

FORT LEE SPILL RESPONSE

IMPLEMENTED WHENEVER A SPILL OCCURS OR IS DISCOVERED. KEEP ALL CHEMICALS AND SPILLS FROM ENTERING STORM DRAINS, STREAMS, PONDS, & CRITICAL HABITAT. ONLY RAIN MAY ENTER THE STORM DRAIN. LAWS REQUIRE STATE AND NATIONAL RESPONSE NOTIFICATION WITHIN 24 HOURS OF A SPILL. PLEASE NOTIFY APPROPRIATE PEOPLE IMMEDIATELY, INCLUDING AFTER HOURS.

IN THE EVENT OF A SPILL ...

STEP 1 - IF MATERIAL SPILLED PRESENTS A POTENTIAL TO HARM HUMAN LIFE, EVACUATE THE AREA IMMEDIATELY.

CALL 911.

STEP 2 - STOP THE FLOW. SHUT OFF PUMPS AND VALVES

STEP 3 - SHUT OFF IGNITION SOURCES; MOTORS, ELECTRICAL POWER, ETC.

STEP 4 - CONTAIN SPILL WITH PROPER ABSORBENTS FROM SPILL KITS.

PROTECT STORM DRAIN BY COVERING DRAINS WITH FILTER SOCK

STEP 5 - NOTIFY INSTALLATION OPERATIONS CENTER, (804)734-1584

STEP 6 - SUBMIT SPILL REPORT WITH PHOTOS TO ENVIRONMENTAL MANAGEMENT DIVISION (EMD) FOR **ALL** SPILLS. SEND TO:

craig.a.norris10.civ@mail.mil ; diana.m.maimone.civ@mail.mil

EMD CONTACTS: (804)734-3772, (804)734-5014, (804)734-5071

Environmental Regulatory Reportable Spills:

- Any sheen, discoloration, odor, or hazardous substance in storm drains, ponds, streams, grassy areas
- 25 gallons or more of oil or fuel on concrete/asphalt

Spills not requiring regulatory notification, must still be reported to EMD. All staining and spill residuals must be photographed, documented, and submitted to EMD.

SPILL KIT LOCATION: _____

FACILITY #: _____

U.S. Army Garrison Fort Lee Spill/Incidental Release Response Report

IN CASE OF EMERGENCY, CALL 911.

NOTIFY INSTALLATION OPERATIONS CENTER (IOC), (804)734-1584.

SUBMIT THIS SPILL REPORT WITH PHOTOS FOR ALL SPILLS, INCLUDING NON-REPORTABLE/INCIDENTAL SPILLS, TO ENVIRONMENTAL MANAGEMENT DIVISION (EMD), (804)734-3772/5014.

Spillers are responsible for cleanup, report, and costs.

EMD must oversee cleanup.

DATE: _____ LOCATION: _____ LAT./LONG.: _____

TIME OCCURRED: _____ TIME OBSERVED: _____ TIME REPORTED: _____

REPORTING POC: _____ CONTACT INFORMATION: _____

OTHER POC: _____ CONTACT INFORMATION: _____

1. Product Spilled: _____ Manufacturer: _____

a. Is SDS Included? YES NO

2. Estimated Quantity of Spill: _____ gallons

3. Source of Spill: _____

4. Behavior of Spill;

a. Are fire or flammable chemicals involved?

b. Is the spill foaming, bubbling, boiling, or hissing?

c. Is spill flowing into storm drain?

d. Is spill flowing on/toward soil?

e. Is spill flowing towards streams or creek?

f. Did the spill flow into an outfall?

g. Did the spill occur during dry weather?

YES	NO

SUMMARY OF SPILL:

RESPONDING AGENCY: _____

ARRIVAL TIME OF RESPONDER: _____ CONTACT INFORMATION: _____

REMEDIAL ACTION TAKEN:

PPE Worn: _____

REPORTABLE SPILLS: **Any** sheen, discoloration, odor, or hazardous substance in storm drains/creeks/ponds/
grassy areas.
25 gallons or more of oil or fuel on concrete/asphalt.

SUBMIT REPORT, SDS, and PHOTOS TO: CRAIG.A.NORRIS10.CIV@MAIL.MIL, DIANA.M.MAIMONE.CIV@MAIL.MIL