



**DEPARTMENT OF THE ARMY  
US ARMY INSTALLATION MANAGEMENT COMMAND  
HEADQUARTERS, UNITED STATES ARMY, GARRISON, FORT LEE  
3312 A AVENUE SUITE 208  
FORT LEE VA 23801-1720**

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OCT 04 2018

**MEMORANDUM FOR DISTRIBUTION**

**SUBJECT: Fort Lee Family Violence Command Policy Letter**

1. This command is committed to the safety and security of all Soldiers and Families. Family violence, in the form of spouse and child abuse, detracts from readiness and our quality of life. We all share specific responsibilities in preventing abuse, protecting victims and providing appropriate treatment and intervention for offenders.

2. The Family Advocacy Program (FAP) is the commander's tool for prevention, early identification, prompt reporting and intervention of Family abuse. For Soldiers involved in abuse, treatment should be immediate, uninterrupted and continued through completion.

a. Prevention: Supporting Soldiers and Families to prevent abuse is our first priority. Marriage enrichment and relationship support is available from Chaplains, Military One Source, Military and Family Life Consultants (MFLC), and Department of Behavioral Health (DBH) at Kenner Army Health Clinic (KAHC) as well as other civilian resources. New Parent Support Program home visitors provide professional advice to expectant mothers and fathers and help with the challenges of parenting young children. Army Community Service (ACS)-FAP provides Parent support, playgroups and life skills education. Commanders should refer Soldiers early to prevent greater problems. For confidential counseling, contact Military One Source, 1-800-342-9647, MFLC, 804-930-7204, lastly, DBH, KAHC 734-9143 or ACS-FAP, 734-7585.

b. Training: Commanders and senior enlisted personnel must attend FAP training within 45 days of assuming command and schedule FAP awareness training for their Soldiers annually. Point of contact for community resources, training and education is ACS- FAP, 734-7353.

c. Reporting: The Military Police will serve as installations Report Point of Contact (RPOC) at 734-7400 for all incidents of spouse/intimate partner and child abuse. Commanders and leaders must report suspected abuse promptly to the Military Police who also serves as the 24-hour emergency response system capable of investigating abuse and mobilizing resources to protect victims of abuse. Commanders should also coordinate with The FAP-Clinical, KAHC, 734-9152/ 894-3387 during office hours (M-F, 0730-1630).

d. Investigation: Rights of alleged offenders must also be protected. Reports of abuse will be investigated by law enforcement and/or assessed by FAP-Clinical, sometimes in conjunction with civilian agencies. Soldiers suspected of criminal acts should be properly advised of their rights under Article 31 (b), Uniform Code Military

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Justice (UCMJ), before being questioned about suspected or known incidents of abuse. After which, Commanders will direct Soldiers to participate in FAP-Clinical assessment by FAP staff. Provost Marshal Officer (PMO) and Office of the Staff Judge Advocate (OSJA) will advise commanders on options available to them; e.g., no contact orders, emergency shelter, administrative or disciplinary actions when warranted.

e. **Victim Safety:** Victims have the right to protect themselves and make decisions affecting the welfare of themselves and their children. Adult victims of domestic abuse and sexual assault may opt to make a restricted report of abuse, allowing for access to medical and advocacy services without command notification or IAW enforcement investigation. Restricted reports may be accepted only by military health care personnel (including FAP Social Workers), FAP Victim Advocates and the FAP Manager. FAP Victim Advocates are available at 804-479-6775 for 24-hour support and referrals to confidential civilian resources. Victim Advocates will advise on Transitional Compensation and other financial support available should a Soldier be separated or discharged due to a domestic violence or child abuse offense. OSJA legal assistance and Victim-Witness Liaison for crime victims are also available at 765-1500 or 765-1505.

f. **Case Review Committee (CRC):** The multidisciplinary Case Review Committee is chaired by the Chief, FAP-Clinical, and supervised by the Commander, KAHC. The CRC objectively considers disposition and/or recommends treatment on all reports of child and domestic abuse. Commanders or their representatives are expected to attend CRC meetings concerning their Soldiers to understand the decision process, provide input and support CRC recommendations to the fullest extent if abuse is substantiated. For Soldiers involved in Family violence, treatment should be immediate, uninterrupted and monitored until completion for optimal Family safety and stabilization.

3. The Army's goal is to eliminate domestic and child abuse. Please join me in keeping our Soldiers, Families and community safe, healthy and Army strong!

4. This policy supersedes Fort Lee Policy No. 06-05, dated 12 November 2013

5. Proponent for this policy is Army Community Service, FAP, 804-734-7585.

  
HOLLIE J. MARTIN  
COL, LG  
Commanding

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