DEFINITION
NCOES	Noncommissioned Officer Education System
NCOPD	Noncommissioned Professional Development
NEC	Network Enterprise Center
NET	New Equipment Training
NETOPS	Network Operations
NETP	New Equipment Training Plan
NETT	New Equipment Training Team
NLT	No Later Than
NMC	Non-Mission Capable
NTC	National Training Center
ODT	Overseas Deployment for Training
OES	Officer Education System
OFT	Observer Fire Trainer
OIC	Officer in Charge
OIP	Organizational Inspection Program
OM	Operate and Maintain
OMT	Operate, Maintain and Troubleshoot
OP	Observation Post
OPCON	Operational Control
OPD	Officer Professional Development
OPFOR	Opposing Force
OPLAN	Operation Plan
OPORD	Operation Order
Ops	Operations
OPSEC	Operations Security
OPTEMPO	Operating Tempo
ORB	Officer Record Brief
P	Needs Practice
PA	Physician's Assistant
PAO	Public Affairs Officer
PBAC	Program Budget Advisory Committee
PBUSE	Property Book Unit Supply Enhanced
PCC	Pre-Command Course
PEO-STRI	Program Executive Office for Simulations, Training, and Instrumentation
PERRC	Practical Extended Range Rifle Course
PGS	Precision Gunnery System
PL	Platoon Leader
PMCS	Preventative Maintenance Checks and Services
PMI	Preliminary Marksmanship Instruction
PMO	Provost Marshal Office
POSH	Prevention of Sexual Harassment Training
Prep	Preparation
PSG	Platoon Sergeant

ACRONYM	DEFINITION
PW	Public Works
QRF	Quick Reaction Force
QTB	Quarterly Training Brief
QTC	Quarterly Training Calendar
QTG	Quarterly Training Guidance
Qtr	Quarter
RAD	Rape Aggression and Defense Course
RDLC	Rear Detachment leader Course
RC	Reserve Component
REF	Ready Expeditionary Forces
RFMSS	Range Facility Management Support System
RG	Readiness Group
RM	Resource Management
ROE	Rules of Engagement
ROTC	Reserve Officers' Training Corps
RSOP	Readiness Standing Operating Procedure
RSTA	Reconnaissance, Surveillance, Target Acquisition
RTD	Resident Training Detachment
RTO	Radiotelephone Operator
RVTT	Reconfigurable Vehicle Tactical Trainer
RWS	Remote Workstation
S1	Personnel Officer
S2	Intelligence Officer
S3	Operations Officer
S4	Logistics Officer
S5	Civil Affairs Officer
S6	Signal Officer
SA	Situational Awareness
SAF	Semi Automated Force
SABA	Self Aid Buddy Aid
SAMS-E	Standard Army Maintenance System Enhanced
SAT	Systems Approach to Training
SATS	Standard Army Training System
SAW	Squad Assault Weapon
SB	Support Brigades
SBCT	Stryker Brigade Combat Team
SCI	Sensitive Compartmented Information
SCPE	Simplified Collective-Protection Equipment
SEAD	Suppression of Enemy Air Defense
SECDEF	Secretary of Defense
SFOR	Stabilization Force
SFTS	Synthetic Flight Training System
SHARP	Sexual Harassment Assault Response and Prevention
SINCGARS	Single Channel Ground and Airborne Radio System

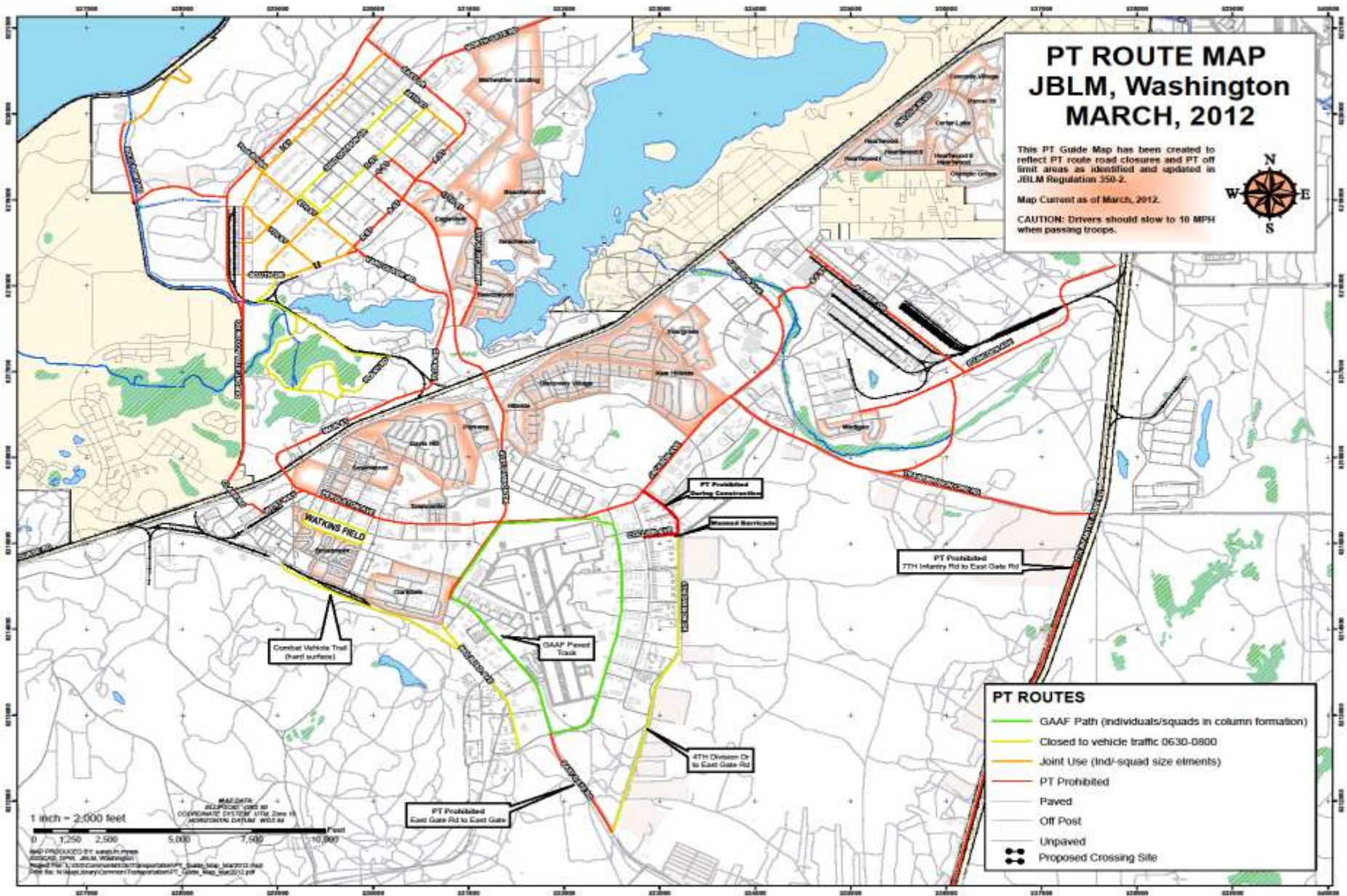
ACRONYM	DEFINITION
SITREP	Situation Report
SJA	Staff Judge Advocate
SLC	Senior Leader Course
SM	Soldier Manual
SME	Subject Matter Expert
SMOC	Security Managers Orientation Course
SOCOM	Special Operations Command
SOES	Scheme of Engineer Support
SOF	Special Operations Forces
SOI	Signal Operating Instruction
SOP	Standing Operating Procedure
SPO	Security, Plans, and Operations
SPOD	Seaport of Debarkation
SPOE	Seaport of Embarkation
SPOTREP	Spot Report
SPT	Support
SSD	Structured Soldier Development
SSI	Signal Security Instruction
STAMIS	Standard Army Management Information System
STC	Soldier Training Campus
STP	Soldier Training Publication
STRAC	Standards in Training Commission
STT	Sergeants Time Training
STX	Situational Training Exercise
SU	Situational Understanding
SUTT	Small Unit Training Team
T&EO	Training and Evaluation Outline
T/E	Targeting/Effects
T/E (synch matrix)	Targeting/Effects (Synch Matrix)
TA	Target Acquisition
TAA	Tactical Assembly Area
TAC CP	Tactical Command Post
TACP	Tactical Air Control Party
TACSAT	Tactical Satellite Terminal
TACSIM	Tactical Intelligence Simulation
TACSOP	Tactical Standing Operating Procedure
TADSS	Training Aids, Devices, Simulators, and Simulations
TARP	Threat Awareness Reporting Program
TASS	The Army School System
TAV	Total Asset Visibility
TBOS	Transportable Blackhawk Operations Simulators
TC	Training Circular
TCF	Tactical Combat Force
TDA	Table of Distribution and Allowance

ACRONYM	DEFINITION
TEWT	Tactical Exercise Without Troops
TF	Task Force
TF	Task Force
TGT	Target
TIMP	Training Infrastructure Master Plan
TIP	Tactical Interface Point
TIWG	Training Infrastructure Work Group
TLP	Troop Leading Procedure
TM	Technical Manual
TMSS	Trailer Mounted Support System
TOC	Tactical Operations Center
TOW	Tube-Launched, Optically Tracked, Wire-Guided
TRADOC	Training and Doctrine Command
TREX	Training Exercise
TRO	Training Readiness Oversight
TSB	Training Support Battalion or Training Support Branch
TSC	Training Support Center
TSFO	Training Set Fire Observation
TS-MATS	Training Support-Material Army wide Tracking System
TSOP	Tactical Standing Operating Procedure
TSP	Training Support Package
TSS	Training Support System or Target Selection Standards
TTP	Tactics, Techniques and Procedures
TVI	Technical Validation Inspection
TVT	Television Tapes
TWDS	Tactical Water Distribution System
TWGSS	Tank Weapons Gunnery Simulation System
U	Untrained
U.S.	United States
UASV	Unmanned Aircraft System Aerial Vehicle
UCOFT	Unit Conduct Of Fire Trainer
UJTL	Universal Joint Task List
ULLS	Unit Level Logistics System
UMT	Unit Ministry Team
USAF	United States Air Force
USAR	United States Army Reserve
UMBC	Urban Mobility Breaching Course
USR	Unit Status Report
VBS2	Virtual Battle Space 2
VCTS	Virtual Clearance Training Services
VIRS	Verbally Initiated Release System
VRSR	Virtual Right Seat Rides
VTC	Video Teleconference
VTT	Video Tele-Training

ACRONYM	DEFINITION
WARNO	Warning Order
WARSIM	Warfighter's Simulation
WFF	Warfighter Functions
WGS	Wideband Global Satellite
WLC	Warrior Leaders Course
WOES	Warrant Officer Education System
WRTSC	Western Regional Training Support Center
WST	Warrior Skills Trainer
YTB	Yearly Training Brief
YTC	Yakima Training Center
YTG	Yearly Training Guidance
YTP	Yearly Training Plan

APPENDIX C - Road March/Unit Running Routes and Soldier Safety

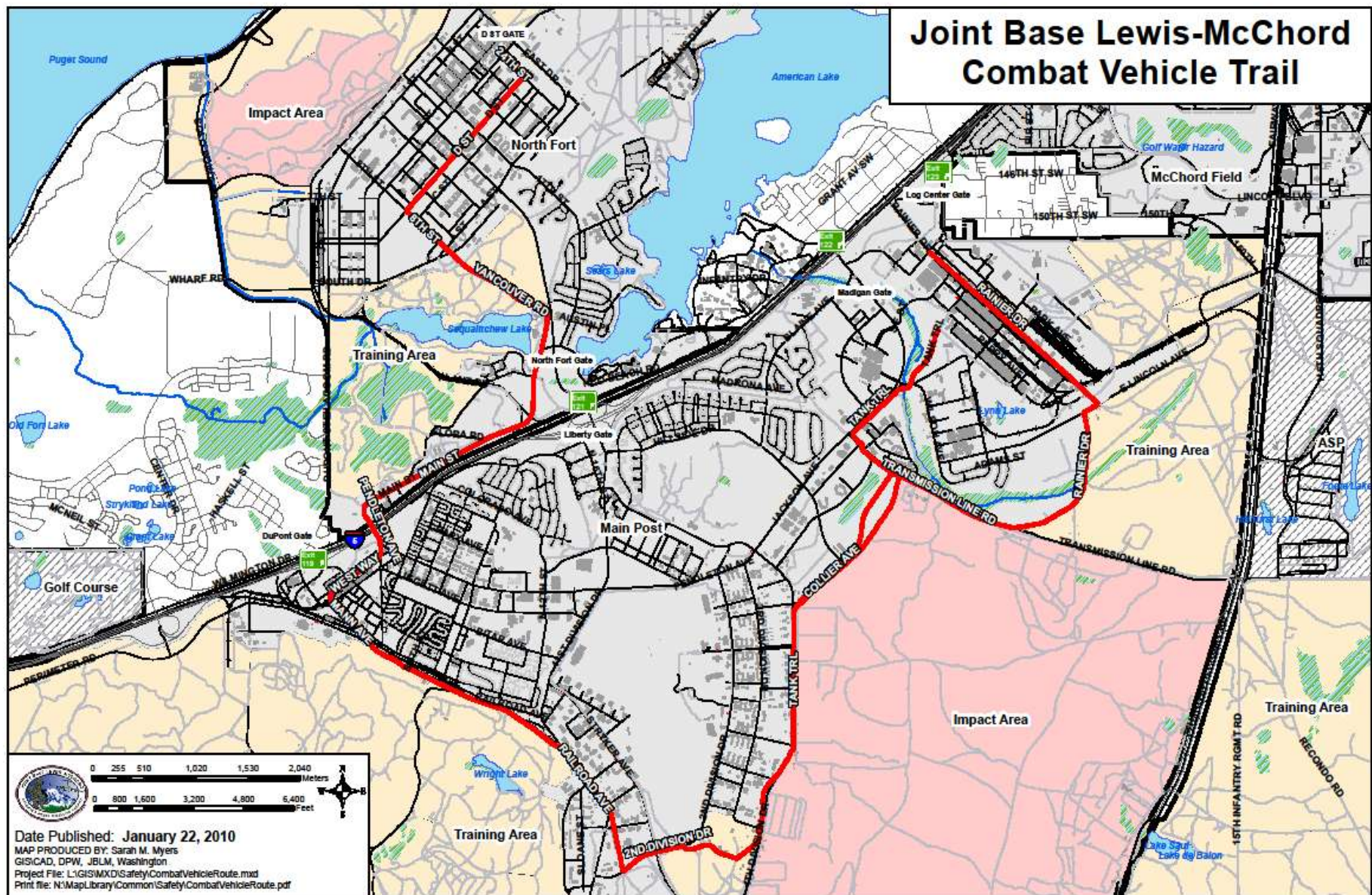
- 1) See PT Route Map FL, dated March 2012.
- 2) Commanders and responsible individuals will procure reflective belts (Lime Yellow, NSN 8465-01-225-4661) and ensure their use by road guards, the Officer in Charge (OIC)/NCOIC's of marching/running formations, and Soldiers in leading and trailing traffic guard positions of all formations. During the hours of darkness and reduced visibility, road guards and both leading and trailing traffic guards will be equipped with military flashlights with white cone (NSN 6230-00-926-4331).
- 3) Marching/running formations will face the oncoming traffic and occupy only one lane of the paved roadway at any time (to include individuals leading the formation). Motor vehicles approaching any marching/running formation will adhere to a 10 mph speed limit and will pass with the utmost caution after verifying that the roadway ahead is clear. During the hours of darkness or reduced visibility, the leading and trailing traffic guards will march/run 50 meters in front (flashlight beam directed forward) and to the rear (flashlight beam directed rearward) of each formation. At no time will foot marches or runs be conducted on East Gate Road between Gray Army Airfield and State Route 507, , DuPont-Steilacoom Road, Jackson Avenue, Pendleton Avenue, Main Street, Flora Road, Vancouver Road, I Street, A Street or any other roadway listed on the PT Route Map as prohibited.
- 4) If foot/road marches are conducted to meet mission requirements or to complement well rounded fitness programs, they will be conducted IAW FM 21-18, [FL Reg 350-30](#), [JBLM Reg 350-31](#), and [JBLM Reg 190-5](#). As an exception to policy, units conducting conditioning marches during PT hours may wear the PT uniform with boots (not running shoes) in lieu of battle dress. Weapons are not required when in PT uniform. Otherwise, all foot/road marches will be conducted in BDU, with ACH, LCE, and weapon, with or without rucksack.
- 5) The paved track encircling Gray Army Airfield is intended for individual and squad-in-column running only. Units will not run in formation on this trail. Bicycles and other mechanical conveyances are not authorized on the track at any time.
- 6) Foot marches on JBLM outside the cantonment area must be scheduled and a map of the route basic proposed scheme of maneuver with times must be submitted to Range Operations for approval.



APPENDIX D - Combat Vehicle Trail Restrictions

Refer to the map below for a map of the current Combat Vehicle Trails.

Joint Base Lewis-McChord Combat Vehicle Trail



APPENDIX E –MTCNET to Access Training Resources

MTCNET.

MTCNET refers to our collection of web pages – those that serve as portals from external web sites, as well as those pages used by our customers and our staff on JBLM. These pages, mostly created within Microsoft SharePoint 2010, are an important tool used to inform ourselves and our customer. They are well designed and organized to quickly tell the MTC’s story and capabilities to our potential customers.

MTCNET Access Points.

The MTCNET web pages (until recently MCTCNET, and previously BCTCNET) can be accessed via three different portals requiring different levels of authentication that pass the user through to the MTCNET Home Page:

- 1) Through the AKO web site
- 2) Through the Joint Base Lewis-McChord public-facing web page
- 3) Through the I Corps intranet SharePoint web site
- 4) Through the MTCNET home page

AKO Access.

AKO subscribers can access MTCNET through the AKO web site and search engine, or through this link: <https://www.us.army.mil/suite/group/133716> and clicking on “Homepage”.

The portal page shown below (Figure 1) has minimal content but allows interested parties to click in to the primary MTCNET portal page via the logo button at the bottom of the page with CAC authentication.



Figure 1 - AKO MTCNET Page

Joint Base Lewis McChord Internet Access.

Many of our customers located on JBLM access the web page at <http://www.lewis-mcchord.army.mil> automatically when opening their Internet Explorer (see Figure 2). Users are able to access the MTCNET portal page through the Joint Base Lewis-McChord internet site by clicking on the tab for “JBLM”, then navigating under “Plans, Training, Mobilization & Security”, and then clicking on “Mission Training Complex”. This link takes the user, through CAC authentication, to <https://combinedarmscenter.army.mil/orgs/JBLM>, our primary web site.



Figure 2-Joint Base Lewis-McChord Internet Page

MTCNET Alternate Site on I Corps Site.

In order to preempt a break in basic service to our customers, an alternate site has been established at: <https://portal.aschq.army.mil/sites/icorps/cmdstaff/mtc/default.aspx>. From the I Corps SharePoint site, users can access the Mission Training Complex page through a link on the left hand side (see Figure 3 below). Our schedulers and staff members provide this site link in the event our main web site experiences reduced functionality. Customers can request training support on this site using PDF version Training Coordination Records and can browse basic information about the services offered at the MTC facility. This page also serves as a pass through to our primary MTCNET pages.

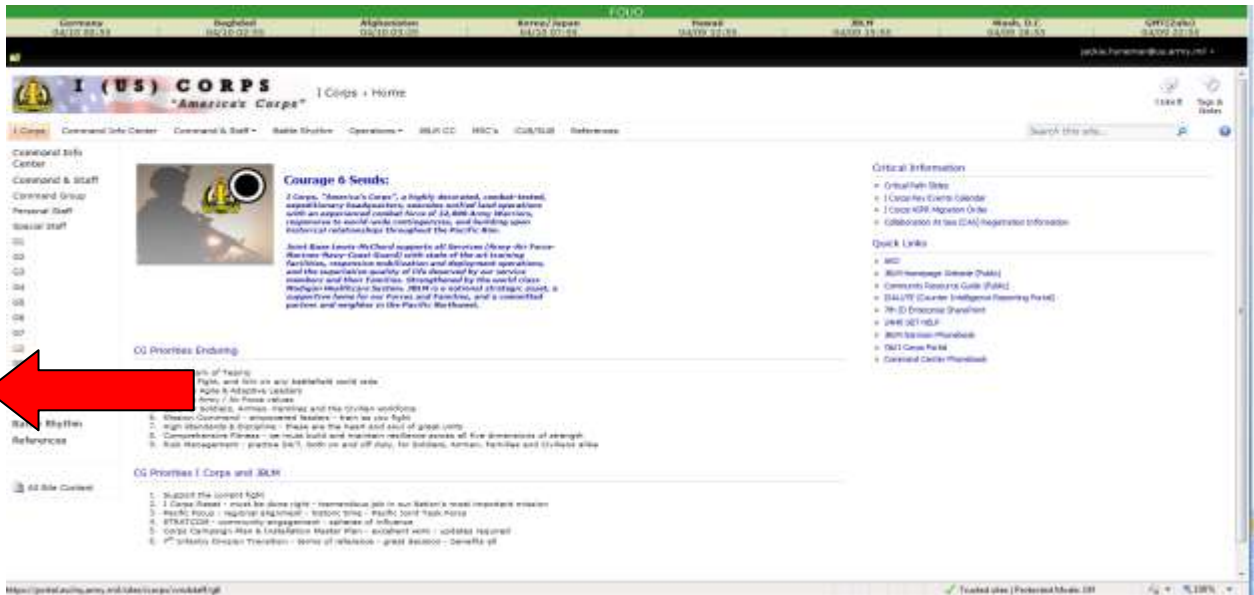


Figure 3 – Accessing MTCNET alternate site through the I Corps Home Page

MTCNET Home Page Access.

MTCNET, found at <https://combinedarmscenter.army.mil/orgs/JBLM>, is the MTC knowledge base. Built on a SharePoint 2010 platform, it is an integrated system of lists, libraries, links, calendars, workflows, pages, and sites that facilitate a complex scheduling process, support various management tracking tools, and enable a centralized data repository. The information available on MTCNET informs both our customers and staff on MTC processes and Army doctrinal information as it relates to training. All pages within this site require CAC authentication for access. From the MTCNET Home Page, customers and staff can easily navigate to Team Pages and Customer Information Pages (CIPs) to learn more about available services and training support. Our customers can access the Frequently Asked Questions page, can contact us for more information using the RFI link and can request training support from any of the external facing pages. With appropriate permission, users can also access the internal staff pages.



Figure 4-MTCNET Home Page: Portal to SharePoint web site

TEAM PAGE.

Our externally facing Team Pages, accessible through CAC authentication, provide our customers with information about specific teams (see figure 5 below). They are our teams' calling card. Team Pages have a mission statement, team contacts, links to doctrinal references, and links to Customer Information Pages (CIPs). From the CIPs, customers can link to Training Event Overviews (TEOs) that summarize the support and services we offer to help customers prepare for their training events. Customers can request training and support from these pages using the "Training Request" button either in the body of the page or on the top link bar.



Figure 5-Team Page Example

CUSTOMER INFORMATION PAGE. Customer Information Pages (CIPs), accessible through CAC authentication, provide our customers with detailed information about specific training services and systems (see figure 6 below). These pages provide contact information and helpful links to doctrinal references and training summaries. Customers can request training and support from these pages using the “Training Request” button either in the body of the page or on the top link bar.

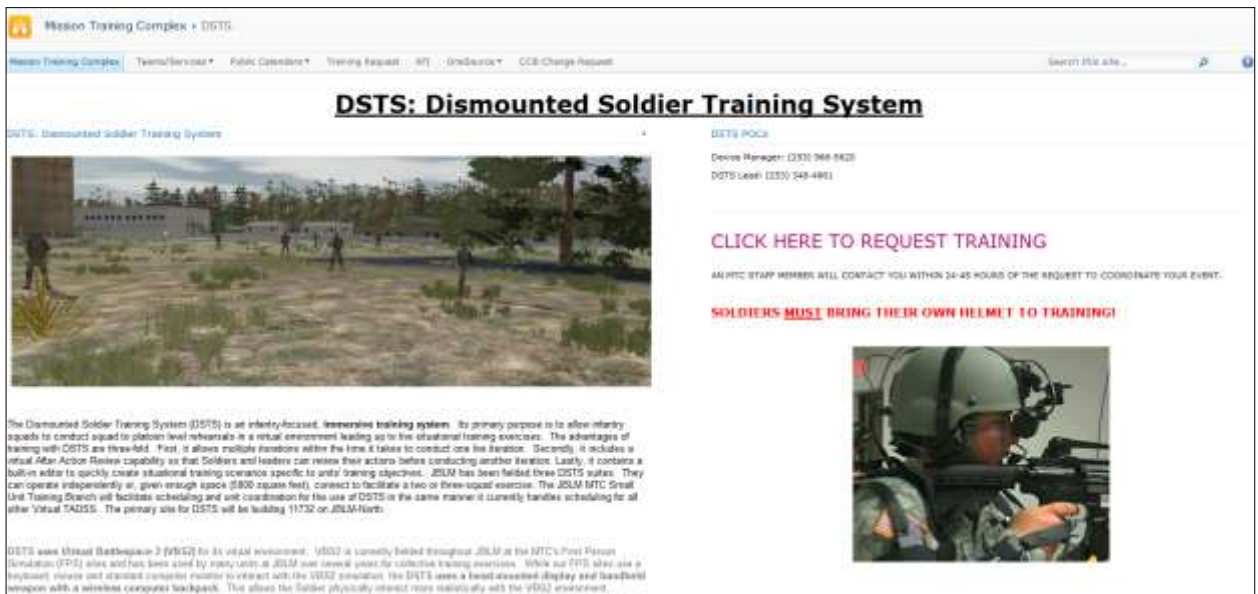


Figure 6-Customer Information Page Example

TRAINING REQUESTS. The MTC offers a wide range of training enablers and support. Customers may request specific training by selecting one of 14 specific request buttons displayed on the Training Request page (see Figure 7 below). Each button

leads to a blank Training Coordination Record (TCR) form for each specific type of event or support. Select the appropriate button for the desired training and proceed to the TCR.



Figure 7-Training Request Page

TRAINING COORDINATION RECORD. Training Coordination Records (TCRs) are customized forms built in SharePoint 2010 that our customers use to request training support from the MTC. The TCR provides our staff enough information to start planning the training event. (See Figure 8 below.)

TCR Components. The forms are built to support requests for specific types of training. Depending on the type of training desired, customers complete basic information questions such as:

- 1) Unit
- 2) Contact information
- 3) Type of desired training
- 4) Systems to be used
- 5) Number of soldiers to be trained
- 6) Desired training date(s)
- 7) Any special objectives or requirements
- 8) Customers then hit "Save" to complete the request form.

TCR Routing. TCRs are then routed to the Operations Team calendar managers and to select team leaders and government staff via MS Outlook 2007 email. The data is also automatically routed to a holding list within SharePoint for further action in the scheduling process. Once an event is approved, the event data populates the staff calendar, providing basic information about the event to our staff so planning can continue. Alternate TCRs in PDF (see Figure 9 below) follow a similar format and are accessible from the MTCNET alternate site on the I Corps portal, hosted on a separate

server. These are used in the event the MTCNET primary SharePoint server goes down in order to provide our customers continued service.

The screenshot shows a web browser window displaying a Training Coordination Record (TCR) form. The form is titled "Training Coordination Record" and includes the following fields and sections:

- Unit:** Text input field.
- Service:** Dropdown menu.
- Component:** Dropdown menu.
- Reserve Component/National Guard Units please select type of training:** Dropdown menu.
- Is your HQ located at JBLM? (Check box if True):** Check box.
- Rank/Grade and Name:** Text input field.
- Work Phone:** Text input field.
- Alt Phone Number:** Text input field.
- E-mail Address(Official E-mail Address only APO/Enterprise):** Text input field.
- Training Type Selection:** Three radio buttons: PLT/SQD & Individual Training, BDE/BN/Co/CRS Staff Training, Other.
- Start Date:** Date picker.
- Start Time:** Time picker.
- End Date:** Date picker.
- End Time:** Time picker.
- Number of soldiers/personnel attending training:** Text input field.
- Remarks/Training Objectives:** Large text area.
- Buttons:** "Save" and "Cancel" buttons at the bottom right.

A legend for training types is located on the right side of the form:

- ASOP = Area of Operation Operations Program (For Deployed SO Soldiers)
- MOX = Mobile Advanced Exercise
- CTE = Continuing Training Event
- MCME = Military Medical Training Exercise
- CPX = Command Post Exercise (No Bachelor CHD Field)
- CGEST = Company Intelligence Support Team
- MTS = Urban/Structural Training Exercise (Training supported)
- ACS = Fire Control Exercise

Figure 8-Training Coordination Record (TCR)

The PDF version of the Training Coordination Record (TCR) form includes the following text and fields:

Training Coordination Record

Mission Training Complex
Bldg1240, Rail Road Ave
JBLM, WA
98433
Phone(253)666-1460

Please complete the form below with your request for training at the Mission Training Complex. A staff member will contact you to confirm receipt and further coordinate your request. When finished Click Submit.

Unit: [Text Input]

Service: [Dropdown]

Component: [Dropdown]

Reserve Component/National Guard Units please select type of training: [Dropdown]

Is your HQ located at JBLM? (Check box if True)

Rank/Grade and Name: [Text Input]

Work Phone: [Text Input]

Alt Phone Number: [Text Input]

E-mail Address(Official E-mail Address only APO/Enterprise): [Text Input]

PLT/SQD & Individual Training BDE/BN/Co/CRS Staff Training Other

Start Date: [Date Input] **Start Time:** [Time Input]

End Date: [Date Input] **End Time:** [Time Input]

Number of soldiers/personnel attending training: [Text Input]

Remarks/Training Objectives: [Large Text Area]

Submit [Button]

Figure 9-Training Coordination Record (TCR) – PDF version

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APPENDIX F- JBLM Theaters

Contract of Responsibilities and Usage Agreement
For Use of Carey/French/Evergreen Theaters

JBLM theaters are installation resources managed by DPTMS. Units, activities and residents of JBLM may use the theaters for training purposes during non-AAFES use periods (Carey) (FL Reg 350-2).

1. The using unit is responsible for damage to the building and contents therein during the period of use by the unit. The unit will ensure that the following rules are enforced:
 - a. Personnel do not enter the office, projection room, storage areas, or backstage area.
 - b. Personnel will operate only those electrical switches marked for lights.
 - c. Personnel will not wear equipment that could damage theater seats.
 - d. Personnel will not use theater seats as foot rest.
 - e. Portable amps and projectors may be used. However, only Enterprise Multimedia is permitted to operate the audio/video systems installed in the theater.
 - f. Food and drinks are not allowed in the theater.
 - g. The unit must provide a cleaning detail to stay for the final inspection.

2. The unit and an individual from TSB will conduct an inspection before and after use of the building. The requesting unit will complete the following before the theater is returned.
 - a. Empty all waste containers of trash and replace the trash liners.
 - b. Police any debris from the floors, as well as inside and outside of the main entry way.
 - c. Sweep, mop and clean sinks, toilets and urinals. Replace paper products.
 - d. Report any deficiencies to DPTMS/TSB immediately at (253) 477-2756.

Facility: (circle one)	Carey Theater	French Theater	Evergreen Theater
Using Unit:		Date & Time of Use: (ex. 13-MAY-09 0900-1130)	
Phone:			
Print Name & Rank:			
Signature:			

Figure 1: Theater Usage Contract

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APPENDIX G - Live Training Enabler Resources

Purpose: To enable commanders and training managers to identify and link existing training resources to training requirements—to identify the absolute best training resource to meet the training requirement.

JBLM Rifle Ranges

Range 1 Rifle qualification: 16 lane modified record fire, automated scenarios and scoring, targets at 50 (two targets), 100, 150, 200, 250, and 300 meters. Unit computer operator required, computer operator class conducted monthly by JBLM Range Operations. Unit must provide paper for scorecard printing.

Range 2A Rifle zero, primary allocation to units using Range 1: 36 lanes, 25 meter targets. Target frames in place, paper targets on silhouettes drawn by unit from Range Supply, Bldg 4076, Kaufman Ave, Main Base.

Range 2B Rifle zero/CQM: 36 lanes, 25 meter targets. Target frames in place, paper targets on silhouettes drawn by unit from Range Supply, Bldg 4076, Kaufman Ave, Main Base. CQM governed by [I Corps Policy Statement 20](#).

Range 2C Rifle zero/CQM: 36 lanes, 25 meter targets. Target frames in place, paper targets on silhouettes drawn by unit from Range Supply, Bldg 4076, Kaufman Ave, Main Base. CQM governed by [I Corps Policy Statement 20](#).

Range 3 MPQC: Primary scheduling to 42d MP BDE.

Range 4 Rifle field/adv fire: 35 lane rifle field fire, automated scenarios and scoring, targets at 75, 175, 300 meters. 3 lanes advanced rifle fire, automated scenarios and scoring, with moving targets at unknown distances. Unit computer operator required, computer operator class conducted monthly by JBLM Range Operations. Unit must provide paper for scorecard printing.

Range 4P Pistol qualification: 4 lane combat pistol qualification course, automated scenarios and scoring, targets at 10, 13, 17, 20, 23, 27 and 31 meters. Unit computer operator required, computer operator class conducted monthly by JBLM Range Operations. Unit must provide paper for scorecard printing.

Range 5 Rifle qualification: 16 lane modified record fire, automated scenarios and scoring, targets at 50 (two targets), 100, 150, 200, 250, and 300 meters. Unit computer operator required, computer operator class conducted monthly by JBLM Range Operations. Unit must provide paper for scorecard printing.

Range 6A Rifle zero, primary allocation to units using Range 5: 29 lanes, 25 meter targets. Target frames in place, paper targets on silhouettes drawn by unit from Range Supply, Bldg 4076, Kaufman Ave, Main Base.

Range 6B Rifle zero/CQM: 36 lanes, 25 meter targets. Target frames in place, paper targets on silhouettes drawn by unit from Range Supply, Bldg 4076, Kaufman Ave, Main Base. CQM governed by [I Corps Policy Statement 20](#) .

Range 7 5.56mm SOF skills: Primary scheduling to 2d BN 75 Ranger Regt.

Range 8 300 yd 5.56mm KD: 44 lanes, firing lines at 100, 200, 300 yards. Paper targets on 6x6' frames drawn by unit from Range Supply, Bldg 4076, Kaufman Avenue, Main Base.

Range 9 Rifle field fire/5.56mm SDM fire: 35 lane rifle field fire, automated scenarios and scoring, targets at 75, 175, 300 meters. 10 lanes extended for 5.56mm squad designated marksman rifle fire, automated scenarios and scoring, with targets at unknown distances to 525 meters. Unit computer operator required, computer operator class conducted monthly by JBLM Range Operations. Unit must provide paper for scorecard printing.

Range 10 LFX: Forested and open ground squad LFX range, limited to 7.62mm and below. Outside Restricted Airspace R6703 so cannot accommodate indirect fires.

Range 12 Rifle qualification: 16 lane modified record fire, automated scenarios and scoring, targets at 50 (two targets), 100, 150, 200, 250, and 300 meters. Unit computer operator required, computer operator class conducted monthly by JBLM Range Operations. Unit must provide paper for scorecard printing.

Range 13 Rifle zero, primary allocation to units using Range 12: 30 lanes, 25 meter targets. Target frames in place, paper targets on silhouettes drawn by unit from Range Supply, Bldg 4076, Kaufman Ave, Main Base.

Range 14 Multipurpose small arms: 300-yd open bay use by LFX contract.

Range 15 MWR: Off limits except when manned and opened by DMWR. For information, call Northwest Adventure Center.

Range 16 Multipurpose small arms/CQM/rifle zero: 36 lanes, Steel targets at unknown distances starting at 200 meters. 36 target boots for 25 meter targets. 300-yd open bay use by LFX contract.

Range 17A Rifle zero/CQM: XX lanes, 36 meter targets. Target frames in place, paper targets on silhouettes drawn by unit from Range Supply, Bldg 4076, Kaufman Ave, Main Base. CQM governed by [I Corps Policy Statement 20](#).

Range 17B Rifle zero/CQM: 36 lanes, 25 meter targets. Target frames in place, paper targets on silhouettes drawn by unit from Range Supply, Bldg 4076, Kaufman Ave, Main Base. CQM governed by [I Corps Policy Statement 20](#).

Range 18 Pistol qualification: 7 lane combat pistol qualification, automated scenarios and scoring, targets at 10, 13, 17, 20, 23, 27, and 31 meters. Unit computer operator required, computer operator class conducted monthly by JBLM Range Operations. Unit must provide paper for scorecard printing.

Range 19 Sniper field fire: Steel targets at known and unknown distances out to 1200 meters.

Range 20 900 yd Sniper field fire: Various building/roof/window/sewer/bunker firing points on berm. Unknown distance manually operated electrical targets to 900 yards. Unit can emplace paper or steel targets per LFX contract.

Range 21 600 yd KD: 24 lanes, firing lines at 100, 200, 300, 400, 500, 600 yards. Paper targets on 6x6' frames drawn by unit from Range Supply, Bldg 4076, Kaufman Avenue, Main Base.

Range 22 1000 yd KD: 48 lanes, firing lines at 100, 200, 300, 400, 500, 600, 1000 yards. Paper targets on 6x6' frames drawn by unit from Range Supply, Bldg 4076, Kaufman Avenue, Main Base.

Range 29 CQM/rifle zero: 29 lanes, 25 meter targets. Target frames in place, paper targets on silhouettes drawn by unit from Range Supply, Bldg 4076, Kaufman Ave, Main Base. CQM governed by [I Corps Policy Statement 20](#)

Range 30 Rifle field/adv fire: 35 lane rifle field fire, automated scenarios and scoring, targets at 75, 175, 300 meters. 3 lanes advanced rifle fire, automated scenarios and scoring, with moving targets at unknown distances. Unit computer operator required, computer operator class conducted monthly by JBLM Range Operations. Unit must provide paper for scorecard printing.

Range 43-45 SOF skills: Primary scheduling to 1st SF GRP (ABN).

Range 79 MK19 HE/TP: 3 lane MK19 HE/TP qualification.

Range 81 M203 TP qualification: 4 lanes, M203 **TP only** qualification range.

Range 89, 90 Rifle/MG zero/CQM: R89 has 15 lanes, R90 has 10 lanes, 10 and 50 meter targets. Target frames in place, paper targets on silhouettes drawn by unit from Range Supply, Bldg 4076, Kaufman Ave, Main Base. CQM governed by [I Corps Policy Statement 20](#).

Range 91/Range 91Z M240/M249 qualification/10-meter: 10 lanes, automated scenarios and scoring, targets at 100, 200, 300, 400 meters for M249. Targets at unknown distances to 800 meters for M240. No M240 engagements closer than 400 meters. Range 91Z 10 lanes is automatically included with scheduling of Range 91. No separate scheduling of Range 91Z. Target frames and targets drawn by unit from Range Supply, Bldg 4076, Kaufman Ave, Main Base.

Range 93/Range 93Z M240/M249 qualification: 6 lanes, automated scenarios and scoring, targets at 100, 200, 300, 400 meters for M249. Targets at unknown distances to 800 meters for M240. No M240 engagements closer than 400 meters. Range 93Z XX lanes are automatically included with scheduling of Range 93. No separate scheduling of Range 93Z. Target frames and targets drawn by unit from Range Supply, Bldg 4076, Kaufman Ave, Main Base.

Range 105 through Range 115 Pistol/Rifle/MG zero/CQM: XX lanes, 25 meter targets. Staked paper targets on silhouettes and MG 10-meter targets on frames drawn by unit from Range Supply, Bldg 4076, Kaufman Ave, Main Base. CQM governed by [I Corps Policy Statement 20](#).

Collective Live Fire

Range 23 Trench LFX

Range 24 North hand grenade familiarization HE: 4 lanes, HE hand grenade. Impact area off limits at all times. Unit must post guard at the gate. **No movement on/off the range during live grenade throwing.**

Range 25C Shoot House: Shoot House with dura-block walls, catwalks for OCs on top of walls, lights, roof.. Low-wall concrete "glass house" at range entrance. Operates under SDZ deviation for 360-degree firing. Digital recording and AAR capabilities. Governed by [I Corps Policy Statement 20](#).

Range 25S, Range 25M, Range 25F SOF skills: Primary scheduling to 1st SF GRP (ABN) and 2d BN 75th Ranger Regt.

Range 26 Urban LFX: Governed by [I Corps Policy Statement 20](#).

Range 27 Shoot house: Shoot house with dura-block walls, catwalks for OCs on top of walls, lights, roof.. Low-wall concrete "glass house" at range entrance. Operates under SDZ deviation for 360-degree firing. Governed by [I Corps Policy Statement 20](#).

Range 28 Live fire village: 9-building shoot-through wood construction street and building clearing LFX lane, 5.56mm and below. Supports explosive door breaching. Governed by [I Corps Policy Statement 20](#).

Range 31 Live fire village: 14-building shoot-through wood construction street and building clearing LFX lane, 5.56mm and below. Supports explosive door breaching. Governed by [I Corps Policy Statement 20](#).

Range 32 Shoot house/CQM: Right side of range contains the shoot house with dura-block walls, catwalks for OCs on top of walls, lights, roof. Operates under SDZ deviation for 360-degree firing. Governed by [I Corps Policy Statement 20](#). Left side of range contains CQM flat range live fire. Flat range has target frames in place, paper targets on silhouettes drawn by unit from Range Supply, Bldg 4076, Kaufman Ave, Main Base.

Range 36 LFX: Forested squad and platoon LFX range, limited to 7.62mm and below. Outside Restricted Airspace R6703 so cannot accommodate indirect fires.

Range 39 LFX/convoy: Groups of targets at various ranges with open maneuver at the base.

Range 40 LFX/convoy: Groups of targets at various ranges with open maneuver at the base.

Range 41 IMT LFX: 2 lane manually operated electrical targets. Use by LFX contract.

Range 50/51 LFX: Stryker-capable southerly-to-northerly platoon LFX range for up to .50 cal RWS live fire maneuver onto unit-specified and unit-emplaced objectives. Allows incorporation of indirect fires. Closes CTAs B through E; TAs 3, 4, 5 and all included FA FPs; CBRNE 1; Range 62; the TUAV strip; OPs 10 and 11; MPs 1 through 3; Ranges 51 through 60. Multiple unit road guards required. Unit coordinates with PMO to lock personnel gates along Engineer Bluff from Scouts Out Gate to the RCF.

Range 52 MG field/zero fire: Subject to check fire from XX to XX on Mondays for environmental surveys.

Range 53 M2/M240/M249 qualification: 2 lanes, automated scenarios and scoring, targets at 100, 200, 300, 400 meters for M249. Targets at unknown distances to XX meters for M240/M2. No M240 or M2 engagements closer than the 400 meter targets. Unit computer operator required, computer operator class conducted monthly by JBLM Range Operations. Unit must provide paper for scorecard printing.

Range 57 Basic Demo and Range 58 Advance Demo: 8 sand filled demo pits. Steel cutting capable. –No Longer accessible due to Depleted Uranium

Range 59 AT: 4 sub cal lanes and open firing line for live AT rounds. No longer available for live fire due to Depleted Uranium.

Range 60 LFX: Open maneuver for squad LFX.

Range 62 Demo: 4 door/window breaching bays, 1 ceiling/floor breaching bay, 1 open demo pit. 6lbs limit for basic demo.

Range 72 Multipurpose small arms: Steel targets at unknown distances out to 800 meters.

Range 74 Mech MG/LFX: 2 lane armored vehicle roads with 3 battle positions.

Range 75 LFX: Stryker-capable southerly-to-northerly platoon LFX range for up to .50 cal RWS live fire maneuver onto unit-specified and unit-emplaced objectives. Allows incorporation of indirect fires. Closes CTAs B through E; TAs 3, 4, 5 and all included FA FPs; CBRNE 1; Range 62; the TUAV strip; OPs 7 through 11; MPs 2 through 10; Ranges 59 through 76. Multiple unit road guards required. Unit coordinates with PMO to lock personnel gates along Engineer Bluff from Scouts Out Gate to the RCF.

Range 76 LFX: Stryker-capable east-to-west platoon LFX range for up to .50 cal RWS live fire maneuver onto unit-specified and unit-emplaced objectives. Allows incorporation of indirect fires. Closes CTAs B through E; TAs 3, 4, 5 and all included FA FPs; CBRNE 1; Range 62; the TUAV strip; OPs 7 through 11; MPs 2 through 10; Ranges 59 through 76. Multiple unit road guards required. Unit coordinates with PMO to lock personnel gates along Engineer Bluff from Scouts Out Gate to the RCF.

Range 87 LFX: Forested and open ground squad and platoon LFX range, limited to 7.62mm and below. Outside Restricted Airspace R6703 so cannot accommodate indirect fires unless firing point is offset to MP 13 and target area is in the Artillery Impact Area. Use limited to area south of the 05 gridline 1 Dec – 31 Mar annually due to eagles.

Range 94 LFX: Forested squad and platoon LFX range, limited to 7.62mm and below. Closed due to eagles 1 Dec – 31 Mar annually.

Training Mockups

C5 Aircraft load-out: Mockups for C130, C141, C17. The large metal fuselage closest to East Gate Road does not replicate any existing cargo aircraft.

Impact Areas

Artillery Impact Area, R51 - R81, M1 – M13

Note: Do not enter R51, R58, R60, R74, R76 or go beyond the zero targets on zero ranges and the firing line on other ranges without specific real-time permission from Range Operations.

North Impact Area, R101-115

Central Impact Area, R1 – R45

Note: Do not enter R10 or R36 or go beyond the zero targets on zero ranges and the firing line on other ranges without specific real-time permission from Range Operations. Downrange movement on R14, R16, R19, R20 is affected by other ranges and must be approved real time or through LFX contract by Range Operations.

South Impact Area, R87 – R94, M14

Note: Do not enter R87 or R94 or go beyond the zero targets on zero ranges and the firing line on other ranges without specific real-time permission from Range Operations.

Training Areas

TA 2

BT2 Bayonet
CO2/CC2 Obstacle/Conf
Rappel tower

TA 4

OP10, OP11, TA4 MOUT Site, UAS (Shadow) landing strip

TA 5

CBRNE 1
OP7, OP8, OP9

TA 6

Leschi Town CACTF **Note: Do not enter Leschi Town without specific real-time permission from Range Operations**

Leschi Town control/AAR
OP2, OP3
Range 24 South hand grenade TP qualification

TA 8, TA 9

Drivers' course, IED-D lane (Warrior Road)

TA 10

Bower Woods MOUT urban village.

TA 12

COL Eagle

TA13

TA13 Radar Site (MOUT)

TA 16

Regenburg MOUT

TA18

Point De Hoc MOUT urban village.

TA19

Mytkina MOUT urban village.

TA 23

LS 23 Aviation skills

YTC Ranges

For complete/updated listing, use guidance, and range conflicts see [JBLM Reg 350-31](#), YTC Range Regulation.

- Range 1 Location: GS016729
Primary Range Type: Known Distance Rifle
Weapons and Ammunition Permitted: M16 series with 5.56 Ball, M14, M21, and M24 with 7.62 Ball or Match Ball, Pistols and Revolvers with .22 Long Rifle, 9mm Ball, .38 Ball, and .45 Ball
Remarks: 20 Firing Points at 25m and 100m are available. No Full Auto fire permitted. This Range can support alternate (25m) qualification courses for M16 and pistols/revolvers
- Range 2 Location: GS020730
Primary Range Type: Pistol and Revolver
Weapons and Ammunition Permitted: Pistols and Revolvers with .22 Long Rifle, 9mm Ball, .38 Ball, .45 Ball Revolvers.
Remarks: 10 Firing Points at 15m, 25m, 35m, 50m are available. This range can support alternate qualification courses for Pistols/
- Range 3 Location: GS021730
Primary Range Type: Civilian Law Enforcement range
Weapons and Ammunition Permitted: Pistols and Revolvers with .22 Long Rifle, 9mm Ball, .38 Ball, .45 Ball Revolvers.
Remarks: Civilian and Military Police use only.
- Range 4 Location: GS036724
Primary Range Type: MILES/TWGS/PGS
Weapons and Ammunition Permitted: 50 Cal, 7.62 mm, 5.56 mm
Remarks: Subcal Bradley tank tables, MG 10m and Qual. (Modified), Stryker tables
- Range 5 Location: GS037707
Primary Range Type: Tank Zero
Weapons and Ammunition Permitted: Tank Weapons, 120 mm, 105mm TPT, .50 Cal Ball and Tracer, 7.62mm Ball and Tracer, all 5.56 , ammunition.
Remarks: Suitable for TT V and TT VI. Moving Target available. Stryker tables
- Range 7 Location: GS066698
Primary Range Type: Grenade Launcher Familiarization Course
Weapons and Ammunition Permitted: M79, M203 with 40mm HE, M72 LAW, M202 (Flash), AT4.
Remarks: Stationary Targets only.

- Range 8 Location: GS070699
Primary Range Type: Grenade Launcher Familiarization Course
Weapons and Ammunition Permitted: M79, M203 with 40mm TP only
Remarks: Stationary Targets only
- Range 9N Location: GS100688
Primary Range Type: Hand Grenade
Weapons and Ammunition Permitted: Practice and Fragmentation Grenades
Remarks: Unit Notification of 53rd EOD required for stand-by EOD support.
- Range 9S Location: GS095680
Primary Range Type: Demolitions Weapons and Ammunition Permitted:
All Army standard mines, shaped charges, and explosives, except MCLIC
Remarks: Explosive limit determined by Range Operations Forward.
- Range 10 Location: GS123703
Primary Range Type: Tank
Weapons and Ammunition Permitted: 120mm and 105mm Tank Gun, with TPT Ammunition, M85 and M2 with 50 cal Ball and tracer, M60 and M240 with 7.62mm Ball and Tracer, 25mm with TPT, TOW Inert, all personal weapons.
Remarks: Newly renovated range with prepared target embrasures and hull down positions. Course roads allow up to 2700m runs. Three moving targets are available.
- Range 10Z Location: GS136683
Primary Range Type: Tank Zero Range
Weapons and Ammunition Permitted: All Tank Weapons with TPT or Ball and Tracer ammunition.
Remarks: Tank Panels at 950m, 1200m, and 1500m. MG panels at 500m and 850m
- Range 11 Location: GS135681
Primary Range Type: 1000 inch range
Weapons and Ammunition Permitted: M60, with 7.62mm Ball and Tracer, M249, M16 with 5.56mm Ball, M1911 with .45 Ball, M9 with 9mm Ball
Remarks: Suitable for alternate qualification (25m) courses for pistol and M16
- Range 12 Location: GS152676
Primary Range Type: MG Familiarization Range.
Weapons and Ammunition Permitted: M60 with 7.62mm Ball and tracer, M24 with 7.62 mm Match, M249 with 5.56mm Ball and Tracer.

Remarks: Requires Unit set up

Range 14 Location: GS234661
Primary Range Type: Recoilless Rifle
Weapons and Ammunition Permitted: 105mm and 155mm Artillery, 60mm, 81mm, and 120mm Mortar, 105mm Tank with HEAT-TPT ammunition. .50 cal, 7.62mm, and 5.56mm Machine guns with Ball and Tracer, 90mm, 105mm, and 106mm Recoilless Rifles, Demolitions to 2000 lbs.
Remarks: Ordnance disposal site. Seasonal restrictions on use of tracers applies

Range 15 Location: GS039747
Primary Range Type: Tank
Weapons and Ammunition Permitted: 120mm and 105mm Tank Gun, with TPT Ammunition, M85 and M2 with .50 cal Ball and tracer, M60 and M240 with 7.62mm Ball and Tracer, 25mm with TPT, TOW Inert, all personal weapons.
Remarks : Three Moving targets available

Range 16 Location: GS079798
Primary Range Type: Vulcan Air Defense
Weapons and Ammunition Permitted: Vulcan Systems with 20mm HE or TPT, Small Arms with Ball and Tracer, when fired in Air Defense training
Remarks: Pads on site for Gun emplacements

Range 20 Location: GS090848
Primary Range Type: TOW/Dragon Live Fire
Weapons and Ammunition Permitted: TOW and Dragon HE
Remarks: Both ground and aerial firing of TOW is permitted

Range 25 Location: GS082687
Primary Range Type: Squad Live Fire
Weapons and Ammunition Permitted: M16, M249 with 5.56mm Ball and Tracer, M60 with 7.62mm Ball and tracer.
Remarks:

Range 26 Location: GS077809
Primary Range Type: Tank Zero/Calibration Range
Weapons and Ammunition Permitted: All Tank Weapons with TPT or Ball and Tracer ammunition.
Remarks:

Range 1487A Location: GS148875
Primary Range Type: Tank Zero/Calibration

Weapons and Ammunition Permitted: All Tank Weapons with TPT or Ball and Tracer ammunition.

Remarks: Range is to be used in conjunction with DMPC. Contractor Maintained.

Range 1785 Location: GS172853

Primary Range Type: Helicopter Preparation and Harmonization

Weapons and Ammunition Permitted: All 30mm and 20mm aircraft cannon, 2.75" Rockets

Remarks: This range is essentially a formalized FAARP. Facilities on the site are issued by the contractor.

Range 55 Location: GS167684

Primary Range Type: Tank and Machinegun

Weapons and Ammunition Permitted: All tank weapons with TPT ammunition, .50 Cal Ball and Tracer, 7.62mm Ball and Tracer, Redeye and Stinger air defense missiles.

Remarks: Two moving targets available. Suitable for tank gunnery through TT VIII. Pads available for .50 cal Machinegun qualification.

Range 73 Location: GS006731

Primary Range Type: Small Arms Qualification

Weapons and Ammunition Permitted: M4, M16, M249 M60. All ammunitions associated with these weapons, with seasonal fire danger restrictions on tracers.

Remarks: 16 - M4/M16 firing positions, 4 – M249/M60 firing positions, 2 – Sniper firing positions.

Restrictions: Sniper firing is limited to weapons below .50 caliber.

Multi-Purpose Range Complex Location: GS172845

Primary Range Type: DMPC "Light"

Weapons and Ammunition Permitted: All Tank Weapons with TPT ammunition. 25mm systems with TPT ammunition. TOW Inert, ground and aerial. 20mm and 30mm Helicopter cannon with TPT ammunition. 20mm and 30mm aircraft cannon with non-explosive ammunition. All Small Arms firing Ball and Tracer. Claymore in selected locations. Artillery and Mortars may be fired into adjacent impact areas. No MK 19 HE firing is permitted into the DMPC, but the MK19 HE may be fired from the DMPC into the Impact Area.

Remarks: Contractor operated under Facility Manager/COR supervision. Computer controlled and scored. Nine AMTCs, 37 THM:TG, 154 stationary infantry and 46 moving infantry targets. Targets are heated unless not requested. Advance unit preparation is required. Attack and defense scenarios up to company level, with supporting indirect fire, gunship, and CAS are possible. All targets may be equipped with MILES for practices/economy.

Multipurpose Training Range Location: GS163867

Primary Range Type: MPTR

Weapons and Ammunitions Permitted: All Tank Weapons with TPT Ammunitions. 25mm systems with TPT ammunitions. TOW Inert, Ground and Aerial, 20mm and 30mm Helicopter cannon with TPT Ammunition. 20mm and 30mm aircraft cannon with non-explosive ammunitions. All Small Arms firing Ball and Tracer. Claymore in selected locations. Mortars may be fired from selected locations into the impact area. MK19 firing with TP Ammunition with policing restrictions.

Remarks: Contractor operated under Facility Manager/COR Supervision. Digital Computer controlled and scored. Four EAMTCs, 24 TTMs, 60 stationary Infantry targets. Targets can be heated if required. Advance unit preparation is required. Two Lanes with Six Hull Down Positions. Tank and Bradley Tables VI/VII/VIII can be fired. All targets may be equipped with MILES for practices/economy.

APPENDIX H – Off-Base Training

Other Live (Not Residing on JBLM or YTC)

Site	Type of Training	Landowner	Remarks/Special Conditions
Centralia Power Station	Training	Centralia Power 360-458-3901	Advance coordination may be effected by the unit
Camp Sheppard	Lodging /Training	Boy Scouts 206-725-5200	BSA charges \$10 per day per person-advance coordination may be effected by unit/unit funds pay the per day charge
Grant Co Airport	Training	Grant County 509-762-5363	Advance coordination required and may be effected by the unit
Pacific Beach	Waterborne operations training	WA State Parks 360-289-3553	Advance coordination may be effected by the unit - funded by 1st SFG-1yr with 4 renewals-must request renewal 30 days in advance
Titlow Beach Park	Scuba Training; Launch & Recovery	Tacoma Parks 253-305-1010	Advance coordination required and may be effected by the unit
Dash Point Park	Scuba Training: Launch & Recovery	Tacoma Parks 253-591-3690	Advance coordination required and may be effected by the unit
Mt Rainier Nat Park	Alpine, Wilderness and high mountain training	National Park Svc 360-569-2211	Advance coordination may be effected by unit/COE should automatically renew because we can only get one year permits(Park says no agreement required-Army regulation says there is to protect individuals signing climbing permit, etc)
Spire Rock	Rock Climbing Training	Sprinker Rec Ctr Pierce Co. Parks	Advance coordination may be effected by the unit
Port Angeles CG Station	Water Drops (Personnel and equipment)	Coast Guard 206-457-2206	Advance coordination may be effected by the unit
River Crossing Site	River Crossing	Grant County PUD 509-754-3541	Advance coordination may be effected by the unit/only reserves have used this site but it is in conjunction with YTC use so we have kept agreement

Site	Type of Training	Landowner	Remarks/Special Conditions
Smith Rock State Park	Low Altitude Mountaineering Training	State of Oregon 503-546-3412	Advance coordination may be effected by the unit
Olympic National Park	Mountaineering Training	National Park Svc 360-452-4501 ext324	Advance coordination required and may be effected by the unit/COE should automatically renew (unless we notify them not to)because we can only get 1 yr permits from the park
Broadway Truck Stop	Convoy Rest Stop	Dan Alasker	Use for convoy rest stop only - should be looked at for renewal by 1 Sept
Exit 38 I-90	Convoy Rest Stop	WA State Dot 509-674-4443	Advance coordination required - unit should set up porta-potties
Mt Baker Snoqualmie(7 million acres)	Training	Forest Service 360-825-6585	Advance coordination required and must be submitted through DPTMS TSD NCOIC
Wenatchee National Forest Icicle & Tumwater	Winter Mobility; Survival skills	Forest Service 509-752-1413	Advance coordination required and may be effected by the unit
Pishastin Pinnacles	Mountaineering Training	WA State Parks 509-613(603)-9729	Advance coordination may be effected by the unit/COE should automatically renew because we can only get one year agreements from the park
Olympic National Forest	Mountaineering Training	Forest Service 360-956-2407	Advance coordination required and may be effected by the unit/
Helenna National Forest	Training	Forest Service Larry Cole 406-449-5490	Advance coordination may be effected by the unit
Wenatchee National Forest/Naches Ranger District	Winter Mobility; Survival skills	Forest Service 509-653-2205	Advance coordination required and must be submitted through DPTMS TSD NCOIC/White Pass Manager must also be notified by DPTMS TSD
Northern Warfare Training Center (NWTC)	Offers courses in sub-arctic and mountain environments	Fort Greeley, AK	Course allocations can be requested through SMC, G-3, Training Division. FORSCOM Reg 350-1 contains further details on NWTC.

Site	Type of Training	Landowner	Remarks/Special Conditions
National Training Center	Battalion and Brigade Task Force training in a desert environment.	Fort Irwin, CA	Allocations are FORSCOM forecasted two fiscal years in advance.

FIGURE 1
SUSPENSE DATES

<u>ACTION</u>	<u>SUSPENSE</u>
1) Unit action officer submits approval from their respective G-3/S3 and training request to PW-Planning.	-180 days
2) Unit action officer completes scoping meeting with PW and other Joint Base and command staff.	-173 days
3) Unit site reconnaissance completed.	-150 days
4) PW completes final review and approval of environmental documentation and Real Estate forwards completed request package to the appropriate district of the COE.	-120 days
5) COE secures real estate agreement with property owner and forwards agreement to PW.	- 52 days
6) PW forwards agreement to unit action officer and JBLM Public Affairs Office.	- 45 days
7) Beginning date of occupancy.	00 day
8) After Action Report submitted to PW-Planning.	+7 days

1) FIGURE 2
SAMPLE OFF-BASE LAND USE REQUEST
(Letterhead) (Requesting Unit)

(Office Symbol) (350)

(Date)

MEMORANDUM FOR Director of Public Works, Real Estate Office

(Select one of the following five)

Commander, SMC, ATTN: G-3 Training, JBLM, WA 98433-9500

Commander, 1 SFG, ATTN: S-3, JBLM, WA 98433-9500

Commander, 2/75 Rangers, ATTN: S-3, JBLM, WA 98433-9500

Commander, 4/160th SOAR, ATTN: S-3, JBLM, WA 98433-9500

Commander, ASOT-W, JBLM, WA 98433-9500

SUBJECT: Off-Base Land Use Request

1) Unit(s):

2) Unit action officer/Telephone:

3) Description of mission/training to be conducted:

4) Explain why the proposed training is not conducted at JBLM, its sub-installations, or on other military property thus avoiding the need for off-Base land use permits.

5) Dates that land is to be occupied (To - From):

6) Description of land requested (Include primary and alternate sites):

7) Request to conduct ground reconnaissance (underline one): YES NO

8) Land owners name(s)/address/phone #, (If known):

9) Is refueling required for

a. Wheeled/tracked vehicles?	YES	NO
b. Aircraft?	YES	NO

10) Will maintenance be performed:

a. Wheeled/tracked vehicles?	YES	NO
------------------------------	-----	----

- | | | | | |
|----------------------------------|-----|----|--------|----|
| b. Aircraft? | | | YES | NO |
| 11) *Will ammunition be on site: | | | YES | NO |
| a. Training (Blank)? | YES | NO | Types: | |
| b. Pyrotechnics? | YES | NO | Types: | |
| c. Explosives? | YES | NO | Types: | |

*The discharge of any training ammunition, pyrotechnics, explosives and/or the affixing/rigging or use of any simulated explosive or pyrotechnical device on any facility or land not on a military installation is prohibited without separate written authorization from SMC, G-3 or for Special Operations, the unit commander.

12) After approval, a reconnaissance was conducted on: (Date & rank/name).

13) Access routes to and from requested sites:

14) Distance to, and name of, nearest populated area:

15) Attach three copies of maps (1:25,000, 1:50,000 or 1:250,000 scale) and/or descriptive local maps which include diagrams of intended site layout as appropriate, e.g., mess/bivouac areas, staging areas, location of port potties, known off-limits areas, access areas, etc. The USGS Quad map sheets should be used if available.

16) Personnel and Vehicles:

- a. # of Personnel on Site
- b. # of Tracked Vehicles
- c. # of Wheeled Vehicles

17) Aircraft:

- a. # of OH-58
- b. # of AH-1
- c. # of UH-1
- d. # of UH-60
- e. # of CH-47
- f. # of fixed wing
- g. Total aircraft on Site

18) Is commercial water required? YES NO Used for:

19) Is commercial phone line required? YES NO Quantity:

20) *Are chemical toilets required? YES NO Quantity:

21) *Are trash dumpsters required? YES NO Quantity:

*Requests for chemical toilets and/or dumpsters must be processed through PW on DA Form 4283 (Facility Engineering Work Request).

22) Will fighting positions be dug? YES NO Number:

23) Are civilian air traffic controllers required (On requests for airfields only)? YES NO

24) Are rest areas required for convoy? YES NO

- a. Rest Area name/number:
- b. # Vehicles per hour:
- c. # Personnel per hour:
- d. # Chemical toilets required:
- e. # Trash dumpsters required:
- f. Indicate type and amount of maintenance to be performed at the rest area.

25) Which persons and agencies were contacted regarding concept of mission and permission to use off-Base land? (Note: Provide name, office, and phone number.)

26) Include the following statements:

- a. "This land is acceptable to the unit commander
- b. "We understand that administrative fees will be charged to the requesting unit for each requirement. Rent expenses will continue to be on a case-by-case basis. This fund cite number is:

X ENCLS:

(Commander's Signature Block)

1. Site map(s) and diagram(s)
2. DA Form(s) 4283 (if required)
3. Environmental documentation

ENVIRONMENTAL DOCUMENTATION

- 1) [AR 200-1](#) requires appropriate environmental documentation to accompany real property training permits. This environmental documentation will serve as an inventory and comprehensive evaluation of existing real property environmental conditions. Qualified PW personnel, in coordination with the requesting unit will assist in the preparation and will review and obtain the appropriate level of approval of this documentation. This documentation can be used as a basis for determining responsibility for subsequent contamination/damage resulting from Army or non-Army activities.
- 2) Because of the complexity of this required documentation, units are encouraged to complete the Off-Base Land Use Request and furnish an advance copy directly to PW at the earliest possible time and prior to the suspense date in Figure 1.
- 3) PW will advise the requesting unit of the documentation required and will assist in the preparation of the documents.
- 4) PW will review, obtain the appropriate level of approval of the required environmental documentation and forward a copy to the Corps of Engineers.

OFF- BASE LAND USE REQUEST CHECKLIST

- 1) The requesting unit develops the concepts, objectives, tentative locations, dates, and support facility plans necessary to conduct the exercise (complete Figure 2, paragraphs 1-11). Requesting units receives approval from I Corps G-3/Commander to conduct exercise.
- 2) The requesting unit coordinates with PW to obtain permission for conducting a ground reconnaissance and/or determining the required environmental documentation.
- 3) Requesting unit action officer meets with PW to determine ground reconnaissance objectives and to identify documentation requirements.
- 4) The requesting unit conducts the ground reconnaissance visit, coordinating with landowners for tentative locations and dates of exercise.
- 5) The requesting unit completes Figure 2, paragraphs 1-26 to include appointing an Environmental Officer and providing unit fund cite and forwards to PW.
- 6) PW notifies I Corps G-3 and PAO of request.
- 7) PW, working directly with the requesting unit, assists with preparation and gaining appropriate approval of environmental documentation and, if required, publishes for comment.
- 8) FW then forwards the request to the Corps of Engineers (COE).
- 9) COE contacts the landowners and negotiates the appropriate real estate agreement.
- 10) COE notifies PW of consummated real estate agreements
- 11) PW notifies I Corps G-3 and PAO of consummated real estate agreements.
- 12) PW notifies the requesting unit of approved/disapproved real estate agreements.
- 13) The requesting unit, in coordination with PW, provides prior notification to the landowner of all actions and activities.
- 14) Unit environmental officers will immediately report POL spills to the local government agency that handles spills such as the local fire department. Officers will also report any damage, alterations, or environmental accident or problems, including spills, to PW.

15) The requesting unit submits an After Action Report (AAR) to PW on any damages that may result in a claim against the U.S. Government, within seven days after the date of last occupancy.

16) The requesting unit will notify PW of any cancellation of the Off-Base Land Use Request.

(NOTE: Any changes to any aspect of the exercise plans or operations must be submitted for review by PW prior to further contact, coordination, or initiation.)

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APPENDIX I - Communications Frequency Requests

1) Requests for frequencies may be submitted in the Standard Frequency Action Format (SFAF), provided that all required items are furnished. As an alternative, the frequency request outline shown in this Appendix may be used. Provide classification guidance and source, if appropriate. For additional guidance refer to the I CORPS G6 EMSO SOP which can be found <https://icorps.lewis.army.mil/gstaff/g6/g6ops/freqmgmt/default.aspx>.

FREQUENCY REQUEST OUTLINE (For all frequency requests)

- a. Organization/Unit of USER(s). Include address if not given in letterhead.
- b. Number of frequencies requested for equipment described.
- c. Date(s) the frequencies will be used and the time period each day. (24-hours; Day Only; specific hours, etc.)
- d. Location(s) of use, (e.g., JBLM)
- e. Equipment information:
 - (1) Name {nomenclature of radio(s)}
 - (2) Frequency range of equipment
 - (3) Tuning increments (e.g. 100 Hz)
 - (4) Transmission power output (Watts)
 - (5) Emission code/designator (e.g. 30K0F3E; 6K00AJE) , or if e. not available:
 - (a) Bandwidth (e.g. 30 KHz; 6 KHz)
 - (b) Modulation (e.g. AM; PM; Pulse)
 - (c) Type Service (e.g. voice; data; burst; etc.)
 - (6) Station Class (e.g. Fixed; Mobile Land; Air/Ground operations; etc.)
 - (7) Purpose (e.g. exercise name; weekend drill; ARTEP; temporary admin net; etc.)
- (8) Other pertinent information (e.g. Convoy needed; number of cosited nets; retrans and antijam requirements; base repeater in use; number of Net IDs for HOPSET; etc.)
- (9) POC name and phone number
- f. To allow for extensive coordination with other agencies when necessary, the G6 must receive requests by the following lead-times prior to operational need date:
 - (1) CONUS: 60 days prior to date response required (120 days for new equipment).
 - (2) OCONUS: 120 days prior to date response required.
 - (3) Tenant Marine Corps, Navy and Coast Guard units operating on JBLM, unless otherwise noted, should process all requests through your organizational EMSO manager to the G6 EMSO.
- g. Certain units may have frequency requirements for special equipment, which may include frequencies that are not normally placed in the SOI. Examples include aeronautical NAVAIDS and beacons, pulsed emitters such as RADAR, line-of-sight microwave systems, long-haul HP nets, tactical satellite access, etc.

h. Electronic Warfare (EW) training will be performed IAW [Joint Pub 3-51](#), 7April 2000.

(1) Requests must be submitted at least 180 days prior to the desired starting date to allow for completion of clearance procedures.

(2) The unit must continuously monitor a designated STOP BUZZER frequency during all Electronic Countermeasures (ECM) operations. In addition, during any in-flight ECM, all ECM aircraft must continuously monitor the emergency guard frequency in addition to frequencies used for other communications.

i. All jamming must be performed without causing interference to any authorized government or civilian radio receiver or transmitter.

j. For HF requests, provide the additional information below.

(1) Geographic Latitude/Longitude of all transmitters and the Net Control Station (NCS) transmit antenna location. (This requirement is in addition to Item 4 of the general request outline.)

(2) Distance

(3) For long-haul HF nets, provide the City or Installation, State/Country and Latitude/Longitude of each distant station antenna location.

(4) For local HF nets, provide an estimated mileage radius (from NCS coordinates) that will best describe the area in which the mobile stations will operate, (e.g., 25 mile radius).

k. Type of antenna (e.g., Sloping-V; Half-Wave Dipole; Whip; etc.) and nomenclature (if applicable, e.g., AN/GRA-50).

2) HF Propagation Charts can be provided to determine day/night optimal, maximal and lowest usable frequencies for sky wave propagation. However, if the user desires a Reliability Table expressing reliabilities as predicted percentage, provide this additional information as well:

a. Antenna elevation above ground.

b. Type of ground, (desert; dry rocky terrain; city surfaces; snow/ice; marsh/swamp; good firm ground; flat loamy soil; wet soil; fresh water; sea water).

c. Desired Signal/Noise Ratio, (e.g., SNR 57 Db for RTTY; 52 Db for Secure Voice; 44dB for Databurst; 43 Db for DMDG; a default of 52 dB will be used for HF-AM if SNR is unknown).

3) For Aeronautical NAVAIDS, Low Frequency Beacons, and Tactical Air Traffic Control assignments, provide the following additional information

a. Latitude/Longitude of the transmitter/receiver. Complete degree/minutes/seconds must be given; seconds cannot be estimated.

b. Aeronautical Service Range in kilometers (e.g., 150 km)

c. Flight Level Height in meters (e.g., 2500 meters)

d. Any FAA coordination authority, if accomplished.

4) NOTE: Coordination with DPTMS, Aviation Division must be accomplished prior to activation of any Aeronautical NAVAIDS.

5) For Pulsed Emitters, such as RADAR, include the following additional information:

a. Classification guidance and the classification source.

b. Pulse Duration (PP) in microseconds or milliseconds

- c. Pulse Repetition Rate (PRR) in pulses per second.
- 6) NOTE: For equipment having more than one discrete PD or PRR list all as appropriate. For continuously variable PD's or PRR's over wide range(s) give upper and lower values.
 - a. Antenna type (e.g., parabolic, horn, etc.), and nomenclature
 - b. Antenna Gain (in dBi in the direction of maximum radiation).
 - c. Station Class must be specific (e.g., radionavigation or radiolocation, mobile or fixed land service, aeronautical).
- 7) For UHF/SHF Multichannel Line-of-Sight and Microwave systems, include this additional information:
 - a. Antenna type (e.g., parabolic dish or grid, flat grid, etc.), and nomenclature.
 - b. Antenna height above ground level
 - c. Antenna polarization (vertical, horizontal, both, etc.).
 - d. Minimal separation between transmit and receive frequency pairs (e.g. 1 25 MHz).
 - e. Co-site restrictions, if any, (e.g., separation of 10 MHz for copolar and 5 MHz for cross-polar co-sited transmitters).
 - f. For Tactical Satellite Access, include the additional information given below for UHF TACSAT. However, in place of the requested number of frequencies shown in the general outline, provide the number of wideband (25 KHz) and/or narrowband (5 KHz) nets that are required. Uplink and downlink frequencies will be provided upon authorization of satellite access. These frequencies must be cleared for use at each location. The G6 must receive requests 60 days prior to operational need date. Look Angle (the azimuth and elevation from ground to the satellite) will be provided by G-6 upon request. Users must be aware that satellite access is highly competitive and rigidly controlled. Approved accesses are subject to preemption from other requests carrying higher precedence. All accesses are also monitored for procedural abuses, excessive power output, or any misuse that might jeopardize the satellite or other satellite users. Tenant Marine Corps, Navy and Coast Guard units operating on JBLM, unless otherwise noted, should process all requests through your organizational EMSO manager to the G6 EMSO. Satellite requirements should be processed through your organizational Satellite Communications Planner and routed through the appropriate service component channels.
 - g. Net name/acronym(s), (e.g., Division Ops/Intel Net).
 - h. Number and type of access(es), (e.g., 1 WB and 2 NB)
 - i. Geographic limits of access (latitude/longitude of each ground station, or airborne max/min latitudes/longitudes).
 - j. Net Control Element (NCE) location, latitude/longitude.
 - k. NCE point-of-contact, (must be available during entire access period; if access is classified provide STU-III number).
 - l. Modulation type and data rate, (e.g., PM /16 KBPS).
 - m. Transmitter output (watts) and whether fixed or variable (min/max), or max effective isotropic radiating power (max EIRP).
 - n. Antenna nomenclature & gain (in dBi); and manufacturer if antenna is not standard.
 - o. Receiver G/T (gain/thermal, in dBi), if known.

- p. Required FM signal-to-noise ratio, or the E_b/N_0 (in dB) (error bit rate)
- q. Modem type/nomenclature
- r. Crypto equipment type/nomenclature.
- s. URDB number, if assigned for the net, or a statement that it is not assigned

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APPENDIX J – Institutional Training Enrollments

HFL 888 Completion Procedures

- 1) All school applications must be submitted on [HFL 888](#) NLT 90 days prior for Service Schools and 30 days prior for Installation Schools with all required supporting documentation. Submit the original copy of HFL Form 888 to DPTMS/TSB. Request only one course per form. Requests will be initiated at the company level and submitted through S3 training channels. Requests that are incomplete or have not been submitted through respective S3 sections will be returned without action. All requests will be submitted to TSB by Brigade S3 sections. Enrollment requests for all courses imply student availability and the Soldier will be released from their unit to attend class full time for course credit.
- 2) Instructions for completing HFL Form 888 below.

Instructions for Completing HFL FORM 888

Date of Request: Self- explanatory

From/Through Addresses: Each addressee will enter the company/battalion/brigade or branch/directorate/activity along with the POC and work phone number. Applications must be routed through brigade S3 or directorate/activity's School Representative.

Item 1: Enter name and location of school conducting requested course

Item 2: Applicable when more than one service school offers the same course.

Item 3: Enter complete course title.

Item 4: Enter course number

Item 5: Complete as applicable for planning purposes. Primary dates may not have an available training seat.

Item 6: Is timeframe of course an issue? Yes or No. "Yes" entry means first available training seat will be utilized. "No" entry means Soldier's availability is constrained by the unit or the individual.

Items 7 and 8: Enter as applicable (unit and/or individual time schedule)

Item 9a: Class number is an optional entry for initial enrollment requests. It is a required entry for all deferments, deletions, or substitutions.

Item 9b: Optional entry for initial enrollment requests if no specific class date is required as indicated in item 5. Required entry for all deferments, deletions, or substitutions.

Item 9c: Required entry. Military must show promotable status when applicable (i.e., SPC(P)). Civilians must enter General Schedule or Wage Grade (i.e., GS-09 or WG-05). Interns must be identified (i.e., GS-05(I)).

Item 9d: Required entry. Enter last name, first name, middle name. Use "(NMN)" when applicant does not have a middle name or initial. Use "(IO)" following middle initials when applicant has an initial but no name.

Item 9e: Required entry.

Item 9f: Required entry. Military enter branch for commissioned Officers and MOS for warrant officers and enlisted personnel. Civilian enter job series.

Item 9g: Required entry. Enter 'M' (Male) or 'F' (Female).

Item 9h: Enter unit of assignment. If individual is attached or special duty, include both the assigned and the duty unit.

Item 10: Enter Soldier and School NCO email. Enter Soldier Security Clearance. Remarks may also be entered across bottom of item 9. Remarks are required for deferment, deletion, or substitution requests with supporting documentation as applicable (i.e., PCS orders, ETS orders, profile, DA Form 268 FLAG action).

Item 11: Required entry. Certification of training requirement and nominee meets all Prerequisites for the requested course validated by unit leadership.

Administrative Procedures for Civilian Employees.

1) Requests for enrollment of civilian employees for all training courses will be submitted to Directorate or unit training officers.

2) Directorate/Activities Schools Representative may verify ATRRS reservation information with DPTMS/TSB for preparation of Defense Travel Service (DTS) Authorizations. All DTS Orders for civilian employees will be processed through their assigned organization's Budget Team for funding. The employee's respective organization is responsible for funding the per diem, travel, rental car, and other authorized expenses. The cost of tuition, if applicable, will be annotated on the SF 182, Authorization, Agreement and Certification of Training, and processed by the employee's organization through their respective G8 Budget Team for funding.

3) The Directorate is responsible to ensure the completed SF 182 is put into DCPDS or forwarded to CPAC (Training Division) upon completion of employee's training for inclusion to the individual's training records. The SF 182 must be initiated prior to the class start date.

4) The SF 182 can be obtained at the following link:

<http://www.dtic.mil/whs/directives/infomgt/forms/eforms/sf0182.pdf>

AUTHORIZATION, AGREEMENT AND CERTIFICATION OF TRAINING			A. Agency, code agency subelement and submitting office number		B. Request Status (Mark (X) one)	
					<input type="checkbox"/> Resubmission <input type="checkbox"/> Initial <input type="checkbox"/> Correction <input type="checkbox"/> Cancellation	
Section A - TRAINEE INFORMATION						
Please read instructions on page 6 before completing this form						
1. Applicant's Name (Last, First, Middle Initial)		2. Social Security Number/Federal Employee Number		3. Date of birth (yyyy-mm-dd)		
		XXX-XX-				
4. Home Address (Number, Street, City, State, ZIP Code) (Optional)		5. Home Telephone (Optional) (Include Area Code)		6. Position Level (Mark (X) one)		
				<input type="checkbox"/> a. Non-supervisory <input type="checkbox"/> b. Manager <input type="checkbox"/> c. Supervisory <input type="checkbox"/> d. Executive		
7. Organization Mailing Address (Branch-Division/Office/Bureau/Agency)		8. Office Telephone (Include Area Code and extension)		9. Work Email Address		
10. Position Title		11. Does applicant need special accommodation?		If yes, please describe below		
		<input type="checkbox"/> Yes <input type="checkbox"/> No				
12. Type of Appointment		13. Education Level (click link to view codes or go to page 7)		14. Pay Plan		15. Series
				16. Grade		17. Step
Section B - TRAINING COURSE DATA						
1a. Name and Mailing Address of Training Vendor (No., Street, City, State, ZIP Code)				1b. Location of Training Site (if same, mark box) <input type="checkbox"/>		
				1c. Vendor Telephone Number		1d. Vendor Email Address
2a. Course Title		2b. Course Number Code	3. Training Start Date (Enter date as yyyy-mm-dd)		4. Training End Date (Enter date as yyyy-mm-dd)	
5. Training Duty Hours		6. Training Non-Duty Hours		7. Training Purpose Type (click link to view codes or go to page 9)		8. Training Type Code (click link to view codes or go to pages 10-12)
9. Training Sub Type Code (click link to view codes or go to pages 10-12)		10. Training Delivery Type Code (click link to view codes or go to page 12)		11. Training Designation Type Code (click link to view codes or go to page 13)		12. Training Credit
14. Training Accreditation Indicator (Check below)		15. Continued Service Agreement Required Indicator (Check below)		16. Continuing Service Agreement Expiration Date (Enter date as yyyy-mm-dd)		17. Training Source Type Code (click link to view codes or go to page 13)
<input type="checkbox"/> Yes <input type="checkbox"/> No		<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A				
18. Training Objective				19. AGENCY USE ONLY		
Section C - COSTS AND BILLING INFORMATION						
1. Direct Costs and Appropriation/Fund Chargeable			2. Indirect Costs and Appropriation/Fund Chargeable			
Item	Amount	Appropriation Fund	Item	Amount	Appropriation Fund	
a. Tuition and Fees			a. Travel			
b. Books and Materials			b. Per Diem			
c. TOTAL			c. TOTAL			
3. Total Training Non-Government Contribution Cost			6. BILLING INSTRUCTIONS (Furnish Invoice to):			
4. Document/Purchasing Order/Requisition Number						
5. 9-Digit Station Symbol (Example - 12-34-6070)						

Section D - APPROVALS	
1a. Immediate Supervisor - Name and title	
<input type="text"/>	
1b. Area Code/Telephone Number	1c. Email Address
<input type="text"/>	<input type="text"/>
1d. Signature	1e. Date
<input type="text"/>	<input type="text"/>
2a. Second-line Supervisor - Name and title	
<input type="text"/>	
2b. Area Code/Telephone Number	2c. Email Address
<input type="text"/>	<input type="text"/>
2d. Signature	2e. Date
<input type="text"/>	<input type="text"/>
3a. Training Officer - Name and title	
<input type="text"/>	
3b. Area Code/Telephone Number	3c. Email Address
<input type="text"/>	<input type="text"/>
3d. Signature	3e. Date
<input type="text"/>	<input type="text"/>
Section E - APPROVALS/CONCURRENCE	
1a. Authorizing Official - Name and title	
<input type="text"/>	
1b. Area Code/Telephone Number	1c. Email Address
<input type="text"/>	<input type="text"/>
1d. Signature	1e. Date
<input type="text"/> <input type="checkbox"/> Approved <input type="checkbox"/> Disapproved	<input type="text"/>
Section F - CERTIFICATION OF TRAINING COMPLETION AND EVALUATION	
1a. Authorizing Official - Name and title	
<input type="text"/>	
1b. Area Code/Telephone Number	1c. Email Address
<input type="text"/>	<input type="text"/>
1d. Signature	1e. Date
<input type="text"/>	<input type="text"/>
TRAINING FACILITY - Bills should be sent to office indicated in Item C6. Please refer to number given in Item C4 to assure prompt payment.	

APPENDIX K – G2 Foreign Language Regional Training Center (FLRTC)

The JBLM Intelligence Center (JBLM IC)

The JBLM Intelligence Center (IC), Foundry Multi-Discipline Platform, SIGINT Readiness Facility (SRF), and Foreign Language Training Center, form the core of the most capable tactical intelligence training facility available to Army Soldiers within the United States. Located on Jackson Avenue, the JBLM Intelligence Center is a modern SCIF designed to provide a centralized location for intelligence training and operations. The facility is managed and operated by a support staff consisting of G2 civilians and contractors and an INSCOM FOUNDRY staff that provides multi-disciplined training and operational support. The physical structures consist of the following: the Intelligence Operations Facility (IOF), SIGINT Readiness Facility (SRF), Tactical Exploitation of National Capabilities (TENCAP) area and IC outside training yard, and the Foreign Language Training Center (FLTC, bldg 4292 on Main Post).



Remember that the JBLM IC is a SCIF and access is granted using a badge system. To gain unrestricted access, you must have a valid Top Secret clearance and be read-on to SCI. All others must be escorted. Before you arrive at the SCIF, talk with your security manager to verify that you have the required clearance and that you are in JPAS. If you are assigned to JBLM and read-on to TS SCI, permanent badges are available from the SSO. Contact the SSO office for details.

Intelligence Training at JBLM

There are two primary sources for intelligence training at the JBLM IC; the first is through the Foundry staff and the second is attending any of the pre-scheduled MTTs taught by instructors from intelligence agencies such as the Defense Intelligence Agency (DIA), the DoD Human Intelligence Training Joint Center of Excellence (HT-JCOE), National Reconnaissance Office (NRO), the USA Intelligence Center, etc. Most of the classes are classified SECRET or TS/SCI and are held in the JBLM IC. The courses are scheduled annually and any eligible Soldier can attend. If a unit has a specific intelligence training requirement that cannot be satisfied through Foundry or attending one of the pre-scheduled MTTs, the unit S2 should contact the MSE G2 to discuss the requirement. In most cases, the Foundry office can put together a training program or the G2 can provide funds to pay for an additional MTT. The annual list of MTTs is posted in the G2 section of the Lewis public folder on Outlook <https://icorps.lewis-mcchord.army.mil/gstaff/g2/g2mse/jblmic/Lists/Intelligence%20Center%20Calendar/calendar.aspx>. For the current list of MTTs or to have one scheduled, contact the FLTC director or INT Training Areas/Classrooms POC for details at (253) 966-3812/3809.

Foundry

JBLM has a resident FOUNDRY staff of intelligence training professionals tailored to provide current and relevant home-station intelligence training to our Soldiers. Our Foundry staff brings the latest capabilities to your doorstep and allows our Soldiers to receive the same training here that in previous years they could only get when TDY. Additionally, it's free. If an MSC commander and his staff are not aware of this outstanding program, contact the JBLM Foundry director to find out more about this program.

The US Army's Intelligence and Security Command (INSCOM) is responsible for the Foundry program and publishes an annual Foundry catalog (available in the G2's public folder or from any of the G2 POCs or on AKO; just type 'Foundry Training Catalogue' into the search box) that lists all available courses by intelligence discipline. Each description includes pre-requisites, length, clearance and access requirements, etc. As a general rule, most of the classes listed in the catalog can be taught by the subject matter expert assigned to the JBLM Foundry staff. Most classes run for one week. For more information, contact the Foundry director or any member of the Foundry staff at (253) 967-3278/2793.

Leader Training - Prior to deployment, BCT Commanders and their subordinate Commanders and Staff should request through the Foundry director a Multidiscipline MTT-Leader class be conducted at their location. The MTT-L will focus on current technologies/TTPs, instruction to build situational awareness on current deployed capabilities, greater understanding and current TTPs on how to manage organic intelligence capabilities, maximizing national capabilities ISO unit mission, training requirements and AOR familiarization.

Intelligence Readiness Operations Capability (IROC) - The IROC leverages technology "to bring the mission to the Soldier" and enables MI Soldiers and MI units to provide direct support to a theater or deployed force. Intelligence Operations conducted at IROCs are designed to be supported by the Foundry staff but managed by the

leadership of the training unit as an integral part of the Core Processing, Exploitation, and Dissemination Enterprise (C-PED-E) framework. The C-PED-E supports Army Intelligence Operational requirements by employing MI Soldiers in the Train/Ready and Available phase of the Army Force Generation (ARFORGEN) cycle while preserving perishable intelligence skill sets.

Eligibility Requirements to Attend Foundry Training:

- Active Army Soldier, Reservist or National Guardsman (or qualifying DA Civilian).
- Must hold an MI MOS or be filling an MI billet (DACs must be either MICEP or CP-35).
- Priority for Foundry training slots and funding go to MI Soldiers and units scheduled to deploy in support of Overseas Contingency Operations.
- Sister Service Members may attend training at JBLM MDP on a space-available basis at no cost to the Army.
- Exceptions to Policy (ETP) are considered on a case-by-case basis. Contact the Foundry or FLTC Director for details.

DCGS-A sustainment Training - The JBLM Intelligence Center has a resident DCGS-A trainer that can provide tailored training (non-ATRRS) for Soldiers that need refresher or in-depth advanced on the capabilities of the system. The JBLM IC has a DCGS-A suite of systems and servers that can access training data as well as current data being used by forces in the CENTCOM AOR. To schedule DCGS-A training, contact the INT Training Areas/Classrooms at (253) 967-2963.

Foreign Language and Cultural Awareness Training

The G2 Regional Foreign Language Training Center is located in BLDG 4292 on 9th Division Drive and provides Foreign Language instruction for either Refresher Training or Pre- Deployment Language and Cultural Awareness Training. POIs are tailored to each Commander's mission and instruction is funded with Army TALP dollars for MI Linguist Refresher training, or OCO or unit dollars for Pre-Deployment Training. Resources and services provided by FLTC include:

- 1) Classrooms, Computer Lab, Library
- 2) Foreign Language Instruction (Native Speaker)
 - (a) One-on-One Tutoring
 - (b) 30 hour Course
 - (c) Weekly 2 or 4 hour blocks
 - (d) Leaders Course
 - (e) Tailored Training (e.g. Leader Engagement Practice)
 - (f) Language Enabled Soldier Program (LESP)
- 3) Materials Check-out
- 4) Interactive Computer Lessons
- 5) MOS/Exercise Language Support
- 6) Cultural Briefings/Language Materials for Deploying Units
- 7) Satellite International News (SCOLA)

Additional Foreign Language and Cultural Awareness Resources

A myriad of self-paced language and cultural resources are available at no charge. Soldiers are encouraged to utilize Rosetta Stone which is available free of charge on AKO. An excellent source of downloadable resources for deployment is also available at the following DLI website: <http://fieldsupport.dliflc.edu>.

Comprehensive on-line Refresher Lessons for Linguists are located at the Global Language Online Support System (GLOSS) at <http://gloss.dliflc.edu>.

Other self-paced resources for Pre-Deployment Language and Cultural Awareness Training include:

- 1) DLI Language Survival Kits (Pamphlet, CC Card, CD)
- 2) 200 Hour Self Paced Course (Book & CD)
- 3) Complete Warrior Cultural Briefings
- 4) Word/Phrase of the Day (Email or on the Server)
- 5) Briefings/ Exercise Support
- 6) Cultural Briefings
- 7) How to Use an Interpreter (with scenario practice)

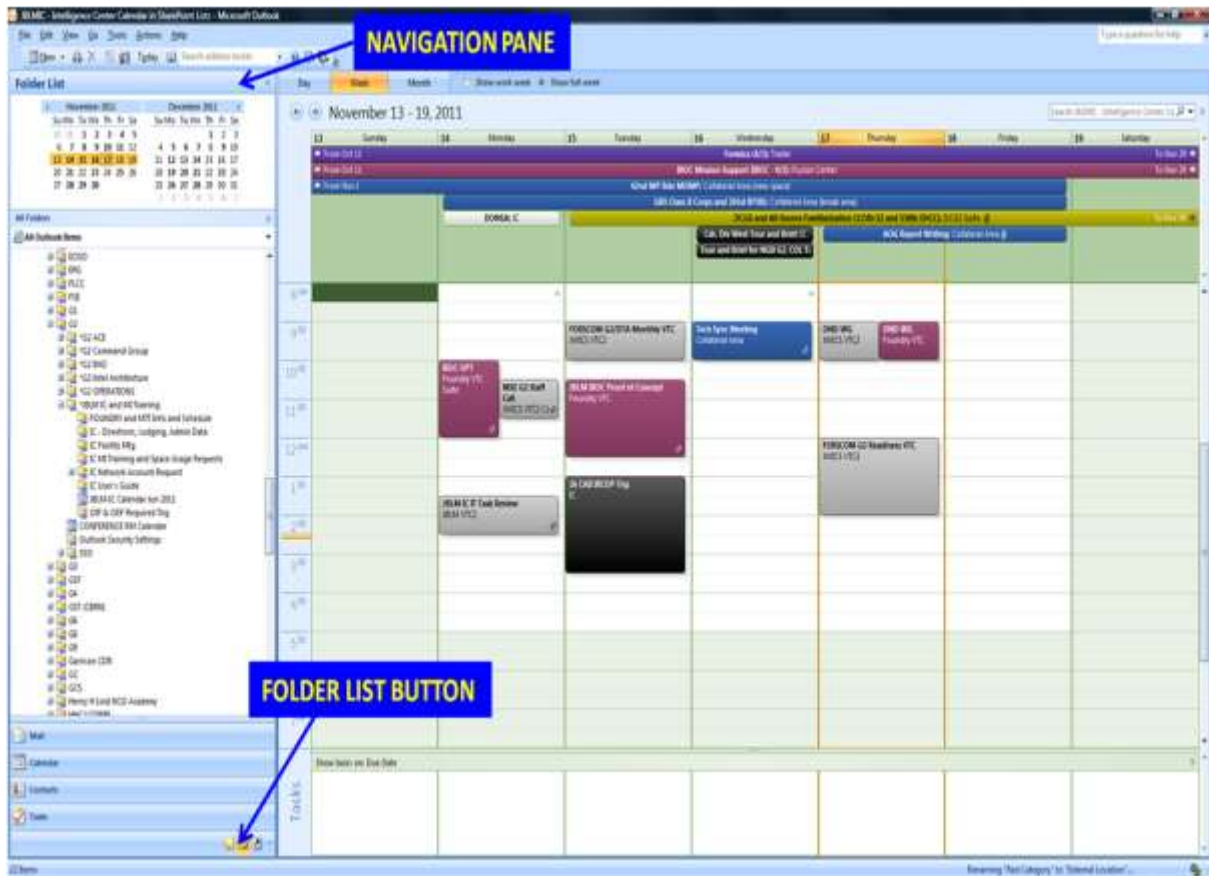
RAPPORT Language and Cultural Awareness Training

RAPPORT Language and Cultural Training Program is mandatory for all Soldiers deploying to OEF, and can be accessed at <http://jlu.wbtrain.com/sumtotal/jlu2.0/HOME/index.asp> or through each individual SMS AKO, under the "My Training" section.

Dari RAPPORT aims to give users an initial exposure to Dari language as well as to the cultural background of Dari speakers. Students will receive course credits when they have successfully completed all module lessons and achieved a score of 70% or higher on the final assessment. The RAPPORT program takes approximately 8 hours of training to complete.

For more information on the Foreign Language Training Center (FLTC) or additional training opportunities in foreign languages or cultures, please contact the FLTC director.

How to Access Training, IOC Network and Admin Information: Most information is found in the Lewis public folder, accessed on your Outlook NIPRnet account. To get there, log onto Outlook on the NIPRnet and go to Outlook public folders. NOTE: Ask your System Administrator (SA) if you don't know how to get to Outlook public folders. Directions are: 1) Go to the bottom of the Outlook Navigation Pane (see illustration below), 2) Click on 'Folder List' button towards bottom, 3) Go to 'Public Folders', then 'All Public Folders', then 'Lewis', then 'G2', and finally 'JBLM IC and MI Training'. The folders listed on this website contain the forms and information you will need. If you have questions, contact Jeff Sutton or the G2 at (253) 967-7387.



JBLM IC Security and Administrative Requirements

- **How to gain entrance into the IC:** The IC is a SCIF and access is granted using a badge system. In order to gain unrestricted access, you must have a valid Top Secret security clearance and be read-on to SCI. All others must be escorted. Before you arrive at the facility, be sure to talk with your unit security manager to verify that you have the required clearance to enter the facility and attend training and that you are in JPAS. If you are visiting, also verify that your clearance information has been sent to the JBLM-Lewis SSO NLT 72 hours prior to arrival. If you are assigned to JBLM, an MSC of I Corps, and read-on to TS SCI, permanent badges are available from the SSO. Contact the SSO office for details.

- **How to get an IC SIPR or JWICS account:** You simply need to submit a request to one of the IOC SAs. The request form and directions on how to fill it out are found under 'IOC Network Account Request' in the public folder. The form can be turned in at the IOC or it can be digitally signed and emailed (make sure you encrypt the form if you send it over the NIPRnet). If you have questions, contact a systems administrator at (253) 966-5027.

How to learn about available training and upcoming events: Upcoming training events are listed on the IC calendar found on the JBLM SharePoint website:

<https://icorps.lewis-Mcchord.army.mil/gstaff/g2/g2mse/jblmic/Lists/Intelligence%20Center%20Calendar/calendar.aspx> . Additionally, scheduled MTT and GISA training is located at the 'MTT and GISA Schedule' link. Lastly, you can view all FOUNDRY training opportunities found in the FOUNDRY catalogue (located in the FOUNDRY folder). If you have questions, call or email Mr. Jeff Sutton at 967-2963 or jeffrey.sutton@us.army.mil.

How to enroll in a class or request training: Upcoming training is listed on the IC calendar (found on the JBLM SharePoint site listed above) in the 'MTT and FOUNDRY Schedule' folder. Contact the POC for the class you would like to enroll in for details. Ensure you closely check the clearance requirements for the class. Once you request to enroll in a class, you will receive a confirmation email prior to the start. If you believe you are enrolled but have not received a confirmation email, contact the POC. If you still have questions, call or email Mr. Jeff Sutton at 967-2963 or jeffrey.sutton@us.army.mil.

How to reserve an IC classroom or training space: Simply fill out the 'IC MI Training or Space Usage Request' form (found in the public folder) and then contact the training area/classroom POC at the number listed below. Contact the POC for space availability and additional guidelines prior to submission. If you have questions, call or email Mr. Jeff Sutton at 967-2963 or jeffrey.sutton@us.army.mil.

How to schedule or attend a JWICS VTC: Contact the POC listed below in order to arrange and schedule. All personnel in your party must have the required clearance to schedule or attend the VTC.

How to bring equipment, digital media or software into or remove from the IOC: Contact the SSO or SSR for details. Reminder that the IOC is a SCIF and DoD guidelines are strictly enforced.

How to request work space and IT work stations: JBLM Army units can request work space and NIPR, SIPR, and JWICS work stations in the SCIF for their intelligence sections. Contact the MSE G2 for details.